

**I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, September 27, 2022, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:01 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2022 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE**

The meeting was opened with a salute to the flag.

**III. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mrs. Shedlock, Mrs. Trethaway, and Mrs. Bacchione

**ABSENT:** Mr. MacMoyle and Mr. Ytreboe

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**IV. APPOINTMENT OF BOARD MEMBER**

A motion was made by Mrs. Trethaway to nominate Megan Ornstein to fill the board vacancy and appoint her as a member of the Berkeley Township Board of Education.

Second by Mr. Bowens.

**ROLL CALL VOTE:** (6 Ayes, 0 Nays, 0 Abstains). Motion carries.

**V. SWEARING IN OF NEW BOARD MEMBER**

Business Administrator/Board Secretary Tyler Verga administers the Oath of Office to Mrs. Ornstein.

New Board Member Mrs. Ornstein takes her seat.

## **VI. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Coffey, Mr. Guarascio, Mrs. Ornstein, Mrs. Shedlock, Mrs. Trethaway, and Mrs. Bacchione

**ABSENT:** Mr. MacMoyle and Mr. Ytreboe

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

## **VII. PRESIDENT'S REPORT**

Good evening everyone.

On behalf of the board, I would like to welcome Megan to our team. We look forward to working with you and having your insight and input for our district.

September 1st was orientation day. Mr. Coffey, Mrs. Trethaway and I were able to attend. It was great to have everyone together again in the auditorium. The guest speaker was very engaging and informative. Thank you to all our district staff for a successful start to a new year.

The preschool program has been a great addition to our district and our township. As the town grows, so does the amount of students attending our schools. We are almost at capacity with our preschool students. Dr. Roselli arranged a google meeting with Cary Booker, Assistant Commissioner of Early Childhood Education and Tonya Coston, Deputy Assistant Commissioner to discuss the issue. Mr. Booker has arranged to come tour our schools to look into this further.

The board takes safety in our schools very seriously. Yesterday I was able to attend an active shooter drill at Bayville School. Mr. Thomas Gambino from the State Department of Education walked through Bayville School inside and out, along with Berkeley Police Chief Santucci, Officer Scott and several Berkeley Police Department officers, Mr. Rieder, Mr. Conforti, Mr. Skinner, Mrs. Gallagher, Mr. Verga, Dr. Roselli and other Administrators. He pointed out a few improvements, but overall said our district looks great with the security we have implemented. The board, along with Mr. Conforti will continue to improve our security so our students and staff feel secure.

The Bayville School window project is almost complete. I will have Mr. Bowens elaborate in his committee report.

This concludes the President's report. Thank you.

## VIII. SUPERINTENDENT'S REPORT

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

## IX. PUBLIC COMMENT ON AGENDA ITEMS

None

## X. COMMITTEE REPORTS

**Education:** Mrs. Shedlock reported that the Education Committee met on September 19, 2022. All agenda items were discussed for approval.

**Finance:** Mr. Coffey reported that the Finance Committee met tonight, September 27, 2022 and reviewed all bills, claims and purchase orders for approval.

**School Safety:** Mr. Guarascio reported that the School Safety Committee met tonight, September 27, 2022.

**Buildings and Grounds:** Mr. Bowens reported that the Buildings and Grounds Committee met with Panoramic Windows and Settembrino Architects on September 26, 2022 to review work completed thus far on the Bayville window replacement project. The project is nearly complete and is on track to come under budget.

## XI. SUPERINTENDENT'S AGENDA

**MOTION** by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A29 be approved.

**SECOND** by Mr. Bowens

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

## A. PERSONNEL RESOLUTIONS

### 1. Retirement/Resignation

Recommend the Board accept the resignation/retirement of the following staff member(s):

Name	Position/School	Reason	Effective
a) Tyler Kelly	Teacher Aide - BTE	Resignation	9/2/22
b) Courtney Gesualdo	Teacher Aide - HMP	Resignation	8/24/22
c) Joseph Jordan	Asst. Sys. Analyst - Dist.	Resignation	9/5/22
d) Clarise Andreola	PCA - BTE	Resignation	9/9/22

e) Christine Pasinski	Bus Aide - District	Resignation	9/1/22
f) Susan Monteleone	Teacher Aide - CBW	Retirement	1/1/23
g) Jennifer Herner	LDT-C Teacher - CST	Resignation	11/23/22

## 2. Rescind Employment

Recommend the Board rescind the employment of the following new hire:

Name	Position	Effective
a) Catherine Triano	PCA - CBW	8/18/22

## 3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates subject to change):

- a) I.D. #6677-Aide-BTE:  
Unpaid maternity leave of absence from 9/6/22 through 12/23/22.
- b) I.D. #5677-Aide-HMP:  
Unpaid medical leave of absence from 9/6/22 through 12/8/22.
- c) I.D. #6157-Clerical Worker-Main:  
Medical leave of absence from 9/9/22 through 9/30/22.

## 4. Substitutes

Recommend the Board approve the following substitutes for the assignments listed for the 2022-2023 school year, pending completed paperwork:

Name	Position
a) Tamara Post	Teacher/Clerical Worker
b) Dana Miller	Teacher
c) Laura LoCrasto	Aide/Bus Attendant
d) Fanny DelRosario	Aide
e) Leah Lauder	Aide
f) Heather Englert	Teacher/Aide

<b>g)</b> Melissa Bonifacio	Teacher/Aide
<b>h)</b> Kathleen Froman	Aide
<b>i)</b> Linda Ostapovich	Teacher
<b>j)</b> Gina Innarella	Teacher
<b>k)</b> Jessica VanOstenbridge	Teacher
<b>l)</b> Donna Zappala	Teacher
<b>m)</b> Joann Hoopengardner	Bus Attendant
<b>n)</b> Susan Mattina	Teacher

**Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.**

#### **5. Long-term Substitutes**

Recommend the Board approve the following long-term substitutes, meeting the criteria established by the Superintendent, at the rate of \$120 per diem (start and end dates are subject to change):

<b>Name</b>	<b>In For</b>	<b>Effective</b>
<b>a)</b> Donna Zappala	I.D. #6745 - Teacher - BAY	9/28/22-1/2/23
<b>b)</b> Heather Arnold	I.D. #6549 - Teacher - BAY	9/1/22-1/23/23

#### **6. Teacher Aides/Personal Care Assistants Work Hours**

Recommend the Board approve the work hours for the teacher aides/personal care assistants, at their contractual rate of pay, for the 2022-2023 school year.

**(Attachment 2)**

#### **7. Bus Drivers/Attendants Work Hours**

Recommend the Board approve the work hours for the following bus drivers and attendants, at the contractual rate of pay, for the 2022-2023 school year.

**(Attachment 3)**

## 8. Revised Hours

Recommend the Board approve the revised hours for the following Cafeteria Aides:

Name	From	To	Effective
a) Nicole Fisher - CBW	4.25 hours daily	3.00 hours daily	9/6/22
b) Tamara Carsten - BTE	2.50 hours daily	3.00 hours daily	9/28/22
c) Catherine Becella - BTE	2.50 hours daily	3.00 hours daily	9/28/22

## 9. Extra-Curricular Position

Recommend the Board approve the appointment of the following staff members to the stipend extra-curricular position listed for the 2022-2023 school year:

Safety Patrol Coordinators:

a)	Jackie Wright	-	BAY
b)	Melissa Davenport	-	CBW
c)	*Thomas Ettari	-	HMP
d)	*Allyson Kitson	-	HMP
e)	Kimberly Hurley	-	BTE

(\*Will split duties and stipend)

## 10. School Copy Aides

Recommend the Board approve the following individuals as school copy aides, not to exceed 8 hours/month at their contractual rate of pay, for the 2022-2023 school year (\*not to exceed 6 hours/month):

a) Kecia Drake - BAY	c) Maureen Bruno* - BTE
b) Kelly Malloy - HMP	d) Denise Giordano - CBW

## 11. Play Coordinators

Recommend the Board approve the following teaching staff members as Coordinators for producing and directing a school play for the 2022-2023 school year, for a minimum of 25 hours, not to exceed a total of \$1,100 each:

<b>CBW</b>	a) Dana Vannella	b) Kristy Roth	c) Michelle Speidel	d) Mary Solanik
<b>HMP</b>	a) Gina Boyles	b) Christina Lee	c) Zachary Colla	d) Joan Richie
<b>BAY</b>	a) Jackie Wright	b) Melissa Stierle	c) Amanda McKenna	d) Claudine Parga* e) Laurie Peters*
<b>BTE</b>	a) Shania Noval	b) Melissa Puri	c) Brian Harkavy	d) Alyssa Ringel

\*Will split 4th position

**12. Before/After School Basic Skills Program**

Recommend the Board approve the following teachers and positions for the Before/After School Basic Skills Program at HMP, BAY and BTE Schools, to run for 40 sessions throughout the school year at the contractual rate of pay, paid through Title I Grant funds:

HMP	BAY	BTE
a) Tracy Fosteri Lead Teacher 1.5 hrs. per session	a) Cheryl DePetro Lead Teacher 1.5 hrs. per session	a) Kimberly Mitchell Lead Teacher 1.5 hrs. per session
b) Gina Boyles - Teacher 1 hr. per session	b) Sandra Cotten -Teacher 1 hr. per session	b) Jenn Sansone - Teacher 1 hr. per session
c) Thomas Ettari - Teacher 1 hr. per session	c) Laurie Peters - Teacher 1 hr. per session	c) Melissa Tomaini - Teacher 1 hr. per session

**13. Project Starfish**

Recommend the Board approve the staff members for Project Starfish, an after-school program, for the 2022-2023 school year, paid through the McKinney-Vento "Project Starfish" Grant. (Attachment 4)

**14. Before/After School Programs**

Recommend the Board approve all contracted Berkeley Township teachers/aides to substitute, as needed, for all after school clubs, activities, and intramural programs, for the 2022-2023 school year, at their contractual rate of pay.

**15. Schoolhouse Personnel**

Recommend the Board approve the following personnel for Schoolhouse for the 2022-2023 school year, at the hourly contractual rate:

Kathy Palagonia - Coordinator (54 days x 2 hrs/day- max. 108 hrs.)  
(Position is for 2nd year of 2 yr. term - 2022-2023)  
Lisa Spano - Teacher (27 days for 1.5 hrs.)  
Erin LeBert - Teacher (27 days for 1.5 hrs.)  
Steve Poppe - Teacher (27 days for 1.5 hrs.)  
Laurierae Mongaliri-Mullen - Teacher (27 days for 1.5 hrs.)  
Substitute Teacher - position will be covered by the 4 teachers  
Scott Selby - Security (2 hrs./day @ \$37.50/hr.)

**16. Intramural Programs**

Recommend the Board approve the following staff members in the positions listed for the fall Intramural programs to be held after school at the Berkeley Township Elementary School beginning Monday, October 3, 2022 and concluding on Thursday, December 22, 2022, at their hourly contractual rate of pay, not to exceed 35 hours:

Name	Position
a) Michael Peterson	Coordinator
b) Victoria Guy	Coordinator
c) Michele Hess	School Nurse

**17. Kindergarten Orientation Compensation**

Recommend the Board compensate Heather Arnold for her assistance with Kindergarten Orientation on August 25, 2022 due to a staff resignation, at the substitute rate of pay, not to exceed 3 hours.

**18. Before/After School Readers Theater**

Recommend the Board approve the following teaching staff in the positions listed for the Before/After School Readers Theater, to run for 20 sessions, at their contractual rate of pay, (paid out of ESSER II Grant funds targeting learning acceleration in literacy and the arts), dates to be determined:

Name/School	Position	Hours
a) Melissa Stierle - BAY	Lead Teacher	1.5 hours per session
b) Claudine Parga - BAY	Teacher	1 hour per session
c) Kathy Palagonia - BTE	Lead Teacher	1.5 hours per session
d) Laurierae Mongaliri-Mullin - BTE	Teacher	1 hour per session
e) Brian Harkavy - BTE	Teacher	1 hour per session
f) Chelsea Conaty - CBW	Lead Teacher	1.5 hours per session
g) GiNESSa Broome - CBW	Teacher	1 hour per session
h) Gina Boyles - HMP	Lead Teacher	1.5 hours per session
i) Amy Sherwood - HMP	Teacher	1 hour per session
j) Yvonne Desch - HMP	Teacher	1 hour per session



k) *Kelly Smith - BAY	Sub. Teacher	As needed
l) Dawn Blumensteel - BAY	Sub. Teacher	As needed
m) Jenell Mitchell - BAY	Sub. Teacher	As needed
n) Kecia Drake	Aide	As needed
o) Maria Rosen	Aide	As needed
p) Susan Mattina	Aide	As needed

**\*Substitute rate of pay**

#### 19. Clubs Nurses

Recommend the Board approve all School Nurses, to be paid for one (1) hour per club day for the 2022-2023 school year. Club hours not to exceed 20.

#### 20. Before/After School STEAM Program

Recommend the Board approve the following teachers for the Before/After School STEAM Program, to run for 20 sessions, at their contractual rate of pay, paid through ARP Grant funds, dates to be determined:

Name/School	Position	Hours
a) Joanna Mulholland - BTE	Lead Teacher	1.5 hours per session
b) Michael Peterson - BTE	Teacher	1 hour per session
c) Shaina Noval - BTE	Teacher	1 hour per session
d) Claudine Parga - BAY	Lead Teacher	1.5 hours per session
e) Aimee Roma - BAY	Teacher	1 hour per session
f) Melissa Davenport - CBW	Lead Teacher	1.5 hours per session
g) Chelsea Conaty - CBW	Teacher	1 hour per session
h) Thomas Ettari - HMP	Lead Teacher	1.5 hours per session
i) Tara O'Brien - HMP	Teacher	1 hour per session
j) Tracy Foster - HMP	Teacher	1 hour per session
k) *Kelly Smith - BAY	Sub. Teacher	As needed
l) Dawn Blumensteel - BAY	Sub. Teacher	As needed

m) Jenell Mitchell - BAY	Sub. Teacher	As needed
n) Kecia Drake	Aide	As needed
o) Maria Rosen	Aide	As needed
p) Susan Mattina	Aide	As needed

**\*Substitute rate of pay**

## 21. Before/After School Wellness Club

Recommend the Board approve the following teachers for the Before/After School Wellness Club, to run for 20 sessions, at their contractual rate of pay, paid through ARP Grant funds, dates to be determined:

Name/School	Position	Hours
a) Brianna Levine - BTE	Lead Teacher	1.5 hours. per session
b) Hanna Wieczorek - BTE	Teacher	1 hour per session
c) Aimee Zettel - BTE	Teacher	1 hour per session
d) Melissa Stierle - BAY	Lead Teacher	1.5 hours per session
e) Nicole Ettari - BAY	Teacher	1 hour per session
f) Kristen Reiser - CBW	Lead Teacher	1.5 hours per session
g) Jade Gunsheski - CBW	Teacher	1 hour per session
h) Yvonne Desch - HMP	Lead Teacher	1.5 hours per session
i) Christina Lee - HMP	Teacher	1 hour per session
j) *Kelly Smith - BAY	Sub. Teacher	As needed
k) Dawn Blumensteel - BAY	Sub. Teacher	As needed
l) Jenell Mitchell - BAY	Sub. Teacher	As needed
m) Kecia Drake	Aide	As needed
n) Maria Rosen	Aide	As needed
o) Susan Mattina	Aide	As needed

**\*Substitute rate of pay**

## 22. Learning Academies Program

Recommend the Board approve the following teachers for the After School Learning Academies Program, to run for 20 sessions, at their contractual rate of pay, paid through ARP Grant funds, dates to be determined:

Name/School	Position	Hours
a) Jennifer Sansone - BTE	Lead Teacher	1.5 hours. per session
b) Steve Poppe - BTE	Teacher	1 hour per session
c) Melissa Tomaini - BTE	Teacher	1 hour per session
d) Bonnie Brown - BTE	Teacher	1 hour per session
e) Christine Wojciehowski - BTE	Teacher	1 hour per session
f) Laurie Peters - BAY	Lead Teacher	1.5 hours per session
g) Cheryl DePetro - BAY	Teacher	1 hour per session
h) Sandra Cotten - BAY	Teacher	1 hour per session
i) Stephanie Violante - CBW	Lead Teacher	1.5 hours per session
j) Cassandra Colello - CBW	Teacher	1 hour per session
k) Jennifer Krebs - CBW	Teacher	1 hour per session
l) Shannon Ponticelli - CBW	Teacher	1 hour per session
m) Jade Gunshefski - CBW	Teacher	1 hour per session
n) Erin LeBert - HMP	Lead Teacher	1.5 hours per session
o) Erin Miller - HMP	Teacher	1 hour per session
p) Amy Sherwood - HMP	Teacher	1 hour per session
q) *Kelly Smith - BAY	Sub. Teacher	As needed
r) Dawn Blumensteel - BAY	Sub. Teacher	As needed
s) Jenell Mitchell - BAY	Sub. Teacher	As needed
t) Kecia Drake	Aide	As needed
u) Maria Rosen	Aide	As needed
v) Susan Mattina	Aide	As needed

w) Tara O'Brien - HMP	Sub. Teacher	As needed
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**\*Substitute rate of pay**

### 23. Before/After School Extended Day School Counseling

Recommend the Board approve the following teaching staff in the positions listed for the Extended Day School Counseling, to run for 40 sessions, at their contractual rate of pay, (to be paid out of Mental Health ESSER II Grant funds, dates to be determined:

Name/School	Position	Hours
a) Stacy Kakos - BTE	Lead Counselor	1.5 hours per day
b) Jaimee Jones - BAY	Lead Counselor	1.5 hours per day
c) Terri Pasqualetto - CBW	Lead Counselor	1.5 hours per day
d) Rebecca Melanson - HMP	Lead Counselor	1.5 hours per day
e) Nelia Ziobro - HMP	Teacher	1 hour per day

### 24. Coordinators, Sponsors & Clubs - Fall cycle

Recommend the Board approve the Coordinators, Sponsors and Clubs for the Fall 2022 Cycle, to run for 10 sessions. (Coordinators will be paid for 1.5 hours at the hourly supplemental rate, Sponsors will be paid for 1 hour at the hourly supplemental rate per club meeting date, and Aides will be paid for 1 hour at their contractual rate):

School	Sponsor	Club
<b>HMP</b>	a) Erin LeBert, Coordinator & Sponsor	Talent Show - Group 2
	b) Rebecca Melanson	Talent Show - Group 1 Broadcast ( <b>Tuesdays</b> )
	c) Shawn Livingston	Music & Sound
	d) Michelle Smith	Cursive
	e) Marianne Cicco	Chess ( <b>Tuesdays</b> )
	f) Tom Ettari	Minecraft
	g) Kim Tacon	Treehouse

**Club dates: Session A:Thurs. Oct. 6, 13, 20, 27; Nov. 3; Session B:Thurs. Nov. 17; Dec. 1,8,15,22- before/after school for 1 hr. - 8:15 am-9:15am; 3:40 pm-4:40 pm**

School	Sponsor	Club
<b>BTE</b>	a) Brian Harkavy, Coordinator & Sponsor	Kickball
	b) Steve Poppe	Art
	c) Brianna Levine	Sports & Fitness
	d) Bonnie Brown	Minecraft
	e) Vicky Guy	Music

**Club dates: Session A: Oct. 6,13,20,27; Nov. 3; Session B: Nov. 17; Dec. 1,8,15,22-**  
**after school for 1 hr.-1:50 pm-2:50 pm**

School	Sponsor	Club
<b>CBW</b>	a) Michelle Speidel, Coordinator & Sponsor	Building & Legos (Gr. 1/2)
	b) Kristen Reiser	Sports (Gr. 1/2)
	c) Courtney Laird	Arts & Crafts (Gr. 1/2)
	d) GiNESSa Broome	Yoga ,Crafts, Games & More Games (Gr. 1/2)
	e) Jade Gunshefski	International (Gr. 3/4)
	f) April Krajewski	Art (Gr. 3/4)
	g) Donna Condello	Kids in the Kitchen (Gr. 3/4)
	h) Mary Solanik	Percussion (Gr. 3/4)

**(Club dates:Session A: Oct. 6,13,20,27; Nov. 3; Session B: Nov. 17; Dec. 1,8,15,22-**  
**after school for 1 hr.- 2:30 pm-3:30 pm)**

School	Sponsor	Club
<b>BAY</b>	a) Dawn Blumensteel, Coordinator & Sponsor	Fun & Games
	b) Jackie Matteo	Musical/Crafts
	c) Jackie Gravely	Arts & Craft
	d) Stephanie McClelland	Arts & Craft
	e) Jenell Mitchell	Beading
	f) Melissa Stierle	Magic Treehouse Series/Activities
	g) *Kelly Smith-Sub. Teacher (as needed)	
	h) Dawn Blumensteel-Sub. Teacher (as needed)	

	i) Jenell Mitchell-Sub. Teacher (as needed)	
	j) Kecia Drake - Aide (as needed)	
	k) Maria Rosen - Aide (as needed)	
	l) Susan Mattina - Aide (as needed)	

**\*Substitute rate of pay**

**(Club dates: Oct. 6,13,20,27; Nov. 3; Dec. 1,8,15,22-before/after school for 1 hr.-7:35 am-8:35 am; 3:10 pm-4:10 pm)**

## **25. Basic Skills Information Night**

Recommend the Board approve the following teaching staff members for a Basic Skills Information Night, three (3) hours (date in October to be determined), at the contractual rate of pay:

a) Laura Bale - CBW	♦k) Laurie Peters - District
b) Denise Mannarino - CBW	♦l) Diane Fraone - BAY
c) Jenna Fleming - CBW	♦m) Stephanie McClelland - BAY
d) Anita DeBenedictis - CBW	♦n) Robert Ernst - BAY
♦e) Melanie Biscardi - BTE	♦o) Lorraine Johnsoni - BAY
♦f) Diane Steller - BTE	♦p) Thomas Ettari - HMP
♦g) Sharon Glenn - BTE	♦q) Gina Boyles - HMP
♦h) Kimberle Mitchell - BTE	♦r) Valerie Rollis - HMP
i) Sandy Cotten - BAY	♦s) Tracy Foster - HMP
j) Erica Iezzi - BAY	

**♦Paid through Title I Grant Funding**

**26. Before/After School Intervention Club**

Recommend the Board approve the following staff members for the Before/After School Intervention Club at the Clara B. Worth School, to run for 20 sessions, at the contractual rate of pay, dates to be determined:

<b>Name</b>	<b>Position</b>	<b>Hours</b>
<b>a) Charissa Palazzo</b>	Lead Teacher	1.5 hours per day
<b>b) Stephanie Violante</b>	Teacher	1 hour per day
<b>c) Anita DeBenedictis</b>	Teacher	1 hour per day

**27. Teacher Mentors**

Recommend the Board approve the following teachers to perform as Mentors, at the stipend listed, to be paid by the Mentees:

<b>Mentee</b>	<b>Mentor</b>	<b>Stipend</b>
<b>a) Jade Gunsheski</b>	Heather Ettari	\$550
<b>b) Jenna Orovio</b>	Danielle Austin	\$550
<b>c) Heather Arnold</b>	Arlene Comstock	\$293.33

**28. Chess Night**

Recommend the Board approve a "Principal's Chess Night" every Monday night from 6:00 pm - 7:30 pm in the BTE cafeteria. This activity will be open only to BTES students familiar with the game of chess and who have an interest to compete in a comfortable friendly environment.

**29. Extra Summer Work**

Recommend the Board approve extra summer hours for Nelia Ziobro, School Psychologist, for 3 days, 7 hours/day, at the contractual rate of pay.

## **XI. SUPERINTENDENT'S AGENDA**

**MOTION** by Mr. Guarascio that upon recommendation of the Superintendent Items B1-B12 be approved.

**SECOND** by Mr. Coffey

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

### **B. OTHER BOARD ITEMS**

#### **1. HIB Report Update**

\_0\_ HIB investigations affirmed - Sept. 7, 2022 - Sept. 26, 2022

\_0\_ HIB's alleged - Sept. 7, 2022 - Sept. 26, 2022

#### **2. Field Trips**

Recommend the Board approve the attached list of field trips for the 2022-2023 school year.  
**(Attachment 5)**

#### **3. Project Starfish**

Recommend the Board approve the acceptance of the Project Starfish Grant in the amount of \$55,636 from the Monmouth County Educational Services Commission.

#### **4. Participation Agreement**

Recommend the Board approve the Participation Agreement with Ocean County College Professional Development Academy, in the amount of \$1,200 for the 2022-2023 school year, to be held on the Ocean County College Campus.

#### **5. First Reading of New/Revised ByLaws/Policies/Regulations**

Recommend the Board approve the First Reading of the New/REvised ByLaws/Policies/Regulations listed below:

Policy 0163	Quorum (Revised/Recommended)
Policy 1511	Board of Education Website Accessibility (Revised/Mandated)
Policy 2415	Every Student Succeeds Act (Revised/Mandated)
Policy 3216	Dress and Grooming, Teaching Staff (Revised/Recommended)
Policy 3270	Professional Responsibilities (Revised/Recommended)
Policy 3270	Lesson Plans and Plan Books (Revised/Recommended)
Policy 4216	Dress and Grooming, Support Staff (Revised/Recommended)



Policy/Reg 5513	Care of School Property (Revised/Mandated)
Policy 5722	Student Journalism (New/Mandated)
Policy 2415.04	Title I - District Wide Parent and Family Engagement (Revised/Mandated)
Policy 2415.50	Bayville School Title I - School, Parent and Family Engagement (New/Mandated)
Policy 2415.51	Berkeley Township Elementary School - Title I - School, Parent and Family Engagement (New/Mandated)
Policy 2415.52	H. & M. Potter School Title I - School, Parent and Family Engagement (New/Mandated)

Abolish:

Policy/Reg 2432      School Sponsored Publications

## **6.      Use of Facilities**

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

### **HMP**

#### **TERROR IN THE HALLS**

Friday, October 22, 2022 - 4:00 pm - 11:30 pm

Saturday, October 23, 2022 - 2:00 pm - 11:30 pm

#### **PTA - GIFT AUCTION**

Friday, March 31, 2023 - 4:00 pm - 11:30 pm - (Set Up)

Saturday, April 1, 2023 - 12:00 pm - 11:30 pm (Gift Auction)

## **7.      Emergency Operations Plan**

Recommend the Board approve the Emergency Operations Plan for the Berkeley Township School District for the 2022-2023 school year.

## **8.      Revised Safe Return to School Plan**

Recommend the Board approve the revised Safe Return to School Plan.

## **9.      Virtual or Remote Instruction Plan**

Recommend the Board approve the Virtual or Remote Instruction Plan for the Berkeley Township School District for the 2022-2023 school year.

**10. HIB Grades Self-Assessment**

Recommend the Board approve the HIB Grades Self-Assessment for all district schools prior to the district submitting the data to the New Jersey Department of Education.

**11. Nursing Service Plan for 2021-2022**

Recommend the Board approve the Nursing Service Plan for the 2021-2022 school year.

**12. Homebound Instruction**

Recommend the Board approve Homebound Instruction, Occupational Therapy, for the following students for the 2022-2023 school year:

- I.D. #999557 - Hayley Haggerty will provide instruction for 1 hour per week
- I.D. #999059 - Hayley Haggerty will provide instruction for 1 hour per week.

**XII. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mr. Bowens that upon recommendation of the Business Administrator Items 1-10 be approved.

**SECOND** by Mrs. Shedlock.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 2 Abstain) Mr. Guarascio abstains on Item 1 and Mrs. Ornstein abstains on Item 1. Motion carries.

**1. Minutes**

RESOLVED that the Minutes of the Regular Meeting held on August 17, 2022 be approved.  
(Attachment 6)

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated September 27, 2022	
Check numbers 51656-51831	\$4,561,698.42
Bills List #2 dated September 27, 2022	
Check number 51832	\$ 421,988.00
(Attachments 7 & 11)	

Purchase Orders numbered 22-1974 through 22-1975 \$ 1,216.00

Purchase Orders numbered 23-0431 through 23-0499 \$ 122,382.13  
(Attachments 8 & 9)

### 3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

August 15, 2022 \$ 315,304.40

August 31, 2022 \$ 199,659.02

### 4. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop (Registration &amp;/or Mileage)</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Gina Canzano b) Jessica Iannuzzi c) Nicole Jagger d) Emily Rodriguez e) Shannon Sanford	PESI - Autism: De-Escalate Meltdowns and Diffuse Explosive Behaviors in Children and Adolescents, Virtual (Registration)	11/14/22	\$219.99 each
f) Tyler Verga	Rutgers - Green Procurement II, Virtual (Registration)	9/29/22	\$113

### 5. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

<u>Host District</u>	<u>Student ID</u>	<u>Dates</u>	<u>School</u>	<u>Per Diem Rate</u>
a) MOESC	1001166	9/6/22-6/16/23	BTES to/from Forked River	\$128.71
b) MOESC	1002189	9/6/22-6/16/23	CBW to/from Forked River	\$156.14
c) MOESC	999131 1001627	9/19/22-6/16/23	Bayville School to/from Toms River	\$124.38

**6. Transportation Routes**

RESOLVED that the Berkeley Township Board of Education approve the 2022-2023 Transportation Routes for submission to the Executive County Superintendent's Office and the Berkeley Township Police Department.

**7. Disposal of Vehicle**

Recommend the Berkeley Township Board of Education approve the disposal of a retired 2000 Bluebird 54 Passenger Bus VIN #1BAAGCPA5YF090068 (B20).

**8. Comprehensive Maintenance Plan**

Recommend the Board approve the Comprehensive Maintenance Plan and M-1 for the 2021-22 through 2023-24 school years.

**9. Resolution to Terminate All Participation Under the State Health Benefits Program and School Employees' Health Benefits Program**

BE IT RESOLVED,

1. The Berkeley Township Board of Education – Ocean County hereby resolves to terminate its participation in the program (Medical Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees as of January 1, 2023

2. We shall notify all active employees of the date of their termination of coverage under the program.

3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission. **(Attachment 10)**

BE IT FURTHER RESOLVED, the Board has been advised that the New Plan is equal to or better than its current health insurance and intends for the New Plan to be equal to or better than its current health insurance. Therefore, to ensure that the New Plan is equal to or better than the Predecessor Plan, the Board directs the establishment of a fund upon which employees may draw to cover medical costs that would have been covered under the Predecessor Plan, but are not under the New Plan. Eligible employees will be those BTEA member employees that would have been enrolled in the Predecessor Plan had the Board not changed insurance carriers. Upon provision of acceptable evidence by the employee to the

Board establishing the amount of such additional expense incurred resulting from a lesser reimbursement under the New Plan, the Board will make a payment from the fund to either the employee directly or to the provider of the medical services, and to the extent possible, provide that the employee will not be required to make an up-front out-of-pocket payment prior to reimbursement. The Board may, in its sole discretion, use a third-party administrator to manage the fund.

**10. Tuition Contract**

Recommend the Berkeley Township Board of Education enter into a parent tuition contract as the receiving district for Student ID# 1000383 at the annual rate of \$15,906 effective September 6, 2022 through June 30, 2023.

**XIII. OLD BUSINESS**

None

**XIV. NEW BUSINESS**

Mrs. Bacchione welcomed Mrs. Ornstein to the Board.

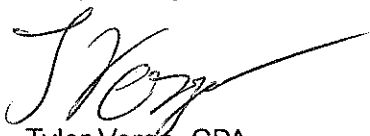
**XV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

A member of the public expressed concerns regarding students' ability to send an email with proper etiquette by the 6th grade, the honor roll program, transportation and building grade levels.

**XVI. ADJOURNMENT**

A motion was made by Mr. Guarscio to adjourn the meeting. Second by Mrs. Shedlock. All in favor. Meeting adjourns at 7:38 p.m.

Respectfully submitted,



Tyler Verga, CPA

Business Administrator/Board Secretary