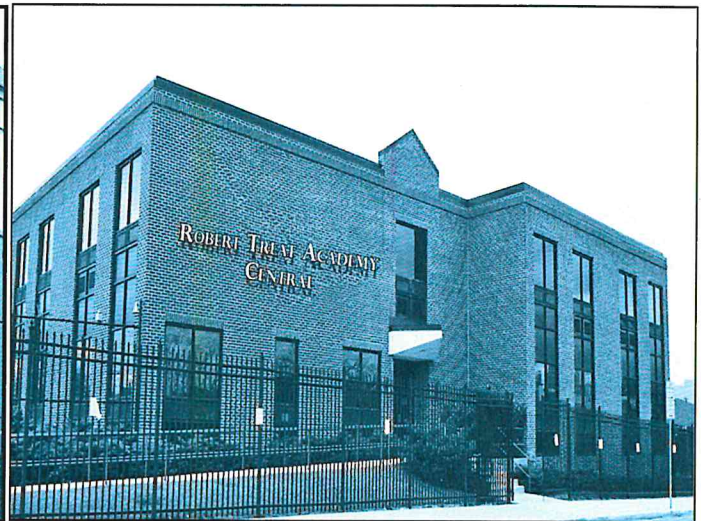


ROBERT TREAT ACADEMY

Charter School

REGULAR MEETING OF THE BOARD OF TRUSTEES THURSDAY, AUGUST 20, 2020



Agenda & Supporting Documents

ROBERT TREAT ACADEMY CHARTER SCHOOL INC.

AGENDA

Call to Order _____ pm & Pledge of Allegiance

Statement of Compliance (We have complied with the Open Public Meetings Act by placing adequate notice of this meeting in the Star Ledger, the El Nuevo Coqui, and the Robert Treat Academy newsletter; by notifying the municipal clerk and by posting notice at the Academy.)

Attendance - Roll Call

Principal's Report and Attachments

PR-1 Principal's Report

PR-2 Newark Charter School 2020-2021 Reopening & Remote Learning Compact

PR-3 Letter from Curriculum Associates / iReady showcasing Robert Treat Academy

Minutes

M-1 Review of and motion to approve minutes of previous meeting

Board Affairs

BA-1 Review of and motion to approve the 2020-2021 Mentoring Plan (**Attachment BA-1**)

BA-2 Review of and motion to approve the anticipated mentoring fees for the 2020-2021 Mentor Suzanne Deltoro; Mentee Joanne Bianco. Fee: \$550.00

BA-3 Review of and motion to approve the 2020-2021 Professional Development Plan (**Attachment BA-3**)

BA-4 Review of and motion to approve revised Robert Treat Academy Restart and Recovery Plan (**Attachment BA-4**)

Fiscal

F-1 Review of and motion to approve the payment of Bills and Claims from the Operating Account dated July 17, 2020 through August 20, 2020 in the amount of \$542,347.10. (**Attachment F-1**)

F-2 Review of and motion to approve the payment of payrolls as follows: (**Attachment F-2**)

July 10, 2020	\$ 226,342.14
July 24, 2020	<u>\$ 222,535.33</u>
Total	\$ 448,887.47

- F-3** Review of and motion to approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2020 **(Attachment F-3)**
- F-4** Review of and motion to approve approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a)
- F-5** Review of and motion to approve budget transfers for the month of June 30, 2020. **(Attachement F-5)**
- F-6** Review of and motion to approve submittal of the Digital Divide FY21 grant application in the amount of \$46,912 from August 1, 2020 thru September 30, 2022. **(Attachement F-6)**
- F-7** Review of and motion to approve Agreement with Hazelden Publishing in the amount of \$5,800 from August 3, 2020 thru August 2, 2023. **(Attachement F-7)**
- F-8** Review of and motion to approve Master Subscription Agreement with SchoolAdmin in the amount of \$8,200 from July 1, 2020 through June 30, 2023. **(Attachement F-8)**
- F-9** Review of and motion to approve Agreement with UChicago Impact, LLC in the amount of \$550 for professional development, \$1,000 for DMS Access and \$18 per student license from July 1, 2020 through June 30, 2021. **(Attachement F-9)**
- F-10** Review of and motion to approve transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 16) to cover operating deficit.

Policies and Procedures

PP-1 Review of the following policies: **(Attachment PP-1)**

Policy #	Policy Name	Mandated / Critical	Approval Type
6173.1	Remote Learning	Discretionary	First Read

Education

E-1 NONE

Personnel

P-1 Review of and motion to approve leaves of absence.

Executive Session (if necessary)

Review of and motion to adjourn to and return from executive session

Public Comment Period

Adjournment _____ pm

ATTENDANCE

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil		
Caraballo, Wilfredo		
Davis, Adrienne		
Detore, Robert		
Garruto, Emil		
Pichardo, Wilson A.		
Souder, Calvin W. Esq.		
Strand, Tahira		
Zabala de Kelly, Zarala		

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aubato, Theresa, Principal		
Bernardo, Lucy, Recording Secretary		
Clark Robert, Business Administrator		
Eveland, Scott, School Attorney		
Parada, Paul, Vice Principal		
Trillo, Marcelino, Vice Principal		

MINUTES

Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally accept the **minutes of the July 16, 2020 Board Meeting**, as attached. **(Attachment M-1)**

RECORD OF VOTE Resolution Minutes

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

BOARD AFFAIRS

BA-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the 2020-2021 Mentoring Plan (**Attachment BA-1**)

BA-2 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the anticipated mentoring fees for the 2020-2021

Mentor Suzanne Deltoro; Mentee Joanne Bianco. Fee: \$550.00

BA-3 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the 2020-2021 Professional Development Plan (**Attachment BA-3**)

BA-4 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve revised Robert Treat Academy Restart and Recovery Plan (**Attachment BA-4**)

RECORD OF VOTE BA-1 thru BA-4

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

FISCAL

- F-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the payment of Bills and Claims from the Operating Account dated July 17, 2020 through August 20, 2020 in the amount of \$542,347.10.
(Attachment F-1)
- F-2** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the payment of payrolls as follows:
- | | |
|---------------|----------------------|
| July 10, 2020 | \$ 226,342.14 |
| July 24, 2020 | <u>\$ 222,535.33</u> |
| Total | \$ 448,887.47 |
- F-3** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending June 30, 2020.
(Attachment F-3)
- F-4** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of June 30, 2020 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).
- F-5** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the attached budget transfers for the month of June 30, 2020. **(Attachment F-5)**
- F-6** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve submittal of the Digital Divide FY21 grant application in the amount of \$46,912 from August 1, 2020 thru September 30, 2022. **(Attachment F-6)**
- F-7** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve Agreement with Hazelden Publishing in the amount of \$5,800 from August 3, 2020 thru August 2, 2023.
(Attachment F-7)

- F-8** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve Master Subscription Agreement with SchoolAdmin in th amount of \$8,200 from July 1, 2020 through June 30, 2023. **(Attachment F-8)**
- F-9** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve Agreement with UChicago Impact, LLC in the amount of \$550 for professional development, \$1,000 for DMS Access and \$18 per student license from July 1, 2020 through June 30, 2021. **(Attachment F-9)**
- F-10** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve the transfer of funds from General Fund (Fund 10) to Before/After Care Enterprise Fund (Fund 61) to cover the operating deficit in the amount of \$112,592.21 effective June 30, 2020.

RECORD OF VOTE F-1 thru F-10

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

POLICIES AND PROCEDURES

PP-1 Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve policy 6173.1 as listed below: **(Attachment PP-1)**

Policy #	Policy Name	Mandated / Critical	Approval Type
6173.1	Remote Learning	Discretionary	First Read

RECORD OF VOTE PP-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

PERSONNEL

- P-1** Be it resolved that the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do hereby, formally approve Employee #90509, paid maternity leave of absence with benefits, using 8 personal illness days, from October 2, 2020 through October 14, 2020 under NJFLA. Unpaid maternity leave of absence with benefits from, October 14, 2020 through November 16, 2020 under NJFLA.

RECORD OF VOTE P-1

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				

RESOLUTION OF THE BOARD OF TRUSTEES

Executive Meeting was read by _____.

The Board of Trustees of Robert Treat Academy will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel - employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into executive session. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in executive session, have been adequately notified.

Motion _____, second _____ and voice vote to enter into executive session at ____ P.M

Motion _____, second _____ and voice vote to enter into regular session at ____ P.M

Be it resolved that on this date, AUGUST 20, 2020, at the REGULAR Meeting of the Board of Trustees of the Robert Treat Academy Charter School, Inc., the officers and members of the Board of Trustees do, hereby, formally adjourn.

RECORD OF VOTE ADJOURNMENT

Moved by:		Seconded by:	
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<u>Board Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Alagia, Phil				
Caraballo, Wilfredo				
Davis, Adrienne				
Detore, Robert				
Garruto, Emil				
Pichardo, Wilson A.				
Souder, Calvin W.				
Strand, Tahira				
Zabala de Kelly, Zarala				
Total Votes				