

WESTBROOK BOARD OF EDUCATION**Tuesday, January 12, 2021 @ 7:00 p.m.****Regular Board of Education Meeting****AGENDA**

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, January 12, 2021 @ 7:00 p.m. via Google Meeting. To join the meeting you have the following two options:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click "Departments"
3. Click "Westbrook Board of Education"
4. Click the link provided at the time of the meeting.

- I. CALL TO ORDER – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS
- IV. STUDENT REPRESENTATIVE REPORT – Jesse McGannon
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

The public is reminded to state name for the record. Comments should be kept to a maximum of **three** minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment. In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, please adhere to the previously mentioned guidelines.

- VI. ADMINISTRATOR(S) COMMENTS
 - A. Daisy Ingraham Elem. School – Social and Emotional Learning Update
 - B. Westbrook Middle School – Social and Emotional Learning Update
 - C. Westbrook High School – Social and Emotional Learning Update

VII. NEW BUSINESS

- A. Board of Education Goals – Temporary Sub-Committee

VIII. SUPERINTENDENT’S REPORT

- A. Remote Teaching and Learning Update
- B. Updated Covid-19 Quarantine Guidance and Vaccine Distribution
- C. Entry Plan – Next Steps
- D. Middle School Principal Search Process Planning and Discussion
- E. Enrollment
- F. Superintendent’s Budget Preview

IX. OLD BUSINESS - Vote Anticipated

- A. 2021-2022 District Calendar

X. CONSENT AGENDA – Vote Anticipated

- A. Approval of Minutes:
 - 1. Regular Meeting of December 08, 2020
 - 2. Special Meeting of December 10, 2020
 - 3. Special Meeting of December 15, 2020

XI. FINANCIAL REPORTS

- A. Review of Check Listing(s)
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer
- D. Insurance Report

XII. BOARD COMMITTEE REPORTS

- A. Policy – K. Walker
- B. Long Range Planning – M. Palumbo
- C. Insurance- M. Luft
- D. Negotiations - S. Greaves
- E. Ad Hoc Energy Committee – L. Wysocki
- F. PTSO Representatives - M. Luft, M. Esposito, Z. Hayden

XIII. PERSONNEL

- A. Non-Certified Personnel – FYI
 - 1. Garrett Barros – Tech Support starting January 4, 2021

XIV. ADJOURN

DRAFT

Westbrook Public Schools

2021-2022 School Calendar

Pending BOE approval

July '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August '21						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '21						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November '21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January '22						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '22						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '22						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '22						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



First & Last Day of School
June 10th - HS Graduation



Teacher PD (no school for students)



Teacher Convocation



School Closed/Holidays



Early Dismissal for All



Early Dismissal for Students



Early Dismissal for Daisy



Early Dismissal for WMS & Daisy

Daisy ½ Day PD	WMS/WHs ½ Day PD
October 7 th	October 7 th
March 10 th	February 3 rd

Holidays

September 6	Labor Day
October 11	Columbus Day
November 25-26	Thanksgiving
December 24-December 31	Holiday Recess
January 17	Martin Luther King Day
February 21-22	Presidents' Day Recess
April 15-22	April Recess
May 30	Memorial Day

Regional PD Days

November 2	Professional Development
March 11	Professional Development

Daisy Conferences	WMS Conferences	WHs Conferences
October 26 th	October 26 th	October 28 th
October 28 th	October 28 th	March 10 th
February 1 st	March 10 th	
February 3 rd		

EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION

Tuesday, December 8, 2020 @ 7:00 p.m.

Special Board of Education Meeting

Google Meet

MINUTES

Members Present: Zachary Hayden, Sally Greaves, Kim Walker, Mary Ella Luft, Michelle, Palumbo, Don Perreault, Michele Brigham, Christine Kuehlewind, Mike Esposito

Also present: Kristina Martineau, Ed.D., Superintendent; Administrators: Tara Winch, Ruth Rose, Susan Miller, Fran Lagace; L. Wysocki, Business Manager; IT Specialist, Ben Russell; faculty/staff/community members

I. CALL TO ORDER – The regular Board of Education meeting of December 8, 2020 was called to order at 7:00 p.m. by Superintendent Kristina Martineau.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ELECTION OF OFFICERS

A. Ballots

Superintendent Martineau requested a motion to suspend the use of paper ballots for the election of officers for this meeting only set forth by Board bylaw 9120, Officers, for the specific purpose of addressing the need to conduct balloting for Board Officer elections electronically, consistent with the virtual meeting format currently in place due to pandemic conditions. **MOTION** by M. Palumbo and **SECOND** by M. Luft. Vote unanimous.

B. Election of BOE Officers:

Superintendent Martineau conducted the nomination process for officers of the Board of Education. Voting for nominated candidates was done electronically and the results are as follows:

MOTION by S. Greaves to nominate Z. Hayden as Chair and **SECOND** by M. Luft
Vote: 8 ayes and 1 abstention to elect Z. Hayden as Chair.

MOTION by M. Palumbo to nominate S. Greaves for Vice President and **SECOND** by M. Luft.

MOTION by M. Esposito to nominate K. Walker as Vice President and **SECOND** by C. Kuehlewind.

VOTE: The results of the electronic votes: K. Walker – 5 votes; S. Greaves – 4 votes
K. Walker elected as Vice-President

MOTION by K. Walker to nominate C. Kuehlewind as Secretary and SECOND by D. Perreault.

MOTION by S. Greaves to nominate M. Luft as Secretary and SECOND by M. Palumbo

Vote: C. Kuehlewind 5 votes; M. Luft – 4 votes

C. Kuehlewind elected as Secretary.

Final results of the Election of Officers for 2020-21: **Chair, Zachary Hayden; Vice Chair, Kim Walker; and Secretary, Christina Kuehlewind**

IV. BOARD OF EDUCATION ACKNOWLEDGMENTS: No acknowledgements

- V. STUDENT REPRESENTATIVE REPORT** – Jesse McGannon reported on school activities including the winter sports season being delayed until January. Jesse talked about extracurricular activities and clubs meeting virtually, and announced that two one-act plays, *Who Done It* and *War of the Worlds*, will be available on You Tube next week. Student Council officers were elected and Student Council is planning holiday virtual activities. Seniors are in the college application season.

- VI. PUBLIC COMMENT** – Lesley Fuchs expressed her thoughts about the re-opening of schools.

VII. OLD BUSINESS

A. Committee Restructure: MOTION by S. Greaves and SECOND by M. Palumbo to table this item for a special meeting. MOTION by M. Esposito and SECOND by K. Walker to amend the motion to specify that a meeting be scheduled before the end of January on the topic of committee restructuring. Vote unanimous.

VIII. ADMINISTRATOR(S) COMMENTS: No reports at this time

IX. NEW BUSINESS

A. AFT Contract – Ratification: MOTION by S. Greaves and SECOND by M. Luft to approve the AFT contract as ratified by AFT. VOTE: (Ayes) D. Perreault, M. Brigham, S. Greaves, C. Kuehlewind, M Palumbo, K. Walker, M. Luft, Z. Hayden Abstained: M. Esposito

B. 2021-2022 School District Calendar Draft: The Board was in agreement to bring the 2021-2022 District Calendar to the January meeting for a vote. Board members voiced their opinions on the February break schedule and discussed use of weather-related days for remote learning. Superintendent Martineau reminded board members that the use of snow days for remote learning currently only applies to this year. The July 4th holiday will also be designated on the calendar.

X. SUPERINTENDENT'S REPORT

- A. Enrollment – Superintendent Martineau reported December enrollment is currently 648 students which includes 8 out-placed students.
- B. Budget Process Update: Superintendent Martineau reported on the budget process as it stands – Meetings are scheduled for next week: Dec. 15; WHS with K. Walker, Dec. 16 with M. Esposito and Dec. 17 with M. Luft. Z. Hayden may also attend. Dr. Martineau said that staffing and enrollment will be discussed in a separate meeting on December 22. The Budget Presentation will be on January 12th
- C. Entry Plan Update: Dr. Martineau commented on the warm transition and appreciation for the time and effort on everyone's part on her first six days as Superintendent.
- D. Weather Related Closures as Remote Learning Days: The Board discussed the use of weather-related closures as remote learning days. It was concluded that these days be decided upon on a case by case basis; due to power outage issues, ice storms, etc.
- E. Remote E-Learning Update: Dr. Martineau plans to keep this as a standing item on the agenda. A survey is in the final stages to receive feedback as to what is working, social emotional wellness, etc. Dr. Martineau also spoke to the decision making process about in-person or remote learning and the guidelines and community matrix, and conversations with DPH and CSDE. There is conversation that Addendum #4 needs updated. Discussions occur every day with a lot of thought given to decisions. It was made clear that the Board is not involved in the decision making. The Superintendent works as a team with Zach Faiella, DPH, CT DPH and CSDE. Dr. Martineau will report back on C. Kuehlewind's question regarding percentage of remote learners with IEP's or 504's.

XI. CONSENT AGENDA

Approval of Minutes: MOTION by K. Walker and SECOND by Z. Hayden to approve the minutes of the Regular Meeting of November 10, 2020 and the Special Meeting of November 23, 2020. Vote unanimous.

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for November 12 2020, in the amount of \$141,556.43.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the current budget as it stands. She reported she is waiting for grant approval from CSDE for Title I and Title II.
- C. Line Item Transfer - None
- D. Insurance Report: The current Insurance Report was provided. D. Perreault suggested the Insurance Subcommittee meet in January or February and to make comparisons with other providers and USI. There was an agreement to make sure all budget task force members are in attendance at the insurance meeting.

XIII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker reported the Policy committee is scheduled to meet on Dec. 17th.

- B. Long Range Planning – M. Palumbo (no report)
 - C. Insurance- M. Luft will schedule a meeting for January
 - D. Negotiations - S. Greaves (AFT contract approved)
 - E. Town Ad Hoc Committee – L. Wysocki reported the street light project is completed.
 - F. PTSO Representatives - M. Luft, M. Esposito, and Z. Hayden (no reports)
- Appreciation was expressed to PTSO's for their participation in the Meet & Greet with Superintendent Martineau.

XIV. PERSONNEL: Superintendent Martineau made the Board aware of the following non-certified resignations.

1. Joseph Wroblewski – PT Custodian/PT Café', submitted a letter of resignation effective November 30, 2020.
2. Richard Matz – Campus Monitor, submitted a letter of resignation effective December 3, 2020.
3. Chris Jordon – PT Custodian, submitted a letter of resignation effective November 27, 2020.

MOTION to move to Executive Session by K. Walker and SECOND by M. Luft at 8:28 p.m.
AMENDED by K. Walker to include Superintendent Martineau. Vote unanimous.

XV. EXECUTIVE SESSION – Personnel Matter

1. Discussion and Possible Action on a Request for Unpaid Leave by a Teacher

Moved back into Regular Session at 8:50 p.m.

MOTION by S. Greaves to give Superintendent Martineau authority to grant unpaid leave.
SECOND by M. Brigham. MOTION Amended by K. Walker to give Superintendent Martineau authority to sign the MOA to grant the unpaid leave. Vote unanimous.

XVI. ADJOURN: MOTION by D. Perreault to adjourn at 8:52 p.m. SECOND by M. Palumbo. Vote unanimous.

To be approved

EDUCATE, CHALLENGE, & INSPIRE

**WESTBROOK BOARD OF EDUCATION
Tuesday, December 10, 2020, 2020 @ 7:00 p.m.
Special Board of Education Meeting
Google Meet**

MINUTES

Members Present: Zachary Hayden, Sally Greaves, Kim Walker, Mary Ella Luft, Michelle, Palumbo, Don Perreault, Michele Brigham, Christine Kuehlewind, Mike Esposito

Also Present: Superintendent Kristina Martineau, Nick Caruso, CABA Presenter

- I. Board Retreat - Board Member Roles and Responsibilities: Board members participated in a Google-meet workshop presentation by Nick Caruso, CABA representative, on Board member roles and responsibilities.
- II. Adjourn: MOTION by Z. Hayden and SECOND by S. Greaves to adjourn at 8:06 p.m. Vote unanimous.

Respectfully submitted,

EDUCATE, CHALLENGE, & INSPIRE

**WESTBROOK BOARD OF EDUCATION
Tuesday, December 15, 2020 @ 6:30 p.m.
Special Board of Education Meeting
Google Meet**

MINUTES

Members Present: Zachary Hayden, Sally Greaves, Kim Walker, Mary Ella Luft, Michelle, Palumbo, Don Perreault, Michele Brigham, Mike Esposito

Absent: Christine Kuehlewind

Also Present: Superintendent Kristina Martineau; Nick Caruso, CABA Representative

Z. Hayden, Chair, called the special meeting of December 15, 2020 to order at 6:31 p.m.

MOTION by Z. Hayden to move to Executive Session at 6:33 p.m. with an invite to Superintendent Martineau and Nick Caruso; SECOND by D. Perreault

I. BOE Self-Evaluation discussion

Moved back to Open Session

II. Adjourn: MOTION by M. Brigham and SECOND by M. Esposito to adjourn at 7:58 p.m.
Vote unanimous.

Respectfully submitted,

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/03/2020 To Date: 12/03/2020

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36118	12/03/2020	ALISHA T. CLARK	\$264.08	1056	Printed	Expense	☐		
36119	12/03/2020	ALL WASTE, INC.	\$2,099.12	1056	Printed	Expense	☐		
36120	12/03/2020	ALLSTON SUPPLY CO., INC.	\$204.96	1056	Printed	Expense	☐		
36121	12/03/2020	AMAZON CREDIT PLAN	\$3,550.82	1056	Printed	Expense	☐		
36122	12/03/2020	AUTOMATED BLDG SYSTEMS	\$970.64	1056	Printed	Expense	☐		
36123	12/03/2020	CAMBIUM LEARNING TECHNOLOGIES	\$264.39	1056	Printed	Expense	☐		
36124	12/03/2020	CAPSTONE COMPANIES LLC	\$2,399.00	1056	Printed	Expense	☐		
36125	12/03/2020	CATY HALPIN	\$270.00	1056	Printed	Expense	☐		
36126	12/03/2020	CIT TECHNOLOGY FIN SERV., INC.	\$7,249.29	1056	Printed	Expense	☐		
36127	12/03/2020	COMMERCIAL BANKING	\$123.70	1056	Printed	Expense	☐		
36128	12/03/2020	CURTIN MOTOR LIVERY SERV.	\$6,199.00	1056	Printed	Expense	☐		
36129	12/03/2020	DELTA-T GROUP HARTFORD, INC.	\$3,081.80	1056	Printed	Expense	☐		
36130	12/03/2020	DINN BROS	\$41.00	1056	Printed	Expense	☐		
36131	12/03/2020	EASTCONN	\$76,150.00	1056	Printed	Expense	☐		
36132	12/03/2020	EB EXTERMINATING CO.	\$106.00	1056	Printed	Expense	☐		
36133	12/03/2020	ELECTRICAL WHOLESALERS	\$1,104.00	1056	Printed	Expense	☐		
36134	12/03/2020	EMMA VOYTEK	\$270.00	1056	Printed	Expense	☐		
36135	12/03/2020	FOLLETT SCHOOL SOLUTIONS, INC.	\$1,106.59	1056	Printed	Expense	☐		
36136	12/03/2020	[REDACTED]	\$240.00	1056	Printed	Expense	☐		
36137	12/03/2020	FRANCIS A. LAGACE	\$100.00	1056	Printed	Expense	☐		
36138	12/03/2020	FRONTIER	\$808.09	1056	Printed	Expense	☐		
36139	12/03/2020	GAME TIME SPORTS CONSTRUCTION	\$1,600.00	1056	Printed	Expense	☐		

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/03/2020 To Date: 12/03/2020

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36140	12/03/2020	GRAINGER, INC	\$602.79	1056	Printed	Expense	☐		
36141	12/03/2020	HOMETOWN SANITATION SERVICES, LLC	\$350.00	1056	Printed	Expense	☐		
36142	12/03/2020	J.W. PEPPER & SON INC.	\$447.98	1056	Printed	Expense	☐		
36143	12/03/2020	JORDYN SURACI	\$33.43	1056	Printed	Expense	☐		
36144	12/03/2020	[REDACTED]	\$24,240.30	1056	Printed	Expense	☐		
36145	12/03/2020	KAREN ANTHONY	\$850.00	1056	Printed	Expense	☐		
36146	12/03/2020	KELLY SERVICES INC.	\$6,696.32	1056	Printed	Expense	☐		
36147	12/03/2020	LAKESHORE LEARNING MATERIALS	\$205.85	1056	Printed	Expense	☐		
36148	12/03/2020	M & J BUS, INC.	\$50,401.72	1056	Printed	Expense	☐		
36149	12/03/2020	M.D. STETSON COMPANY INC.	\$4,037.26	1056	Printed	Expense	☐		
36150	12/03/2020	MELISSA HART	\$4,517.50	1056	Printed	Expense	☐		
36151	12/03/2020	MICHAEL A. THOMAS	\$123.05	1056	Printed	Expense	☐		
36152	12/03/2020	MILENA BYRUM	\$30.01	1056	Printed	Expense	☐		
36153	12/03/2020	MMSG	\$137.36	1056	Printed	Expense	☐		
36154	12/03/2020	MOBILE STORAGE SOLUTIONS	\$525.00	1056	Printed	Expense	☐		
36155	12/03/2020	MUTUAL OF OMAHA	\$1,808.43	1056	Printed	Expense	☐		
36156	12/03/2020	NASCO	\$290.16	1056	Printed	Expense	☐		
36157	12/03/2020	OSSO ASSOCIATES, LLC	\$525.00	1056	Printed	Expense	☐		
36158	12/03/2020	PITNEY BOWES	\$549.00	1056	Printed	Expense	☐		
36159	12/03/2020	[REDACTED]	\$17,890.00	1056	Printed	Expense	☐		
36160	12/03/2020	RUGG'S RECOMMENDATIONS	\$25.00	1056	Printed	Expense	☐		
36161	12/03/2020	Ruth Rose	\$100.00	1056	Printed	Expense	☐		

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/03/2020 To Date: 12/03/2020

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36162	12/03/2020	SCHOLASTIC INC	\$2,334.07	1056	Printed	Expense	☐		
36163	12/03/2020	SCHOOL SPECIALTY	\$112.44	1056	Printed	Expense	☐		
36164	12/03/2020	SHERWIN WILLIAMS	\$86.40	1056	Printed	Expense	☐		
36165	12/03/2020	SHIPMAN & GOODWIN	\$4,757.50	1056	Printed	Expense	☐		
36166	12/03/2020	SOUTHERN CT GAS CO	\$3,710.38	1056	Printed	Expense	☐		
36167	12/03/2020	STADIUM SYSTEMS	\$1,029.90	1056	Printed	Expense	☐		
36168	12/03/2020	STATE OF CT/DEPT. OF ADMIN SERVICES OSBI	\$800.00	1056	Printed	Expense	☐		
36169	12/03/2020	SUBURBAN STATIONERS	\$942.07	1056	Printed	Expense	☐		
36170	12/03/2020	TARA WINCH	\$100.00	1056	Printed	Expense	☐		
36171	12/03/2020	TEAM BUILDR	\$700.00	1056	Printed	Expense	☐		
36172	12/03/2020	[REDACTED]	\$7,600.00	1056	Printed	Expense	☐		
36173	12/03/2020	THERAPRO, INC.	\$369.26	1056	Printed	Expense	☐		
36174	12/03/2020	Tyler Technologies, Inc	\$8,492.84	1056	Printed	Expense	☐		
36175	12/03/2020	[REDACTED]	\$10,930.00	1056	Printed	Expense	☐		
36176	12/03/2020	VERIZONWIRELESS	\$197.23	1056	Printed	Expense	☐		
36177	12/03/2020	WAL-MART COMMUNITY	\$400.13	1056	Printed	Expense	☐		
36178	12/03/2020	WOODBURN PRESS	\$232.12	1056	Printed	Expense	☐		

Total Amount:

\$265,382.98

End of Report

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/10/2020 To Date: 12/10/2020

From Check: To Check:

From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36179	12/10/2020	ADP, INC	\$2,438.45	1062	Printed	Expense	☐		
36180	12/10/2020	ADVANCED MECHANICAL SERVICES	\$416.00	1062	Printed	Expense	☐		
36181	12/10/2020	BROADVIEW NETWORKS	\$2,970.39	1062	Printed	Expense	☐		
36182	12/10/2020	CITIZENS BANK-MASTERCARD	\$7,328.51	1062	Printed	Expense	☐		
36183	12/10/2020	CONN. WATER CO.	\$901.23	1062	Printed	Expense	☐		
36184	12/10/2020	DELTA-T GROUP HARTFORD, INC.	\$1,217.40	1062	Printed	Expense	☐		
36185	12/10/2020	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$4,640.00	1062	Printed	Expense	☐		
36186	12/10/2020	FOLLETT SCHOOL SOLUTIONS, INC.	\$218.55	1062	Printed	Expense	☐		
36187	12/10/2020	[REDACTED]	\$16,400.00	1062	Printed	Expense	☐		
36188	12/10/2020	KELLY SERVICES INC.	\$1,319.71	1062	Printed	Expense	☐		
36189	12/10/2020	M & J BUS, INC.	\$7,290.37	1062	Printed	Expense	☐		
36190	12/10/2020	MELISSA HART	\$1,790.00	1062	Printed	Expense	☐		
36191	12/10/2020	MIDDLETOWN PLATE GLASS	\$13.80	1062	Printed	Expense	☐		
36192	12/10/2020	MMSGGS	\$148.67	1062	Printed	Expense	☐		
36193	12/10/2020	NAT'L ENERGY CONTROL CORP	\$313.71	1062	Printed	Expense	☐		
36194	12/10/2020	NATIONAL ASSN COLLEGE ADMISS	\$270.00	1062	Printed	Expense	☐		
36195	12/10/2020	NEW ENGLAND CENTER FOR HEARING REHAB	\$75.00	1062	Printed	Expense	☐		
36196	12/10/2020	PD MONSTER	\$9,500.00	1062	Printed	Expense	☐		
36197	12/10/2020	PEARSON EDUCATION INC	\$133.50	1062	Printed	Expense	☐		
36198	12/10/2020	PITNEY BOWES	\$342.24	1062	Printed	Expense	☐		
36199	12/10/2020	SAVVAS LEARNING COMPANY, LLC.	\$12,978.20	1062	Printed	Expense	☐		

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2020-2021

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/10/2020 To Date: 12/10/2020
 From Check: To Check:
 From Voucher: To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36200	12/10/2020	SAYBROOK HARDWARE	\$473.45	1062	Printed	Expense	☐		
36201	12/10/2020	SCHOOL SPECIALTY	\$1,266.12	1062	Printed	Expense	☐		
36202	12/10/2020	SHORELINE LANDSCAPES	\$42,000.00	1062	Printed	Expense	☐		
36203	12/10/2020	SUBURBAN STATIONERS	\$241.35	1062	Printed	Expense	☐		
36204	12/10/2020	THE MATH LEARNING CENTER	\$5,927.80	1062	Printed	Expense	☐		
36205	12/10/2020	[REDACTED]	\$9,310.00	1062	Printed	Expense	☐		
36206	12/10/2020	WESTBROOK SCHOOLS LUNCH	\$20,000.00	1062	Printed	Expense	☐		
36207	12/10/2020	WILSON LANGUAGE TRAINING	\$603.94	1062	Printed	Expense	☐		

Total Amount: \$150,528.39
 End of Report

Funding Westbrook Board of Education

\$125,000 Individual Stop-Loss

Expected Claims and Fees Based on 140 Medical Contracts and 150 Dental Contracts; Actual Claims and Fees Based on Actual Contracts
July 1, 2020 through June 30, 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Board Monthly Funding	Board Amount Borrowed from Reserve	Total Board Funding (Board Amount + Reserve)	Board Expected Medical Claims	Board Expected Rx Claims	Board Expected Dental Claims	Board Expected Retention Costs (includes actual Discount Share, Broker Service Fee and ACA)	Board Actual Paid Discount Share*	Board Expected Retention Costs (includes actual Discount Share, Broker Service Fee and ACA)	Board Actual Paid Retention Costs (includes actual Discount Share, Broker Service Fee and ACA)	Claims over \$125,000 stop-loss paid by SLI Insurance	Board Actual Monthly Out-of-Pocket Costs	Board Medical & Rx Claims Loss Ratio (Unit)	Board Surplus or (Deficit) Total Claims and Fees
Jul-20	\$194,236	\$75,000	\$269,236	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	78.4%	\$57,211
Aug-20	\$194,236	\$75,000	\$269,236	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	78.4%	\$57,211
Sep-20	\$194,236	\$75,000	\$269,236	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	78.4%	\$57,211
Oct-20	\$194,236	\$75,000	\$269,236	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	78.4%	\$57,211
Nov-20	\$194,236	\$75,000	\$269,236	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	78.4%	\$57,211
Dec-20	\$194,236	\$75,000	\$269,236	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	\$155,200	78.4%	\$57,211
Jan-21														
Feb-21														
Mar-21														
Apr-21														
May-21														
Jun-21														
2021 M.S.	\$971,183	\$375,000	\$1,346,183	\$777,100	\$777,100	\$777,100	\$777,100	\$777,100	\$777,100	\$777,100	\$777,100	\$777,100	80.1%	\$322,179

Column 1 - Monthly Funding (includes amount transferred from reserve)

Column 2 - Projected Expected Medical Claims by Month (based on contracts at renewal)

Column 3 - Actual Incurred and Paid Medical Claims by Month (including claims over the stop-loss (stop-loss claims are removed in #11))

Column 4 - Projected Expected Rx Claims by Month (based on contracts at renewal)

Column 5 - Actual Incurred and Paid Rx Claims by Month

Column 6 - Projected Expected Dental Claims by Month (based on contracts at renewal)

Column 7 - Actual Incurred and Paid Dental Claims by Month

Column 8 - Actual Anthem Discount Share Paid by Month

Column 9 - Projected Expected Retention Costs by Month (based on contracts at renewal)

Column 10 - Actual Total Paid Retention Costs (Administrative Costs) by Month

Column 11 - Claims Incurred over \$125,000 and paid by Stop-Loss Insurance

Column 12 - Medical Loss Ratio by Month by Total Costs. Actual Medical & Rx Claims minus Any Large Claims Over the Stop-Loss divided by the Expected Medical & Rx Claims

Column 13 - The Surplus or (Deficit) by Month

\$18.62 Rinker Service Fee PERM (Employee)
\$0.40 PCORI PERM (Employee) - July-Dec.
(figures included in columns 9 and 10 above)

\$2,007.08 Total Monthly For Rinker Service Fee
\$70.08 Jul-Jun PCORI Taxes per Month
(health care reform taxes based on 143 contracts)

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