

**ROBERT TREAT ACADEMY
Charter School**

**REGULAR
MEETING OF
THE BOARD OF TRUSTEES
THURSDAY, AUGUST 18, 2022**



**Agenda &
Supporting Documents**

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

- I. CALL TO ORDER ____ pm AND PLEDGE OF ALLEGIANCE**

II. OPEN PUBLIC MEETINGS ACT

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

III. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Vacant		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Trillo, Marcelino, Principal\Charter Lead Administrator		
Parada, Paul, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, Board Attorney		
Jason, Tarella, Board Attorney		

IV. CORRESPONDENCE

V. PRINCIPAL'S REPORT

VI. PUBLIC COMMENT (AGENDA ITEMS ONLY)

VII. MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the **Public Meeting and Executive Session Minutes of July 21, 2022**, as attached. **(Attachment M-1)**

VIII. BOARD AFFAIRS

IX. FISCAL

F-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of Bills and Claims from the Operating Account dated July 22, 2022 through August 22, 2022 in the amount of \$421,729.68. **(Attachment F-1)**

F-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the payment of payrolls as follows: **(Attachment F-2)**

July 8, 2022	\$ 244,681.63
June 22, 2022	<u>\$ 231,651.65</u>
Total	\$ 476,333.28

F-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School Inc., the officers and members of the Board of Trustees do hereby, approve the Preliminary Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2022. **(Attachment F-3)**

F-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2022 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

F-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the attached budget transfers for the month of June 30, 2022. **(Attachment F-5)**

F-6 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve purchasing from the attached list of vendors through Educational Data Services, NJ Start, Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey and National Cooperative Purchasing Alliance for the 2022-23 school year. **(Attachment F-6)**

F-7 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Delivery Service Agreements with Maschios, Trucking LLC for the 2022-23 school year. **(Attachment F-7)**

F-8 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Home Instruction Services Agreement with the Essex Regional Educational Services Commission at a rate of \$57.75 per hour the 2022-23 school year. **(Attachment F-8)**

F-9 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve Paraprofessional – Part Time Agreement with the Essex Regional Educational Services Commission at a rate of \$29.99 per hour the 2022-23 school year. **(Attachment F-9)**

- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby authorize the Business Administrator/Board Secretary to pay year end bills for 2021-22 school year and report at the next regular meeting.

X. POLICIES and PRODECURES

- PP-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approved first reading of the following policies:

<u>Policy Name</u>	<u>Policy File Code</u>
School Meal Programs Arrears	3542.2
Assignment; Transfer	4213/4214
Employee Substance Abuse	4219.23

XI. EDUCATION

XII. PERSONNEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Joanna Bianco, English Language Arts Teacher effective August1, 2022. **(Attachment P-1)**
- P-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Joshua Perez, Custodian effective August 17, 2022. **(Attachment P-2)**
- P-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, accept the resignation of Celestine McCormick, Instructional Assistant effective August 22, 2022. **(Attachment P-3)**
- P-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve an employment contract for Theresa Adubato, to serve as Interim Supervisor of Curriculum/Instruction, part-time, not to exceed 25 hours per week, at \$80.00 per hour, for the period August 16, 2022 through June 30, 2023, total hours for the term of the contract not to exceed 25 hours per week and 1000 hours in total, total cost for the term of the contract not to exceed \$80,000.00. **(Attachment P-4)**
- P-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve

employment for the 2022-23 school year as follows:

Employee	Position	Salary 2022-23	Start Date	Pro-rated Salary 2022-23
Micah Rivas	Instructional Assistant	\$ 35,000	7/28/22	NA
*Micah Rivas	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.	7/28/22	NA
Mary Stevens	Instructional Assistant	\$ 35,000	7/28/22	NA
*Mary Stevens	Saturday & Before/After Care	\$ 45.00 /\$65.00 hr.	7/28/22	NA
Joyce Quintana	Instructional Assistant	\$ 35,000	8/15/22	\$ 33,304
*Joyce Quintana	Saturday & Before/After Care	\$45.00 /\$65.00 hr.	8/15/22	NA
Alyssa Beade	Instructional Assistant	\$ 35,0000	8/15/22	\$ 33,304
*Alyssa Beade	Instructional Assistant	\$45.00 /\$65.00 hr.	8/15/22	NA

*Saturday & Before/After Care paid by ESSER II and ESSER III 20-483-100-100-0096 or 20-487-100-100-000-096

P-5 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, approve the following salary corrections for 2022-23.

Employee	Position	Salary 2022-23	Stipend	Total Salary 2022-23
Jonathan Gutierrez	Technology Coordinator	\$ 105,060	NA	\$ 105,060
Suzanne Del Toro	Supervisor	\$ 88,306	\$ 17,500	\$ 105,306
Rolando Hernandez	Security	\$ 60,000	NA	\$ 60,000

PUBLIC COMMENT (NON-AGENDA ITEMS)

XIII. EXECUTIVE SESSION

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at _____ P.M.

Motion _____, second _____ and voice vote to enter into regular session at _____ P.M.

XIV. ADJOURNMENT

Be it resolved that on this date, **AUGUST 18, 2022**, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.