

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

MINUTES SEPTEMBER 15, 2022

Mr. Detore called the meeting to order at 5:30 pm and the Board cited the Pledge of Allegiance.

Mr. Clark read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Vacant		X
Pichardo, Wilson A.		X
*Souder, Calvin W. Esq.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary	X	
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

*Mr. Souder arrived at 5:40 pm

Correspondence

There was no correspondence.

Principal's Report and Attachments

Mr. Trillo gave their Principal's Report.

Public Comment (Agenda Items Only)

There was no public comment.

Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of August 18, 2022. (Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:	Mr. Caraballo	Seconded by:	Ms. Zabala de Kelly
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Motion carried in an unanimous voice vote.

Board Affairs

- BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Professional Development Plan for 2022-23. **(Attachment BA-1)**
- BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Mentoring Plan and Program for 2022-23. **(Attachment BA-2)**
- BA-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Enrollment Plan for 2023-24. **(Attachment BA-3)**
- BA-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Principal/Charter School Lead Administrator goals for the 2021-22 school year. **(Attachment BA-4)**
- BA-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Principal/Charter School Lead Administrator goals for the 2022-23 school year. **(Attachment BA-5)**
- BA-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve the Chapter 27 Emergency Remote or Remote Instruction Plan. **(Attachment BA-6)**

RECORD OF VOTE BA-1 thru BA-6

Moved by:	Ms. Davis	Seconded by:	Mr. Souder
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Fiscal

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated August 19, 2022 through September 15, 2022 in the amount of \$670,745.11. **(Attachment F-1)**
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**
- | | |
|-----------------|----------------------|
| August 5, 2022 | \$ 261,765.21 |
| August 19, 2022 | <u>\$ 268,035.39</u> |
| Total | \$ 529,800.60 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2022. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June 30, 2022. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**

- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Individual with Disabilities Act (IDEA) and IDEA Preschool FY22 application from July 1, 2022 thru September 30, 2023 as follows: **(Attachment F-7)**

IDEA	\$ 148,591
IDEA Preschool	<u>\$ 3,648</u>
Total	\$ 152,239

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 61) to cover the operating deficit in the amount of \$12,885.68 effective June 30, 2022.

- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Elementary Secondary Educational Act FY 23 application while refusing Title III funding in the amount of \$1,273 from July 1, 2022 thru June 30, 2023 as follows: **(Attachment F-9)**

Title I A	\$ 659,947
Title IIA	<u>\$ 50,358</u>
Total	\$ 710,305

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached agreement with UChicagoImpact for the 2022-23 school year in the amount of \$3,537. **(Attachment F-10)**

RECORD OF VOTE F-1 thru F-10

Moved by:	Mr. Caraballo	Seconded by:	Ms. Zabala de Kelly
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Policies and Procedures

PP-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approved second reading of the following policies:

<u>Policy Name</u>	<u>Policy File Code</u>
School Meal Programs Arrears	3542.2
Assignment; Transfer	4213/4214
Employee Substance Abuse	4219.23

PP-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approved first reading of the following policies:

<u>Policy Name</u>	<u>Policy File Code</u>
Principal Evaluation	2130

RECORD OF VOTE PP-1 thru PP-2

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Education

There were no resolutions.

Personnel

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby approve Employee #90453, use of 57 sick days for paid medical leave of absence with benefits, from September 17, 2022 through December 14, 2022 under FMLA and NJFLA. Unpaid leave of absences with employer paid benefits from December 15, 2022 through January 2, 2023 under NJFLA. **(Attachment P-1)**
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the following salary corrections for 2022-23.

Employee	Position	Salary 2022-23	Stipend	Total Salary 2022-23
Damaris Rosado	Security	Hourly to Annual	NA	\$ 20,000

- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve payment of mentoring fess for the 2021-22 school year as follow:

Mentor	Mentee	Stipend
Jessica Coyle	Erin O'Dowd (CEAS)	\$ 550

Heidi Griffith	Kristina Lawrence (CEAS)	\$ 550
Sandra Queroli	Gabriela Rey (CE)	\$ 1,000

P-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
Rasheema Ward	Instructional Assistant	\$ 35,000	9/7//22	\$30,140
*Rasheema Ward	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.	9/7/22	NA

RECORD OF VOTE P-1 thru P-4

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert	X			
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	6	0	0	2

Public Comment Period

There was no public comment.

Executive Session

There was no Executive Session.

Adjournment

Be it resolved that on this date, September 15, 2022, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Ms. Strand and seconded by Ms. Zabala de Kelly with an unanimous voice vote to adjourned at 6:07 pm.

Robert Clark,
Buisness Administrator/Board Secretary