**PTA Meeting Minutes: Friday, January 8, 2020**

**Attendance:** Lily Tang, Alejandra Mendoza, Debra Means-West

*Meeting Place: virtual via Zoom*

*Meeting Called to Order: 8:49am*

**AGENDA:**

***Call to Order****: Lily T.*

*Minutes Accepted: Alejandra M.*

***President’s Report:***

PTA President provided an update on school events cancellations and refunds from School Year 2019/2020 (Bag Bingo, 5th grade trip)

PTA Bylaws: update provided on updated bylaws – update reflects the revised time and format (virtual via Zoom). Motion to approve revisions approved by Debra MW and Alejandra M. ***ALL APPROVED, no objections.***

PTA Dues: only a limited number of parents from the school community have contributed via Cheddar Up. Ms. Culkin offered PTA the use of Operoo so that parents can be made aware of how to donate to school’s PTA. Ms. Culkin also mentioned that PTA could send out flyer and message through School messenger. Action Item: PTA to craft flyer which can be sent through Operoo and School Messenger (DOJO)

Reminders:

* Martin Luther King Jr. school closure
* Scholastic book fair update: posted information on DOJO (Jan 11th it opens) –<https://bookfairs.scholastic.com/bookfairs/cptoolkit/homepage.do?method=homepage&url=ps176ovingtonschool1>
* Music Bag Bingo – Feb 5th –[**https://my.cheddarup.com/c/ps176-the-ovington-school-music-bag-bingo**](https://my.cheddarup.com/c/ps176-the-ovington-school-music-bag-bingo)
* School Picture Day March 10th, 11th and 12th - pictures will be taken outside due to COVID

Annual Financial report: submitted to school and DOE – reviewed at meeting

PS 176 Title 1 Parent Advisory Committee (PAC) update provided on committee roles

Chairperson: Debra Means-West Recording Secretary: Greta Villacis Treasurer: Alejandra Mendoza

***Treasurer’s report***

* Revenue Update:
* Meadow Farms update: 1st fundraiser $234 commission from $500 in sales
* Holiday shop: $87 in sales
* Aunt Butchies $67 earned from Nov pies sold, and Dec. update pending
* Cheddar Up: $180
* $730 membership drive in total

***Principal’s Report – Ms. Culkin:***

* Beginning Monday, Jan 11 middle school applications open – parents will receive welcome letter and timelines (closes 2/09)
* Application processes has changed – every child is assigned a random number and students can add up to 12 choices – no longer are families able to select based on zone school etc. choices are limited
* School is scheduling meeting with families to review new process
  + Parent coordinator and para professionals are also avail to assist families in need. Parents should use Class DOJO to set meetings up. Wed. and Thurs. will be the designated days for parents to come with questions. Parents are encouraged to book times. The school will also create a video so that parents can have step by step guidance provided.
    - Every afternoon 2pm – 2:20 is the window for 5th grade parents (Wed/ Thurs)
* Interim AP Update:
  + Katia will be the supervising grades 2 and 3
  + C30 interview process will take place at the end of Jan. / beginning of Feb. to select a new AP for PS 176
  + Assistant Principal: 69 resumes to select from – SLT will be updated later today
* Lastly, a new parent survey will be sent through Operoo on the theme of family engagement theme.

***Parent Coordinator – Ms. Francisco:***

Middle school admission 01/11 – 02/09 (email D Francisco for doc shared at PTA meeting) – pin account needs to be created – only 1 account can be created

Homework Without Tears 01/15 flyer will be provided on class dojo so that parents can register to attend

***Adjournment: 9:15am   
Next Meeting: February 5th at 8:45am***

***Visit our School website: www.ps176.org for more information and calendar of events***

***PS176PTA@GMAIL.com***