

**WESTBROOK BOARD OF EDUCATION
Tuesday, January 11, 2022 @ 7:00 p.m.
Regular Board of Education Meeting**

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, January 11, 2022 @ 7:00 p.m. in the WHS Library To join the meeting you have the following options:

In accordance with Executive Order 13A and Executive Order 14, all individuals present in person at the Westbrook Board of Education meeting are required to wear face masks.
Members of the public who would like to view this meeting remotely, please access the link here:

AGENDA

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, January 11, 2022 @ 7:00 p.m. via Google Meeting. To join the meeting you have the following two options:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

- I. CALL TO ORDER – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS
- IV. STUDENT REPRESENTATIVE REPORT – Andrew Livingstone
- V. SUPERINTENDENT’S BUDGET PREVIEW FOR 2022-2023

VI. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

For the January 11, 2022 BOE meeting, remote Public Comment will be available as we transition back to in person meetings. A Google Meet link will be posted on the website for remote audience members who would like an opportunity to speak during the Public Comment portion of the meeting. In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, please adhere to the previously mentioned guidelines.

VII. ADMINISTRATOR(S) COMMENTS

VIII. NEW BUSINESS

IX. SUPERINTENDENT'S REPORT

- A. Enrollment - *ENCLOSURE 1*
- B. COVID-19 Quarantine Guidance Update
- C. Quarantine and Attendance Update

X. OLD BUSINESS - Vote Anticipated

- A. 2022-2023 District Calendar - *ENCLOSURE 2*
- B. Policy 0300 (Policies for WPS) and Policy 0500 (Comprehensive Improvement Plan: Recommendation to delete – *ENCLOSURE 3*

XI. CONSENT AGENDA – Vote Anticipated

- A. Approval of Minutes:
 - 1. Regular Meeting of December 14, 2021 – *ENCLOSURE 4*

XII. FINANCIAL REPORTS – *ENCLOSURE 5*

- A. Review of Check Listing(s)
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer
- D. Insurance Report - *ENCLOSURE 6*

XIII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Long Range Planning – D. Perreault
- C. Fiscal & Budget – Z. Hayden
- D. Teaching & Learning – D. Perreault
- E. Communications & Marketing – M. Luft
- F. Negotiations – S. Greaves
- G. Town Energy Ad Hoc Committee – L. Wysocki
- H. LEARN
- I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)
- J. BOE Ad Hoc Calendar Committee – Z. Hayden

XIV. BOARD GOALS

XV. PERSONNEL (FYI)

- A. Non-certified Resignation(s)
 - 1. Heather Kjos (Paraprofessional)

XVI. ADJOURN

ENCLOSURE 1

ENROLLMENT	Sept.2021	Oct. 2021	Nov.2021	Dec.2021	Jan.2022	Feb.2022	Mar.2022	Apr.2022	1-May	1-Jun
PRE -K	45	44	45	44	45					
KINDER.	41	42	43	45	46					
1	42	42	42	43	43					
2	37	38	39	37	37					
3	48	49	49	49	49					
4	29	30	30	30	30					
TOTAL	242	245	248	248	250					
5	50	50	50	50	50					
6	37	37	38	38	38					
7	40	41	41	40	40					
8	44	44	43	43	43					
TOTAL	171	172	172	171	171					
9	42	42	42	42	42					
10	49	49	50	51	51					
11	61	61	61	61	61					
12	60	60	60	59	59					
TOTAL	212	212	213	213	213					
In-District										
Outplaced	7	7	8	9	9					
DISTRICT	632	629	633	632	634					
TOTAL	637	636	641	641	643					

Westbrook Public Schools

2022-2023 School Calendar **DRAFT**

ENCLOSURE 2

July '22						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August '22						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '22						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January '23						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February '23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March '23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April '23						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May '23						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June '23						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



First & Last Day of School
June 16 – HS Graduation



Teacher PD (no school for students)



Teacher Convocation



School Closed/Holidays



Early Dismissal for All



Early Dismissal for Students



Early Dismissal for Daisy



Early Dismissal for WMS & Daisy

Professional Development:

Oct. 6 - ½ PD (Daisy/WHS/WMS)
Oct. 7 – Full Day PD (Daisy/WHS/WMS)
Nov. 8 – Full Day PD (Daisy/WHS/WMS)
March 9 – ½ PD (Daisy/WHS/WMS)
March 10 – Full Day PD (Daisy/WHS/WMS)

Conferences:

Oct. 25 – (Daisy/WMS)
Oct. 27 – (Daisy/WMS/WHS)
Mar. 16 – (Daisy/WMS/WHS)

Holidays:

Sept. 5 – Labor Day
Oct. 10 – Columbus Day
Nov. 24, 25 – Thanksgiving Break
Dec. 23-Jan.2 – Holiday Recess
Jan. 16 – MLK, Jr. Day
Feb. 20, 21 – Feb. Break
Apr. 7-14 – April Break
May 29 – Memorial Day

Mission - Goals - Objectives

Policies for Westbrook Public Schools

The Board of Education will maintain a set of policies as the basis for school district governance. The policies shall be periodically reviewed and be maintained and be consistent with applicable law.

The Board of Education views its policies as aids to decision making and will, to the best of its abilities, make all its actions consistent with those policies.

Policy adopted: March 13, 2007

WESTBROOK PUBLIC SCHOOLS

Westbrook, Connecticut

Mission - Goals - Objectives**Comprehensive Improvement Plans/Schedules**

The Board of Education will develop a long-range plan based on its goals and objectives.

The Board of Education's long-range plan will specify targets in the areas of regular and special learning programs, technology, transportation, staffing, building utilization, capital improvements, and maintenance of buildings and grounds. The comprehensive long-range plan will focus on the achievement of Board adopted goals and objectives.

Legal Reference: Connecticut General Statutes

10-220 Duties of boards of education

Policy adopted: March 13, 2007

WESTBROOK PUBLIC SCHOOLS

Westbrook, Connecticut

**WESTBROOK BOARD OF EDUCATION
Tuesday, December 14, 2021 @ 7:00 p.m.
WHS Library
Regular Board of Education Meeting**

Members Present: Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, M. Palumbo,
D. Perreault, S. Greaves, A. Miesse, M. Esposito via telephone

Also Present: Superintendent Kristina J. Martineau; Business Manager, Lesley
Wysocki; Administrators: Ruth Rose, Matt Talmadge, Fran Lagace;
Technology Specialist, Ben Russell; Andrew Livingstone, BOE
Student Representative

MINUTES

- I. CALL TO ORDER** – The Regular BOE meeting of December 14, 2021 was called to order at 7:00 p.m. by Superintendent Kristina J. Martineau.
- II. PLEDGE OF ALLEGIANCE**
- III. BOARD OF EDUCATION ELECTION OF OFFICERS**
- A. Election of BOE Officers**
Superintendent Martineau conducted the nomination process for officers of the Board of Education. Voting for nominated candidates was done electronically to the Board Recording Clerk and the results are as follows:

MOTION by C. Kuehlewind to nominate Kim Walker as Chair

MOTION by M. Luft to nominate Zachary Hayden as Chair.

Electronic vote: 5 votes to elect Kim Walker, Chair;
4 votes to elect Zachary Hayden, Chair.

MOTION by C. Kuehlewind to nominate D. Perreault as Vice Chair

MOTION by S. Greaves to nominate Zachary Hayden as Vice Chair

Electronic vote results: 5 votes to elect D. Perreault as Vice Chair
4 votes to elect Zachary Hayden as Vice Chair

MOTION by D. Perreault to nominate Christine Kuehlewind as Board Secretary

No other nominations were made.

Vote: 8 votes to elect Christine Kuehlewind as Board Secretary.

Final results of the Election of Officers for 2021-22: Chair, Kim Walker; Vice chair – Don Perreault; Christine Kuehlewind, Board Secretary

Kim Walker acknowledged Zack Hayden for his leadership of the Board over the last two years.

B. Subcommittees – Reorganization – Per Policy 9130, board members determined subcommittee membership. A. Miesse agreed to participate on the Fiscal and Budget, Long Range Plan and Communications and Marketing Committees. C. Kuehlewind will join the Policy Subcommittee and exit LRP. M. Esposito will exit PTSO and Policy, and K. Walker will replace M. Esposito on the WHS PTSO. The LEARN representative position is still open. A. Miesse will serve on the Town Ad Hoc committee.

IV. BOARD OF EDUCATION ACKNOWLEDGMENTS

A. Introduction of New Board Member: Andrew Miesse was introduced and welcomed as the newest board member.

B. Recognition of Ten Year+ Board Members

1. Sally Greaves joined the Westbrook Board of Education in 2007 and has served on numerous Board committees. Most notably she has been a valuable resource on the Negotiations Subcommittee. Kim Walker and Michelle Palumbo have served on the Westbrook Board of Education since 2011 (Ten Years). They have also given valuable time on several Board subcommittees. Kim has spent many hours on Policy and Michelle on Long Range Planning. The Westbrook Community is truly appreciative of their many hours of dedication and service to the Westbrook Board of Education.

- V. STUDENT REPRESENTATIVE REPORT** – Andrew Livingstone reported on school activities including the WHS Theater Department’s presentation of *Twelve Angry Jurors*. He announced the spring musical; *Theory of Relativity*. Andrew talked about the WHS and WMS Concerts, Portrait of a Graduate and high school students’ participation in the survey on December 8, Student Council Fundraisers, Senior Projects, and Field Trips. Andrew also extended appreciation to Food Services Director, Mary Conway, and also brought to the attention of the Board although Food Service has done their best through staff shortages and food restrictions; there is room for improvement in food offerings.

VI. PUBLIC COMMENT

1. Corey Ehrlich parent and school social worker, suggested the Board should not look solely at enrollment figures relative to budget cuts. “Although there is a need to be fiscally responsible, it should not be at the detriment of our students. Personalizing their educational success needs to be staffed appropriately. ”

Shantel Berg, parent, commented that she does not understand terminology when reviewing minutes about the budget. She would like to know where to get feedback as the Board does not comment at BOE meetings. Ms. Berg commented on class sizes and prefers they remain small. She wants the Board to be transparent and wants Common Sense Covid Guidelines. She also commented on the restrictions on volunteers coming into the school.

Leslie Fuchs, parent, commented that she is appreciative of the COVID Dashboard and appreciates being proactive rather than re-active and supports separation of desks, etc. She also stated that budget cuts tend to make things worse, not better and we should continue to encourage families to want to move to Westbrook. She also acknowledged the student representatives concern of the lunch program.

Bonnie Palermo, former teacher, suggested using retired teachers as substitutes instead of going through Kelly Services.

VII. OLD BUSINESS

A. Policy 0100 – Mission Statement: The recommendation to revise Policy 0100 – Westbrook Mission Statement, was brought before the BOE in November for a first reading. The Policy Subcommittee recommends the revision of Policy 0100 as presented. **MOTION to approve revision of Policy 0100 by M. Luft and SECOND by C. Kuehlewind. MOTION to adopt carries unanimously.**

VIII. ADMINISTRATOR(S) COMMENTS (No comments)

IX. NEW BUSINESS – Vote anticipated

A. Deletion of Policies

- 1. Policy 0300 - Policies for Westbrook Public Schools:** It is recommended by the Policy Subcommittee to delete this policy as it is redundant.
- 2. Policy 0500 – Comprehensive Improvement Plan – Recommendation to delete.**
Policy 0300 and 0500 will be brought to the Board in January for a second reading and vote to delete.

B. Award of Grounds Maintenance Contract: Lesley Wysocki, Business Manager, reported the results of the bids for landscaping, which was done in conjunction with the town. Only two companies submitted bids. It was recommended the Board approve Diamond Landscaping at a total per year of \$229,750 (combined). **MOTION to approve Diamond Landscaping by Z. Hayden and SECOND by M. Luft. Vote unanimous.**

X. SUPERINTENDENT'S REPORT

A. Enrollment – Superintendent Kristina Martineau reported December enrollment is currently 642 students which includes 9 out-placed students.

B. Westbrook Portrait of a Graduate Update: Superintendent Martineau updated the Board of the progress of Westbrook Portrait of a Graduate. Survey results continue to come in. Dr. Martineau is appreciative of the Leadership Team and staff and alumni representation. Survey #2 will soon be created.

C. Budget Process Update: Superintendent Martineau commented that it is still early in the budget process and there are two more workshops scheduled before the budget goes to the Board of Finance. There will be opportunity for public input again on January 11. Superintendent Martineau said she is aware of conversations going around regarding the budget related to staffing and talked about retirement incentives and

possible restructuring based on that outcome. She values parent and staff input and is available for discussion with interested parties.

D. 2022-2023 District School Calendar - This is a first look at the 2022-23 calendar to be presented in January for a vote. Superintendent Martineau is recommending changing student days from 181 to 180 to allow for more professional development for teachers. Other changes were discussed.

E. 2023-2024 District School Calendar: Superintendent recommends approving the 2023-24 calendar at the next meeting also.

F. COVID 19 Update and Screen and Stay Protocols: Superintendent Martineau presented the revised Screen and Stay Protocols, which will be posted on the website in January.

XI. CONSENT AGENDA

MOTION by D. Perreault and SECOND by M. Luft to approve the minutes of November 9, 2021 and December 7, 2021. Vote unanimous.

XII. FINANCIAL REPORTS

A. Review of Check Listing: Board members reviewed check listings for November 10, 2021 in the amount of \$219,036.71.

B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the current budget as it stands.

C. Line Item Transfer – None

D. Insurance Report: A current insurance report was provided.

XIII. BOARD COMMITTEE REPORTS

A. LEARN - Z. Hayden reported that LEARN determined the magnet school tuition. The guest speaker was Region 18 Supt. Ian Neviaser, who talked about the Strategic Plan for Lyme-Old Lyme and plans to counteract declining enrollment.

B. Policy - K. Walker reported the Policy Subcommittee continues to update policies.

C. Long Range Planning – D. Perreault reported a LRP meeting is scheduled for 12/16.

D. Fiscal & Budget – M. Esposito reported a Fiscal and Budget is scheduled for 12/16.

E. Teaching & Learning – D. Perreault reported that Curriculum Director, Angelo Saba, will be presenting to the Teaching and Learning Committee about the curriculum process.

F. Communications & Marketing – M. Luft reported this committee heard from Athletic Boosters representatives on the many contributions Athletic Boosters makes to our school community through fundraisers and grants.

G. Town Energy Ad Hoc Committee – L. Wysocki reported on a short meeting and discussion on potential solar array at Mulvey, LED lights at the library and instead of monthly meetings, changing to quarterly meetings.

H. PTSO Representatives – Z. Hayden reported on WMS activities including concert, spring musical, outdoor movie night and search for members to fill officer roles. M. Luft reported on activities at Daisy specifically wrapping for the Holiday Fair and upcoming events such as Gingerbread House decorating and Carol singing; ; M. Esposito for WHS (no report).

XIV. BOARD GOALS

A. Calendar Committee Proposal: Z. Hayden suggested creating a calendar for the BOE listing Board responsibilities such as review of legal representative, assessment data, retreat dates, workshops, etc. Z. Hayden, D. Perreault, C. Kuehlewind and K. Walker agreed to serve on an Ad-Hoc committee to create the calendar. The committee will meet a couple of times and present to the February meeting.

B. BOE Mid-Year goals Check-in: Z. Hayden presented via PowerPoint the accomplishments thus far on BOE goals. Focusing on promoting high expectations for teaching and learning, increasing BOE communication and community relations; promoting board leadership and professional growth, using board policy to guide BOE decision making. The PowerPoint will be posted with the minutes.

C. CAFE Leadership Award Review: Z. Hayden presented an overview of specific requirements for BOE Leadership award. Superintendent Martineau will check with Old Saybrook as they have been the recipient of the award for a highly functioning BOE.

D. CAFE Workshops and Convention: Z. Hayden, K. Walker and Superintendent Martineau attended the CAFE/CAPSS Convention and heard from Dr. Miguel Cardona, Commissioner of Education and also from Fran Rabanowitz. New board member, Andrew Miesse attended workshops and heard about legal matters, budgets, equity inclusion, FOI/FOIA and the topic of "Board Members Staying in Their Lane."

XV. PERSONNEL – FYI

A. Non-certified Resignation(s)

1. Mary Conway – Director of Food Service. Superintendent Martineau reported that Mary Conway submitted her intent to retire effective December 31, 2021.

B. Non-Certified New Hires

1. Superintendent Martineau reported that Kendra Ferraro has been hired as the WHS Kitchen Manager

XVI. ADJOURN: MOTION by M. Palumbo to adjourn at 9:12 pm and SECOND by M. Luft. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next BOE meeting

Westbrook Public Schools

ENCLOSURE 5

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/9/2021

From Check: 37444

From Voucher: 1064

To Date: 12/9/2021

To Check: 37541

To Voucher: 1064

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37444	12/09/2021	ADM. UNEMPL. COMP. ACT	\$536.99	1064	Printed	Expense	<input type="checkbox"/>		
37445	12/09/2021	ADP, INC	\$4,245.34	1064	Printed	Expense	<input type="checkbox"/>	Payroll services	
37446	12/09/2021	ADVANCED POWER SERVICES, LLC.	\$400.00	1064	Printed	Expense	<input type="checkbox"/>		
37447	12/09/2021	ALL WASTE, INC.	\$2,395.60	1064	Printed	Expense	<input type="checkbox"/>	trash removal	
37448	12/09/2021	ALLSTON SUPPLY CO., INC.	\$882.53	1064	Printed	Expense	<input type="checkbox"/>		
37449	12/09/2021	AMAZON CREDIT PLAN	\$2,472.20	1064	Printed	Expense	<input checked="" type="checkbox"/>	HS: tech ed, sports, science, fes	
37450	12/09/2021	AUTOMATED BLDG SYSTEMS	\$44.69	1064	Printed	Expense	<input type="checkbox"/>	MS: sports, pc, music, english	
37451	12/09/2021	BIO-RAD LABORATORIES	\$167.00	1064	Printed	Expense	<input type="checkbox"/>	Spec. ed. + computer class	
37452	12/09/2021	BREAKOUT, INC.	\$99.00	1064	Printed	Expense	<input type="checkbox"/>		
37453	12/09/2021	BRIAN DAILEY	\$130.00	1064	Printed	Expense	<input type="checkbox"/>		
37454	12/09/2021	CABE, INC.	\$105.00	1064	Printed	Expense	<input type="checkbox"/>		
37455	12/09/2021	CAROLINA BIOLOGICAL SUPPLY CO.	\$497.96	1064	Printed	Expense	<input type="checkbox"/>		
37456	12/09/2021	CDWG GOVERNMENT, INC.	\$5,221.91	1064	Printed	Expense	<input type="checkbox"/>	server licenses + client licenses	
37457	12/09/2021	CHROMEBOOKPARTS.COM	\$1,445.94	1064	Printed	Expense	<input type="checkbox"/>	computer parts/repairs	
37458	12/09/2021	CIT TECHNOLOGY FIN SERV., INC.	\$7,574.02	1064	Printed	Expense	<input type="checkbox"/>	copier lease agreement	
37459	12/09/2021	CITIZENS BANK-MASTERCARD	\$3,920.51	1064	Printed	Expense	<input type="checkbox"/>	3D printer HS, advertising, software renewal.	
37460	12/09/2021	COACH EVALUATOR LP	\$312.00	1064	Printed	Expense	<input type="checkbox"/>		
37461	12/09/2021	COMMERCIAL BANKING	\$69.20	1064	Printed	Expense	<input type="checkbox"/>		
37462	12/09/2021	CONN.WATER CO.	\$986.79	1064	Printed	Expense	<input type="checkbox"/>		
37463	12/09/2021	CURTIN MOTOR LIVERY SERV.	\$10,431.00	1064	Printed	Expense	<input type="checkbox"/>	spec. ed. transportation	
37464	12/09/2021	DBO-TSG	\$2,687.62	1064	Printed	Expense	<input type="checkbox"/>	phone b.t/l	
37465	12/09/2021	DEBOW MECHANICAL SERVICES	\$4,921.85	1064	Printed	Expense	<input type="checkbox"/>	plumbing repairs MS+HS	
37466	12/09/2021	DELTA-T GROUP HARTFORD, INC.	\$6,542.53	1064	Printed	Expense	<input type="checkbox"/>	Para substitutes/vacancies	

Westbrook Public Schools

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/9/2021
From Check: 37444
From Voucher: 1064

To Date: 12/9/2021
To Check: 37541
To Voucher: 1064

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37467	12/09/2021	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$4,750.00	1064	Printed	Expense	<input type="checkbox"/>		<i>Athletic fields/grounds maintenance</i>
37468	12/09/2021	DIGITAL BACKOFFICE	\$600.00	1064	Printed	Expense	<input type="checkbox"/>		
37469	12/09/2021	DINN BROS	\$5.00	1064	Printed	Expense	<input type="checkbox"/>		
37470	12/09/2021	EAI EDUCATION	\$8.59	1064	Printed	Expense	<input type="checkbox"/>		
37471	12/09/2021	EASTCONN	\$5,900.00	1064	Printed	Expense	<input type="checkbox"/>		<i>Assistive tech. consultant fee</i>
37472	12/09/2021	EB EXTERMINATING CO.	\$106.00	1064	Printed	Expense	<input type="checkbox"/>		
37473	12/09/2021	EBSCO ACCOUNTS RECEIVABLE	\$184.79	1064	Printed	Expense	<input type="checkbox"/>		
37474	12/09/2021	ENVIRONMENTAL CONSULTING	\$795.54	1064	Printed	Expense	<input type="checkbox"/>		
37475	12/09/2021	FOLLETT SCHOOL SOLUTIONS, INC.	\$183.37	1064	Printed	Expense	<input type="checkbox"/>		
37476	12/09/2021	FOOD EQUIPMENT SPECIALISTS	\$594.00	1064	Printed	Expense	<input type="checkbox"/>		
37477	12/09/2021	FRONTIER	\$813.32	1064	Printed	Expense	<input type="checkbox"/>		
37478	12/09/2021	GRAINGER, INC	\$175.08	1064	Printed	Expense	<input type="checkbox"/>		
37479	12/09/2021	[REDACTED]	\$17,747.50	1064	Printed	Expense	<input type="checkbox"/>		<i>Spec. ed. tuition</i>
37480	12/09/2021	HOBY REGISTRATION	\$645.00	1064	Printed	Expense	<input type="checkbox"/>		
37481	12/09/2021	HOME DEPOT	\$1,263.74	1064	Printed	Expense	<input type="checkbox"/>		<i>MS and HS theatre supplies</i>
37482	12/09/2021	HP INC.	\$3,960.00	1064	Printed	Expense	<input type="checkbox"/>		<i>Tech. Chromebook licences</i>
37483	12/09/2021	J.W. PEPPER & SON INC.	\$317.57	1064	Printed	Expense	<input type="checkbox"/>		
37484	12/09/2021	KAREN ANTHONY	\$675.00	1064	Printed	Expense	<input type="checkbox"/>		
37485	12/09/2021	KELLY SERVICES INC.	\$9,544.43	1064	Printed	Expense	<input type="checkbox"/>		<i>Bldg subs and few teacher absences</i>
37486	12/09/2021	KRISTINA MARTINEAU	\$500.00	1064	Printed	Expense	<input type="checkbox"/>		
37487	12/09/2021	LANGUAGE LINE SERVICES, INC.	\$160.01	1064	Printed	Expense	<input type="checkbox"/>		
37488	12/09/2021	LEARN	\$12,262.00	1064	Printed	Expense	<input type="checkbox"/>		<i>magnet school tuition</i>
37489	12/09/2021	LEARNING ALLY	\$1,980.00	1064	Printed	Expense	<input type="checkbox"/>		<i>software renewal</i>

Westbrook Public Schools

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/9/2021

From Check: 37444

From Voucher: 1064

To Date: 12/9/2021

To Check: 37541

To Voucher: 1064

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37490	12/09/2021	LESLEY WY SOCKI	\$131.03	1064	Printed	Expense	<input type="checkbox"/>		
37491	12/09/2021	LEXIA LEARNING	\$4,400.00	1064	Printed	Expense	<input type="checkbox"/>	software renewal	
37492	12/09/2021	LIGHTHOUSE SIGN CO.	\$15.00	1064	Printed	Expense	<input type="checkbox"/>		
37493	12/09/2021	LOWE'S BUSINESS ACCOUNT	\$645.20	1064	Printed	Expense	<input type="checkbox"/>		
37494	12/09/2021	LYNN CARD COMPANY	\$139.50	1064	Printed	Expense	<input type="checkbox"/>		
37495	12/09/2021	M & J BUS, INC.	\$63,788.05	1064	Printed	Expense	<input checked="" type="checkbox"/>	regular spec. ed., athletics + club trips, late buses	
37496	12/09/2021	M.D. STETSON COMPANY INC.	\$2,653.43	1064	Printed	Expense	<input checked="" type="checkbox"/>	custodial supplies	
37497	12/09/2021	MARESOLE, LLC	\$45.10	1064	Printed	Expense	<input type="checkbox"/>		
37498	12/09/2021	MARKS PLUMBING PARTS	\$946.31	1064	Printed	Expense	<input type="checkbox"/>		
37499	12/09/2021	MDLSEX COUNTY MATH LEAGUE	\$400.00	1064	Printed	Expense	<input type="checkbox"/>		
37500	12/09/2021	MICHAEL A. THOMAS	\$90.72	1064	Printed	Expense	<input type="checkbox"/>		
37501	12/09/2021	MICHAEL K. MARSHALL	\$120.00	1064	Printed	Expense	<input type="checkbox"/>		
37502	12/09/2021	MIDDLETOWN BOARD OF EDUCATION	\$5,861.01	1064	Printed	Expense	<input type="checkbox"/>	special ed. services	
37503	12/09/2021	MJ DALY	\$386.00	1064	Printed	Expense	<input type="checkbox"/>		
37504	12/09/2021	MUTUAL OF OMAHA	\$1,953.17	1064	Printed	Expense	<input type="checkbox"/>	life insurance premium	
37505	12/09/2021	NASCO	\$149.87	1064	Printed	Expense	<input type="checkbox"/>		
37506	12/09/2021	NAT'L ENERGY CONTROL CORP	\$239.74	1064	Printed	Expense	<input type="checkbox"/>		
37507	12/09/2021	[REDACTED]	\$7,820.00	1064	Printed	Expense	<input type="checkbox"/>	spec. ed. tuition	
37508	12/09/2021	NATIONAL ASSN COLLEGE ADMISS	\$300.00	1064	Printed	Expense	<input type="checkbox"/>		
37509	12/09/2021	NEACAC	\$25.00	1064	Printed	Expense	<input type="checkbox"/>		
37510	12/09/2021	NESDEC	\$1,455.00	1064	Printed	Expense	<input type="checkbox"/>	dues/membership	
37511	12/09/2021	NEW ENGLAND CENTER FOR HEARING REHAB	\$964.10	1064	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/9/2021
From Check: 37444
From Voucher: 1064

To Date: 12/9/2021
To Check: 37541
To Voucher: 1064

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37512	12/09/2021	PEARSON CLINICAL ASSESSMENT	\$421.50	1064	Printed	Expense	<input type="checkbox"/>		
37513	12/09/2021	PITNEY BOWES	\$342.24	1064	Printed	Expense	<input type="checkbox"/>		
37514	12/09/2021	[REDACTED]	\$3,454.20	1064	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. tuition</i>
37515	12/09/2021	R.J. JULIA BOOKSELLERS	\$524.75	1064	Printed	Expense	<input type="checkbox"/>		
37516	12/09/2021	SAYBROOK HARDWARE	\$407.05	1064	Printed	Expense	<input type="checkbox"/>		
37517	12/09/2021	SAYBROOK PIZZA & RESTAURANT	\$88.75	1064	Printed	Expense	<input type="checkbox"/>		
37518	12/09/2021	SCHOOL SPECIALTY	\$4.55	1064	Printed	Expense	<input type="checkbox"/>		
37519	12/09/2021	SCHOOL SPECIALTY, LLC,	\$126.86	1064	Printed	Expense	<input type="checkbox"/>		
37520	12/09/2021	SCRIPPS NATIONAL SPELLING BEE	\$182.50	1064	Printed	Expense	<input type="checkbox"/>		
37521	12/09/2021	SHANNON BROOKE	\$2,640.00	1064	Printed	Expense	<input type="checkbox"/>		<i>speech services</i>
37522	12/09/2021	SHIPMAN & GOODWIN	\$1,896.00	1064	Printed	Expense	<input type="checkbox"/>		<i>legal matters and policy review</i>
37523	12/09/2021	SHOPRITE OF WEST HAVEN	\$369.12	1064	Printed	Expense	<input type="checkbox"/>		
37524	12/09/2021	SHORELINE LANDSCAPES	\$42,000.00	1064	Printed	Expense	<input type="checkbox"/>		<i>snow removal contract</i>
37525	12/09/2021	SOLANT HEALTH, LLC.	\$21,299.03	1064	Printed	Expense	<input type="checkbox"/>		<i>para professionals + speech</i>
37526	12/09/2021	SOUTHERN CT GAS CO	\$3,317.48	1064	Printed	Expense	<input type="checkbox"/>		<i>Ng "generation"</i>
37527	12/09/2021	STADIUM SYSTEMS	\$12,412.75	1064	Printed	Expense	<input type="checkbox"/>		<i>athletic uniforms + supplies</i>
37528	12/09/2021	SUBURBAN STATIONERS	\$1,051.63	1064	Printed	Expense	<input type="checkbox"/>		<i>HS cart + teacher chair, C.O. office supplies, MS office supplies</i>
37529	12/09/2021	TARA WINCH	\$215.50	1064	Printed	Expense	<input type="checkbox"/>		
37530	12/09/2021	TEACHER SYNERGY LLC.	\$377.99	1064	Printed	Expense	<input type="checkbox"/>		
37531	12/09/2021	[REDACTED]	\$7,700.00	1064	Printed	Expense	<input type="checkbox"/>		<i>spec. ed. tuition</i>
37532	12/09/2021	THE HUNTINGTON NATIONAL BANK	\$9,030.53	1064	Printed	Expense	<input type="checkbox"/>		<i>Solar - virtual net metering</i>
37533	12/09/2021	THE NIXON CO., INC.	\$205.00	1064	Printed	Expense	<input type="checkbox"/>		
37534	12/09/2021	THE READING LEAGUE	\$200.00	1064	Printed	Expense	<input type="checkbox"/>		
37535	12/09/2021	Tyler Technologies, Inc	\$8,917.49	1064	Printed	Expense	<input type="checkbox"/>		<i>financial software maintenance agreement</i>

Westbrook Public Schools

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/9/2021
From Check: 37444
From Voucher: 1064

To Date: 12/9/2021
To Check: 37541
To Voucher: 1064

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37536	12/09/2021	[REDACTED]	\$1,808.34	1064	Printed	Expense	<input type="checkbox"/>	Spec. ed. tuition	
37537	12/09/2021	UPS	\$79.69	1064	Printed	Expense	<input type="checkbox"/>		
37538	12/09/2021	VERIZONWIRELESS	\$367.76	1064	Printed	Expense	<input type="checkbox"/>		
37539	12/09/2021	WALMART - CAPITAL ONE	\$464.17	1064	Printed	Expense	<input type="checkbox"/>		
37540	12/09/2021	Wattifi Inc.	\$12,677.08	1064	Printed	Expense	<input type="checkbox"/>	electricity "s-poly"	
37541	12/09/2021	WESTBROOK SCHOOLS LUNCH	\$30,000.00	1064	Printed	Expense	<input type="checkbox"/>	lunch subsidy (timing of reimbursement)	
Total Amount:			\$374,370.81						
End of Report									

Westbrook Public Schools

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/22/2021
From Check: 37542
From Voucher: 1071

To Date: 12/22/2021
To Check: 37584
To Voucher: 1071

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37542	12/22/2021	ADM. UNEMPL. COMP. ACT	\$2,392.92	1071	Printed	Expense	<input type="checkbox"/>	unemployment	
37543	12/22/2021	AMAZON CREDIT PLAN	\$6,673.24	1071	Printed	Expense	<input type="checkbox"/>		
37544	12/22/2021	CABE, INC.	\$966.00	1071	Printed	Expense	<input type="checkbox"/>	CABE conference	
37545	12/22/2021	CAS	\$100.00	1071	Printed	Expense	<input type="checkbox"/>		
37546	12/22/2021	CBS THERAPY	\$29,292.00	1071	Printed	Expense	<input type="checkbox"/>	subs - paras	
37547	12/22/2021	CHSCA	\$200.00	1071	Printed	Expense	<input type="checkbox"/>		
37548	12/22/2021	COLLEGEBOARD NATIONAL OFFICE	\$175.00	1071	Printed	Expense	<input type="checkbox"/>		
37549	12/22/2021	COMMERCIAL BANKING	\$73.77	1071	Printed	Expense	<input type="checkbox"/>		
37550	12/22/2021	DATA RECOGNITION CORPORATION	\$129.75	1071	Printed	Expense	<input type="checkbox"/>		
37551	12/22/2021	DEBOW MECHANICAL SERVICES	\$1,410.00	1071	Printed	Expense	<input type="checkbox"/>	back flow preventer - HS kitchen replacement	
37552	12/22/2021	DELTA-T GROUP HARTFORD, INC.	\$4,329.32	1071	Printed	Expense	<input type="checkbox"/>	para subs	
37553	12/22/2021	FAMILYID, INC.	\$1,646.00	1071	Printed	Expense	<input type="checkbox"/>	Athletic software renewal	
37554	12/22/2021	FRONTIER	\$1,664.22	1071	Printed	Expense	<input type="checkbox"/>	fax lines & area of refuge	
37555	12/22/2021	GETTYSBURG FLAG WORKS, INC	\$302.70	1071	Printed	Expense	<input type="checkbox"/>		
37556	12/22/2021	GROVE GARDENS	\$60.00	1071	Printed	Expense	<input type="checkbox"/>		
37557	12/22/2021	[REDACTED]	\$17,435.00	1071	Printed	Expense	<input type="checkbox"/>	spec. ed. placement	
37558	12/22/2021	J.W. PEPPER & SON INC.	\$71.20	1071	Printed	Expense	<input type="checkbox"/>		
37559	12/22/2021	JOSTENS	\$13.34	1071	Printed	Expense	<input type="checkbox"/>		
37560	12/22/2021	KELLY SERVICES INC.	\$2,021.98	1071	Printed	Expense	<input type="checkbox"/>	subs	
37561	12/22/2021	LESLEY WY SOCKI	\$227.13	1071	Printed	Expense	<input type="checkbox"/>		
37562	12/22/2021	M & J BUS, INC.	\$42,512.36	1071	Printed	Expense	<input type="checkbox"/>	regular home → school, vinyl floors	
37563	12/22/2021	M.D. STETSON COMPANY INC.	\$2,100.36	1071	Printed	Expense	<input type="checkbox"/>	custodial supplies	
37564	12/22/2021	MICHAEL A. THOMAS	\$95.20	1071	Printed	Expense	<input type="checkbox"/>		

Westbrook Public Schools

Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 12/22/2021

From Check: 37542

From Voucher: 1071

To Date: 12/22/2021

To Check: 37584

To Voucher: 1071

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
37565	12/22/2021	MMSGGS	\$488.42	1071	Printed	Expense	<input type="checkbox"/>		
37566	12/22/2021	[REDACTED]	\$8,211.00	1071	Printed	Expense	<input type="checkbox"/>	<i>spec ed placement</i>	
37567	12/22/2021	PENNINGTON PUBLISHING	\$79.99	1071	Printed	Expense	<input type="checkbox"/>		
37568	12/22/2021	PITNEY BOWES	\$89.97	1071	Printed	Expense	<input type="checkbox"/>		
37569	12/22/2021	PROJECT GENESIS	\$525.72	1071	Printed	Expense	<input type="checkbox"/>		
37570	12/22/2021	RAIN NETWORKS	\$5,040.00	1071	Printed	Expense	<input type="checkbox"/>	<i>security software renewal</i>	
37571	12/22/2021	SARAH INC	\$1,000.00	1071	Printed	Expense	<input type="checkbox"/>	<i>transition program</i>	
37572	12/22/2021	SCHOOL SPECIALTY	\$41.04	1071	Printed	Expense	<input type="checkbox"/>		
37573	12/22/2021	SHOPRITE OF WEST HAVEN	\$688.43	1071	Printed	Expense	<input type="checkbox"/>		
37574	12/22/2021	SOLIAANT HEALTH, LLC.	\$11,164.39	1071	Printed	Expense	<input type="checkbox"/>	<i>para support + speech</i>	
37575	12/22/2021	SOUTHERN CT GAS CO	\$6,258.75	1071	Printed	Expense	<input type="checkbox"/>	<i>NG "delivery"</i>	
37576	12/22/2021	STADIUM SYSTEMS	\$520.00	1071	Printed	Expense	<input type="checkbox"/>		
37577	12/22/2021	STAPLES BUSINESS ADVANTAGE	\$41.97	1071	Printed	Expense	<input type="checkbox"/>		
37578	12/22/2021	SUBURBAN STATIONERS	\$137.28	1071	Printed	Expense	<input type="checkbox"/>		
37579	12/22/2021	TECHNIQUE PRINTERS	\$2,135.00	1071	Printed	Expense	<input type="checkbox"/>	<i>Career Pathways Program of Studies</i>	
37580	12/22/2021	TIM MARSHALL	\$160.00	1071	Printed	Expense	<input type="checkbox"/>		
37581	12/22/2021	UPS	\$47.96	1071	Printed	Expense	<input type="checkbox"/>		
37582	12/22/2021	VERIZONWIRELESS	\$612.96	1071	Printed	Expense	<input type="checkbox"/>		
37583	12/22/2021	Wattifi Inc.	\$8,693.74	1071	Printed	Expense	<input type="checkbox"/>	<i>electricity "supply"</i>	
37584	12/22/2021	WILSON LANGUAGE TRAINING	\$7,420.79	1071	Printed	Expense	<input type="checkbox"/>	<i>Foundation Kits + workbooks</i>	

Total Amount: \$167,248.90

End of Report

**Budget Narrative
December 31, 2021**

Salary Accounts- The initial place holding payroll encumbrance has been updated. Any vacant/unfilled positions have been released from the purchase order for the time being. If positions are filled, it will be updated accordingly. Grant funded work continues to flow through the general fund payroll and offsets may not be completed within the same month. Position grant funding will still need to be updated as soon as a few grant awards have been approved. These accounts will continue to be monitored closely.

Benefits - Associated Social Security/Medicare costs, as well as the health and life insurance figures for known personnel will also be adjusted prior to the budget process. This is still a place holding encumbrance. Any applicable employee cost shares have not yet been deducted from this total.

Transportation- Summer School/ ESY (Extended School Year) have all be paid and annual purchase orders have been entered. Further adjustments will be based on student need.

Purchased Services-Annual building maintenance contracts and other annual blanket purchase orders have been entered.

Tuition- Summer School/ ESY (Extended School Year) contracts have been paid and annual student placements have been entered. Further adjustments will be based on student need.

Supplies- Materials necessary for the opening of schools have been ordered. All other orders processing as needed.

Properties (equipment) – All requests to date have been ordered.

1/5/2022

LEW

Westbrook Public Schools

Financial Statement For the Period 07/01/2021 through 12/31/2021

Fiscal Year: 2021-2022

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Salaries							
All Wages (+)	\$11,664,189.63	\$5,296,464.20	\$5,296,464.20	\$6,367,725.43	\$6,127,315.20	\$240,410.23	2.1%
Sub-total : Salaries	\$11,664,189.63	\$5,296,464.20	\$5,296,464.20	\$6,367,725.43	\$6,127,315.20	\$240,410.23	2.1%
Benefits							
All Benefits (+)	\$2,467,881.48	\$1,593,486.00	\$1,593,486.00	\$874,395.48	\$878,755.46	(\$4,359.98)	-0.2%
Sub-total : Benefits	\$2,467,881.48	\$1,593,486.00	\$1,593,486.00	\$874,395.48	\$878,755.46	(\$4,359.98)	0.2%
Professional Services							
Professional Services (+)	\$820,932.62	\$517,438.57	\$517,438.57	\$303,494.05	\$376,133.58	(\$72,639.53)	-8.8%
Sub-total : Professional Services	\$820,932.62	\$517,438.57	\$517,438.57	\$303,494.05	\$376,133.58	(\$72,639.53)	8.8%
Purch. Services- BLDG							
Bldg Services (+)	\$398,806.49	\$189,186.84	\$189,186.84	\$209,619.65	\$88,311.33	\$121,308.32	30.4%
Sub-total : Purch. Services- BLDG	\$398,806.49	\$189,186.84	\$189,186.84	\$209,619.65	\$88,311.33	\$121,308.32	30.4%
Transportation							
Transportation Services (+)	\$868,602.00	\$326,672.99	\$326,672.99	\$541,929.01	\$522,765.54	\$19,163.47	2.2%
Sub-total : Transportation	\$868,602.00	\$326,672.99	\$326,672.99	\$541,929.01	\$522,765.54	\$19,163.47	2.2%
Purchased Services							
Other Services (+)	\$146,232.34	\$56,173.16	\$56,173.16	\$90,059.18	\$24,103.30	\$65,955.88	45.1%
Sub-total : Purchased Services	\$146,232.34	\$56,173.16	\$56,173.16	\$90,059.18	\$24,103.30	\$65,955.88	45.1%
Tuition							
All Tuitions (+)	\$924,277.64	\$317,724.31	\$317,724.31	\$606,553.33	\$428,295.36	\$178,257.97	19.3%
Sub-total : Tuition	\$924,277.64	\$317,724.31	\$317,724.31	\$606,553.33	\$428,295.36	\$178,257.97	19.3%
Supplies							
All Supplies (+)	\$999,845.75	\$387,436.76	\$387,436.76	\$612,408.99	\$541,273.10	\$71,135.89	7.1%
Sub-total : Supplies	\$999,845.75	\$387,436.76	\$387,436.76	\$612,408.99	\$541,273.10	\$71,135.89	7.1%
Property							
Equipment (+)	\$221,560.00	\$62,086.49	\$62,086.49	\$159,473.51	\$86,093.60	\$73,379.91	33.1%

Operating Statement with Encumbrance

Westbrook Public Schools

Financial Statement For the Period 07/01/2021 through 12/31/2021

Fiscal Year: 2021-2022

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$221,560.00	\$62,086.49	\$62,086.49	\$159,473.51	\$86,093.60	\$73,379.91	33.1%
Total : EXPENSES	\$18,512,327.95	\$8,746,669.32	\$8,746,669.32	\$9,765,658.63	\$9,073,046.47	\$692,612.16	3.7%
NET ADDITION/(DEFICIT)	\$18,512,327.95	\$8,746,669.32	\$8,746,669.32	\$9,765,658.63	\$9,073,046.47	\$692,612.16	3.7%

End of Report

Operating Statement with Encumbrance

New Vendors- December

CT Children's Foundation, Inc. – Interact fundraiser

Jacklyn Belmonte – HS accompanist

AEP connections – OT PD

Anthony Pandolfe – HS accompanist

Pennington Publishing – HS English text

1/5/2022

L.E.W.

ENCLOSURE 6

Funding Westbrook Board of Education
\$125,000 Individual Stop-Loss
Expected Claims and Fees Based on 138 Medical Contracts and 144 Dental Contracts; Actual Claims and Fees Based on Actual Contracts
July 1, 2021 through June 30, 2022

July 1, 2021 through June 30, 2022 Overall Fund Analysis - Board of Education Only																
	1	1a	1b	2	3	4	5	6	7	8	9	10	11	12	13	14
	Board Monthly Funding	Board Amount Borrowed from Reserve	Total Board Funding (Board Funding Plus Amount from Reserve)	Board Projected Expected Medical Claims	Board Actual Incurred & Paid Medical Claims	Board Projected Expected Rx Claims	Board Actual Incurred & Paid Rx Claims	Board Projected Expected Dental Claims	Board Actual Incurred & Paid Dental Claims	Board Actual Paid Discount Share*	Board Expected Retention Costs (includes actual Discount Share, Broker Service Fee and ACA Taxes)	Board Actual Paid Retention Costs (includes actual Discount Share, Broker Fee and ACA Taxes)	Claims over \$125,000 stop-loss paid by S/L Insurance	Board Actual Monthly Out-of-Pocket Costs	Board Medical & Rx Claims Loss Ratio Only	Board Surplus or (Deficit) Total Claims and Fees
Jul-21	\$202,746	\$53,774	\$256,520	\$146,547	\$212,538	\$48,849	\$34,661	\$8,866	\$10,189	\$8,822	\$61,682	\$53,543	\$0	\$311,432	133.3%	(\$55,112)
Aug-21	\$202,746	\$53,774	\$256,520	\$146,547	\$239,703	\$48,849	\$62,086	\$8,866	\$10,958	\$11,436	\$64,497	\$55,710	(\$140,098)	\$228,160	165.2%	\$28,160
Sep-21	\$202,747	\$53,774	\$256,521	\$146,547	\$84,722	\$48,849	\$46,029	\$8,866	\$4,238	\$9,166	\$62,227	\$54,094	(\$1,987)	\$187,095	70.5%	\$69,426
Oct-21	\$202,748	\$53,774	\$256,522	\$146,547	\$63,320	\$48,849	\$55,168	\$8,866	\$4,987	\$4,180	\$57,240	\$49,760	(\$1,883)	\$173,147	62.6%	\$83,375
Nov-21	\$202,749	\$53,774	\$256,523	\$146,547	\$89,749	\$48,849	\$118,252	\$8,866	\$9,612	\$3,892	\$56,952	\$49,467	(\$2,087)	\$264,993	110.4%	(\$8,469)
Dec-21																
Jan-22																
Feb-22																
Mar-22																
Apr-22																
May-22																
Jun-22																
TOTALS	\$1,613,716	\$268,870	\$1,882,606	\$732,733	\$690,633	\$244,244	\$316,396	\$44,330	\$42,278	\$37,205	\$302,699	\$262,574	(\$146,054)	\$1,165,227	92.6%	\$117,388

Column 1 - Monthly Funding (included amount transferred from reserve)
Column 2 - Projected Expected Medical Claims by Month (based on contracts at renewal)
Column 3 - Actual Incurred and Paid Medical Claims by Month including claims over the stop-loss (stop-loss claims are removed in #11)
Column 4 - Projected Expected Rx Claims by Month (based on contracts at renewal)
Column 5 - Actual Incurred and Paid Rx Claims by Month
Column 6 - Projected Expected Dental Claims by Month (based on contracts at renewal)
Column 7 - Actual Incurred and Paid Dental Claims by Month
Column 8 - Actual Anthem Discount Share Paid by Month
Column 9 - Projected Expected Retention Costs by Month (based on contracts at renewal)
Column 10 - Actual Total Paid Retention Costs (Administrative Costs) by Month
Column 11 - Claims Incurred over \$125,000 and paid by Stop-Loss Insurance
Column 12 - Actual Total OUT-OF-POCKET COSTS (Column 3 minus Column 8, plus Columns 5, 6, and 7)
Column 13 - Medical Loss Ratio by Month by Total Costs. Actual Medical & Rx Claims minus Any Large Claims Over the Stop-Loss divided by the Expected Medical & Rx Claims)
Column 14 - The Surplus or (Deficit) by Month

\$17.09 Broker Service Fee PEPM (Employee)
\$0.56 PCORI PEPM (Employee) - July-June
(figures included in columns 9 and 10 above)

\$2,392.60 Total Monthly For Broker Service Fee
\$78.40 Jul-Jun PCORI Taxes per Month

