

1222 RELATIONS WITH BOOSTER ORGANIZATIONS

The Board of Education recognizes that extracurricular support groups, or "booster" organizations, provide important support to district schools, and can be a valuable means of stimulating community interest in the aims and activities of district schools. Booster organizations may be defined in two ways:

1. an organization which is created to foster community support and raise funds for a specific extracurricular activity (e.g., athletics, speech and debate, and/or musical groups); or
2. an organization which is created to foster community support and raise funds for the school's general extracurricular program.

Parents and other interested members of the community who wish to organize a booster club for the purpose of supporting a specific school program are encouraged to do so, as long as the activities of such organizations do not interfere unduly with the total educational program, or disrupt district operations in any way. To this end, booster organizations must follow these guidelines:

1. be voluntary and support a specific school activity;
2. submit an activity schedule in advance to the Superintendent of Schools or designee for prior approval;
3. seek advance Board approval for any use of school facilities and/or equipment, following procedures outlined in administrative regulation 1500-R, Public Use of School Facilities Regulation;
4. avoid interference with the decision-making of any student group;
5. understand and respect the authority of district employees in the administration of their duties;
6. seek advance Board approval for any fund raising activities.
7. assume all financial responsibility for their organization, including but not limited to the provision of adequate insurance coverage, as appropriate; and
8. 100% of the proceeds realized by a School Partner in an approved fundraiser, less approved expenses, shall be solely to the benefit of the Port Chester-Rye UFSD to support academic as well as extra-curricular school programs (see policy 1510.1).
9. Each booster organization shall provide by July 15 of each school year to the Superintendent/designee a detailed financial report that includes:
 - o A detailed list of all cash receipts with specific funding sources cited with running total
 - o A detailed list of all disbursements and recipients with running total
 - o A detailed list of all purchases with running total
 - o Receipts for all purchases and disbursements
 - o All detailed bank statements from the previous June through June 30 of the current year.

If a booster organization wishes to make a contribution of money, service time, or tangible property (e.g., equipment or supplies), a representative of the organization should first meet with the Superintendent/Designee. The Superintendent/Designee must identify the district's terms and conditions of accepting such gifts, and seek the Board's official approval before accepting or publicly announcing any contribution.

Booster-proposed plans, projects and other activities must be evaluated and promoted in light of their stated contribution to the academic as well as the extra-curricular school programs by the Superintendent/Designee. Careful consideration should be given to the total value of the contribution to all students, and not just to specific student groups.

The Board retains final responsibility and authority on all activities which have an impact on students, the schools, school programs, and/or school-owned property.

Revision/Adoption date: December 15, 2015