

Urban Academy	
Policy and Procedure:	
CAFETERIA – BREAKFAST AND LUNCH	
Policy No.: 01.16	Originate: August 2003
	Revised/Reviewed: December 2021
Adopted:	Page 1 of 2

I. PURPOSE

- A. This policy explains Urban Academy’s cafeteria and lunch policy under the Minn. Stat. "124D.111 SCHOOL MEALS POLICIES; LUNCH AID; FOOD SERVICE ACCOUNTING. Subdivision 1. School meals policies.”

II. GENERAL STATEMENT

- No student will ever be denied a breakfast or lunch due to any outstanding meal charges at Urban Academy. Every student will be treated with respect and any lunch shaming or otherwise ostracizing to the student is prohibited and may result in termination of employment to any staff member who does not adhere to this policy.
- A student who has been determined eligible for free and reduced-price lunch must always be served a reimbursable meal even if the student has an outstanding debt.

Urban Academy	
Policy and Procedure:	
Policy No.:	
Revised:	Page 2 of 2

III. STUDENT RESPONSIBILITIES

- A. Students who bring a bag lunch or purchase hot lunch will eat their lunch in the cafeteria or designated area.
- B. Students who eat their lunch in Urban Academy may not leave Urban Academy grounds during the lunch period. Exceptions must be approved by the director.
- C. Students who wish to walk home for lunch must present a note from their parents or guardian expressing their permission to do so.
- D. Students must stand quietly in the hall waiting to enter the cafeteria so as not to disrupt other classes.
- E. Students should eat quietly and not be disruptive in the cafeteria.
- F. Students should clean up all trash near their seat in the cafeteria and deposit it in the trash barrels as they quietly leave the cafeteria.
- G. Students should eat all of their lunches and request permission if they wish to share their lunch with a classmate.
- H. Students are not required to go outside (if applicable) for recess during the lunch period.
- I. All students will obey the rules as set forth by their teachers, teacher's assistants, cafeteria monitors and the administrative staff of Urban Academy.

IV. STAFF RESPONSIBILITIES

- A. Urban Academy employees will help monitor, at all times, the cafeteria in a manner that will allow students to enjoy their lunch.