**Christ the King Catholic School 2015-2016**

**PTO Board Meeting Minutes**

**May 3rd, 2016**

1. Call to Order and Prayer.

* The meeting was called to order by President Alyssa Farrell at 6:30p.m.
* Nicole Dell’Osso gave the opening prayer.

1. Approval of the Minutes.

* The Board reviewed and approved the minutes of the PTO meeting held March 1st, 2016, and the general membership meeting held March 10th, 2016, with corrections.
* Alyssa thanked the Board and Mrs. Carter for their service to CK.

1. Reports.
2. Priest—Father Rick Stansberry
3. Successor Committee update. Father Rick updated the Board on the search process for Mrs. Carter’s replacement. The search committee did make an offer to a candidate, but that individual wound up taking a position elsewhere. The search and selection process will continue, with the goal of hiring the very best candidate. In the meantime, Mrs. Feighny and Mr. Crump will serve as co-principals.
4. First Communion. Will be held this Saturday, May 7th, at 5:00pm.
5. Mother’s Day Mass. Will be held this coming Mother’s Day.
6. Mass in honor of Mrs. Carter. The 10:00am mass on Sunday, May 15, 2016, will be held in honor of Mrs. Carter with reception to follow. All encouraged to attend.
7. Principal—Mrs. Karen Carter
8. Thank you from Mrs. Carter. Mrs. Carter thanked Alyssa for hosting tonight’s meeting in her home and serving dinner. Mrs. Carter also thanked the Board for its work and expressed her appreciation to all at CK for her wonderful experience at the school.
9. Holy Land trip. Mrs. Carter shared details of her trip to the Holy Land and expressed what a moving experience it was.
10. Vice President—Shannon Moad
11. New Board Members. Shannon welcomed new Board members Kara Parks, Sarah Thomas, and Colleen Johnson to the Board.
12. Secretary—Ann Hadrava (no report)
13. Upgrades to CK website and Powerschool. Alyssa announced Jeff Kopp (technology administrator) is installing upgrades to CK system and powerschool will now be integrated with the newsletter distribution. Parents will also now be able to access link to spirit wear from CK website and use paypal for payment.
14. Powerschool interface with A to Z? Board discussed having powerschool interface with directory so both can share information and eliminate duplication. Ann will research whether A to Z has the capability to interface with the powerschool software and report to Board on options.
15. Treasurer—Barbara Willis
16. Activity since March 1. Not a lot of financial activity to report since March. CK did receive $1,200.00 in proceeds from Homeland program, $$1,300.00 from Shakespeare Festival, and $1,400.00 towards continuing education.
17. Member at Large—Emily Buckelew
18. Amazon Smile account. CK’s account is now set up and Board discussed ways to get the word out to parents, for example, via newsletter.
19. Fundraising—Nicole Dell’Osso
20. Auction next fall. The “CK Corral” will be held on November 5, 2016. Event planning and T-shirt design are already underway.
21. CK Golf Tournament. Will be held May 9, 2016, and still waiting on entries. Numbers are down from years’ past.
22. CK Run. To be held in September.
23. Christian Service—Lisa Powell

i. Suited for Success. Lisa reported numerous women’s clothing donations gathered and ready to drop. The charity helps women in need transitioning to the work force.

ii. First Communion. Set for this Saturday and set-up volunteers are in place.

iii Kindergarten Paraliturgy. Set for May 12, 2016, and planning is going well.

1. Newsletter—Bobbie Gump

i. Last Newsletter. To go out this week. Board discussed having two (2) summer newsletters, one primarily devoted to registration information and forms.

1. Public Relations—Danielle Cronic
2. New Family Liaison Chair. Chair will be Erin Zanotti.
3. Ice Cream Social and Fall Registration. Danielle announced that on Sunday, August 14, 2016, tentative schedule will be roughly as follows: 1:30-2:30pm ice cream social with new families; 2:30-3:00pm new family registration; 3:00-6:00pm open registration.
4. FaceBook Chair—Carrie Leonard will operate FaceBook account for CK.
5. School Services—Joanie Merrill
6. Water Bottles. Joanie opened the floor for discussion whether CK would want to offer for sale water bottles with CK logo as part of “Green Team” initiative.
7. Scouts—Amy Morrow (no report)
8. Volunteer Coordinator—Suzanna Fletcher
9. Field Day. Set for May 16, 2016, and planning is going well.
10. Kindergarten Orientation. Set for May 13, 2016.
11. President—Alyssa Farrell
12. CK Run. Alyssa advised the planning is underway for CK run to be held September 24, 2016.
13. Shakespeare Festival. This year’s festival was a success. The Board again discussed the sound and microphone system after it was noted that the audience had trouble hearing dialogue during the play.
14. End-of-Year Party. Set for Sunday, May 15, 2016.
15. Old Business.

* None

1. New and General Business.

* Going away gift. Alyssa presented a charm bracelet with the CK crest to Mrs. Carter.
* Thank you’s to businesses. Board discussed sending notes to businesses that support CK.
* President’s thank you. Alyssa thanked the Board for all their hard work and support this past year.
* Incoming President’s thank you. Shannon thanked Alyssa and all the outgoing Board members for their service to the Board.

1. Next Meeting. Scheduled for Tuesday, August 9, 2016, at 6:30pm, in room 114, Church Atrium.
2. ADJOURNED.