

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION Tuesday, June 7, 2022 @ 7:00 p.m. Regular Board of Education Meeting WHS Library
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Members Present: K. Walker, C. Kuehlewind, D. Perreault, Luft, M. Palumbo, A. Miesse, Z. Hayden, M. Esposito (Remote – Only present for agenda items I.- IV.)

Members Absent: S. Greaves

Also Present: Superintendent Kristina J. Martineau; Lesley Wysocki, Director of Finance and Operations; Administrators: Tara Winch, Ruth Rose, Matthew Talmadge; Ben Russell, Technology Director; Parents, Students, Teachers

MINUTES–June 07, 2022

- I. CALL TO ORDER** – K. Walker, Chair called the meeting to order at 6:59 p.m. in the WHS library.
- II. PLEDGE OF ALLEGIANCE**
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS**
 - A. BOE Senior Student Representative – On behalf of the BOE, Dr. Walker expressed appreciation to Andrew Livingstone for Andrew’s service to the BOE.
 - B. CAFE Student Leadership Awards:

The following students were recognized for having received the CAFE Student Leadership Awards. Matthew Talmadge and Tara Winch spoke to each of the recipients accomplishments and how they have met the following criteria: • Willingness to take on challenges • Capability to make difficult decisions • Concern for others • Ability to work with others • Willingness to commit to a project • Diplomacy • Ability to understand issues clearly • Ability to honor a commitment

 - 1. WMS Students -Lillian Bergeron and Amy Caguana
 - 2. WHS Students – Andrew Livingstone and Alexandra Zanzaleri
 - C. CAPSS – Superintendent Awards
 - 1. WHS Students: Sadie Susi and Jonah Freund were chosen for their active participation in school and community organizations, citizenship, character, and integrity to receive the CAPSS Superintendent Award. Ms. Winch spoke of their accolades for this recognition.
 - D. Recognition of Retirees: Eve Barakos, Joseph Biegaj, Catherine Taylor, Mary Jo Noonan and Robert Synott were honored as retiring teachers and a brief reception was held in their honor. The BOE offered words of appreciation for the many years of service from each of the retirees.

- IV. STUDENT REPRESENTATIVE REPORT:** Andrew Livingstone reported on high school activities with the assistance of new student representatives, Delaney Belcourt and Elliot Koplas. The students reported on the success of spring athletics, SADD fundraiser, students involvement in Band and Choir concerts (Mr. Gearhardt and Ms. Littlefield provided comments of appreciation to the band a chorus students); participation in the Memorial Day Ceremony, Jr. Senior Prom (with appreciation to Ms. Carr); Underclassman Awards Ceremony, Senior trip to Holiday Hill; 8th grade orientation, HALO awards. Andrew read a letter he wrote on his experiences in the WPS with special mention of Diane Lewis, Reading Specialist and Leslie Carson, College/Career Coordinator. Andrew is appreciative to the BOE and to Supt. Martineau and to T. Winch for the opportunity to serve as student representative.

*At this time, the Board adjourned for a brief reception to honor retirees.
At 7:51 p.m. the Board returned to regular session.*

V. NEW BUSINESS

- A. IDEA Grant Vote anticipated:** – This grant provides funding for certified and non-certified staff, professional development training, and materials to address the needs of special education students. MOTION by D. Perreault and SECOND by M. Palumbo to approve the IDEA grant submission for 2022-2024 in the amount of \$144,745 for Section 611 and \$6682 for Section 619 for a total of \$151,427. Vote unanimous.
- B. BOE meeting dates – January 2023 – January 2024** – MOTION by Z. Hayden and SECOND by A. Miesse to approve the Board meeting dates from January 2023-2024 designating April 4 and June 6 as meeting dates. Vote unanimous.
- C. List of Policies reviewed by Policy Subcommittee** – The Board was provided a list of policies reviewed by the Policy Subcommittee.
- D. 9327 - Bylaws of the Board – Meetings – First Reading** – This policy will be placed on the next agenda for a vote from the full BOE.
- E. 1110.1 – Parent Involvement – Rescind – First Reading** – This policy will also be placed on the agenda of the next BOE meeting for approval.
- F. 6000 Series – Shipman & Goodwin Policy – Parent-Involvement and Parent Teacher Communication – First Reading** – To be placed on the BOE agenda for approval at the next BOE meeting.
- G. 1120 – Public Participation at Board Meetings – First Reading** – This policy will also be placed on the next BOE agenda for approval.

VI. PUBLIC COMMENT: No comments

VII. ADMINISTRATOR(S) COMMENTS

- A. Graduation update** – T. Winch, WHS Principal, reminded BOE that graduation is on Friday, June 10 at 5:00 p.m. Any Board member who is participating or needs seating should advise Cecilia.

VIII. SUPERINTENDENT'S REPORT

- A. Enrollment:** Superintendent Martineau reported June 1st enrollment of 640 students.
- B. Portrait of a Graduate-** MOTION by Z. Hayden and SECOND by M. Luft to approve the Portrait of a Graduate document as submitted and to move onto the next phase. Vote unanimous.
- C. Senior Exit Interviews:** Superintendent Martineau has met with seniors for discussions on their experiences in Westbrook Public Schools. Students have indicated they are appreciative of the close-knit community and are cognizant of resources provided to them. Spanish and Portuguese

students have felt welcomed and would like immersion support with math and science to be considered. Students are appreciative of advanced courses available to them and would like senior year to be more open and flexible so they can participate in internship programs. Students asked that their appreciation be conveyed to the BOE for the opportunities provided to them..

IX. OLD BUSINESS

X. CONSENT AGENDA Approval of Minutes

1. Regular Meeting – May 10, 2022
2. Special BOE Meeting – May 18, 2022.
3. Special BOE Meeting – May 25, 2022

MOTION by C. Kuehlewind and SECOND by M. Palumbo to approve the minutes of May 10, May 18 and May 25, 2022. Vote unanimous.

XI. FINANCIAL REPORTS

- A. Review of Check Listings: Board members reviewed check listings for May 12, 2022 in the amount of \$140,466.19 and May 26, 2022 in the amount of \$145,060.70.
- B. Budget Narrative/Review of Expenditure Report – L. Wysocki provided a review of the budget as it stands.
- C. Line Item Transfer - None
- D. Insurance Report – Not available

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker reported the next meeting is scheduled for June 15.
- B. Long Range Planning – D. Perreault (no report)
- C. Fiscal & Budget – Z. Hayden reported having met with L. Wysocki for a tutorial on insurance. The next meeting is August 16.
- D. Teaching & Learning – D. Perreault expressed appreciation to Mr. Saba for his work with Teaching and Learning
- E. Communications & Marketing – M. Luft (no meeting)
- F. Negotiations – S. Greaves (K. Martineau reported the Negotiations Committee will meet on July 19)
- G. Town Energy Committee – A. Miesse (no report)
- H. LEARN- Z. Hayden reported the group is discussing the evaluation of the Ex. Director.
- I. PTO Representatives - M. Luft (Daisy) PTO is providing pizza on June 10th and 4th grade ceremony is at 10:00 a.m.; Z. Hayden (WMS) PTO is looking for new board members; K. Walker (WHS) no report.
- J. BOE Ad Hoc Calendar/Goals Committee – Z. Hayden reported he and D. Perreault will get together to create a draft for future meeting. He also commented on appreciation for the Board Retreat.

XIII. BOARD OF EDUCATION GOALS: Dr. Walker, Chair, asked to hear from each of the BOE members on their participation at school events: A. Miesse attended and enjoyed the Daisy Family Picnic, M. Palumbo attended a middle school night game in Durham, and tennis tournaments. D. Perreault attended baseball games and the athletic awards assembly and the underclassman awards assembly. C.Kuehlewind commented that the Theory of Relativity was fabulous. Z. Hayden participated in the cleanup of the 8th grade dance and observed the students had a great time. K. Walker attended the HALO Awards and was proud that WPS received 11 nominations and won 4. M. Palumbo was pleased with the respect and unity of the Middle School Unified Sports Banquet. Also, board members attended Prom at Waters Edge.

XIV. PERSONNEL: Superintendent Kristina Martineau advised the BOE of the following resignations:

- A. Michelle Tomek, Teacher at Daisy Ingraham submitted a letter of resignation effective June 13, 2022.
- B. Lori Wallace – FYI (Guidance Secretary) submitted a letter of resignation effective May 20, 2022.

MOTION by C. Kuehlewind and SECOND by Z. Hayden to move into Executive Session at 8:40 p.m. with an invitation to Superintendent Martineau. Vote unanimous.

MOTION by C. Kuehlewind and SECOND by Z. Hayden to add “Vote Anticipated” to Item XV. Executive Session. MOTION CARRIES.

XV. EXECUTIVE SESSION: Vote anticipated

- A. Superintendent’s Evaluation
Discussion of matters that would result in the disclosure of exempt matters.

MOTION to move to Regular Session at 9:12 p.m.

MOTION by M. Palumbo and SECOND by Z. Hayden to accept and extend the 2024 –June 30, 2025 contract for the Superintendent of Schools, Dr. Kristina J. Martineau. Vote unanimous.

MOTION by D. Perreault and SECOND by Z. Hayden to give the Board Chair, Dr. Kim Walker, authority to finalize the draft of the Superintendent’s end of the year evaluation. Vote unanimous.

XVI. ADJOURN: MOTION by A. Miesse and SECOND by M. Luft to adjourn at 9:14 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

To be approved at next meeting.