

LONG LAKE CENTRAL SCHOOL DISTRICT
Long Lake, New York 12847

BOARD OF EDUCATION MEETING
Thursday, January 11, 2018
6:00 p.m. Regular Meeting – LLCS Cafeteria

- I. 6:00 p.m. Call To Order – President of the Board
 - A. Pledge of Allegiance
 - B. *Approval of November 8, 2017 Regular Meeting Minutes
 - C. *Approval of December 13, 2017 Regular Meeting Minutes
 - D. Next Regular Meeting Date, Thursday, February 8, 2018 at 6 p.m., Cafeteria
- II. Public Participation
- III. Presentations
 - A. Kristin Delehanty, Second Grade
 - B. Christopher Sass, Music
- IV. Superintendent's Update
- V. Business Affairs
 - A. *November 2017 Treasurer's Reports
 - B. Comprehensive Budget and Revenue Status Reports
 - C. Budget Transfers
 - D. Warrants
- VI. Recommendations for Approval
 - A. *Approval of Clay Target Resolution
 - B. *Approval of Duane Finch as Clay Target Club Advisor
 - C. *Approval of Aimee Harkness as Girls Varsity Softball Coach
 - D. *Approval of Ray Hoag as Boys Varsity Baseball Coach
 - E. *Approval of Amanda Gokey as Girls Modified Softball Coach
 - F. *2nd Policy Reading, #6220 Temporary Personnel
 - G. *NYS ERS Standard Workday- Fitness Center Attendant
 - H. *Approval of the 2018 Senior Class Trip
 - I. *Approval of Music Technology Course Change
 - J. *Approval of Bond Resolution for BOCES Capital Project
- VII. Policies, First Reading
 - A. #5670 Records Management

VIII. General Discussion
A. 2018-19 Budget Information

IX. 2nd Public Participation

X. Executive Session
A. To Discuss Collective Negotiations Pursuant to Article 14 of the Civil Service
Law relating to the Long Lake Faculty Association

XI. Adjourn

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: November 8, 2017

Time: 6:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Alexandria Harris
Brian Penrose
Paul Roalsvig
Frederick Short

Members Absent: Michael Farrell

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Larry Reece, Michele Gannon, Kami Farr, Elizabeth Noonan, Kristin Delehanty

Call to Order: The President called the meeting to order at 6:00 p.m. and followed with the Pledge of Allegiance.

Approved: On Motion by Alexandria Harris, seconded by Frederick Short, **minutes of the October 11, 2017 regular meeting.** Alexandria Harris, Brian Penrose and Frederick Short approved the Motion. Paul Roalsvig abstained.

The **next regular meeting date** is Thursday, December 14, 2017 at 6 p.m. in the cafeteria. This date was changed later in this meeting to **Wednesday, December 13, 2017** at 6 p.m. in the cafeteria.

Public Participation: None

Presentations: Auditor Larry Reece presented the June 30, 2017 Audit to the Board.

Kami Farr and Elizabeth Noonan presented the **PreK and Kindergarten Program.**

Michele Gannon presented the **K-12 Art Program.**

Superintendent Update: Parent Teacher Conferences are Thursday, November 16, 2017. Report Cards and Student Learning Plans will be given to parents at their conference.

The **Character Education Program** has commenced. There are six pillars of Character that will be introduced throughout the year: Respect, Caring, Responsible, Trustworthy, Fairness and Citizenship.

The **Thanksgiving Feast** will be held Friday, November 17, 2017.

There has been one **band/choral rehearsal** with Indian Lake CSD and another one planned before the concert date. Grades K-6 will only perform at the concert in their home school. The Long Lake CSD concert will be held December 12, 2017 and the Indian Lake CSD concert will be held December 14, 2017.

Approved: On Motion by Alexandria Harris, seconded by Paul Roalsvig, with all in favor, due to the concert conflict, to **change the December Board Meeting to Wednesday, December 13, 2017 at 6 p.m.**

Basketball practices started Monday, November 6, 2017.

The October 28, 2017 **Halloween Carnival** sponsored by the Student Council was a success.

College applications have been submitted by seniors and two seniors have already been accepted to colleges of their choice.

The **Garden Committee** has **harvested the garden** and is working on cleaning it up for the winter.

The Professional Development Committee is working on the **Professional Development Plan**.

The Health, Safety and Wellness Committee will meet to review the **Wellness Policy** to comply with the upcoming NYS Child Nutrition Audit.

The Shared Decision Committee is working on **Adult Education opportunities**.

The Cultural Committee is working on the **Character Education program**.

The Maintenance Committee is working on priorities for a **capital project**.

Four of our teachers have received a grant from Adirondack Teacher Center to attend several trainings on the new **Science Standards**.

Paul Roalsvig, Brian Penrose and Frederick Short attended the **NYS School Boards Association annual conference** in Lake Placid. All felt it was very informative.

Business Affairs:

Approved: ~~On Motion~~ by Alexandria Harris, seconded by Brian Penrose, with all in favor, September 2017 **Treasurer Reports**.

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds, Budget Transfer Schedule A-4 and Warrants A-7, C-4, CM-1 and TA-4 were reviewed.

Recommendations for Approval

Recognized: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, **Michael Lamphear as Boys' Varsity Basketball Coach** for the 2017-2018 season.

Approved: On Motion by Brian Penrose, seconded by Alexandria Harris, with all in favor, the **June 30, 2017 Audit** as presented by Larry Reece.

Approved: On Motion by Paul Roalsvig, seconded by Frederick Short, with all in favor, the **Tax Collector's Report** dated November 7, 2017.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, the **Science Olympiad proposal** for advisors, materials and the Regional Competition.

Approved: On Motion by Paul Roalsvig, seconded by Alexandria Harris, with all in favor, **People for People as an extra-curricular club**, replacing the GSA club. This club will be doing some fundraising.

Approved: On Motion by Alexandria Harris, seconded by Paul Roalsvig, with all in favor, **Aimee Harkness as the People for People club advisor**.

Approved: On Motion by Brian Penrose, seconded by Alexandria Harris, with all in favor, **Karmen Howe's request for ACE funding to attend the National Academy of Future Scientist and Technologists** in Boston next year, per the ACE funding guidelines. The Board would like Ms. Howe to recap her experience at the September 2018 board meeting.

Policy Readings

A first reading was held on Policy #5110 Budget Planning and Development, #5130 Budget Adoption, #5512 Reserve Funds, #5570 Financial Accountability, #5572 Audit Committee, #5640 Smoking/Tobacco Use, #7320 Alcohol, Tobacco, Drugs, and Other Substances, #7520 Accidents and Medical Emergencies, #7670 Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers.

General Discussion:

The Board did not have any recommendations to fill a vacancy on the Franklin-Essex-Hamilton BOCES Board.

Noelle Short updated the Board on the maintenance committee items to possibly include with a tennis court capital project. The architects will be contacted to start discussions on costs.

2nd Public Participation: None

Executive Session: On Motion by Alexandria Harris, seconded by Paul Roalsvig, with all in favor to enter Executive Session at 7:36 p.m. to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association and the Employment History of Two Particular People. Victoria Snide was invited into Executive Session.

Approved: On Motion by Alexandria Harris, seconded by Brian Penrose, with all in favor, to come out of Executive Session at 8:45 p.m.

Adjournment: On Motion by Alexandria Harris, seconded by Frederick Short, with all in favor, the Board adjourned at 8:45 p.m.

Clerk of the Board

Victoria J. Snide

**LONG LAKE CENTRAL SCHOOL DISTRICT
DRAFT BOARD MEETING MINUTES**

Date: December 13, 2017

Time: 5:00 p.m.

Type of Meeting: Regular Meeting

Place: Cafeteria

Members Present: Michael Farrell
Brian Penrose
Frederick Short

Members Absent: Alexandria Harris
Paul Roalsvig

Others Present: Noelle Short-Principal/Superintendent, Victoria Snide-Clerk of the Board, Nicole Curtin, Bruce Jennings, Christopher Sass, Duane Finch, Pete Klein, Erin Morris

Call to Order: The Vice-President called the meeting to order at 5:00 p.m.

Executive Session: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor to enter Executive Session at 5:02 p.m. to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law relating to the Long Lake Faculty Association. Erin Morris was invited into Executive Session.

Approved: On Motion by Brian Penrose, seconded by Michael Farrell, with all in favor, to come out of Executive Session at 6:00 p.m.

Call to Order: The Vice-President called the meeting to order at 6:05 p.m. and followed with the Pledge of Allegiance.

Minutes of the November 8, 2017 meeting were tabled until the next meeting.

The **next regular meeting date** is Thursday, January 11, 2018 at 6 p.m. in the cafeteria.

Public Participation: Bruce Jennings presented the NYS Clay Target Program.

Presentations: Nicole Curtin presented the 7-12 **NYS Science Learning Standards**. She will also have a student teacher in the Science classroom from March to May 2018.

Duane Finch presented the **Technology Education and Driver Education Programs**.

Superintendent Update: Noelle Short followed the teacher presentations stating that both **Nicole Curtin and Duane Finch are mentors this year and are both involved in Science Olympiad.**

The **Clay Target program** is a nine week program for students 12 years old and up. We must have a minimum of 5 students and they must have their hunter safety certificate. The program runs in the spring but will not compete with our typical spring sports. The school must pass a resolution and provide an advisor, the students must pay a \$35 registration fee, and the Long Lake Fish and Game Club is picking up the costs of the ammunition, targets, etc. Information will be sent home to students.

The **Long Lake Holiday Concert** was postponed due to weather to Monday, December 18, 2017 at 6 pm. High school choir and band students will also participate in the Indian Lake Holiday Concert on Thursday, December 14, 2017 at 6 pm.

The **character education trait for December is Caring.** Area businesses have been solicited to donate items and students can use their Bear Bucks to purchase them. Our grades 7-12 Big Buddies are talking with their PreK-6 grade Little Buddies about caring, are exchanging cards, and will be making ornaments together.

We currently have a **food and clothing drive** happening through December 21, 2017. There is also an area in the school nurses office where students can get school supplies, clothing and hygiene products if needed.

On December 21, 2017 we will have our **annual volleyball tournament and alumni panel** and grades K-6 will be caroling.

Teacher evaluations will begin after the holiday break.

Noelle Short attended the **Northeast Council of School Superintendents meeting** in Lake Placid recently. Topics included the new changes to CDL/bus driver licenses, reserve funds for Teachers Retirement System and Special Education, changes to teacher certifications and a discussion on closing opportunity gaps for students.

Business Affairs:

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, October 2017 **Treasurer Reports.**

Comprehensive **Budget and Revenue Status** Reports for the General and Lunch Funds and Warrants A-9, C-5, and TA-5 were reviewed.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Budget Transfer Schedule A-5.**

Recommendations for Approval

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the **June 30, 2017 Audit Corrective Action Plan**.

Approved: On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, the **After School Program Assistant Rate of Pay** of \$10.40 per hour effective December 31, 2017.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the **LLCS Green Team Club proposal** as presented.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Caitlin Keefe as the Green Team Club Advisor**.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **CSE Recommendations** for students #201907, #202749, and #202758.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Noelle Short as APPR Lead Evaluator**.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Noelle Short and Anthony Clark as Designated "No Smoking Zone" Officials**.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the following **Policies**: #5110 Budget Planning and Development, #5130 Budget Adoption, #5512 Reserve Funds, #5570 Financial Accountability, #5572 Audit Committee, #5640 Smoking/Tobacco Use, #7320 Alcohol, Tobacco, Drugs, and Other Substances, #7520 Accidents and Medical Emergencies, #7670 Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers.

Approved: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, **Ashton Eldridge as an unpaid Assistant Basketball Coach** for the 2017-2018 season.

Approved: On Motion by Frederick Short, seconded by Michael Farrell, with all in favor, **Catherine Clark as a Fitness Center Attendant**.

Policy Readings

A first reading was held on Policy #6220 Temporary Personnel.

General Discussion:

A discussion took place on the need for an **additional bus driver on our roster**. The Board was receptive to this.

Noelle Short shared with the Board the discussion that took place with Indian Lake CSD regarding **athletics**. Both schools remain committed to the merger. There appears to be enough interested students and coaches to form Boys' Varsity Baseball, Girls' Varsity Softball

and Girls' Modified Softball teams. Boys' Modified players could test up for the varsity team, or there will be other options available to them such as scorekeepers, tennis, the County Trailblazers program, and possibly trap shooting.

Noelle Short updated the board on the maintenance committee's recent meeting with our architects to discuss a potential **capital project**. The committee reviewed the five year plan and came up with priorities to go along with the replacement of the tennis courts. The architects will start to price out the project. We will need to get our property surveyed.

The Board reviewed **2018-2019 Budget Priorities**.

The redesigning of the **Model OAS class** was discussed.

2nd Public Participation: None

Adjournment: On Motion by Michael Farrell, seconded by Frederick Short, with all in favor, the Board adjourned at 8:00 p.m.

Clerk of the Board

Victoria J. Snide

TREASURER'S MONTHLY REPORTFUND: EXTRACURRICULAR ACCT.

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 5,420.72

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 975.00
	Interest	\$ 0.05

Total Receipts \$ 975.05

Total receipts, including balance \$ 6,395.77

Disbursements made during the month:

By Check-From Check :#1290-1291	\$ 157.68
EFT Transfers	\$0.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ 157.68

Cash balance as shown by records \$ 6,238.09

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,238.09

Less outstanding checks See attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 6,238.09

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 6,238.09

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20 _____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TRUST & AGENCY**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 863.39

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 143,418.30

Total Receipts \$ 143,418.30

Total receipts, including balance \$ 144,281.69

Disbursements made during the month:

By Check-from check #2875-2884 \$ 5,715.45

EFT Transfers 137,843.62

By Debit Charge

Total amount of checks issued and debit charges \$ 143,559.07

Cash balance as shown by records \$ 722.62

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,399.75

less outstanding checks # See Attached \$ 1,677.13

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 722.62

Amount of receipts undeposited (See attached schedules)

-

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 722.62

Received by the Board of Education and entered
as a part of the minutes of the Board meeting heldThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

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Clerk of the Board of Education


Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: LUNCH FUND**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 11,473.13

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 28,709.10
	Interest	<u>0.07</u>

Total Receipts \$ 28,709.17

Total receipts, including balance \$ 40,182.30

Disbursements made during the month:

By Check-From Check #2064-2071	\$ 3,234.47
EFT Transfers	<u>4,549.80</u>

Total amount of checks issued and debit charges \$ 7,784.27

Cash balance as shown by records \$ 32,398.03**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month \$ 32,398.03

Less outstanding checks see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 32,398.03

Amount of receipts undeposited -

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 32,398.03

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: PAYROLL FUND**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 1,000.00

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	88,536.34

Total Receipts \$ 88,536.34

Total receipts, including balance \$ 89,536.34

Disbursements made during the month:

By Check: #14400-14475 \$ 5,739.66

EFT Transfers \$ 82,796.68

\$ -

Total amount of checks issued and debit charges: \$ 88,536.34

Cash balance as shown by records \$ 1,000.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,171.12

Less Outstanding Checks - See Attached \$ 171.12

\$ 1,000.00

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited-

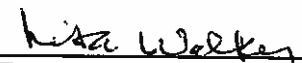
Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 1,000.00

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: TAX CERTIORARI RESERVE**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 32,728.02

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 0.27

Total Receipts \$ 0.27

Total receipts, including balance \$ 32,728.29

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 32,728.29

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 32,728.29

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 32,728.29

Amount of receipts undeposited(See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 32,728.29

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: GENERAL FUND**

For Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 43,005.74

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 397,000.00
	Interest	0.82

Total Receipts \$ 397,000.82

Total receipts, including balance \$ 440,006.56

Disbursements made during the month:

By Check-From Check #14432-14491	\$ 260,259.50
EFT Transfers	138,868.50
	\$ -

Total amount of checks issued and debit charges \$ 399,128.00

Cash balance as shown by records \$ 40,878.56

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 98,731.64

Less outstanding checks see attached \$ 57,853.08

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 40,878.56

Amount of receipts undeposited(See attached schedules) \$ -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 40,878.56

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: SCHOLARSHIP FUND**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 73,541.04

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 250.00
	Interest	\$ 0.61

Total Receipts \$ 250.61

Total receipts, including balance \$ 73,791.65

Disbursements made during the month:

By Check-from Check #	\$ -
EFT Transfers	-
	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 73,791.65

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 73,791.65

less outstanding checks \$ -

see attached \$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands) \$ 73,791.65

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 73,791.65

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: MONEY MARKET ACCOUNT**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 2,203,407.92

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ 79,354.45
	Interest	\$ 33.27
	Total Receipts	\$ 79,387.72
	Total receipts, including balance	\$ 2,282,795.64

Disbursements made during the month:

By Check:	
EFT Transfers	\$ 438,504.00
By Debit	\$ -

Total amount of checks issued and debit charges \$ 438,504.00

Cash balance as shown by records \$ 1,844,291.64

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 1,844,291.64
Less outstanding checks	

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 1,844,291.64

Amount of receipts undeposited	\$ -
Total available balance (must agree with Cash Balance above if there is a true reconciliation)	\$ 1,844,291.64

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held_____
20_________
Clerk of the Board of EducationThis is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.

Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: FEDERAL AID**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 57.32

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	13,794.00
	Interest	\$ -

Total Receipts \$ 13,794.00

Total receipts, including balance \$ 13,851.32

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ 13,800.00
By Debit Charge	\$ -

Total amount of checks issued and debit charges: \$ 13,800.00

Cash balance as shown by records \$ 51.32

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 51.32

Less total of outstanding checks

None -

Net balance in bank (Should agree with Cash Balance above unless \$ 51.32

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 51.32

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT**FUND: REPAIR RESERVE**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 51,856.51

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	-
	Interest	\$ 0.43
Total Receipts		\$ 0.43
Total receipts, including balance		\$ 51,856.94

Disbursements made during the month:

By Check:	\$ -
EFT Transfers	\$ -
By Debit Charge	

Total amount of checks issued and debit charges: \$ -

Cash balance as shown by records \$ 51,856.94

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 51,856.94

Less total of outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless \$ 51,856.94

There are undeposited funds in treasurer's hands)

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 51,856.94

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

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Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Lisa Walker
Treasurer of School District

TREASURER'S MONTHLY REPORT FUND: CAPITAL RESERVE

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 332,960.57

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	-
	Interest	\$ 2.73

Total Receipts \$ 2.73

Total receipts, including balance \$ 332,963.30

Disbursements made during the month:

By Check-from check #	\$ -
EFT Transfers	-
By Debit Charge	-

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 332,963.30

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 332,963.30

less outstanding checks

see attached	\$ -
	\$ -

Net balance in bank (Should agree with Cash Balance above unless

There are undeposited funds in treasurer's hands)

\$ 332,963.30

Amount of receipts undeposited (See attached schedules)

Total available balance (must agree with Cash Balance above if there is a true reconciliation)

\$ 332,963.30

Received by the Board of Education and entered
as a part of the minutes of the Board meeting held

20

Clerk of the Board of Education

This is to certify that the
above cash balance is
in agreement with my
bank statement, as reconciled.
Treasurer of School District

TREASURER'S MONTHLY REPORT **FUND: BUS RESERVE**

For the Period from November 1, 2017 thru November 30, 2017

Total available balance as reported at the end of preceding period \$ 90,269.19

Receipts during the month: (with breakdown of source including full amount of all short-term loans)

<u>Date</u>	<u>Source</u>	
November	Deposits	\$ -
	Interest	\$ 0.75

Total Receipts \$ 0.75

Total receipts, including balance \$ 90,269.94

Disbursements made during the month:

By Check:	
EFT Transfers	\$ -
By Debit Charge	\$ -

Total amount of checks issued and debit charges \$ -

Cash balance as shown by records \$ 90,269.94

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 90,269.94

Less outstanding checks \$ -

Net balance in bank (Should agree with Cash Balance above unless there are undeposited funds in treasurer's hands) \$ 90,269.94

Amount of receipts undeposited(See attached schedules) -

Total available balance (must agree with Cash Balance above if there is a true reconciliation) \$ 90,269.94

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

_____ 20 _____

Clerk of the Board of Education

This is to certify that the above cash balance is in agreement with my bank statement, as reconciled.

Kisa Wacker
Treasurer of School District

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-0000	Cafeteria Salaries	54,264.00	0.00	54,264.00	23,675.60	0.00	30,588.40
C 2860.400-0000	Cafeteria Contractual	6,500.00	0.00	6,500.00	3,994.25	0.00	2,505.75
C 2860.410-0000	Cafeteria Food	30,000.00	70.37	30,070.37	10,627.34	5,557.86	13,885.17
C 2860.450-0000	Cafeteria Materials & Supplies	1,800.00	360.88	2,160.88	1,460.34	683.25	17.29
2860	SCHOOL FOOD SERVICE	92,564.00	431.25	92,995.25	39,757.53	6,241.11	46,995.61
28		92,564.00	431.25	92,995.25	39,757.53	6,241.11	46,995.61
2		92,564.00	431.25	92,995.25	39,757.53	6,241.11	46,995.61
C 9010.800-0000	Cafeteria Employees Retirement	9,000.00	0.00	9,000.00	-2,000.00	0.00	11,000.00
9010	STATE RETIREMENT	9,000.00	0.00	9,000.00	-2,000.00	0.00	11,000.00
C 9030.800-0000	Cafeteria Social Security	4,151.00	0.00	4,151.00	0.00	0.00	4,151.00
9030	SOCIAL SECURITY	4,151.00	0.00	4,151.00	0.00	0.00	4,151.00
C 9060.800-0000	Cafeteria Health Insurance	25,863.00	0.00	25,863.00	0.00	0.00	25,863.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	25,863.00	0.00	25,863.00	0.00	0.00	25,863.00
90		39,014.00	0.00	39,014.00	-2,000.00	0.00	41,014.00
9		39,014.00	0.00	39,014.00	-2,000.00	0.00	41,014.00
Fund CTotals:		131,578.00	431.25	132,009.25	37,757.53	6,241.11	88,010.61
Grand Totals:		131,578.00	431.25	132,009.25	37,757.53	6,241.11	88,010.61

YB

LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 1440.B</u>	Breakfast - Student Sale of Meals	2,000.00	0.00	2,000.00	1,803.95	196.05
<u>C 1440.L</u>	Lunch - Student Sale of Meals	9,000.00	0.00	9,000.00	4,894.91	4,105.09
<u>C 1445.L</u>	A La Carte Sales	3,500.00	0.00	3,500.00	669.52	2,830.48
<u>C 2401</u>	Interest and Earnings	0.00	0.00	0.00	0.75	-0.75
<u>C 3190.FB</u>	Breakfast - Federal Reimbursement	5,500.00	0.00	5,500.00	2,125.00	3,375.00
<u>C 3190.FL</u>	Lunch - Federal Reimbursement	10,000.00	0.00	10,000.00	4,572.00	5,428.00
<u>C 3190.FS</u>	Snack - Federal Reimbursement	0.00	0.00	0.00	185.00	-185.00
<u>C 3190.SB</u>	Breakfast - State Reimbursement	200.00	0.00	200.00	104.00	96.00
<u>C 3190.SL</u>	Lunch - State Reimbursement	400.00	0.00	400.00	199.00	201.00
<u>C 4190</u>	USDA Surplus Food	1,800.00	0.00	1,800.00	0.00	1,800.00
<u>C 5031</u>	Interfund Transfer	99,178.00	0.00	99,178.00	25,000.00	74,178.00
C Totals:		131,578.00	0.00	131,578.00	39,554.13	92,023.87
Grand Totals:		131,578.00	0.00	131,578.00	39,554.13	92,023.87

LONG LAKE CSD

Revenue Status Report From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	2,751,856.89	0.00	2,751,856.89	2,751,856.89	0.00
A 1081	Other Payments in Lieu of Taxes	0.00	0.00	0.00	703.94	-703.94
A 1085	School Tax Relief Reimb (STAR)	37,085.11	0.00	37,085.11	37,085.11	0.00
A 1090	Penalty on Taxes	2,800.00	0.00	2,800.00	1,976.43	823.57
A 1310	Day School Tuition	2,600.00	0.00	2,600.00	6,000.00	-3,400.00
A 1335	Other Student Fees/Charges	0.00	0.00	0.00	642.00	-642.00
A 2401	Interest on Earnings	400.00	0.00	400.00	158.80	241.20
A 2701	Refunds of Prior Years Expenditures	0.00	0.00	0.00	1,299.96	-1,299.96
A 3101.A	General Aid	470,000.00	0.00	470,000.00	228,816.36	241,183.64
A 3101.B	Excess Cost Aid	0.00	0.00	0.00	9,930.25	-9,930.25
A 3102	VLT Lottery Aid	0.00	0.00	0.00	11,704.66	-11,704.66
A 3103	BOCES Aid	55,000.00	0.00	55,000.00	-102.00	55,102.00
A 3260	Textbook Aid	4,500.00	0.00	4,500.00	885.00	3,615.00
A 3265	Small Government Assistance	0.00	0.00	0.00	158,956.00	-158,956.00
A 3289	Other State Aid	0.00	0.00	0.00	2,000.00	-2,000.00
A 4601	Medicaid Assistance, HRSS	1,000.00	0.00	1,000.00	0.00	1,000.00
A Totals:		3,325,242.00	0.00	3,325,242.00	3,211,913.40	113,328.60

Grand Totals: 3,325,242.00 0.00 3,325,242.00 3,211,913.40 113,328.60

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-0000	BOE Contractual Expense	10,700.00	0.00	10,700.00	2,249.36	145.00	8,305.64
A 1010.450-0000	BOE Materials and Supplies	1,500.00	150.00	1,650.00	291.64	14.95	1,343.41
A 1010.490-0000	BOE BOCES Services	8,555.00	0.00	8,555.00	2,872.00	0.00	5,683.00
1010	BOARD OF EDUCATION	20,755.00	150.00	20,905.00	5,413.00	159.95	15,332.05
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	0.00	2,217.00	1,158.78	0.00	1,058.22
A 1040.400-0000	BOE District Clerk Contractual	3,500.00	-2,000.00	1,500.00	424.93	0.00	1,075.07
1040	DISTRICT CLERK	5,717.00	-2,000.00	3,717.00	1,583.71	0.00	2,133.29
10		26,472.00	-1,850.00	24,622.00	6,996.71	159.95	17,465.34
A 1240.160-0000	Support Staff Salaries	121,901.00	-13,000.00	108,901.00	57,816.28	0.00	51,084.72
A 1240.200-0000	Central Admin Equipment	3,100.00	0.00	3,100.00	1,836.38	0.00	1,263.62
A 1240.400-0000	Central Admin Contractual	12,975.00	1,300.00	14,275.00	9,468.91	0.00	4,806.09
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	738.53	3,238.53	1,163.85	0.00	2,074.68
1240	CHIEF SCHOOL ADMINISTRATOR	140,476.00	-10,961.47	129,514.53	70,285.42	0.00	59,229.11
12		140,476.00	-10,961.47	129,514.53	70,285.42	0.00	59,229.11
A 1310.160-0000	Finance Business Admin Salaries	72,400.00	0.00	72,400.00	38,968.68	0.00	33,431.32
A 1310.490-0000	Finance BOCES Services	27,000.00	0.00	27,000.00	9,444.80	0.00	17,555.20
1310	BUSINESS ADMINISTRATION	99,400.00	0.00	99,400.00	48,413.48	0.00	50,986.52
A 1320.160-0000	Finance Auditing Salaries	1,037.00	0.00	1,037.00	140.92	0.00	896.08
A 1320.400-0000	Finance Auditor Contractual	8,500.00	0.00	8,500.00	8,450.00	0.00	50.00
1320	AUDITING	9,537.00	0.00	9,537.00	8,590.92	0.00	946.08
A 1325.160-0000	Finance District Treasurer	19,230.00	0.00	19,230.00	10,328.80	0.00	8,901.20
A 1325.450-0000	Finance District Treasurer Supplies	250.00	6.38	256.38	256.38	0.00	0.00
1325	TREASURER	19,480.00	6.38	19,486.38	10,585.18	0.00	8,901.20
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	0.00	3,824.00	3,713.00	0.00	111.00
A 1330.400-0000	Finance Tax Collector Contractual	1,300.00	0.00	1,300.00	1,188.95	0.00	111.05
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1330	TAX COLLECTOR	5,224.00	0.00	5,224.00	4,901.95	0.00	322.05
13		133,641.00	6.38	133,647.38	72,491.53	0.00	61,155.85
A 1420.400-0000	Legal Contractual	14,000.00	0.00	14,000.00	3,160.00	0.00	10,840.00
1420	LEGAL	14,000.00	0.00	14,000.00	3,160.00	0.00	10,840.00
A 1430.490-0000	Personnel - BOCES Services	1,800.00	3,500.00	5,300.00	4,274.76	0.00	1,025.24
1430	PERSONNEL	1,800.00	3,500.00	5,300.00	4,274.76	0.00	1,025.24
A 1480.400-0000	Public Info Contractual	20,200.00	0.00	20,200.00	8,076.00	0.00	12,124.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1480.450-0000</u>	Public Info/Printing Charges	1,000.00	0.00	1,000.00	39.00	0.00	961.00
1480	PUBLIC INFORMATION & SERVICES	21,200.00	0.00	21,200.00	8,115.00	0.00	13,085.00
14		37,000.00	3,500.00	40,500.00	15,549.76	0.00	24,950.24
<u>A 1620.160-0000</u>	Central Services Support Staff Salaries	86,429.00	0.00	86,429.00	47,254.22	0.00	39,174.78
<u>A 1620.200-0000</u>	Central Services Equipment	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
<u>A 1620.400-0000</u>	Central Services Contractual	58,650.00	0.00	58,650.00	41,854.07	2,250.00	14,545.93
<u>A 1620.410-0000</u>	Central Services Fuel Oil	72,000.00	0.00	72,000.00	11,186.50	60,813.50	0.00
<u>A 1620.420-0000</u>	Central Services Television	1,500.00	0.00	1,500.00	735.90	0.00	764.10
<u>A 1620.430-0000</u>	Central Services Electricity	33,000.00	0.00	33,000.00	9,785.00	0.00	23,215.00
<u>A 1620.440-0000</u>	Central Services Water Rent	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
<u>A 1620.450-0000</u>	Central Services Materials & Supplies	17,800.00	1,050.44	18,850.44	8,777.34	7,578.62	2,494.48
<u>A 1620.460-0000</u>	Central Services Telephone	8,500.00	0.00	8,500.00	3,403.84	0.00	5,096.16
<u>A 1620.480-0000</u>	Central Services LP Gas	100.00	0.00	100.00	19.80	0.00	80.20
<u>A 1620.490-0000</u>	Central Services BOCES	1,000.00	0.00	1,000.00	201.00	0.00	799.00
1620	OPERATION OF PLANT	281,179.00	1,050.44	282,229.44	124,217.67	70,642.12	87,369.65
<u>A 1621.160-0000</u>	Mainten Support Staff Salaries	13,173.00	0.00	13,173.00	7,077.60	0.00	6,095.40
<u>A 1621.400-0000</u>	Maintenance Contractual Exp	14,000.00	11,450.00	25,450.00	18,706.20	0.00	6,743.80
1621	MAINTENANCE OF PLANT	27,173.00	11,450.00	38,623.00	25,783.80	0.00	12,839.20
<u>A 1670.400-0000</u>	Contractual	1,200.00	0.00	1,200.00	1,043.16	0.00	156.84
<u>A 1670.450-0000</u>	Postage	3,500.00	0.00	3,500.00	1,064.76	0.00	2,435.24
<u>A 1670.490-0000</u>	Printing - BOCES Services	2,000.00	0.00	2,000.00	320.80	0.00	1,679.20
1670	CENTRAL PRINTING & MAILING	6,700.00	0.00	6,700.00	2,428.72	0.00	4,271.28
<u>A 1680.490-0000</u>	Central DP - BOCES Services	37,000.00	8,047.00	45,047.00	17,312.75	0.00	27,734.25
1680	CENTRAL DATA PROCESSING	37,000.00	8,047.00	45,047.00	17,312.75	0.00	27,734.25
16		352,052.00	20,547.44	372,599.44	169,742.94	70,642.12	132,214.38
<u>A 1910.400-0000</u>	Unallocated Insurance	2,200.00	0.00	2,200.00	353.24	1,775.00	71.76
1910	UNALLOCATED INSURANCE	2,200.00	0.00	2,200.00	353.24	1,775.00	71.76
<u>A 1920.400-0000</u>	School Association Dues	6,200.00	0.00	6,200.00	4,671.00	0.00	1,529.00
1920	SCHOOL ASSOCIATION DUES	6,200.00	0.00	6,200.00	4,671.00	0.00	1,529.00
<u>A 1981.490-0000</u>	BOCES Administrative Costs	18,000.00	0.00	18,000.00	7,050.00	0.00	10,950.00
1981	BOCES ADMINISTRATIVE COSTS	18,000.00	0.00	18,000.00	7,050.00	0.00	10,950.00
<u>A 1983.490-0000</u>	BOCES Capital Expenses	2,600.00	0.00	2,600.00	1,003.60	0.00	1,596.40
1983	BOCES CAPITAL EXPENSE	2,600.00	0.00	2,600.00	1,003.60	0.00	1,596.40

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
19		29,000.00	0.00	29,000.00	13,077.84	1,775.00	14,147.16
1		718,641.00	11,242.35	729,883.35	348,144.20	72,577.07	309,162.08
A 2020.150-0000	Supervision Instructional	25,000.00	0.00	25,000.00	13,461.42	0.00	11,538.58
2020	SUPERVISION - REGULAR SCHOOL	25,000.00	0.00	25,000.00	13,461.42	0.00	11,538.58
A 2070.150-0000	Instructional Salaries	5,000.00	13,000.00	18,000.00	13,293.00	0.00	4,707.00
A 2070.490-0000	Inservices - BOCES Services	23,966.00	-1,500.00	22,466.00	8,556.20	0.00	13,909.80
2070	INSERVICE TRAINING - INSTRUCTION	28,966.00	11,500.00	40,466.00	21,849.20	0.00	18,616.80
20		53,966.00	11,500.00	65,466.00	35,310.62	0.00	30,155.38
A 2110.120-0000	Teaching K-6 Salaries	443,259.00	0.00	443,259.00	156,161.99	0.00	287,097.01
A 2110.130-0000	Teaching 7-12 Salaries	490,519.00	0.00	490,519.00	177,204.63	0.00	313,314.37
A 2110.140-0000	Substitute Teachers	18,000.00	0.00	18,000.00	5,452.50	0.00	12,547.50
A 2110.160-0000	Support Staff Salaries	23,627.00	0.00	23,627.00	8,505.72	0.00	15,121.28
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.200-0000	Teaching Equipment	4,000.00	0.00	4,000.00	2,158.95	0.00	1,841.05
A 2110.400-0000	Teaching Contractual	17,600.00	0.00	17,600.00	4,069.56	0.00	13,530.44
A 2110.410-0000	Field Trips	20,000.00	114.00	20,114.00	2,167.68	0.00	17,946.32
A 2110.411-0000	Conference Attendance	7,000.00	0.00	7,000.00	2,042.59	0.00	4,957.41
A 2110.412-0000	Mileage Reimbursement	2,500.00	0.00	2,500.00	585.72	0.00	1,914.28
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	803.94	9,003.94	4,725.61	162.56	4,115.77
A 2110.451-0000	Elementary - Grade 1	1,037.00	0.00	1,037.00	759.33	0.00	277.67
A 2110.451-1000	Summer School	100.00	0.00	100.00	57.68	0.00	42.32
A 2110.451-2000	Art Program	2,290.00	1,963.41	4,253.41	2,865.11	389.91	998.39
A 2110.451-3000	Computer Literacy	1,000.00	0.00	1,000.00	335.21	0.00	664.79
A 2110.451-4000	Teachers Assistant	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.451-5000	English	680.00	400.00	1,080.00	556.49	0.00	523.51
A 2110.451-6000	French	200.00	0.00	200.00	-815.43	0.00	1,015.43
A 2110.451-7000	Family Consumer Science	1,340.00	0.00	1,340.00	0.00	0.00	1,340.00
A 2110.451-8000	Health Education	570.00	0.00	570.00	493.27	0.00	76.73
A 2110.451-9000	Math	907.00	0.00	907.00	150.27	0.00	756.73
A 2110.452-0000	Driver Education	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.452-2000	Music	1,105.00	0.00	1,105.00	396.93	0.00	708.07
A 2110.452-3000	Phys Ed	3,505.00	0.00	3,505.00	807.72	0.00	2,697.28
A 2110.452-4000	Science	1,203.00	0.00	1,203.00	756.97	64.66	381.37

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.452-5000	Social Studies	30.00	102.00	132.00	131.64	0.00	0.36
A 2110.452-6000	Technology	1,700.00	0.00	1,700.00	1,516.48	0.00	183.52
A 2110.452-7000	Elementary - PreK	680.00	0.00	680.00	351.04	0.00	328.96
A 2110.453-0000	Elementary - Harkness	678.00	0.00	678.00	155.51	0.00	522.49
A 2110.454-0000	Elementary - Grade 2	1,258.00	1,253.13	2,511.13	2,222.86	0.00	288.27
A 2110.455-0000	Elementary - Grade 3/4	925.00	0.00	925.00	649.06	0.00	275.94
A 2110.456-0000	Elementary - Grade 5/6	510.00	41.00	551.00	550.96	0.00	0.04
A 2110.458-0000	Elementary - Grade K	951.00	0.00	951.00	478.88	0.00	472.12
A 2110.459-1000	Ace Committee	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.459-2000	STEM	1,000.00	0.00	1,000.00	990.07	0.00	9.93
A 2110.480-0000	Teaching Textbooks	3,000.00	4,800.92	7,800.92	5,332.96	0.00	2,467.96
A 2110.490-0000	Teaching BOCES	11,000.00	-699.94	10,300.06	5,846.80	0.00	4,453.26
2110	TEACHING - REGULAR SCHOOL	*	8,778.46	1,083,002.46	387,664.76	617.13	694,720.57
21		**	8,778.46	1,083,002.46	387,664.76	617.13	694,720.57
A 2250.150-0000	Instructional Salaries	90,715.00	0.00	90,715.00	13,033.57	0.00	77,681.43
A 2250.400-0000	Students w/Disab Contractual	3,400.00	0.00	3,400.00	3,640.25	0.00	-240.25
A 2250.450-0000	Special Ed Materials & Supplies	500.00	0.00	500.00	2,638.65	0.00	-2,138.65
A 2250.451-0000	Speech Materials & Supplies	720.00	0.00	720.00	409.00	0.00	311.00
A 2250.470-0000	Special Tuition	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.490-0000	BOCES Services	65,000.00	0.00	65,000.00	2,251.43	0.00	62,748.57
2250	PROGRAM FOR STUDENTS W/DISABILITIES SCHOOL AGE - SCHOOL YEAR	*	0.00	162,835.00	21,972.90	0.00	140,862.10
A 2280.490-0000	BOCES Services	29,914.00	0.00	29,914.00	7,880.40	0.00	22,033.60
2280	OCCUPATIONAL EDUCATION (GRADES 9 -12)	*	0.00	29,914.00	7,880.40	0.00	22,033.60
22		**	0.00	192,749.00	29,853.30	0.00	162,895.70
A 2330.150-0000	Adult Education Salary	11,280.00	0.00	11,280.00	984.00	0.00	10,296.00
A 2330.151-0000	Special Schools Salary	18,040.00	0.00	18,040.00	6,022.00	0.00	12,018.00
A 2330.400-0000	Special Schools Contractual	3,000.00	0.00	3,000.00	290.00	0.00	2,710.00
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	236.42	1,236.42	250.79	0.00	985.63
2330	TEACHING - SPECIAL SCHOOLS	*	236.42	33,556.42	7,546.79	0.00	26,009.63
23		**	236.42	33,556.42	7,546.79	0.00	26,009.63
A 2610.150-0000	Library Salaries	54,252.00	0.00	54,252.00	19,505.88	0.00	34,746.12

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.450-0000	Library Materials & Supplies	900.00	0.00	900.00	156.62	0.00	743.38
A 2610.460-0000	Library Collections	7,485.00	0.00	7,485.00	5,931.64	747.66	805.70
2610	SCHOOL LIBRARY & AUDIOVISUAL	62,637.00	0.00	62,637.00	25,594.14	747.66	36,295.20
A 2630.220-0000	Computer Hardware	21,000.00	-6,127.09	14,872.91	13,518.93	0.00	1,353.98
A 2630.450-0000	Computer Materials & Supplies	1,000.00	0.00	1,000.00	224.90	0.00	775.10
A 2630.460-0000	Computer Software	6,500.00	0.00	6,500.00	3,017.35	770.10	2,712.55
A 2630.490-0000	Computer BOCES	69,000.00	0.00	69,000.00	30,363.40	0.00	38,636.60
2630	COMPUTER ASSISTED INSTRUCTION	97,500.00	-6,127.09	91,372.91	47,124.58	770.10	43,478.23
26	Attendance	160,137.00	-6,127.09	154,009.91	72,718.72	1,517.76	79,773.43
A 2805.160-0000		4,500.00	0.00	4,500.00	1,800.00	0.00	2,700.00
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	0.00	4,500.00	1,800.00	0.00	2,700.00
A 2810.150-0000	Guidance Instructional Salaries	57,191.00	0.00	57,191.00	23,889.32	0.00	33,301.68
A 2810.450-0000	Guidance Materials & Supplies	609.00	100.00	709.00	643.46	0.00	65.54
A 2810.451-0000	Guidance Testing and Materials	1,124.00	249.50	1,373.50	208.50	1,012.00	153.00
2810	GUIDANCE - REGULAR SCHOOL	58,924.00	349.50	59,273.50	24,741.28	1,012.00	33,520.22
A 2815.160-0000	Support Staff Salaries	25,512.00	0.00	25,512.00	11,836.00	0.00	13,676.00
A 2815.400-0000	Health Contractual	6,500.00	0.00	6,500.00	3,435.00	0.00	3,065.00
A 2815.450-0000	Health Materials & Supplies	3,300.00	-278.00	3,022.00	2,102.10	104.45	815.45
2815	HEALTH SERVICES - REGULAR SCHOOL	35,312.00	-278.00	35,034.00	17,373.10	104.45	17,556.45
A 2820.400-0000	Psychologist Contractual	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 2820.450-0000	Psychologist Materials & Supplies	1,500.00	0.00	1,500.00	159.99	0.00	1,340.01
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,500.00	0.00	41,500.00	159.99	0.00	41,340.01
A 2825.400-0000	Contractual	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2850.150-0000	Co-curricular Salaries	20,771.00	0.00	20,771.00	3,155.50	0.00	17,615.50
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	0.00	1,000.00	225.00	0.00	775.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	21,771.00	0.00	21,771.00	3,380.50	0.00	18,390.50
A 2855.150-0000	Interscholastic Salaries	25,000.00	0.00	25,000.00	4,674.50	0.00	20,325.50
A 2855.200-0000	Interscholastic Equipment	2,500.00	0.00	2,500.00	1,875.50	0.00	624.50
A 2855.400-0000	Interscholastic Contractual	5,500.00	0.00	5,500.00	5,585.75	0.00	-85.75
A 2855.450-0000	Interscholastic Materials & Supplies	3,500.00	0.00	3,500.00	999.00	0.00	2,501.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.490-0000	BOCES Interscholastic	500.00	0.00	500.00	152.40	0.00	347.60
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	37,000.00	0.00	37,000.00	13,287.15	0.00	23,712.85
28		205,007.00	71.50	205,078.50	60,742.02	1,116.45	143,220.03
2		1,719,403.00	14,459.29	1,733,862.29	593,836.21	3,251.34	1,136,774.74
A 5510.160-0000	Transportation Salaries	74,282.00	0.00	74,282.00	31,599.86	0.00	42,682.14
A 5510.400-0000	Transportation Contractual	12,000.00	0.00	12,000.00	7,461.85	0.00	4,538.15
A 5510.450-0000	Transportation Materials & Supplies Misc	250.00	0.00	250.00	127.00	0.00	123.00
A 5510.451-0000	Diesel/Gasoline	18,000.00	0.00	18,000.00	2,973.71	0.00	15,026.29
A 5510.452-0000	Tires	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 5510.453-0000	Parts	7,000.00	0.00	7,000.00	3,753.94	0.00	3,246.06
A 5510.454-0000	Labor	13,000.00	0.00	13,000.00	3,651.55	0.00	9,348.45
A 5510.455-0000	Oil	500.00	0.00	500.00	0.00	0.00	500.00
A 5510.490-0000	BOCES Contractual	1,300.00	0.00	1,300.00	455.26	0.00	844.74
5510	DISTRICT TRANSPORTATION SERVICES	128,832.00	0.00	128,832.00	50,023.17	0.00	78,808.83
55		128,832.00	0.00	128,832.00	50,023.17	0.00	78,808.83
5		128,832.00	0.00	128,832.00	50,023.17	0.00	78,808.83
A 9010.800-0000	NYS Retirement	55,000.00	0.00	55,000.00	42,238.00	0.00	12,762.00
9010	STATE RETIREMENT	55,000.00	0.00	55,000.00	42,238.00	0.00	12,762.00
A 9020.800-0000	Teacher Retirement	135,000.00	0.00	135,000.00	10,562.93	0.00	124,437.07
9020	TEACHERS' RETIREMENT	135,000.00	0.00	135,000.00	10,562.93	0.00	124,437.07
A 9030.800-0000	Social Security	130,751.00	0.00	130,751.00	50,606.75	0.00	80,144.25
9030	SOCIAL SECURITY	130,751.00	0.00	130,751.00	50,606.75	0.00	80,144.25
A 9040.800-0000	Worker Compensation	14,000.00	0.00	14,000.00	6,115.50	0.00	7,884.50
9040	WORKERS' COMPENSATION	14,000.00	0.00	14,000.00	6,115.50	0.00	7,884.50
A 9050.800-0000	Unemployment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 9055.800-0000	Disability Plan	4,000.00	0.00	4,000.00	2,234.55	0.00	1,765.45
9055	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	2,234.55	0.00	1,765.45
A 9060.800-0000	Hospitalization	965,437.00	0.00	965,437.00	496,618.70	0.00	468,818.30
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	965,437.00	0.00	965,437.00	496,618.70	0.00	468,818.30
90		1,324,188.00	0.00	1,324,188.00	608,376.43	0.00	715,811.57
A 9901.930-0000	Transfer to School Food Svc Fund	99,178.00	0.00	99,178.00	25,000.00	0.00	74,178.00

LONG LAKE CSD

Appropriation Status Detail Report By Function From 7/1/2017 To 6/30/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9901	TRANSFERS TO FUNDS	99,178.00	0.00	99,178.00	25,000.00	0.00	74,178.00
A 9950.900-0000	Transfer to Capital Fund	0.00	0.00	0.00	110,517.84	0.00	-110,517.84
9950	TRANSFER TO CAPITAL FUNDS	0.00	0.00	0.00	110,517.84	0.00	-110,517.84
99		99,178.00	0.00	99,178.00	135,517.84	0.00	-36,339.84
9		1,423,366.00	0.00	1,423,366.00	743,894.27	0.00	679,471.73
	Fund A Totals:	3,990,242.00	25,701.64	4,015,943.64	1,735,897.85	75,828.41	2,204,217.38
	Grand Totals:	3,990,242.00	25,701.64	4,015,943.64	1,735,897.85	75,828.41	2,204,217.38

LONG LAKE CSD



Budget Transfer Schedule Report For A - 6: Budget Transfer

Ref Number	Date	Budget Transfer Description	Detail Description	Approval Status	Transfer Out	Transfer In
Account	Account	Description				
75	12/11/2017	TRANSFER FROM BOCES ARTS IN ED TO COVER LPCA FIELD TRIP (NON-BOCES PROGRAM)		Not Required		
A 2110.410-0000	Field Trips				114.00	114.00
A 2110.490-0000	Teaching BOCES					

Number of Budget Transfers: 1

Grand Totals:	114.00	114.00
Net Amount:	0.00	

Account Distribution Totals

Account	Description	Debits	Credits
A 2110.410-0000	Field Trips	0.00	114.00
A 2110.490-0000	Teaching BOCES	114.00	0.00
Fund A Totals:		114.00	114.00
Grand Totals:		114.00	114.00

LONG LAKE CSD

Check Warrant Report For A - 11: Cash Disbursement- December 2017 For Dates 12/1/2017 - 12/31/2017



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14492	12/14/2017	4302	MIRABITO ENERGY PRODUCTS INC.	FUEL OIL DELIVERY 11/22/17	180078	11,186.50
14493	12/14/2017	4215	KRISTIN DELEHANTY	ASP MATERIAL REIMB.		10.00
14494	12/14/2017	3292	DAY WHOLESALE INC.	WATER	180018	51.00
14495	12/14/2017	2938	VICTORIA SNIDE	MILEAGE 11/17/17		96.30
14496	12/14/2017	2060	LEONARD BUS SALES, INC.	BUS 28 WINDOW REPAIR		81.61
14497	12/14/2017	1709	QUILL	OFFICE SUPPLIES	180168	64.98
14498	12/14/2017	4543	KYLIE MARTIN			60.00
14499	12/14/2017	4407	LILLIAN DECHENE	ASP ASSISTANT		20.00
14500	12/14/2017	2529	JILL S. TONEY	OFFICIAL FEE 11/21/17		30.00
14501	12/14/2017	1299	NYS SCHOOL BOARDS ASSOCIATION	ADMIN FEE-FARRELL CONFERENCE	180008	100.00
14502	12/14/2017	4531	CUSTOM LANYARDS 4 ALL.COM	LANYARDS	180169	116.50
14503	12/14/2017	4544	TOTAL READER	SITE LICENSE 10/16/17-10/15/18	180144	39.95
14504	12/14/2017	1147	FOLLETT LIBRARY BOOK CO.	LIBRARY BOOKS	180148	168.47
14505	12/14/2017	3809	PEARSON PRENTICE HALL SCHOOL	MATH LESSON PACKETS	180056	138.61
14506	12/14/2017	2695	CDW		180165	652.59
14507	12/14/2017	3962	NYS DEPT OF LABOR	ASBESTOS HANDLING LICENSE		300.00
14508	12/14/2017	2752	LAWSON OFFICE PRODUCTS	COPIER USAGE CHARGES		285.04
14509	12/14/2017	2988	GIRVIN & FERLAZZO, P.C.	LEGAL RETAINER NOVEMBER		600.00
14510	12/14/2017	4460	MATTHEW S. BURTIS	OFFICIAL FEES		113.00
14511	12/14/2017	2894	GERALD BUBNIAK	OFFICIAL FEES		113.00
14512	12/14/2017	4382	RALPH DESHETSKY	OFFICIAL FEES		107.00
14513	12/14/2017	3337	PETER OLESHESKI	OFFICIAL FEES		107.00
14514	12/14/2017	3259	FIRST UNUM LIFE INSURANCE CO.	DISABILITY INS. DECEMBER		253.20
14515	12/14/2017	1711	RUSSELL E. RIDER, MD	1/2 SCHOOL PHYSICIAN CONTRACT 17-18		3,000.00
14516	12/14/2017	4428	TWODOT CONSULTING INC.	NOVEMBER PUBLIC INFO SERVICES		1,575.00
14517	12/14/2017	4525	SLIC NETWORK SOLUTIONS	DECEMBER CABLE TV		122.65
14518	12/14/2017	1409	HILL ELECTRIC SUPPLY CO. INC.	ELECTRIC SUPPLIES	180004	95.40
14519	12/14/2017	4411	NYSMEC	ELECTRIC INSTALLMENT 4 OF 6		5,227.34
14520	12/14/2017	3953	N.A.P.A. AUTO PARTS	CUSTODIAL SUPPLIES	180003	98.33
14521	12/14/2017	3217	FRONTIER	TELEPHONE		381.03
14522	12/14/2017	1288	XEROX CORPORATION	COPIER CHARGES DECEMBER		23.87
14523	12/14/2017	2004	FORTUNE'S TRUE VALUE HARDWARE STORE	CUSTODIAL SUPPLIES	180091	113.04
14524	12/14/2017	1360	HAMILTON COUNTY TREASURER			2,149.49

LONG LAKE CSD

Check Warrant Report For A - 11: Cash Disbursement- December 2017 For Dates 12/1/2017 - 12/31/2017



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
14525	12/14/2017	4593	ELISHA PYLMAN	MILEAGE 11/17/17		68.48
14526	12/14/2017	1479	NYSASBO	DUES SNIDE 2/1/18-1/31/19		265.85
14527	12/14/2017	2279	**CONTINUED** F-E-H BOCES TREASURER	Voided During Printing		0.00
14528	12/14/2017	2279	F-E-H BOCES TREASURER	DECEMBER CONTRACT BILLING		20,621.26
14529	12/14/2017	2644	LAKE PLACID CENTER FOR THE ARTS	K-6 FIELD TRIP		114.00
14530	12/14/2017	1517	TAYLOR WELDING SUPPLY CO. INC.	S ARGON TANK LEASE 12/17-12/18		66.00
14531	12/14/2017	4530	AMERICAN OUTLETS, INC	LOCKER LOCKS	180170	949.75
14532	12/14/2017	2551	LELAND PAPER CO.	CUSTODIAL SUPPLIES	180002	742.71
14533	12/14/2017	4199	NYS EMPLOYEES' HEALTH INSURANCE	JANUARY HEALTH INSURANCE		79,540.01
14534	12/14/2017	4048	ELECTRATHON AMERICA	REGISTRATION		30.00
14535	12/14/2017	2666	COMM. TAXATION AND FINANCE	ADDTL IFTA DECAL FOR 2018		8.00
14536	12/14/2017	3219	NORTHERN TOOL & EQUIPMENT CO.	CHAIN SAW & SUPPLIES	180171	472.78
14537	12/14/2017	2742	TUPPER LAKE CENTRAL SCHOOL			2,814.71
14538	12/14/2017	4066	TOTALFUNDS BY HASLER	POSTAGE		250.00
14539	12/14/2017	2465	SCOTT ELECTRIC	LAMINATING FILM	180180	198.00
14540	12/21/2017	3952	NICOLE CURTIN	MILEAGE 12/8/17		97.37
14541	12/21/2017	2285	JOSTENS	DIPLOMAS		82.81
14542	12/21/2017	3805	MARY PHILLIPS- LEBLANC	PAPER REIMBURSEMENT		48.01
14543	12/21/2017	2302	WARDS	SCIENCE SUPPLIES	180185	133.16
14544	12/21/2017	1709	QUILL	SCIENCE SUPPLIES	180184	80.91
14545	12/21/2017	2965	DISCOUNT SCHOOL SUPPLIES	ASP SUPPLIES	180177	58.56
14546	12/21/2017	4571	ANGIE GAUDET	17-18 TUITION REFUND		450.00
14547	12/21/2017	4600	CINDY L. BLACK	ADULT ED WORKSHOP 11/30/17		70.00
14548	12/21/2017	1369	NCC SYSTEMS INC.	FIRE SYSTEM REPAIR		797.50
14549	12/21/2017	4382	RALPH DESHETSKY	OFFICIAL FEE		178.00
14550	12/21/2017	1373	JOHN RATHBUN	OFFICIAL FEES		172.00
14551	12/21/2017	4378	BRUCE TUBBS	OFFICIAL FEES		184.00
14552	12/21/2017	2013	STEPHEN MCNALLY	OFFICIAL FEES		178.00
14553	12/21/2017	3825	AMAZON			427.98
14554	12/21/2017	4425	VERIZON	CELL PHONE		2.35
14555	12/21/2017	2565	HILLYARD INC.	FLOOR WAX	180187	182.61
14556	12/21/2017	3962	NYS DEPT OF LABOR	CLARK - ASBESTOS LICENSE		75.00
14557	12/21/2017	3373	ANTHONY CLARK	MILEAGE 12/15/17		134.82

Number of Transactions: 66

Warrant Total: 136,975.53

Vendor Portion: 136,975.53

LONG LAKE CSD

Check Warrant Report For A - 11: Cash Disbursement- December 2017 For Dates 12/1/2017 - 12/31/2017



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
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Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 66 in number, in the total amount of \$ 136,975.58. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/28/17
Date

Neel H. Shah
SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 136,975.58. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/2/18
Date

Jaime S. Flanagan
CLAIMS AUDITOR

LONG LAKE CSD

Check Warrant Report For C - 6: Cash Disbursement - DECEMBER 2017 For Dates 12/1/2017 - 12/31/2017



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
2072	12/14/2017	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180108	322.72
2073	12/14/2017	2551	LELAND PAPER CO.	CAFETERIA SUPPLIES	180118	80.62
2074	12/14/2017	4358	SHAHEEN'S MARKET	CAFETERIA FOOD	180164	45.07
2075	12/14/2017	4204	BIMBO FOODS BAKERIES	CAFETERIA FOOD	180107	83.54
2076	12/21/2017	2496	SYSCO FOOD SERVICES	CAFETERIA FOOD	180155	1,473.73
2077	12/21/2017	4371	CAPITAL CANDY CO. INC.	CAFETERIA FOOD	180108	343.93

Number of Transactions: 6

Warrant Total: 2,349.61

Vendor Portion: 2,349.61

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 2,349.61. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/28/17
Date

W. C. J. Short
SUPERINTENDENT

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 2,349.61. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/2/18
Date

Jerome S. Flanagan
CLAIMS AUDITOR

RESOLUTION REGARDING FORMATION OF A DISTRICT TRAP SHOOTING TEAM

WHEREAS, the Superintendent has advised the Board of Education regarding a number of students being interested in forming a school trapshooting team, which will enable its members to compete against other schools with trapshooting teams; and

WHEREAS, trapshooting is an exciting and challenging sport with several million participants which is growing in popularity throughout the United States and New York; and

WHEREAS, trapshooting has gained international recognition; and

WHEREAS, trap shooting is one of the recognized Olympic shooting sports, introduced to the Olympics program in 1900; and

WHEREAS, trapshooting has been a sport in America since 1831; and

WHEREAS, interest in the sport of trapshooting has grown to the point that New York has now formed a New York State High School Clay Target League ("NYSHSTL") to facilitate and promote students' participation in the sport of trapshooting; and

WHEREAS, the Amateur Trapshooting Association ("ATA"), the primary governing body of American trapshooting and the NYSHSTL both award scholarships to college-bound trap shooters based on academics, integrity, and marksmanship; and

WHEREAS, trapshooting is a coeducational sport capable of being participated in by students with disabilities, therefore making it compliant with Title IX and the Americans with Disabilities Act; and

WHEREAS, the goal of forming a trapshooting team would be to provide instruction and promote firearm safety, personal responsibility, and sportsmanship among the participants, and to enable students of both genders and those with disabilities to engage in competition against their peers across both New York State and the United States; and

WHEREAS, the formation of a trap shooting team would be compliant with the New York Safe Act and the Federal Gun Free Schools Act, in that at no time would firearms or ammunition be brought onto the campus as a result of the formation of a trapshooting team, or one of the District's students becoming a member of such a team; and

WHEREAS, the District has been advised that per the rules of the NYSHSTL, the formation of a trapshooting team can be achieved at no cost to the District, and that team members and coaches would be covered under insurance provided by the NYSHSTL, also at no cost to the District; and

WHEREAS, the Board being fully apprised of the process to form a school trapshooting team under the NYSHSTL, and being desirous of the same.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The formation of a school trapshooting team pursuant to the rules of the New York State High School Trapshooting League is hereby approved, and the use of the school's name in forming and identifying said team is likewise hereby approved.

Section 2. The members of any such team shall be subject to the District's Code of Conduct and any other policy or procedure applicable to student participation in extracurricular activities.

Section 3. It shall be emphasized to any student seeking to join the trapshooting team and/or any student who becomes a member of the trapshooting team, as well as in any policies or procedures adopted as a result of the formation of the District's trapshooting team that students are to be fully compliant with the New York Safe Act and the Gun Free Schools Act, i.e., that at no time are firearms or ammunition to be brought on campus.

Section 4. The Superintendent and/or their designee are authorized to execute any documents necessary to form a school trapshooting team under the NYSHSTL.

Section 6. The Superintendent and/or their designee shall have the authority to seek sponsors in support of the formation of a school trapshooting team, subject to the limits on commercial speech in schools as determined by the Commissioner of Education.

Section 7. This resolution shall take effect immediately.

2016

6220
1 of 2

Personnel

SUBJECT: TEMPORARY PERSONNEL

The District's needs sometimes require temporary appointments. The terms of these appointments will be defined by the Board on a case-by-case basis.

Student Teachers

The District will cooperate with teacher training institutions in the placement of student teachers to provide beginning teachers with the best possible student teaching experience.

Schools are required to allow student teachers to videotape themselves providing instruction in a classroom to meet part of their performance assessment requirements for teaching certification. The video must remain confidential, is a confidential record of the New York State Education Department (SED), and is not subject to viewing or disclosure to an individual or entity other than the student teacher applicant and relevant SED personnel.

Student teachers will be protected from liability for negligence or other acts resulting in accidental injury to any person by the District, as provided by law.

Substitute Teachers

A fully qualified substitute teacher will be employed, whenever possible, by the Superintendent in the absence of a regular teacher. It is recognized that fully certified persons will not always be available for employment as substitute teachers.

Eligibility for Service

There are three categories of substitutes:

- a) Substitutes with valid teaching certificates or certificates of qualification. ~~Service may serve be rendered~~ in any capacity, for any number of days. If employed on more than an "itinerant" basis, these substitutes will be employed in ~~an~~ their certification area ~~for which they are certified~~.
- b) Substitutes without a valid certificate, but who are completing collegiate study towards certification at the rate of not less than six semester hours per year. ~~Service may serve be rendered~~ in any capacity, for any number of days, in any number of school districts. If employed on more than an "itinerant" basis, these substitutes will be employed in their anticipated certification area ~~for which they are seeking certification~~.
- c) Substitutes without a valid certificate and who are not working towards certification may serve. ~~Service may be rendered~~ for no more than 40 days per school year. In extreme circumstances—where there is an urgent need for a substitute teacher—however, the District may employ this substitute teacher beyond the 40-day limit, for up to an additional 50 days (90 days total in a school year), if the Superintendent certifies that the District conducted a good-faith recruitment search and there are no certified teachers available who can perform the duties of the position.

new

Personnel

SUBJECT: TEMPORARY PERSONNEL (Cont'd.)

The District may hire this substitute teacher beyond the 90 days only if the Superintendent attests that the District conducted a good-faith recruitment search, but there are still no certified teachers available who can perform the duties of the position and that the District needs a particular substitute teacher to work with a specific class or group of students until the end of the school year.

The Board will annually establish the ordinary rate for per diem substitute teachers.

Reporting

The Superintendent will submit an annual report to the Commissioner concerning the employment of all uncertified teachers. The report will include:

- a) The number of substitute teachers authorized to be employed beyond the 40-day limit.
- b) The number of substitute teachers authorized to be employed beyond the 90-day limit.
- c) The required good-faith recruitment certifications for all teachers employed beyond the 40-day and 90-day limits.

Education Law § 3023
8 NYCRR §§ 80-1.5 and 80-5.4

Adoption Date



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day Resolution for Employees*

RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the LongLake Central School District, Location code 72000, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
<u>Fitness Center Attendant</u>	<u>8</u>

On this _____ day of _____, 20____

(Signature of clerk) Date enacted: _____

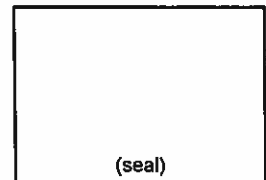
I, _____, clerk of the governing board of the _____,
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of _____ members, and that _____ of such members were present at such meeting and that _____ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
Set my hand and the seal of the

(Name of Employer)



(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

Instructions for completing the Standard Work Day Resolution

A	B
Title	Standard Work Day (Hrs/day)
Accountant	8.00
Clerk	7.00
Bookkeeper	7.50
Data Collector	6.00
Secretary	7.25
Typist	7.50
Custodian	8.00
Laborers	8.00

- A. Title:** You must establish a standard work day for each employee title (e.g. clerks, bus drivers, etc.) even if you do not have any full-time employees in that title. You may establish several standard work days for different positions. For example, all laborers may have an eight hour standard work day, all clerical workers seven and a half hours, and all elected officials six hours. Employers may also establish several standard work days for the same title, depending if there are significant variances in the job duties.
- B. Standard Work Day (Hrs/day):** The minimum number of hours that can be established for a standard workday is six, while the maximum is **eight**. A standard workday is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours a person works. For example, if a clerk is only required to work three hours a day, you must still establish a standard workday between six and eight hours as the denominator for their days worked calculation.

Once the Resolution is passed, it must be kept on file by the employer and made available to the Retirement System upon request.

LONG LAKE CENTRAL SCHOOL
FIELD TRIP REQUEST FORM

Please submit these forms to the office at least (2) weeks before the trip. Overnight field trips must be submitted in advance of two board meetings, unless approved as an exception by the Superintendent.

After approval, you must see Business Office for Purchase Orders or Checks.

Field Trip Request For: Senior class trip to NYC

Date(s) Of Trip: March 22-25, 2018 Place: New York City
Month Day(s) Year

Times: Leave: 8:00 AM Return: 6:30 PM

Transportation Availability ☐ YES ☐ NO

Business Manager Signature

Substitute Needed: ☒ YES ☐ NO

Number of Students: _____

(Attach List of Names)

Names of Chaperones (Must have approval): Tina Rice & Duane Finch

EXPENSES:	
Budget Area:	_____
Fees/Registration Expenses (If Any):	\$ _____
Chaperone Stipend(s) (If Applicable)	\$ _____
Lodging/Meals (If Applicable)	\$ _____
Miscellaneous:	\$ _____
TOTAL COST	\$ _____

<u>Estimated Round Trip Mileage</u>

Attachments: the trip will not be approved without all of the following:

1. Copy of letter to parents/permission form.
2. Names of Students Attending
3. Lesson plans (pre and post) and teacher guides.
4. Justification.

See attached

Field Trip approved by Superintendent: ☐ YES ☐ NO

Superintendent

Overnight trip approved by the Board of Education: ☐ YES ☐ NO

COPY: Business Manager, Originator, Cafeteria, Nurse



Website Calendar



AESOP Calendar, confirmation #: _____

Senior Class Trip 2018

Estimated Itinerary & Expenses

Dates: Thursday, March 22nd – Sunday, March 25th
Location: New York City, NY

Students Attending: Victoria Bickford, Maria Black, Catherine Clark, Lillian Dechene, Hailey Hayes, James Hemmings, Kylie Martin, Luke Rider, Leif Roalsvig, Calvin Seaman
Chaperones: Tina Pine and Duane Finch

Activities

Purchase of the Explorer Pass (12 passes at \$106 each=\$1272)

1. American Museum of Natural History (includes IMAX and Hayden Planetarium Space Show)
2. Empire State Building
3. Top of the Rock Observation Center at Rockefeller Center
4. 9/11 Memorial and Museum
5. Freedom Tower (One World Trade Center Observatory)
6. Metropolitan Museum of Modern Art
7. United Nations

The students have expressed an interest in attending a basketball game and seeing a show. They are interested in seeing the New York Knicks basketball game on Friday, March 23rd at 5:00 p.m. and The Blue Man Group on Saturday, March 24th at 7:30 p.m.

Tickets for Knicks vs. Timberwolves Basketball Game: 12 x \$150.00 = \$1800
Tickets for The Blue Man Group: 12 x \$90.00=\$1080

Total Activities Cost \$4152.00

Transportation

Amtrak Rensselaer to Penn Station, NYC and return 12 x \$88=\$1056
MetroCard 7-day subway pass: 12 x \$31=\$372

Total Transportation Cost \$1428.00

Lodging

Based on a mid-level hotel near Times Square
Comfort Inn in Midtown-rooms are \$222 per night for six rooms for three nights=\$3996.00

Meals

Thursday: Lunch for 12 x \$25 = \$300
 Dinner for 12 x \$30 = \$360

Friday: Breakfast for 12 x \$10 = \$120
 Lunch for 12 x \$25 = \$300
 Dinner for 12 x \$30 = \$360

Saturday: Breakfast for 12 x \$10 = \$120
 Lunch for 12 x \$25 = \$300
 Dinner for 12 x \$30 = \$360

Sunday: Breakfast for 12 x \$10 = \$120
 Lunch for 12 x \$25 = \$300

Total Meal Cost \$2640.00

Chaperones

2 Chaperones

Thursday Overnight (\$93) x 2 = \$186

Friday Overnight (\$93) x 2 = \$186

Saturday Overnight (\$242) x 2 = \$484

Sunday Day Only (\$155) x 2 = \$310

Total Chaperone Cost \$1,166.00

Substitutes

Substitutes for Thursday, March 22nd

\$95 per diem x 2 = \$190.00

Total Substitute Cost \$190.00

Petty and Emergency Cash

For incidentals and sundries (\$300.00)

Total Petty Cash \$300.00

TOTAL ESTIMATED COST \$13,872.00

This budget was made with the understanding that all unexpended funds would be returned to the district.

Proposed Band Techniques Course for Spring 2018 Semester Outline

Taught by:

Christopher Sass (Music Teacher)

Rationale:

This course is intended to replace the “Music Technology” course for the Spring 2018 semester. This is mainly due to lack of resources that limit this class to a half-year course. The “Band Techniques” course will use resources we already have and would be much more beneficial to the district’s music program as a whole.

Description:

This course will focus on various aspects of music beneficial to any student interested in learning more about instruments or leading a band. Topics covered in this course will include:

- Beginning Brass instrument performing techniques
- Beginning Woodwind instrument performing techniques
- Beginning Percussion performing techniques
- Basic instrument maintenance
- Basic conducting / Score analysis

At the end of the 10th week students will select an instrument to practice on exclusively. They will play these instruments with the 5th/6th grade band in their concert. This would benefit our school’s music program by allowing the 5th/6th grade band to have a larger ensemble to perform with, allowing for more diverse, higher-level music. After the concerts, students will use their newly learned conducting skills to actually run a 5th/6th grade band rehearsal, as well as help the incoming 3rd graders start their new instrument on the right track.

This course would be a new spark of inspiration and motivation for high school students who have been “stuck” on the same instrument for several years.

Intended Audience:

Students in grades 9-12

Length:

One semester (Two Quarters)

Textbook:

“Standard of Excellence” (Book 1) by Bruce Pearson and published by Neil A. Kjos Music company. This is the same book I use for elementary band students due to its excellent content pacing and well-focused exercises. I already intend on purchasing more of these books this year due to damaged books and an increase of students in the band program. Upon approval of this course I would only need to increase the number of books in that purchase order.

Field Trips:

Winter/Spring Concerts

Standards:

NYS Arts Standard 1- Creating, Performing, and Participating in The Arts

NYS Arts Standard 2- Knowing and Using Arts Materials and Resources

NYS Arts Standard 3- Responding To and Analyzing Works of Art

Outline of Weekly Activities:

Week 1: Course Overview, Instrument Family classification

Week 2: Reading Bass Clef Notation and Advanced Rhythms

Week 3: General Instrument maintenance, instrument problem-solving and how to balance an ensemble.

In Weeks 4-7 students will be learning about specific instruments. During the week they will learn the history of the instruments, maintenance of, and basic performance techniques for the instruments stated.

Week 4: Trumpet / French Horn

Week 5: Baritone / Trombone

Week 6: Clarinet / Saxophone

Week 7: Flute

Week 8: Percussion- Specialty Notation reading and general performance

Week 9: Percussion Part 2- Instrument Maintenance and auxiliary percussion

Week 10: Instrument Selection for Concert

Concert Preparation for weeks 11-16 will consist of two days on their selected instrument where students will have practice time to hone their skills and learn more advanced techniques on their instrument of choice. The third day each week will be spent on the other content listed.

Week 11: Concert Preparation, Score Reading and Ensemble Setup

Week 12: Concert Preparation, Intro to conducting

Week 13: Concert Preparation, Conducting in 2/4 and 3/4 time

Week 14: Concert Preparation, Cues on beats 1 and 4

Week 15: Concert Preparation, Conducting expressions- Marcato and Legato

Week 16: Concert Preparation, Score Analysis

Week 17: Final Concert Preparation,

Week 18: Score Studying

Week 19: Rehearsal Techniques

Week 20: Real-world conducting

Assessment:

The final grade for this course will be based on the following categories:

Instrument Progress- 30%

Tests- 30%

Homework- 20%

Performances- 20%

**BOND RESOLUTION DATED JANUARY 11, 2018
AUTHORIZING THE ISSUANCE OF \$139,906 GENERAL
OBLIGATION BONDS OF THE LONG LAKE CENTRAL
SCHOOL DISTRICT, LONG LAKE, NEW YORK, TO PAY
SAID SCHOOL DISTRICT'S SHARE OF THE COST OF
CERTAIN CAPITAL IMPROVEMENTS TO THE EXISTING
BOCES FACILITIES.**

WHEREAS, the Board of Cooperative Educational Services, Sole Supervisory District, Franklin-Essex-Hamilton Counties, New York ("BOCES") has heretofore been created and this School District is one of the component school districts thereof;

WHEREAS, the BOCES has proposed to construct and equip improvements to the BOCES school facilities to increase their utility for the purposes of the BOCES at a maximum estimated cost of \$18,506,358 (the "Project") and in furtherance thereof, has entered into an agreement by and among the BOCES and each of the component school districts of the BOCES providing for such construction and equipping, the allocation and apportionment of such maximum cost among such component school districts, the payment by each such component school district of its respective share to the BOCES and other matters incidental thereto;

WHEREAS, said agreement has heretofore been duly executed by BOCES and by each of the component school districts thereof;

WHEREAS, pursuant to Section 1950(14) of the Education Law, neither the approval of the voters of the component school districts, nor the voting of a special tax or a tax to be collected in the installments are conditions precedent to the adoption by the boards of education of each respective component school district of BOCES of bond resolutions authorizing the financing of their respective proportionate share of the aforesaid maximum costs;

WHEREAS, the BOCES has heretofore determined that the purpose hereinafter described constitutes a type II action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder which will not have a significant impact on the environment; and

WHEREAS, it is now desired to authorize (but not require) the financing by this School District of its share of the aforesaid maximum costs, as authorized by said Section 1950(14) of the Education Law;

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Long Lake Central School District, New York (hereinafter referred to as the "School District"), as follows:

Section 1. The specific object or purpose to be financed pursuant to this resolution is the share of the School District of the maximum cost of the aforesaid construction and equipping of facilities owned by BOCES, as more fully described in the preambles hereto (the "purpose"). No money has heretofore been authorized to be applied to the payment of the cost of the purpose.

Section 2. The share of the School District of the maximum cost of the aforesaid purpose is \$139,906 (which share of said costs constitutes the maximum estimated cost thereof to the School District, for purposes of Section 32.00 of the Local Finance Law), and the plan for the financing thereof is by the issuance of up to an aggregate of \$139,906 of general obligation serial bonds (and, if desirable, notes (and renewals) in anticipation thereof) of said School District, hereby authorized to be issued pursuant to the Local Finance Law. Investment earnings on such obligations shall be applied to either the debt service on such obligations, or to the costs of the aforesaid purpose within the School District's share amount as set forth above or as proportionately increased within the overall BOCES authorization. Such bonds and notes are to be payable from amounts which shall annually be levied on all the taxable real property in the School District, and the faith and credit of the School District, are hereby pledged for the payment of the bonds and notes and the interest thereon.

Section 3. It is hereby determined that the period of probable usefulness of the

aforesaid purpose is thirty years, pursuant to subdivision 14(b) of Section 1950 of the Education Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds herein authorized and the bond anticipation notes in anticipation of the issuance and sale of such bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer, or to the Vice President of the Board in the event of the absence or unavailability of the President. Such bonds and notes shall be of such terms, forms and contents, and shall be sold in such manner, as may be prescribed by said President or Vice President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds and notes herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein, and the manner of execution of the same including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by Section 58.00 of the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, shall be determined by the President of the Board of Education, or by the Vice President of the Board in the event of the absence or unavailability of the President. Such bonds and notes shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President or Vice President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 6. It is hereby determined and declared that the School District reasonably expects to reimburse the general fund (or such other fund as may be utilized), not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 7. The validity of such bonds and notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution, which takes effect immediately, or a summary hereof, shall be published in full in each official newspaper of the School District, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

NOTICE PURSUANT TO LOCAL FINANCE LAW SECTION 81.00

The bond resolution published herewith was adopted on January 11, 2018, and the validity of the obligations authorized by such bond resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Long Lake Central School District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Victoria j. Snide, District Clerk
Long Lake Central School District
Long Lake, New York

STATE OF NEW YORK }
 }
COUNTY OF HAMILTON }
 } SS:

I, the undersigned clerk of the Long Lake Central School District, DO
HEREBY CERTIFY as follows:

1. A regular meeting of the Board of Education of the Long Lake Central School District, State of New York, was held on January 11, 2018 and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Board.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.

3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Board had due notice of said Meetings and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Long Lake Central School District this *****

Victoria J. Snide, District Clerk
Long Lake Central School District
Long Lake, New York

2018

5670

Non-Instructional/Business
Operations**SUBJECT: RECORDS MANAGEMENT**

~~The Superintendent will designate a~~ Records Management Officer ~~will be designated by the Superintendent, subject to the Board approval, to of the Board. The Records Management Officer will develop and coordinate an the District's orderly and efficient records management program. Among other aspects, this program includes the legal disposition or destruction of obsolete records and the storage and management of inactive records. The Records Management Officer will further be given the authority and responsibility to work with other local District officials to develop and maintain this at all levels in the development and maintenance of the records management program.~~

~~In addition, The District may create a Records Advisory Board may be created to assist in establishing and supporting the records management program. Members of this board may include the District's legal counsel, the fiscal officer, and the Superintendent or designee may comprise the Advisory Board.~~

Retention and Disposition of Records

The Superintendent will retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1 or as otherwise approved by the Commissioner of Education.

Special Approvals for Disposition of Records

~~Records not listed on a records retention and disposition schedule will not be disposed of without the approval of the Commissioner of Education. Similarly, records that have been damaged by natural or manmade disasters, to the extent that the information contained in those records is substantially destroyed, or the records constitute a human health or safety risk, also require the Commissioner's approval before disposition.~~

Replacing Original Records with Microforms or Electronic Images

The District will follow procedures prescribed by the Commissioner of Education to ensure accessibility and intelligibility for the life of any microform or electronic records that Digital images of public records may be stored on electronic media, and these electronic records may replace paper originals or micrographic copies of these records. To ensure accessibility and intelligibility for the life of these records, the District will follow the procedures prescribed by the Commissioner of Education.

Retention and Preservation of Electronic Records

The District will ensure that record-s retention requirements are incorporated into any program, plan, and process for design, redesign, or substantial enhancement of an information system that stores electronic records. The District will also ensure that electronic records are not rendered unusable because of changing technology before their retention and preservation requirements ~~are met~~ expire.



Long Lake

CENTRAL SCHOOL DISTRICT

Long Lake Central School
20 School Lane
P.O. Box 217
Long Lake, New York 12847

P 518/624-2221

F 518/624-3896

W www.longlakecsd.org

TO: Board of Education Members

FROM: Vickie Snide *Vickie*

RE: 2018-2019 Budget Information

DATE: January 3, 2018

Board of Education
Paul Roalsvig
President
Brian Penrose
Vice President
Michael Farrell
Alexandria Harris
Frederick Short

Superintendent/Principal
Noelle J. Short
nshort@longlakecsd.org

Business Manager
Victoria J. Snide
vsnide@longlakecsd.org

Treasurer
Lisa Walker
lwalker@longlakecsd.org

Guidance
Elisha Pytman
epytman@longlakecsd.org

I have attached several budget documents for your review.

1. Tax Levy Limit Calculation – This is **tentative** as I'm still waiting on the final CPI Allowable Growth Factor to be released. Currently this states that our maximum allowable tax levy is \$2,849,189 or \$60,247 more than the 2017-2018 school year tax levy. If we were to anticipate a levy higher than this, we would be requesting a 60% super majority vote on the budget.
2. Budget Code Descriptions – This gives the Board an explanation of where I've budgeted certain expenses.
3. The 2018-2019 General Fund Appropriations (Expenditures) – **This is the first round of numbers only and will most definitely change.** As you review the budget, whenever there is a significant change from the 2017-2018 budget, you will see an explanation of the change in the left hand column. You should review these figures with the Budget Code Descriptions in hand.
4. The 2018-2019 General Fund Revenues – The Governor has not released his projected revenues yet so I am primarily using this year's projections. The Real Property Taxes and STAR lines are vacant. They will be populated once the final tax levy is established in August 2018.
5. The 2018-2019 Lunch Fund Appropriations and Revenues – The projected budget and revenues for the lunch fund should always balance. The Lunch Fund Revenue Code C5031 is the balancing figure. This is the amount (currently \$100,188) that is needed from the General Fund to make the Lunch Fund balance. You can see this expense in the General Fund under Appropriations Code A9901.93 (also \$100,188).
6. Budget Spreadsheet/Tax Rate Projection – This is **tentative**. The Budget Spreadsheet should be used to compare the budget in total and to compare the tax levy to the Tax Levy Limit Calculation. The final levy should be below the maximum allowable levy.

Some comments regarding expenses budgeted for:

- a. I have budgeted for a new set of soccer goals, gym scoreboard, some instrument replacement and additional risers.
- b. The faculty contract still needs to be negotiated so all salaries and stipends for the faculty are estimated.
- c. I have continued to maintain a special education contingency in our BOCES budget lines.

**TAX LEVY LIMIT CALCULATION – TENTATIVE For 2018-2019 School Year
V. Snide, 12/18/17**

Prior Year Tax Levy -2017-2018 school year tax levy	\$2,788,942
x 2018 Tax Base Growth Factor -Comes from Office of Real Property Tax Services	<u>x 1.0015</u> \$2,793,125
+ Prior year PILOT's -we currently do not have any of these	-0-
- Prior year exclusions	
-capital local expenditures – example is principal and interest payments on debt, equipment expenses for transportation (bus purchases) (buses purchased through reserves does not apply)	-0-
-court orders – we currently do not have any	<u>-0-</u>
Adjusted Prior Year Levy	\$2,793,125
x Allowable Growth Factor -Lesser of CPI or 2% (CPI for 11 months of 2017 is 2.075%) ESTIMATED	<u>x 2.00%</u> \$2,848,988
- PILOTS for coming year -we currently do not have any of these	-0-
+ Available Carryover	<u>\$ 201</u>
TAX LEVY LIMIT - This must be reported to NYS March 1	\$ 2,849,189 (+\$60,247)
+ 2017-2018 Exclusions	
-capital local expenditures – example is principal and interest payments on debt, equipment expenses for transportation (bus purchases less transportation aid)	-0-
-court orders – we currently do not have any	-0-
-Employees Retirement System costs above 2 percentage points increase, which is 0 for 2018-2019 as the ERS average contribution rate is not 2.0 percentage points higher than '17-'18	-0-
-Teachers Retirement System costs above 2 percentage points increase, which is 0 for 2018-2019 as the TRS rate is not 2.0 percentage points higher than '17-'18	<u>-0-</u>
MAXIMUM ALLOWABLE LEVY – To exceed this, need super majority vote	ESTIMATED \$2,849,189 (\$60,247 or 2.160% higher than prior year levy)

NOTES OF INTEREST

- School Districts must submit the Tax Levy Limit (above) by March 1st to the NYS Comptroller.
- Districts are NOT required to have proposed budgets available by March 1st.
- If the budget proposal is not approved by the voters (2 votes allowed), the Board of Education must adopt a budget that levies a tax no greater than that of the prior year (0% increase in the tax levy).

ITEMS THAT MUST BE COMMUNICATED TO THE PUBLIC

- NYS has a property tax cap, not a "2% cap".
- The property tax cap limits the school district levy, not the individual tax bill of resident taxpayers.
- The actual allowable tax levy increase will vary by district.
- The formula allows for certain expenses to be exempt from the cap, therefore allowing the total tax levy increase to be greater or lesser than the "perceived" cap.
- Board of Education's can present a budget that overrides the cap, but will need 60% voter approval.
- Voters are still approving the budget, not the tax levy.

LONG LAKE CENTRAL SCHOOL DISTRICT
GENERAL FUND BUDGET CODE DESCRIPTIONS
SCHOOL YEAR 2018-2019

Board of Education Contractual

A1010.40

Building Condition Survey (every 5 years)
Five-Year Plan
Board Travel & Conferences
District Memberships/Publications/Updates/Subscriptions
Inspectors of Elections
Board of Education Retreat
CASDA Strategic Planning

B.O.E. Materials and Supplies

A1010.45

General Board Support/Recognition/Graduation
Voting Supplies

District Clerk

A1040.16

Snide, Vickie

District Clerk Contractual

A1040.40

Legal Advertising/Help Wanted Ads

Central Administration

A1240.16

Short, Noelle (partial)
St. Pierre, Mason

Central Administration Contractual

A1240.40

Association Dues(ASBO, NYSCOSS, AASA, Notary, ASCD, SAANYS)
Industrial Appraisal Maintenance/Reports/Reappraisal
Office Equipment Servicing
Superintendent & Staff Conferences/Mileage
One Call Now Service
EBS-RMSCO Benefits (PreTax Benefits)
Bouchey Benefit Consulting (Affordable Care Act Specialists)
Superintendent Technology Reimbursement
Superintendent Life Insurance Policy

Central Administration Materials & Supplies

A1240.45

Office Supplies
Tax Forms

Business Administration Salaries

A1310.16

Snide, Vickie 80%
Walker, Lisa 50%

Auditing Salaries

A1320.16

Flanagan, Jerry

Finance Salaries

A1325.16

Walker, Lisa 50%

Tax Collection Salaries

A1330.16

Flanagan, Jerry

Public Information – Contractual

A1480.40

TwoDot Consulting (Caryn Furst)

Constant Contact

Central Services Salaries

A1620.16

Clark, Tony 50%

Hample, Eric 80%

Traynor, Dustin 90%

LaPlant, Cheri 20%

Overtime, Substitutes

Central Services Contractual

A1620.40

Pickup Repairs

Gym Floor Refinishing

Roof Inspections

Building Insurance Premiums

Heating Plant (TBS/Trojan)

Alarm & Clock Systems Recertification & Repairs

Sewage System Service

Triennial Asbestos Inspection

Annual Fire & Structural Inspection

Boiler Inspection

Electrical/Plumbing/General Building Maintenance

NYS Permits & Fees

Stage Curtains Recertification

Fuel Oil Tank Recertification-Cathodic/Tightness Tests

~~Elevator & Lift Maintenance Fees & Inspections~~

Fire Extinguisher Inspection

Asbestos Training/Conferences/Licenses

Fire Panel Monitoring Service

Central Services Materials & Supplies

A1620.45

Institutional Paper Products

Cleaning Products

General Plumbing/Hardware

Grounds Maintenance

Asbestos Removal Supplies

Maintenance Salaries

A1621.16

Clark, Tony 30%

Maintenance Contractual

A1621.40

Unplanned Service/Repair

Unallocated Insurance

A1910.40

Student Accident Insurance

Chromebook Insurance

School Association Dues

A1920.40

Mountain Valley Athletic Conference

Central Adirondack School Music Association (CASMA)

NYS Public H.S. Athletic Association

NYS Public H.S. Athletic Association, Sec. 7

National Association of Secondary School Principals (NHS)

NYSSBA

Capital Area School Development Association (CASDA)

Supervision Instructional

A2020.15

Short, Noelle (Partial)

Inservice Training

A2070.15

Summer Curriculum Writing

Mentoring Stipends

Instructional Salaries – Elementary Salaries**A2110.12**

Conboy, Allison	50%
Delehanty, Kristin	
Gannon, Michelle	30%
Gonyo, Allison	40%
Harkness, Aimee	
Noonan, Elizabeth	
Phillips-LeBlanc, Mary	
Pine, Tina	
Pooler, Carey	
Sass, Christopher	40%
Graduate Hours Estimate	
Long Term Substitute Contingency	(Avg. @ 25 days)
Tutoring	
Summer School (2 teachers)	

Instructional Salaries – Secondary Salaries**A2110.13**

Curtin, Nicole	
Finch, Duane	
Gannon, Michelle	70%
Gonyo, Allison	60%
Keefe, Caitlin	
Koehring, Joseph	
LeMere, Timothy	
Reynolds, Robert	
Sass, Christopher	60%
Graduate Hours Estimate	
Long Term Subs (Avg. @ 25 days)	
Tutoring	

Support Staff Salaries**A2110.16**

Farr, Kami

Teaching Contractual A2110.40

Copier Lease & Materials

Faculty Professional Support-Presenters, Superintendent Conf. Day

Instructional Equipment Service/Repair-Instruments, Microscopes,

Kiln, Fitness Center

Fingerprint Fees

NHS Regional Dinner

CPR Certificates

Online Classes

Teaching Materials & Supplies

A2110.45

Paper/Envelopes

Office Supplies

Laminating Supplies

Student Awards

Program for Children with Disabilities - Salaries

A2250.15

Nevins, Megan

Conboy, Allison 50%

Program for Children with Disabilities - Contractual

A2250.40

IEP Direct

Adult Education – Salaries

A2330.15

Fitness Center

Miscellaneous Classes

Special Schools Contractual

A2330.40

After School Program Assistants

Special Schools Salaries

A2330.1510

After School Study Hall

After School Program Director

School Library/A.V. Salaries

A2610.15

Long, Sally

Attendance Salaries

A2805.16

Billings, Michelle (Partial)

Guidance Instruction Salaries

A2810.15

Guidance – Pylman, Elisha

Guidance – Summer Work

Health Services Salaries

A2815.16

Billings, Michelle (Partial)

~~Substitutes~~

Psychologist ~~Contractual~~

A2820.40

Shared Psychologist with Indian Lake CSD

Co-Curricular Salaries**A2850.15**

Athletic Coordinator

Arts-In-Education

Audio Visual Coordinator

Musical/Play Director

Non-school day activities & overnight chaperones

Dance chaperone

Trip chaperones

Class activity chaperone/Club advisors

Student Council Advisor

National Honor Society Advisor

Lead Teacher stipend

Science Olympiad Stipends

Yearbook Advisor

Transportation Salaries**A5510.16**

Flanagan, Jerry

Snide, Vickie 20%

Clark, Tony 20%

Hample, Eric 20%

Traynor, Dustin 10%

Substitutes

Transportation Contractual**A5510.40**

Vehicle Insurance

Tupper Lake CSD Facility Fee

Bus repairs outside of Tupper Lake CSD

Transportation Materials & Supplies**A5510.45...**

Gas/Diesel

Bus Maintenance

BOCES Charges

Board of Education

A1010.49

Policy Updates

Health, Safety, Risk Management

MSDS

Rapid Responder

Finance

A1310.49

State Aid Planning

Insurance Coordination (Workers Compensation)

Post – Employment Benefit Analysis (GASB75)

Finance Manager Software

AESOP

Personnel

A1430.49

Teacher/Coaches Certification

OLAS

Central Services

A1620.49

NYSMEC (Energy Consortium)

Central Printing & Mailing

A1670.49

Printing

Central Data Processing

A1680.49

Computer Services-Administrative

School Tools

Fiber Remote Costs

Administration

A1981.49

Administrative Charges

BOCES Rent, Capital Projects

A1983.49

Capital Charges

Inservice Training/Instruction

A2070.49

Model Schools

School Improvement

BOCES Workshops/Conferences

Teaching Regular

A2110.49

Arts in Education

My Learning Plan/OASYS

Curriculum Mapper

Special Education

A2250.49

Special Class Options

Occupational Therapy

Physical Therapy

Occupational Education

A2280.49

Career & Technical Education (5 year Average)

Computer Assisted Instruction

A2630.49

Computer Technician

Instruction Support Services/Internet

Sports

A2855.49

Interscholastic Sports Coordinator

Transportation

A5510.49

Bus Driver Training

Alcohol & Drug Testing

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1010.400-0000	BOE Contractual Expense	10,720.00	10,700.00
A 1010.450-0000	BOE Materials and Supplies	1,500.00	1,500.00
A 1010.490-0000	BOE BOCES Services	9,000.00	8,555.00
1010	BOARD OF EDUCATION *	21,220.00	20,755.00
A 1040.160-0000	BOE District Clerk Salaries	2,217.00	2,217.00
A 1040.400-0000	BOE District Clerk Contractual	3,000.00	3,500.00
1040	DISTRICT CLERK *	5,217.00	5,717.00
10	**	26,437.00	26,472.00
A 1240.160-0000	Support Staff Salaries	112,282.00	121,901.00
	Change in Superintendent and Superintendent Secretary		
A 1240.200-0000	Central Admin Equipment	1,500.00	3,100.00
	Last year included a fire proof cabinet		
A 1240.400-0000	Central Admin Contractual	14,430.00	12,975.00
A 1240.450-0000	Central Admin Materials & Supplies	2,500.00	2,500.00
1240	CHIEF SCHOOL ADMINISTRATOR *	130,712.00	140,476.00
12	**	130,712.00	140,476.00
A 1310.160-0000	Finance Business Admin Salaries	74,557.00	72,400.00
A 1310.490-0000	Finance BOCES Services	27,500.00	27,000.00
1310	BUSINESS ADMINISTRATION *	102,057.00	99,400.00
A 1320.160-0000	Finance Auditing Salaries	518.00	1,037.00
A 1320.400-0000	Finance Auditor Contractual	8,600.00	8,500.00
1320	AUDITING *	9,118.00	9,537.00

LONG LAKE CSD **Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)**

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1325.160-0000	Finance District Treasurer	19,791.00	19,230.00
A 1325.450-0000	Finance District Treasurer Supplies	250.00	250.00
1325	TREASURER *	20,041.00	19,480.00
A 1330.160-0000	Finance Tax Collector Salary	3,824.00	3,824.00
A 1330.400-0000	Finance Tax Collector Contractual	1,500.00	1,300.00
A 1330.450-0000	Finance Tax Collector Materials & Supplies	100.00	100.00
1330	TAX COLLECTOR *	5,424.00	5,224.00
13	**	136,640.00	133,641.00
A 1420.400-0000	Legal Contractual	14,000.00	14,000.00
1420	LEGAL *	14,000.00	14,000.00
A 1430.490-0000	Personnel - BOCES Services	1,950.00	1,800.00
1430	PERSONNEL *	1,950.00	1,800.00
A 1480.400-0000	Public Info Contractual	20,200.00	20,200.00
A 1480.450-0000	Public Info/Printing Charges	1,000.00	1,000.00
1480	PUBLIC INFORMATION & * SERVICES	21,200.00	21,200.00
14	**	37,150.00	37,000.00
A 1620.160-0000	Central Services Support Staff Salaries	88,702.00	86,429.00
A 1620.200-0000	Central Services Equipment	1,200.00	1,200.00
A 1620.400-0000	Central Services Contractual	61,500.00	58,650.00
A 1620.410-0000	Central Services Fuel Oil	72,000.00	72,000.00
A 1620.420-0000	Central Services Television	1,500.00	1,500.00
A 1620.430-0000	Central Services Electricity	30,000.00	33,000.00

LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)



Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 1620.440-0000	Central Services Water Rent	1,000.00	1,000.00
A 1620.450-0000	Central Services Materials & Supplies	17,800.00	17,800.00
A 1620.460-0000	Central Services Telephone	8,500.00	8,500.00
A 1620.480-0000	Central Services LP Gas	100.00	100.00
A 1620.490-0000	Central Services BOCES	1,000.00	1,000.00
1620	OPERATION OF PLANT *	283,302.00	281,179.00
A 1621.160-0000	Mainten Support Staff Salaries	13,528.00	13,173.00
A 1621.400-0000	Maintenance Contractual Exp	14,000.00	14,000.00
1621	MAINTENANCE OF PLANT *	27,528.00	27,173.00
A 1670.400-0000	Contractual	1,200.00	1,200.00
A 1670.450-0000	Postage	3,500.00	3,500.00
A 1670.490-0000	Printing - BOCES Services	2,000.00	2,000.00
1670	CENTRAL PRINTING & MAILING *	6,700.00	6,700.00
A 1680.490-0000	Central DP - BOCES Services	37,500.00	37,000.00
1680	CENTRAL DATA PROCESSING *	37,500.00	37,000.00
16	**	355,030.00	352,052.00
A 1910.400-0000	Unallocated Insurance	3,000.00	2,200.00
1910	UNALLOCATED INSURANCE *	3,000.00	2,200.00
A 1920.400-0000	School Association Dues	6,200.00	6,200.00
1920	SCHOOL ASSOCIATION * DUES	6,200.00	6,200.00
A 1981.490-0000	BOCES Administrative Costs	18,500.00	18,000.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
1981	BOCES ADMINISTRATIVE * COSTS	18,500.00	18,000.00
A 1983.490-0000	BOCES Capital Expenses	2,650.00	2,600.00
1983	BOCES CAPITAL * EXPENSE	2,650.00	2,600.00
19	**	30,350.00	29,000.00
1	***	716,319.00	718,641.00
A 2020.150-0000	Supervision Instructional	25,000.00	25,000.00
2020	SUPERVISION - * REGULAR SCHOOL	25,000.00	25,000.00
A 2070.150-0000	Instructional Salaries	10,440.00	5,000.00
Additional Curriculum Planning			
A 2070.490-0000	Inservices - BOCES Services	24,500.00	23,966.00
2070	INSERVICE TRAINING - * INSTRUCTION	34,940.00	28,966.00
20	**	59,940.00	53,966.00
A 2110.120-0000	Teaching K-6 Salaries	443,259.00	443,259.00
Reflects change in staff			
A 2110.130-0000	Teaching 7-12 Salaries	490,519.00	490,519.00
Reflects change in staff			
A 2110.140-0000	Substitute Teachers	18,000.00	18,000.00
A 2110.160-0000	Support Staff Salaries	23,627.00	23,627.00
A 2110.170-0000	Payment in Lieu of Health Insurance	2,000.00	2,000.00
A 2110.200-0000	Teaching Equipment	4,000.00	4,000.00
Instrument replacement, additional risers			
A 2110.400-0000	Teaching Contractual	17,100.00	17,600.00
A 2110.410-0000	Field Trips	20,000.00	20,000.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 2110.411-0000	Conference Attendance	7,000.00	7,000.00
A 2110.412-0000	Mileage Reimbursement	2,500.00	2,500.00
A 2110.450-0000	Teaching Materials & Supplies	8,200.00	8,200.00
A 2110.451-0000	Elementary - Grade 1	1,000.00	1,037.00
A 2110.451-1000	Summer School	100.00	100.00
A 2110.451-2000	Art Program	2,300.00	2,290.00
A 2110.451-3000	Computer Literacy	1,000.00	1,000.00
A 2110.451-4000	Teachers Assistant	250.00	250.00
A 2110.451-5000	English	700.00	680.00
A 2110.451-6000	French	200.00	200.00
A 2110.451-7000	Family Consumer Science	1,000.00	1,340.00
A 2110.451-8000	Health Education	600.00	570.00
A 2110.451-9000	Math	1,000.00	907.00
A 2110.452-0000	Driver Education	100.00	100.00
A 2110.452-1000	Elementary - Conboy/SPED	1,000.00	
A 2110.452-2000	Music	1,100.00	1,105.00
A 2110.452-3000	Phys Ed	3,000.00	3,505.00
A 2110.452-4000	Science	1,200.00	1,203.00
A 2110.452-5000	Social Studies	500.00	30.00
A 2110.452-6000	Technology	1,700.00	1,700.00
A 2110.452-7000	Elementary - PreK	700.00	680.00
A 2110.453-0000	Elementary - Harkness	200.00	678.00
A 2110.454-0000	Elementary - Grade 2	1,500.00	1,258.00
A 2110.455-0000	Elementary - Grade 3/4	900.00	925.00
A 2110.456-0000	Elementary - Grade 5/6	500.00	510.00
A 2110.458-0000	Elementary - Grade K	1,000.00	951.00
A 2110.459-1000	Ace Committee	1,500.00	1,500.00
A 2110.459-2000	STEM	1,000.00	1,000.00
A 2110.480-0000	Teaching Textbooks	5,000.00	3,000.00
A 2110.490-0000	Teaching BOCES	11,000.00	11,000.00
2110	TEACHING - REGULAR * SCHOOL	1,065,540.00	1,074,224.00



LONG LAKE CSD

Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
21	**	1,065,540.00	1,074,224.00
A 2250.150-0000	Instructional Salaries	83,969.00	90,715.00
	Reflects change in staff		
A 2250.400-0000	Students w/Disab Contractual	3,800.00	3,400.00
A 2250.450-0000	Special Ed Materials & Supplies	500.00	500.00
A 2250.451-0000	Speech Materials & Supplies	0.00	720.00
A 2250.470-0000	Special Tuition	2,500.00	2,500.00
A 2250.490-0000	BOCES Services	85,000.00	65,000.00
	OT, PT & Speech services as well as funds budgeted for unexpected special ed services		
2250	PROGRAM FOR STUDENTS WITH DISABILITIES SCHOOL AGE - SCHOOL YEAR -12)	175,769.00	162,835.00
A 2280.490-0000	BOCES Services	30,000.00	29,914.00
2280	OCCUPATIONAL EDUCATION (GRADES 9 -12)	30,000.00	29,914.00
22	**	205,769.00	192,749.00
A 2330.150-0000	Adult Education Salary	12,407.00	11,280.00
A 2330.151-0000	Special Schools Salary	18,657.00	18,040.00
A 2330.400-0000	Special Schools Contractual	3,197.00	3,000.00
A 2330.450-0000	Special Schools Materials & Supplies	1,000.00	1,000.00
2330	TEACHING - SPECIAL SCHOOLS	35,261.00	33,320.00
23	**	35,261.00	33,320.00
A 2610.150-0000	Library Salaries	55,808.00	54,252.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 2610.450-0000	Library Materials & Supplies	900.00	900.00
A 2610.460-0000	Library Collections	7,500.00	7,485.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	84,208.00	62,637.00
A 2630.220-0000	Computer Hardware	20,000.00	21,000.00
A 2630.450-0000	Computer Materials & Supplies	1,000.00	1,000.00
A 2630.460-0000	Computer Software	7,000.00	6,500.00
A 2630.490-0000	Computer BOCES	70,200.00	69,000.00
2630	COMPUTER ASSISTED INSTRUCTION	98,200.00	97,500.00
26		162,408.00	160,137.00
A 2805.160-0000	Attendance	4,500.00	4,500.00
2805	ATTENDANCE - REGULAR SCHOOL	4,500.00	4,500.00
A 2810.150-0000	Guidance Instructional Salaries	58,135.00	57,191.00
A 2810.450-0000	Guidance Materials & Supplies	700.00	609.00
A 2810.451-0000	Guidance Testing and Materials	1,200.00	1,124.00
2810	GUIDANCE - REGULAR SCHOOL	60,035.00	58,924.00
A 2815.160-0000	Support Staff Salaries	29,869.00	25,512.00
	Reflects change in staff		
A 2815.400-0000	Health Contractual	6,800.00	6,500.00
A 2815.450-0000	Health Materials & Supplies	1,000.00	3,300.00
2815	HEALTH SERVICES - REGULAR SCHOOL	37,669.00	35,312.00
A 2820.400-0000	Psychologist Contractual	40,000.00	40,000.00
A 2820.450-0000	Psychologist Materials & Supplies	1,500.00	1,500.00

LONG LAKE CSD **Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)**

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	41,500.00	41,500.00
A 2825.400-0000	Contractual	6,000.00	6,000.00
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL	6,000.00	6,000.00
A 2850.150-0000	Co-curricular Salaries	21,394.00	20,771.00
A 2850.450-0000	Co-curricular Materials & Supplies	1,000.00	1,000.00
2850	CO-CURRICULAR ACTIVITIES - REGULAR SCHOOL	22,394.00	21,771.00
A 2855.150-0000	Interscholastic Salaries	20,000.00	25,000.00
A 2855.200-0000	Interscholastic Equipment Gym scoreboard, soccer goals	10,000.00	2,500.00
A 2855.400-0000	Interscholastic Contractual	10,500.00	5,500.00
A 2855.450-0000	Interscholastic Materials & Supplies	3,000.00	3,500.00
A 2855.490-0000	BOCES Interscholastic	500.00	500.00
2855	INTERSCHOLASTIC ATHLETICS - REGULAR SCHOOL	44,000.00	37,000.00
28	**	216,098.00	205,007.00
2	***	1,745,016.00	1,719,403.00
A 5510.160-0000	Transportation Salaries Includes additional part-time bus driver	77,496.00	74,282.00
A 5510.400-0000	Transportation Contractual	12,000.00	12,000.00
A 5510.450-0000	Transportation Materials & Supplies Misc	500.00	250.00
A 5510.451-0000	Diesel/Gasoline	18,000.00	18,000.00



LONG LAKE CSD
Budgeting Appropriation Status Report For 2018-2019 GENERAL FUND EXPENSES BUDGET (Detail)

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
A 5510.452-0000	Tires	2,500.00	2,500.00
A 5510.453-0000	Parts	7,500.00	7,000.00
A 5510.454-0000	Labor	13,000.00	13,000.00
A 5510.455-0000	Oil	500.00	500.00
A 5510.490-0000	BOCES Contractual	1,300.00	1,300.00
5510	DISTRICT TRANSPORTATION SERVICES	132,296.00	128,832.00
55		132,296.00	128,832.00
5		132,296.00	128,832.00
A 9010.800-0000	NYS Retirement	55,500.00	55,000.00
9010	STATE RETIREMENT	55,500.00	55,000.00
A 9020.800-0000	Teacher Retirement	150,000.00	135,000.00
9020	TEACHERS' RETIREMENT	150,000.00	135,000.00
A 9030.800-0000	Social Security	128,033.00	130,751.00
9030	SOCIAL SECURITY	128,033.00	130,751.00
A 9040.800-0000	Worker Compensation	14,000.00	14,000.00
9040	WORKERS' COMPENSATION	14,000.00	14,000.00
A 9050.800-0000	Unemployment	20,000.00	20,000.00
9050	UNEMPLOYMENT INSURANCE	20,000.00	20,000.00
A 9055.800-0000	Disability Plan	4,000.00	4,000.00
9055	DISABILITY INSURANCE	4,000.00	4,000.00
A 9060.800-0000	Hospitalization	984,540.00	965,437.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE	984,540.00	965,437.00
90	**	1,356,073.00	1,324,188.00
A 9901.930-0000	Transfer to School Food Svc Fund	100,188.00	99,178.00
9901	TRANSFERS TO FUNDS *	100,188.00	99,178.00
99	**	100,188.00	99,178.00
9	***	1,456,261.00	1,423,366.00
Grand Totals:		4,049,892.00	3,990,242.00

LONG LAKE CSD

Revenue Status Report For 2018-2019 GENERAL FUND REVENUE BUDGET

Account	Description	2018 - 19	2017 - 18
		Proposed Budget	Budget
A 1001	Real Property Taxes		2,751,856.89
A 1040	Appropriation of Planned Balance		
A 1080	Federal Payment in Lieu of Taxes		
A 1081	Other Payments in Lieu of Taxes		0.00
A 1085	School Tax Relief Reimb (STAR)		37,085.11
A 1090	Penalty on Taxes	3,000.00	2,800.00
A 1310	Day School Tuition	3,300.00	2,600.00
A 1315	CONTINUING EDUCATION		
A 1335	Other Student Fees/Charges	1,000.00	0.00
A 2350	Youth Services, Other Governments		
A 2401	Interest on Earnings	400.00	400.00
A 2650	Sale of Excess Materials		
A 2680	Insurance Recoveries		
A 2701	Refunds of Prior Years Expenditures		0.00
A 2770	Other Unclassified Revenues		
A 3040	State Aid Other - STAR Admin		
A 3101.A	General Aid	470,000.00	470,000.00
A 3101.B	Excess Cost Aid		0.00
A 3102	VLT Lottery Aid		0.00
A 3103	BOCES Aid	55,000.00	55,000.00
A 3106	Sound Basic Education Aid		
A 3260	Textbook Aid	4,500.00	4,500.00
A 3262	Computer Software Aid		
A 3263	Library Material Aid		
A 3265	Small Government Assistance		0.00
A 3289	Other State Aid		0.00
A 4285	Deficit Reduction Assessment Rest		
A 4289	Other Federal Educational Aid		
A 4601	Medicaid Assistance, HRSS		1,000.00
A 5031	Interfund Transfer		

These figures will be entered once the levy is determined

LONG LAKE CSD**Revenue Status Report For 2018-2019 GENERAL FUND REVENUE BUDGET**

Account	Description	2018 - 19	2017 - 18
		Proposed Budget	Budget
Grand Totals:		537,200.00	3,325,242.00

Account	Description	2018 - 19 Proposed Budget	2017 - 18 Budget
C 2860.160-0000	Cafeteria Salaries	57,112.00	54,264.00
C 2860.400-0000	Cafeteria Contractual	3,000.00	6,500.00
C 2860.410-0000	Cafeteria Food	30,000.00	30,000.00
C 2860.450-0000	Cafeteria Materials & Supplies	1,800.00	1,800.00
2860	SCHOOL FOOD SERVICE *	91,912.00	92,564.00
28	**	91,912.00	92,564.00
2	***	91,912.00	92,564.00
C 9010.800-0000	Cafeteria Employees Retirement	9,500.00	9,000.00
9010	STATE RETIREMENT *	9,500.00	9,000.00
C 9030.800-0000	Cafeteria Social Security	4,369.00	4,151.00
9030	SOCIAL SECURITY *	4,369.00	4,151.00
C 9060.800-0000	Cafeteria Health Insurance	30,107.00	25,863.00
9060	HOSPITAL, MEDICAL & DENTAL INSURANCE *	30,107.00	25,863.00
90	**	43,976.00	39,014.00
9	***	43,976.00	39,014.00
Grand Totals:		135,888.00	131,578.00



LONG LAKE CSD

Revenue Status Report For 2018-2019 LUNCH FUND REVENUE BUDGET

Account	Description	2018 - 19	2017 - 18
		Proposed Budget	Budget
C 1440.B	Breakfast - Student Sale of Meals	2,500.00	2,000.00
C 1440.L	Lunch - Student Sale of Meals	9,500.00	9,000.00
C 1445.B	A La Carte Sales		
C 1445.L	A La Carte Sales	3,000.00	3,500.00
C 2401	Interest and Earnings		0.00
C 2665	Sale of Equipment		
C 2770	Misc. Revenues		
C 3190.FB	Breakfast - Federal Reimbursement	5,500.00	5,500.00
C 3190.FL	Lunch - Federal Reimbursement	12,000.00	10,000.00
C 3190.FS	Snack - Federal Reimbursement	750.00	0.00
C 3190.SB	Breakfast - State Reimbursement	250.00	200.00
C 3190.SL	Lunch - State Reimbursement	400.00	400.00
C 4190	USDA Surplus Food	1,800.00	1,800.00
C 5031	Interfund Transfer	100,188.00	99,178.00
Grand Totals:		135,888.00	131,578.00

BUDGET SPREADSHEET

Proposed

2016-2017 2017-2018 2018-2019

Budget Summary

General Support	711,708	718,641	716,319
Instruction	1,645,253	1,719,403	1,745,016
Pupil Transportation	127,985	128,832	132,296
Undistributed	<u>1,409,797</u>	<u>1,423,366</u>	<u>1,456,261</u>
General Fund Budget Total	3,894,743	3,990,242	4,049,892

Projected Revenues

State Aid	472,912	474,500	474,500
BOCES	42,712	55,000	55,000
Interest on Deposits	400	400	400
Miscellaneous	<u>6,600</u>	<u>6,400</u>	<u>7,300</u>
Total External Revenues	522,624	536,300	537,200
Appropriated Fund Balance	625,558	664,942	662,800

Total Revenues & Appropriated Fund Balance	1,148,182	1,201,242	1,200,000
Appropriated Planned Balance	285,000	285,000	285,000

Tax Levy Summary

General Fund Appropriation	3,894,743	3,990,242	4,049,892
Less Projected Revenues & Approp. Fund Bal.	<u>1,148,182</u>	<u>1,201,242</u>	<u>1,200,000</u>
Tax Levy Summary	2,746,561	2,789,000	2,849,892

Tax Rate Summary-Long Lake	\$4.4486	\$4.5729	\$4.6728
(Per \$1,000 A/V)			

Tentative, January 2018

TAX RATE PROJECTION

SCHOOL YEAR 2018-2019

The tax rate is determined annually and is based on taxable assessed property values and the tax levy required to support the General Fund Budget. Our district has two geographic components: state lands in Arietta and taxable assessed property in the Town of Long Lake. The state establishes Arietta's assessed value and the Town of Long Lake's assessed values are established by the assessor. Both assessments are estimated at full market value (100%). The combination of these two property values equals the district's total value. The tax levy is then apportioned between Arietta and Long Lake based on their respective percentage of the district's total assessed value. The separate tax levies are then calculated by dividing the apportioned levy by the associated assessed value. The resulting figure is the tax rate per \$1,000 of assessed value. The tax levy calculations for school year 2018-2019 are estimated below.

	ARIETTA	LONG LAKE
Taxable assessed value:	\$29,002,740	\$580,886,384
Total district value:	\$609,889,124	
Proportion of district value:	4.7554%	95.2446%
School tax levy:	\$2,849,892	
Levy Apportioned by Municipality	\$135,523.76	\$2,714,368.24
Tax rate per \$1,000 of assessed value 2018-2019:	\$ 4.672792	\$ 4.672804

Tax Rate Comparison:

2016-2017	\$4.486221	\$4.486221
2015-2016	4.471709	4.471709
2014-2015	4.304469	4.304469
2013-2014	4.159804	4.159804
2012-2013	3.75275	3.75275
2011-2012	3.65934	3.65934
2010-2011	3.46705	3.46398
2009-2010	3.94173	3.93757
2008-2009	4.66889	5.60146
2007-2008	5.74916	6.56517
2006-2007	6.4191	6.9555
2005-2006	6.3541	6.3541

(Tentative, January 2018)