

# ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

## MINUTES OCTOBER 20, 2022

Ms. Davis called the meeting to order at 5:33 pm and the Board cited the Pledge of Allegiance.

Ms. Davis read the Open Public Meeting Statement of Compliance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.

### Attendance

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert		X
Vacant		NA
Pichardo, Wilson A.		X
Souder, Calvin W. Esq.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Bernardo, Lucy, Recording Secretary		X
Clark Robert, Business Administrator	X	
Mr. Jayson Tarella, Attorney	X	
Parada, Paul, Vice Principal	X	
Trillo, Marcelino, Vice Principal	X	

### Correspondence

There was no correspondence.

### Principal's Report and Attachments

Mr. Trillo gave their Principal's Report.

### Public Comment (Agenda Items Only)

Denara Simmons, Parent, asked about the future expansion plans for Jackie Robinson Campus.

Mr. Trillo stated there are plans for expansion and the planning is ongoing.

## Minutes

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of September 15, 2022. (Attachment M-1)**

### RECORD OF VOTE Resolution Minutes

Moved by:	Mr. Souder	Seconded by:	Ms. Zabala de Kelly
-----------	------------	--------------	---------------------

Motion carried in an unanimous voice vote.

## Board Affairs

**BA-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached proposal from Comito Associates for a Kitchen Renovation Project at Stephen A. Adubato Campus at a cost of \$47,000.

**BA-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the Annual HIB Self-Assessment for the 2021-22 school year.

### RECORD OF VOTE BA-1 thru BA-2

Moved by:	Mr. Souder	Seconded by:	Mr. Caraballo
-----------	------------	--------------	---------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	3

## Fiscal

**F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the

payment of Bills and Claims from the Operating Account dated September 16, 2022 through October 20, 2022 in the amount of \$633,057.82. **(Attachment F-1)**

- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

September 2, 2022	\$ 270,841.59
September 16, 2022	\$ 254,224.30
September 30, 2022	<u>\$ 290,587.35</u>
Total	\$ 815,653.24

- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending July 31, 2022. **(Attachment F-3)**
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of July 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of July 31, 2022. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending August 31, 2022. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of August 31, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of August 31, 2022. **(Attachment F-8)**
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey, TIPS and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-9)**

**F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the acceptance of the Preschool and Charter Security Grant FY22 in the amount of \$33,700 from July 1, 2021 thru September 30, 2023 as follows: **(Attachment F-10)**

**F-11** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, authorizes the Business Administrator/Board Secretary to conduct a for transportation services.

RECORD OF VOTE F-1 thru F-11

Moved by:	Ms. Zabala de Kelly	Seconded by:	Mr. Caraballo
-----------	---------------------	--------------	---------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	3

**Policies and Procedures**

**PP-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approved first reading of the following policies:

**Policy Name**

Principal Evaluation

**Policy File Code**

2130

RECORD OF VOTE PP-1 thru PP-1

Moved by:	Mr. Souder	Seconded by:	Ms. Strand
-----------	------------	--------------	------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	3

**Education**

There were no resolutions.

**Personnel**

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve employment for the 2022-23 school year as follows:

<b>Employee</b>	<b>Position</b>	<b>Salary 2022-23</b>	<b>Start Date</b>	<b>Pro-rated Salary 2022-23</b>
Jasimine Blue	Instructional Assistant	\$ 35,000	10/18/22	26,923
*Jasimine Blue	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.	10/18/22	NA
Jose Ortega Almanzar	Custodian	\$ 32,000	10/11/22	\$24,000

\*Saturday & Before/After Care paid by ESSER II and ESSER III 20-483-100-100-0096 or 20-487-100-100-000-096

RECORD OF VOTE P-1 thru P-1

Moved by:	Ms. Strand	Seconded by:	Mr. Caraballo
-----------	------------	--------------	---------------

<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				X
Caraballo, Wilfredo	X			
Davis, Adrienne	X			
Detore, Robert				X
Vacant				NA
Pichardo, Wilson A.				X
Souder, Calvin W.	X			
Strand, Tahira	X			
Zabala de Kelly, Zarala	X			
Total Votes	5	0	0	3

**Public Comment Period**

There was no public comment.

**Executive Session**

There was no Executive Session.

**Adjournment**

Be it resolved that on this date, October 20, 2022, at the Regular Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn was motion by Mr. Souder and seconded by Ms. Strand with an unanimous voice vote to adjourned at 6:03 pm.



Robert Clark,  
Buisness Administrator/Board Secretary