

THE ENGLEWOOD BOARD OF EDUCATION

AGENDA – PUBLIC MEETING

January 19, 2017

6:30 p.m.

A Public Meeting of the Board of Education will be held this day opening in Room 311 at Dr. John Grieco Elementary School; immediately moving to closed session and returning to open session at 8 p.m. in the Cafeteria. The order of business and agenda for the meeting are:

I. CALL TO ORDER

II. OPEN PUBLIC MEETING STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

III. ROLL CALL Stephen Brown, Molly Craig-Berry, Kim Donaldson, George Garrison, III, Glenn Garrison, Betty Griffin, Angela Midgette-David, Henry Pruitt III, Elisabeth Schwartz

IV. PLEDGE OF ALLEGIANCE

V. CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

VI. APPROVAL OF MINUTES

TAB-1

December 15, 2016 – Regular Board Meeting and Closed Session
January 5, 2017 – Annual Organization Meeting

VII. BOARD SECRETARY REPORT:**TAB-2**

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of November 2016 and Board Secretary's report for the month of November 2016; and

FUND	CASH BALANCE	APPROPRIATIONS	ENCUMBRANCES	EXPENDITURES	FUND BALANCE
General Current Expense Fund	\$ 10,146,320.48	\$ 68,816,812.68	\$ 45,440,149.28	\$20,899,847.87	\$ 2,476,815.53
(10),(11),(18) Current Expense		\$ 65,802,740.68	\$44,706,129.74	\$19,427,435.85	\$ 1,669,175.09
(12) Capital Outlay		\$ 3,014,072.00	\$ 734,019.54	\$ 1,472,412.02	\$ 807,640.44
(13) Special Schools					
Capital Reserve					
(20) Special Revenue Fund	\$ 184,738.62	\$ 4,225,146.42	\$ 2,364,006.62	\$ 1,035,243.19	\$ 825,896.61
(30) Capital Projects Fund	\$ (1,008,912.39)	\$ 1,541,928.60	\$ 296,422.43	\$ 1,245,506.17	\$ -
(40) Debt Service Fund	\$ 583,574.82	\$ 1,816,157.00		\$ 506,156.26	\$ 1,310,000.74
(50) Enterprise Fund	\$ 58,012.89				
(1) NET Payroll	\$ 130,750.91				
(60) Enterprise Fund	\$ (15,903.40)				
TOTAL	\$ 10,078,581.93	\$ 76,400,044.70	\$48,100,578.33	\$23,686,753.49	\$ 4,612,712.88

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

VIII. COMMITTEE REPORT(S)**IX. SUPERINTENDENT'S REPORT**

HIB State Report

X. REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Board 17-B-07
Administration 17-A-51 through 17-A-58
Finance 17-F-63 through 17-F-75
Personnel 17-P-63 through 17-P-68

Section	Section	Topic	Page	Tab
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	17-P-69	Approval – Settlement Agreement	18	

XI. PRIVILEGE OF THE FLOOR**XII. APPROVAL OF CONSENT AGENDA**

- Motion to approve the consent agenda: _____ Second: _____
- Board Discussion
- Vote

XIII. OLD/NEW BUSINESS

XIV. ADJOURNMENT

BOARD

17-B-07 APPROVAL – COMMENDING THE EFFORTS OF PAST AND CURRENT SCHOOL BOARD MEMBERS IN ENGLEWOOD, NJ AND THROUGHOUT THE STATE DURING SCHOOL BOARD RECOGNITION MONTH AND URGING THE PUBLIC TO SUPPORT EFFORTS TO IMPROVE EDUCATION

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Englewood, NJ Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Englewood, NJ Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Board of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Englewood, NJ Board of Education, does hereby recognize the services of past and current school board members in the City of Englewood and throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Englewood, NJ Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

ADMINISTRATION

17-A-51 APPROVAL - REPORT OF STUDENT SUSPENSIONS

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **December 2016** they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; and

BE IT RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

Number of Suspensions	December '16
High School	13
Middle School	11
McCloud Elementary School	1
Grieco Elementary School	-
Quarles Elementary School	-
Total Suspensions:	25

Number of Suspensions	December '15
High School	10
Middle School	5
McCloud Elementary School	-
Grieco Elementary School	3
Quarles Elementary School	-
Total Suspensions:	18

17-A-52 APPROVAL – SUPERINTENDENT’S HARASSMENT, INTIMIDATION AND BULLYING REPORT

BE IT RESOLVED, that the Board of Education approves the Superintendent’s determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the **January 19, 2017** closed session meeting.

17-A-53 APPROVAL – FIELD TRIPS

TAB-3

BE IT RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental

Permission forms, insurance, etc.:

17-A-54 APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS

	30-Sep-16	15-Oct-16	31-Oct-16	30-Nov-16	31-Dec-16	YTD Diff.
Academies	483	485	485	485	479	-4
DMHS	573	569	573	571	572	-1
EAGLE	39	37	37	36	35	-4
DMHS Total	1,095	1,091	1,095	1,092	1086	-9
JDMS	379	383	381	378	379	0
McCloud	577	582	577	579	579	2
Grieco	596	600	595	603	601	5
Quarles	424	432	425	428	431	7
In-District Total	3,071	3,088	3,073	3,080	3076	5

17-A-55 APPROVAL – PURCHASED SERVICES 2016 – 2017

WHEREAS, the district requires specialized services to satisfy educational and business requirements, BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

Name	Service / Dates	Budget	Max. Fees
Windsor Prep	Tuition/partial Student (#151236) January 3, 2017-January 6, 2017	11-000-100-566-40-000-000	\$2,934.10
Windsor Prep	Tuition Student (#153368) January 3, 2017 - June 2017	11-000-100-566-40-000-000	\$53,694.03 pro-rated
Legacy Treatment/Mary A. Dobbins School	Tuition Student (#144344) January 3, 2017 - June 2017	11-000-100-566-40-000-000	\$47,307.60 pro-rated
Franklin Township Public Schools/Greenbrook Academy	Tuition Student (#144560) September 30, 2016 -June 2017	11-000-100-562-40-000-000	\$73,627.20 pro-rated
Benway School	Tuition Student (#145140) January9, 2017 - June 2017	11-000-100-566-40-000-000	\$69,484.86 pro-rated
YCS-George Washington School	1:1 Aide/Addendum to Tuition Student (#153293) December 14, 2016 - June 2017	11-000-100-566-40-000-000	\$14,300.00
YCS-Fort Lee Campus	Tuition Student (#144424) January 6, 2017 - June 2017	11-000-100-566-40-000-000	\$51,724.80 pro-rated
The Profiles Series	The Profiles Series on Education will feature segment creating a quality programming for the ESPD in which will inform, educate and enlighten viewers nationwide.	11-000-221-500-60-000-000	\$19,900.00
General Healthcare Resources, Inc.	Nursing Services Related Services (OT/PT/Speech) 2016 - 2017	11-000-213-500-40-000-000 11-000-216-320-40-000-000	\$50 RN; \$40 LPN \$75 PT & OT;\$78 Speech (per diem rates)

17-A-56 APPROVAL – SECOND READING AND FINAL ADOPTION OF BOE POLICIES TAB-4

WHEREAS, these policies has been presented at a public Board of Education meeting for review and comment by Board members and community members, be it

BE IT RESOLVED, that the Board of Education approves the following attached Board of Education policies:

Number	Policy
8454	Management of Pediculosis- New
7481	UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)-New
5330.01	ADMINISTRATION OF MEDICAL MARIJUANA - M
R 5330.01	ADMINISTRATION OF MEDICAL MARIJUANA - M
5615	SUSPECTED GANG ACTIVITY
8820	OPENING EXERCISES/CEREMONIES
0167	PUBLIC PARTICIPATION IN BOARD MEETINGS
R 2431.2	MEDICAL EXAMINATION PRIOR TO PARTICIPATION ON A SCHOOL-SPONSORED INTERSCHOLASTIC OR INTRAMURAL TEAM OR SQUAD- M

17-A-57 APPROVAL – FIRST READING OF BOARD OF EDUCATION POLICIES TAB-5

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment* on the following attached Board of Education policy and agrees to consider adoption of this policy at the forthcoming Board of Education meeting,

Number	Policy
R 5116	EDUCATION OF HOMELESS CHILDREN
5116	EDUCATION OF HOMELESS CHILDREN
8330	STUDENT RECORDS- M
R 8330	STUDENT RECORDS- M
1510	AMERICANS WITH DISABILITIES ACT- M
R 1510	AMERICANS WITH DISABILITIES ACT- M

17-A-58 APPROVAL – 2017-2018 SCHOOL CALENDAR TAB-6

BE IT RESOLVED, that the Board of Education approves the attached 2017-2018 school calendar for the 2017-2018 school year.

FINANCE

17-F-63 APPROVAL – STAFF AND BOE TRAVEL TAB-07

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Englewood Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Englewood Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Englewood Board of Education approves the travel and related expense reimbursement as listed on the attached.

17-F-64 APPROVAL – LINE ITEM TRANSFERS TAB-8

RESOLVED, the Englewood Board of Education approves the attached list of November 2016 budget transfers within the 2016-2017 budget pursuant to Policy 6422M.

17-F-65 APPROVAL – BILLS LIST TAB-9

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$7,808,974.03

17-F-66 APPROVAL – AUDITORS FOR 2016-2017 FISCAL YEAR

WHEREAS, the Englewood Public School District is required by Statute and Administrative Code to undergo an audit of its financial records and bookkeeping each year, now

BE IT RESOLVED, that the Englewood Board of Education appoints Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fair Lawn, New Jersey 07410 as auditor for the Englewood Board of Education for school year 2016-2017 at the following fees and rates per hour for professional services:

Statutory Annual Audit and Preparation of CAFRA \$51,600

Standard Billing Rates:

Partners	\$140-\$170 per hour
Managers	\$110-\$130 per hour
Senior Accounts/Supervisors	\$85-\$105 per hour
Staff Accountants	\$70 -\$80 per hour
Other Personnel	\$45 per hour

17-F-67 APPROVAL – ARCO CHANGE ORDER #1

WHEREAS, the roof replacement project for Dwight Morrow High School South Building is complete; now

THEREFORE BE IT RESOLVED, THE Englewood Board of Education approves a change order credit of \$25,000 toward the ARCO contract.

17-F-68 APPROVAL – FIRST STUDENT, INC. TRANSPORTATION CONTRACTS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Englewood Board of Education for the 2016-2017 school year does extend the contracts to First Student Inc. per NJSA 18:18A-42 on the following routes:

School	Route#	2015-2016 Per Diem	CPI Increase	2016-2017 Per Diem	2016-2017 Contract
Quarles	1	\$201.47	0.57%	\$202.68	\$36,482.40
Quarles	2	\$193.99	0.57%	\$195.10	\$35,118.00
Quarles	3	\$201.47	0.57%	\$202.68	\$36,482.40
Quarles	4	\$201.47	0.57%	\$202.68	\$36,482.40
Quarles	16	\$216.01	0.57%	\$217.24	\$39,103.20
Quarles	85B	\$187.35	0.57%	\$188.42	\$33,915.60
Quarles	7	\$187.35	0.57%	\$188.42	\$33,915.60
Quarles	8	\$187.35	0.57%	\$188.42	\$33,915.60
Quarles Spec. Ed.	133	\$165.09	0.57%	\$166.03	\$29,885.40
Quarles Spec. Ed.	133 (Q)	\$165.09	0.57%	\$166.03	\$29,885.40
Quarles Spec. Ed.	133 (Q2)	\$165.09	0.57%	\$166.03	\$29,885.40
Grieco	A (Q) 3	\$197.05	0.57%	\$198.17	\$35,670.60
Grieco	5	\$216.01	0.57%	\$217.24	\$39,103.20
Grieco	8	\$216.01	0.57%	\$217.24	\$39,103.20
Grieco	2PK	\$95.06	0.57%	\$95.60	\$17,208.00
Grieco	1PK	\$95.06	0.57%	\$95.60	\$17,208.00
Grieco	B (Q) 4	\$197.05	0.57%	\$198.17	\$35,670.60
Grieco Spec. Ed.	9AB	\$171.23	0.57%	\$172.21	\$30,997.80
Grieco Spec. Ed.	9AB-2	\$85.62	0.57%	\$86.11	\$15,499.80
McCloud	7	\$193.99	0.57%	\$195.10	\$35,118.00
McCloud	9	\$193.99	0.57%	\$195.10	\$35,118.00
McCloud	132	\$165.09	0.57%	\$166.03	\$29,885.40
McCloud	10	\$216.01	0.57%	\$217.24	\$39,103.20
McCloud	112	\$216.01	0.57%	\$217.24	\$39,103.20
McCloud Spec. Ed.	131 (Q)	\$171.23	0.57%	\$172.21	\$30,997.80
McCloud Spec. Ed.	132 (Q)	\$85.61	0.57%	\$86.10	\$15,498.00
JEDMS	111	\$216.00	0.57%	\$217.23	\$39,101.40
JEDMS Spec. Ed.	131	\$171.23	0.57%	\$172.21	\$30,997.80
DMHS	121	\$216.00	0.57%	\$217.23	\$39,101.40
DMHS Spec. Ed.	134	\$171.23	0.57%	\$172.21	\$30,997.80
Frisch School	33	\$131.20	0.57%	\$131.95	\$23,751.00
Frisch School	33 (Q)	\$131.20	0.57%	\$131.95	\$23,751.00
Paramus Catholic	34	\$129.67	0.57%	\$130.41	\$23,473.80
Total					\$1,041,530.40

17-F-69 APPROVAL – ACCEPTANCE OF MONIES FROM AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

WHEREAS, Englewood Public Schools has received payment on December 13, 2016 of federal American Recovery and Reinvestment Act (ARRA) – Special Education Medicaid Initiative (SEMI) funds from Treasury; now

BE IT RESOLVED, that the Englewood Board of Education hereby approves the acceptance of monies in the amount of \$7,423.47 to be appropriated in the 2016/2017 school year.

17-F-70 APPROVAL – CHANGE ORDER – FRAMAN MECHANICAL, INC.

WHEREAS, it has been necessary install (4) radiators and associated bracketing in classroom 225/226; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approve change order #7 to Framan Mechanical Inc. in the amount of \$12,779.98.

17-F-71 APPROVAL – CANCELLATION OF INTERFUND

WHEREAS, in the 2014-2105 school year an unemployment interfund was created in the amount of \$280,000; now

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education authorizes and approves the cancellation of the unemployment interfund in the amount of \$280,000 and return the funds to the general fund.

17-F-72 APPROVAL – 2016-2017 REVISED SALARIES OF FULL-TIME STAFF PAID WITH NCLB FUNDS

WHEREAS, The Englewood Board of Education receives funding from NCLB Title I, and;

WHEREAS, a plan has been developed to address this issue by the school administration in concert with the NJDOE Regional Achievement Center, and,

BE IT RESOLVED, the Englewood Board of Education approves the funding of the following positions with the use of NCLB Title I funds in the following detail:

<u>NCLB Title 1 and Regional Achievement Center Funding</u>			
DMHS – Focus School	Michelle Smith	\$71,555	100%
DMHS – Focus School	Latoya Watt	\$59,655	100%
<u>NCLB Title 1 Funding</u>			
McCloud	Iliana Cruz	\$72,055	100%
JDMS	Samantha Sheridan	\$60,000	67%
<u>Title IIA Funding</u>			
District	Teresa DiVincent	\$105,833	100%
		\$369,098	

17-F-73

APPROVAL – ACCEPTANCE OF 2015-2016 AUDIT REPORT AND ADOPTION OF CORRECTIVE ACTION PLAN

TAB-10

WHEREAS, N.J.S.A. 18A:23-1 requires that Boards of Education have an audit conducted by an independent Certified Public Accountant on an annual basis; and

WHEREAS, the Englewood Board of Education has reviewed the 2015-2016 audit report and the recommendations contained in the audit report, for the period July 1, 2015 through June 30, 2016 as prepared by its auditor Lerch, Vinci & Higgins, LLP; and

WHEREAS, the Board has reviewed the individual corrective actions to these recommendations outlined below, now therefore,

BE IT RESOLVED, that the Englewood Board of Education, upon the recommendation of the Superintendent of Schools, hereby accepts the 2015-2016 annual audit report and adopts the responses to these recommendations as set forth in the Corrective Action Plan and authorizes the submission of the Corrective Action Plan.

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	Vision benefits bill be reviewed on a monthly basis to ensure only active and eligible employees with the District are receiving benefits.	The Business Administrator will create a process in which the human resource department review all benefit bills on a monthly basis to ensure only active and eligible employees are receiving benefits.	Business Administrator Human Resource Director	3/1/2017
2	Health Benefit waiver opt-out payment be calculated net of the employee health benefit contribution.	The Business Administrator will develop a template for the Human Resource Department to calculate waiver opt-out payments.	Business Administrator Human Resource Director	6/30/17
3	Certain bills for energy service providers were not recorded in the District records at year end. We noted the bills were not turned over to the business office in a timely manner in order to be included in year end close.	The Business Administrator will verify with the Director of Facilities that all energy service provider bills are submitted to the Business Office in a timely fashion	Business Administrator Director of Facilities	3/1/2017
4	Our audit revealed a balance due at 6/30/16 from the City for 2016 tax levy in the amount of \$4,394,223.	The amount has been collected and therefore no corrective action is warranted.	N/A	N/A
5	Our review of Capital Projects fund revealed a certain project was over expended at 6/30/2016 in the amount of \$25,145.	The Business Administrator will transfer \$25,145 from the Capital Reserve Fund.	Business Administrator	2/1/2017

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
6	The Athletic Scholarship account revealed that checks issued contained only one signature.	The Business Administrator will ensure that the Athletic Account will have three signatures on all checks.	Business Administrator	4/1/2017
7	Our audit of purchases and procedures found the District is not in compliance with school purchasing law.	The Business Administrator will enforce internal controls and purchasing procedures to ensure the District is in compliance with school purchasing law.	Business Administrator	6/30/2017
8	Accounts Receivable balances in the amount of \$209,000 due from students in the Food Service Fund at 6/30/2016.	The Business Administrator will continue to enforce the Board policy and new student food service procedures. In addition, the Business Administrator will ensure any prior year uncollected balances will be cleared by year-end.	Business Administrator	6/30/2017
9	The billing and accounts receivable ledger for the After School Child Care Program be updated to reflect each monthly payment.	The Business Administrator will create and review monthly spreadsheets to ensure all payments are recorded.	Business Administrator After Care Records Clerk	3/31/2017
10	The District’s ASSA revealed several discrepancies between the ASSA counts, district workpaper and supporting District records.	The Business Administrator will review the submitted ASSA and compare to District records. The new student database system will be maintained properly to accurately reflect enrollment information. Student information systems will be synchronized.	Business Administrator Student Database Specialist	6/31/2017

17-F-74 APPROVAL – CAPITAL RESERVE WITHDRAWAL

WHEREAS, the Heating Project for the South Building had change orders for unforeseeable conditions and additional funds were required; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education authorizes and approves the Business Administrator withdraw \$25,145 from the Capital Reserve Account to the Dwight Morrow-South Building Heating Project.

**17-F-75 APPROVAL – PROPOSED EXPENDITURES FOR NONPUBLIC SCHOOLS –
NONPUBLIC SECURITY PROGRAM (2016-2017)**

BE IT RESOLVED that the Englewood Board of Education (EBOE), as set forth in the New Jersey Department of Education (NJDOE) Nonpublic School Security Program Guidelines (2016-2017), must agree on the security services, equipment, or technology that will be provided to the nonpublic schools within the Englewood Public School District. BE IT RESOLVED that designated staff members of the EBOE met with administrators of each nonpublic school within its jurisdiction and reached agreement on the security services, equipment, or technology to be provided as set forth below:

- **Yeshiva Ohr Simcha Englewood** – will spend its entitlement **(\$2,750.00)** to purchase security locks on doors and windows to protect the safety of students, administrators and property.
- **Dwight-Englewood School** – will spend its entitlement **(\$45,900.00)** to purchase ten (10) security cameras **(\$20,000.00)** and upgrade the security gates control system as well as the remote access server **(\$25,900.00)**.
- **Ability School Inc.** – will spend its entitlement **(\$2,200.00)** to purchase: 1) two monitors for security cams which will be placed in administrative offices; 2) staff IDs; and 3) services and materials to improve security with respect to the “buzz in system” at the main/front door entrance of the facility.
- **The Elisabeth Morrow School** – will spend its entitlement **(\$18,000.00)** to purchase 35 two-way high band radios **(\$8,900.00)** in order to ensure communications capabilities between classroom teachers/students and school administrators. ***(Note: In the context of allowable expenditures, a decision on spending for the remaining \$9,100.00 will be made available for Board approval at the next regularly scheduled Board meeting to be held on February 16, 2017).***
- **First Presbyterian Preschool & Kindergarten** – will spend its entitlement **(\$450.00)** to purchase safety window shades that can be used in emergencies situations such as lockdowns.
- **Moriah School** – will spend its entitlement **(\$31,300.00)** to upgrade the school's PA system located throughout various buildings and the campus to ensure that all announcements, alarms, and safety drills are properly heard by students and faculty.

BE IT FURTHER RESOLVED that members of the EBOE hereby approve the anticipated expenditures on behalf of each of the above-mentioned nonpublic schools and directs the Business Administrator/Board Secretary to establish the appropriate accounts in accordance with GAAP 34 to monitor expenditures accordingly.

PERSONNEL

17-P-63 APPROVAL – 2016-2017 CONTRACTED APPOINTMENTS

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent’s Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

N = New R = Replacement RI = Reinstatement

School Codes:	Grieco (04)	JDMS (10)	A@E (30)	DMHS (20)
Out-of-District (OOD)	Eagle Wings (05)	Central Office (60)	Quarles (01)	McCloud (03)

Instructional Appointments

Name	Certification	Initial Loc	All salaries per annum unless noted	10 month	Effective Dates ²	Budget Code
Conte, Catherine (R: M.C.)	Standard: Teacher of Health & Physical Education	(20)	BA, Step 1-2 \$54,060 pro rata	10	01/20/17- 06/30/17	11-140-100-101-98-000-000 11-140-100-101-77-101-000

17-P-64 APPROVAL - 2016-2017 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent’s Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Name	Position	Loc	Salary/Budget	Effective Dates
Brown, Lancelot	In-School Suspension Coordinator NJ Substitute Credential	(20)	\$35,000 pro rata Non-Guide Budget Code:	01/20/17 - 06/30/17
Harvey-Chambers, Michelle	Per-diem Substitute Teacher CEAS: Elementary School Teacher	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	01/23/17 - 06/30/17
Lester, Hubert	Per-diem Substitute Teacher CEAS: Elementary School Teacher	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	01/23/17 - 06/30/17
Lopez, Melissa	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	01/23/17 - 06/30/17
Nicolas, Latief	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	01/23/17 - 06/30/17
Patel, Ankita	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	01/23/17 - 06/30/17

17-P-65 2016-2017 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

McCloud Elementary School - Extended Day Program					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Atamian, Gary	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Barrientos, Yackelin	Bilingual Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-240-100-101-67-103-000
Bianchi, Allison	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Castle, Tara	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Clarke, Ryan	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Francisco, Elizabeth	Bilingual Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-240-100-101-67-103-000
Ghizzone, Marisol	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Jones, Mitzu	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Karoutsos, Jessica	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Katsogiannos, Cassandra	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Lupardi, Amy	Extended Day Lead Teacher	\$30.50	120	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Persaud, Christine	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Proda, Lauren	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000

Widensky, Janet	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000
Winfree, Jazmin	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	11-120-100-101-67-103-000

Greico Elementary School - Extended Day Program					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Alleyne, Eric	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Cohen, Erica	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Croce, Angelina	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Daniels, Nicole	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
DeLuca, Margret	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Generoso, Monica	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Green, Daj'Kyia	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Heredia, Diana	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Hunter, Akiba	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Jano, Jacquelyn	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Keenan, Angela	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Leahy, Nina	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Meeks, Maria	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Mitchell, Basheba	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Mittman, Barbara	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Monllor, Joshua	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Murray, Katelyn	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Ortiz, Gina	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Romano, Nicole	Extended Day Teacher	\$30.50	120	01/20/17 - 05/12/17	20-231-100-100-66-103-005
Taylor, Lesley	Extended Day Teacher	\$30.50	100	01/20/17 - 05/12/17	20-231-100-100-66-103-005

Name	Assignment	Rate	Effective Dates	Budget Account
Winfree, Jazmin	Winter Cheerleading	\$2,362.50	2016-2017 WINTER SEASON	11-402-100-100-77-101-000
Navarro, Leidy	Common Area Coverage - Substitute	\$30.50 p/h	16-17 SY	11-120-100-101-67-103-000

After-Care Program Staff – All staff subject to hire contingent upon student enrollment.					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Caraballo, Risory	EPSD After School Child Care Program	\$30.50 ph	300 hrs.	01/23/17-06/30/17	60-057-100-100-000
McCain, Tracey	EPSD After School Child Care Program	\$30.50 ph	300 hrs.	01/23/17-06/30/17	60-057-100-100-000

17-P-66 APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

Name	From	To
Dawlabani, Justin	School Psychologist, DMHS/AE MA, Step 1-2, \$57,810 pro rata Effective: 12/19/16-06/30/17	School Psychologist, DMHS/AE MA+30, Step 1-2, \$69,060 pro rata Effective: 12/19/16-06/30/17
Rodenberg, Shannon (R: C.P.) (10)	Per-Diem Substitute Teacher, \$100 per diem	Long-Term Substitute Teacher, \$270.30 per diem Effective: 12/08/16-01/13/17

17-P-67 APPROVAL – STUDENT TEACHER, PRACTICUM OR INTERNSHIP PLACEMENT(S)

WHEREAS, the principal and/or department director to the assigned school has recommended that the following student(s) be approved for a student teaching, practicum or internship, be it

RESOLVED, that the name(s) listed below be approved for a student teaching, practicum or internship placement, with no compensation, subject to the dates indicated.

RESOLVED the Board Secretary shall give notice to this student regarding this approval as soon as possible.

NAME	COLLEGE	DATES	LOC	INSTRUCTOR	CONCENTRATION	TYPE
Blanchard, Richard	Montclair University	02/01/17-05/31/17	DMHS	Alexa Rodsan	Mathematics	Student Teacher
Cubias, Cruz	Montclair University	02/01/17-05/31/17	DMHS	Stephen Hanson	Social Studies	Student Teacher
Garrett, Kristen	William Paterson	02/01/17-05/31/17	McCloud	Brandi Lewis	Elementary K-6	Practicum Student
Grevalis, Kayla	Montclair University	02/01/17-05/31/17	DMHS	Shannon Arrieta	Health & Physical Education (Secondary)	Student Teacher
Meyers, Joseph	William Paterson	02/01/17-05/31/17	McCloud	Peyton Fischer	Elementary K-6	Practicum Student
Ryanne, Doran	William Paterson	02/01/17-05/31/17	McCloud	Margaret Gilroy	Elementary K-6	Student Teacher
Sanchez, Maribely	William Paterson	02/01/17-05/31/17	JDMS	Alicia Pepe	English Grades 6-8	Practicum Student
Tunney, John	Montclair University	02/01/17-05/31/17	DMHS	Jose Garrigo	Social Studies	Student Teacher

17-P-68 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

<i>School Codes:</i>	<i>Grieco (04)</i>	<i>JDMS (10)</i>	<i>A@E (30)</i>	<i>DMHS (20)</i>
<i>Out-of-District (OOD)</i>	<i>Eagle Wings (05)</i>	<i>Central Office (60)</i>	<i>Quarles (01)</i>	<i>McCloud (03)</i>

Leaves of Absence

Name	Notice/Position	Effective Date(s)
DiBartolomeo, Christina (03)	Paid Medical Leave of Absence, Unpaid Personal Medical Leave of Absence Elementary School Teacher	January 30, 2017 - March 2, 2017 March 3, 2017 - April 28, 2017
Pribula, Andrea (20)	Paid Medical Leave of Absence Unpaid Medical Leave of Absence Athletic Trainer	February 13, 2017 - April 5, 2017 April 6, 2017 - April 12, 2017
Skinner, Caroline (03)	Paid Medical Leave of Absence, Paid Personal Leave of Absence, Elementary School Teacher	December 15, 2016 - January 27, 2017 January 30, 2017 - March 15, 2017
Steelman, Amanda (10)	Paid Medical Leave of Absence, Unpaid Personal Medical Leave of Absence Elementary School Teacher	February 27, 2017 - March 23, 2017 March 24, 2017 - April 28, 2017

Resignations

Name	Notice/Position	Effective Date(s)
Catena, Marisa	Teacher of Dance	January 20, 2017
Smith, Erin	Teacher of Students w/ Disabilities	January 17, 2017

Retirement

Name	Notice/Position	Effective Date(s)
Russell, Lillie	School Accountant	June 30, 2017

Declination

Name	Notice/Position	Effective Date(s)
Bogner, Jin (20)	Declination, Winter Cheerleading Coach	2016-2017 School Year <i>Previously approved Res#17-P-52 11/17/16</i>

17-P-69 APPROVAL – SETTLEMENT AGREEMENT

APPROVE, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the Settlement Agreement with Employee #5216 pursuant to the terms of the Agreement and authorize the Board President and Board Secretary to execute the agreement.

**THE ENGLEWOOD BOARD OF EDUCATION
MINUTES – PUBLIC MEETING
December 15, 2016 6:30 p.m.**

The meeting was called to order at 6:48 p.m. and the NJ Open Public Meeting Statement was read by Mark Tabakin, Board Attorney

Present: Stephen Brown (arrived at 6:50 p.m.), Junius Carter (arrived at 7:09 p.m.), Molly Craig-Berry, Carol Feinstein, Glenn Garrison (arrived at 6:55 p.m.), Betty Griffin, Henry Pruitt (arrived at 6:53 p.m.) George Garrison, III (arrived 6:40 p.m.), Devry Pazant

Also Present: Robert Kravitz, Superintendent of Schools, Cheryl Balletto, Business Administrator/ Board Secretary, Mark Tabakin, Board Attorney

Motion by Ms. Griffin, seconded by Mr. George Garrison, III to enter closed session.

CLOSED SESSION AS NECESSARY *(Use this resolution to identify the qualified matters to be discussed)*

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss*

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Mr. George Garrison, III, seconded by Ms. Griffin to reconvene to public meeting.

APPROVAL OF MINUTES

Motion by Mr. Pruitt, seconded by Ms. Feinstein to approve Board minutes.

November 17, 2016 – Regular Board Meeting and Closed Session

The Board minutes passed by a unanimous vote with those Board members present. Mr. George Garrison, III was not present at the time of voting.

BOARD SECRETARY REPORT:

Motion by Mr. George Garrison, III; seconded by Ms. Craig-Berry.

The Board Secretary Report passed by a unanimous vote.

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of October 2016 and Board Secretary's report for the month of October 2016; and

FUND	CASH BALANCE	APPROPRIATIONS	ENCUMBRANCES	EXPENDITURES	FUND BALANCE
General Current Expense Fund		\$ 68,810,980.68	\$ 49,072,674.48	\$15,658,844.13	\$ 4,079,462.07
(10),(11),(18) Current Expense	\$ 10,463,412.89	\$ 65,796,908.68	\$48,387,654.94	\$14,186,432.11	\$ 3,222,821.63
(12) Capital Outlay		\$ 3,014,072.00	\$ 685,019.54	\$ 1,472,412.02	\$ 856,640.44
(13) Special Schools					
Capital Reserve					
(20) Special Revenue Fund	\$ 231,869.28	\$ 4,219,142.32	\$ 2,555,172.00	\$ 785,316.26	\$ 878,654.06
(30) Capital Projects Fund	\$ (718,091.76)	\$ 1,541,928.60	\$ 587,477.00	\$ 954,451.60	\$ -
(40) Debt Service Fund	\$ 417,863.74	\$ 1,816,157.00		\$ 506,156.26	\$ 1,310,000.74
(50) Enterprise Fund	\$ 32,775.11				
(1) NET Payroll	\$ (14,050.34)				
(60) Enterprise Fund	\$ 114,752.57				
TOTAL	\$ 10,528,531.49	\$ 76,388,208.60	\$52,215,323.48	\$17,904,768.25	\$ 6,268,116.87

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

COMMITTEE REPORT(S)

Academic Affairs Committee – Ms. Feinstein
Personnel Committee and Outreach Committee – Ms. Griffin

SUPERINTENDENT'S REPORT

In June we switched the student data program. The reason for switching was that this new program could help up achieve greater things. At that time we transferred data. Each day more concerns arose. I came here to solve problems – not to create them. The things that changed were very concerting to me. I contacted the County Superintendent of Schools. We are hiring a company that will do a complete audit of this program – grades, attendance, transcripts, etc. On another note, I would like to acknowledge three people that will no longer be on the Board of Education.

George Garrison, III - Good Evening everyone we would like to recognize three Board members: Junius Carter, Carol Feinstein and Devry Pazant.

Carol Feinstein – I would like to say that it has been my pleasure to service the students, the staff and the community. Englewood Public Schools has been a part of my life for a very long time. I have great fondness for the district.

Jeff Carter – We have a good school district that needs a lot of work. Always remember the kids in every decision you make.

Devry Pazant – It has been a pleasure serving you all. The administrators and teachers are all one team. We've got to work together. I would like to thank the Superintendent. Bringing Mr. Krazvitz to Englewood has been very good for Englewood and I want to wish him further success. Continue to do the right thing.

OPENED THE PRIVILEGE OF THE FLOOR

Ryan Pruitt – I have one friend whose transcript was changed 10 times. I want to address the issue that our school still does not have an electric sign. I think having a sign would show events and would improve relationships between the school and parents.

A student voiced a grievance regarding transcripts. There are 263 seniors this year. I don't think sitting with them one by one will fix the transcripts on time. The transcripts also hurt undocumented students. Scholarships are the only way they can afford a higher education. First term grades were not sent out to colleges on November 21 like they were supposed to. I would like to ask the Board to please make sure that the transcripts are corrected and that the midyear transcripts are sent out in a timely manner.

Victor Hernandez – Most ESL students do not know what a GPA is. They are not to blame when transcripts are wrong.

Danielle Sosa – Never have I endured such a stressful year in my academic career. We cannot dismiss how matters are being poorly executed. The Guidance Department has endured a tremendous hit these last few months. Mr. Kravitz's lack of consistency has caused an extreme fall off in improving our school system. You cannot expect the faculty to fix or handle matters without orderly preparation and cooperation. The Guidance Department worked tirelessly on the high school transcripts to ensure the students received the credit that they deserved. Please understand that your actions have caused stress to many students and faculty.

Ashley Conway - How can we be sure that we will not be penalized for our transcripts?

Trisha Auberg – Dual enrollment credits – why are they weighted as honors?

Brittany Harley – I was at the meeting at Flat Rock. You said that you would call the County. I would like to know the follow-up on that call.

Emily M. – I asked Mr. Kravitz why was my unweighted GPA higher than my weighted GPA? He bombarded me with questions which were not relevant to the problem. Following the meeting I found out my dual enrollment was dropped. It is no longer considered on the same scale. I missed multiple scholarships to the schools that I applied to. Transferring information from one site to another caused so much confusion.

Emmit Winston – I just want to know why were the GPA'S changed so much times? This is an important year for us.

Ms. Diaz – I want to say thank you to everyone who made a difference in my Englewood life. As I noted in my resignation letter, I estimated that I have given over 600 offers of employment. Giving those offers was the most gratifying part of my job. I'm a firm believer that people may forget what you said and did but never forget how you made them feel. I hope I did a good job at that. Thank you all.

Ms. Walker – It is very distressing to come to a Board meeting to hear that the children do not put the stain on who is responsible for transcripts. This is one of the reasons why the Superintendent's office should not be in the high school. It is a problem when it is the responsibility of the Superintendent for transcripts. This has been a problem for years. Some of the scripted material that has come out of these children's mouths mean that they have been fed information. The Guidance Department has the responsibility for transcripts. To have children come up and blame it on the Superintendent is quite frankly disgusting.

Mr. Caviness – I'm hearing some things tonight that are encouraging. The audit is well overdue. If we can't educate 3,000 students with \$70 million something is wrong. Why has the suspension rate doubled compared to last year?

Mr. Haughton – I came here to thank the three Board members for all they've done. I feel compelled to talk about the transcript issue – it's important to share some of the decisions that were made. Prior to Mr. Kravitz coming on board, we did an analysis on which student information would be viable as an alternative to Power School. Overwhelmingly, the administration said that we wanted Genesis. We need to commit ourselves to a speedy resolution.

Mr. Matthews - Why is the Human Resources Director being hired as an interim? We should be able to ask where did this person attend school, where were they hired before coming here? The public should know before this person is hired.

Dr. Gordon – I want to clarify a matter. We have a Student Information System Administrator who facilitated the rollover from Power School to Genesis. I was not a participant. The Counselors evaluated the transcripts and realized there were errors. They pointed out those errors. We were told the transcripts were correct. I believe we should collectively come together and resolve this. We have a Systems Analyst who should be assisting us with this.

Mr. Kravitz – As far as the questions regarding the GPA's. The dual enrollment was not considered an AP class. As far as the Power School and Genesis – there were errors from the transfer of systems. Whether or not we stayed with Power School there were still errors that existed regarding some of the classes. Our goal is to solve the problems. There are a lot of issues. That is why I reached out to the County Superintendent. The Human Resources Director is certified, has an undergraduate degree from Rutgers University, a master degree from William Paterson, a law degree from Rutgers University, she's an adjunct professor at Rutgers Law, her specialty is discrimination law as well as negotiations, a former representative of a union. She is well versed in a lot of things that we're looking to do in moving in this direction.

Motion by Mr. George Garrison, III, seconded by Ms. Feinstein to approve consent agenda as amended.

BOARD DISCUSSION

None

REVIEW OF CONSENT AGENDA*(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)*

Roll Call Vote on the Consent Agenda – yes to all except:

Resolution #	Topic	Stephen Brown	Jeff Carter	Molly Craig-Berry	Carol Feinstein	Glenn Garrison	Betty Griffin	Henry Pruitt	George Garrison, III	Devry Pazant
17-A-43	Approval – Report of Student Suspensions									
17-A-44	Approval – Superintendent’s Harassment, Intimidation and Bullying Report									
17-A-45	Approval – Field Trips									
17-A-46	Approval – District Enrollment in Schools									
17-A-47	Approval – Purchased Services 2016-2017									
17-A-48	Approval – Second Reading and Final Adoption of BOE Policies									
17-A-49	Approval – First Reading of Revised Board of Education Policies									
17-A-50 Addendum	Approval – Field Trip									
17-F-49	Approval – Staff and BOE Travel									
17-F-50	Approval – Line Item Transfers									
17-F-51	Approval – Bills List		*	*	*	*	*	*		
17-F-52	Approval – Student Settlement Agreement									
17-F-53	Approval – VerifyResidence.Com									
17-F-54	Approval – Ed Data Vendor List									
17-F-55	Approval – Transportation For Choice Students									
17-F-56	Approval – Auction Off Old And Broken Equipment									
17-P-58	Approval – 2016-2017 Contracted Appointments									
17-P-59	Approval - 2016-2017 Employment Of Personnel: Full-Time, Non-Guide, Part-Time Employees And Substitutes									
17-P-60	2016-2017 Extra Compensation Positions									
17-P-61	Approval - 2016-2017 Salary Adjustments, Reclassifications & Transfers									
17-P-62	Approval - Retirement, Resignations, Leaves Of Absence, Terminations									

Abstain on name only.Mr. Glenn Garrison – Mr. Carter voted on Personnel on which he has a conflict.***OLD/NEW BUSINESS**

Motion to adjourn at 9:08 p.m. by Mr. Glenn Garrison; seconded by Mr. Carter.

ADMINISTRATION

17-A-43 APPROVAL - REPORT OF STUDENT SUSPENSIONS

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **November 2016** they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; and

BE IT RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

Number of Suspensions	November '16
High School	23
Middle School	6
McCloud Elementary School	1
Grieco Elementary School	-
Quarles Elementary School	-
Total Suspensions:	30

Number of Suspensions	November '15
High School	6
Middle School	5
McCloud Elementary School	2
Grieco Elementary School	2
Quarles Elementary School	-
Total Suspensions:	15

17-A-44 APPROVAL – SUPERINTENDENT’S HARASSMENT, INTIMIDATION AND BULLYING REPORT

BE IT RESOLVED, that the Board of Education approves the Superintendent’s determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the **December 15, 2016** closed session meeting.

17-A-45 APPROVAL – FIELD TRIPS**TAB-03**

BE IT RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

17-A-46 APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS

	30-Sep-16	15-Oct-16	31-Oct-16	30-Nov-16	YTD Diff.
Academies	483	485	485	485	2
DMHS	573	569	573	571	-2
EAGLE	39	37	37	36	-3
DMHS Total	1,095	1,091	1,095	1,092	-3
JDMS	379	383	381	378	-1
McCloud	577	582	577	579	2
Grieco	596	600	595	603	7
Quarles	424	432	425	428	4
In-District Total	3,071	3,088	3,073	3,080	9

17-A-47 APPROVAL – PURCHASED SERVICES 2016 – 2017

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

Name	Service / Dates	Budget	Max. Fees
Child Therapeutic Center Academy	1:1 Aide/Addendum to Tuition Student (#145397) November 2016 - June 2017	11-000-100-566-40-000-000	\$14,300.00
BCSSSD0-Evergreen Program	Tuition Student (#148243) November 2016 - June 2017	11-000-100-565-40-000-000	\$58,680.00 pro-rated
NYU Langone/Child Study Center	Independent Evaluation-Neuro-Psychological Student (#152572) November 2016 - June 2017	11-000-216-320-40-000-000	\$5,000.00
Alpine Learning Group	Independent Evaluation-Functional Behavioral Assessment Student (#152572) November 2016 - June 2017	11-000-216-320-40-000-000	\$3,000.00
Rutgers University-Smart Speech Therapy	Independent Evaluation-Speech Evaluation Student (#152572) November 2016 - June 2017	11-000-216-320-40-000-000	\$1,000.00
Professional Athletic Training Services	Athletic Training Services February 2017-May 2017	11-402-100-500-00-000-000	\$12,250.00
PittBull Secure Technologies, Inc.	Audit of Student Data 2016-2017 School Year	11-000-218-500-20-000-000	\$16,500.00
Fairleigh Dickinson University	Staff Development Student Dual Credit Tuition	20-270-200-300-66-000-000 11-190-100-320-20-000-000	\$10,000.00 \$57,000.00

17-A-48

APPROVAL – SECOND READING AND FINAL ADOPTION OF BOE POLICIES

TAB-04

WHEREAS, these policies has been presented at a public Board of Education meeting for review and comment by Board members and community members, be it

BE IT RESOLVED, that the Board of Education approves the following attached Board of Education policies:

Number	Policy
5756	Transgender Students
0134	Board Self Evaluation
0152	Board Officers

17-A-49

APPROVAL – FIRST READING OF BOARD OF EDUCATION POLICIES

TAB-05

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment* on the following attached Board of Education policy and agrees to consider adoption of this policy at the forthcoming Board of Education meeting,

Number	Policy
8454	Management of Pediculosis- New
7481	UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)-New
5330.01	ADMINISTRATION OF MEDICAL MARIJUANA - M
R 5330.01	ADMINISTRATION OF MEDICAL MARIJUANA - M
5615	SUSPECTED GANG ACTIVITY
8820	OPENING EXERCISES/CEREMONIES
0167	PUBLIC PARTICIPATION IN BOARD MEETINGS
R 2431.2	MEDICAL EXAMINATION PRIOR TO PARTICIPATION ON A SCHOOL-SPONSORED INTERSCHOLASTIC OR INTRAMURAL TEAM OR SQUAD- M

FINANCE**17-F-49 APPROVAL – STAFF AND BOE TRAVEL****TAB-06**

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Englewood Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Englewood Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the attached list; and

FURTHER RESOLVED, the Englewood Board of Education approves the travel and related expense reimbursement as listed on the attached.

17-F-50 APPROVAL – LINE ITEM TRANSFERS**TAB-07**

RESOLVED, the Englewood Board of Education approves the attached list of October 2016 budget transfers within the 2016-2017 budget pursuant to Policy 6422M.

17-F-51 APPROVAL – BILLS LIST**TAB-08**

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$7,808,974.03

17-F-52 APPROVAL – STUDENT SETTLEMENT AGREEMENT

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Englewood Board of Education hereby approves the Settlement Agreement between the Board and A.W. and S.B. o/b/o Student ID # 151631 (a copy of which is maintained by the Business Administrator/Board Secretary); and

BE IT FURTHER RESOLVED, that the Englewood Board of Education hereby authorizes the Board President and Business Administrator/Board Secretary to execute the Settlement Agreement on behalf of the Board and directs the appropriate personnel to effectuate the terms of the agreement.

17-F-53 APPROVAL – VERIFYRESIDENCE.COM**TAB-09**

WHEREAS, the District has a need to verify residency of enrolled students; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approve VerifyResident.com, 4400 Route 9, Suite 1000, Freehold, NJ 07728 to verify all residency of current enrolled students per the attached proposal.

17-F-54 APPROVAL – ED DATA VENDOR LIST

TAB-10

WHEREAS, the Englewood Public School District is a member of EdData bid consortium for various office and classroom supplies; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the vendors on the attached list.

17-F-55 APPROVAL – TRANSPORTATION FOR CHOICE STUDENTS

WHEREAS, the Englewood Board of Education provides transportation services for choice students living outside the district to the Academies @ Englewood; and

WHEREAS, the district is required to have Board approved authority to enter into transportation agreements with these districts: now

THEREFORE BE IT RESOLVED, the Englewood Board of Education approves the following list of school districts that will participate in school bus transportation in accordance with P.L.2010, c.65 (A-355), the School Choice Law for the 2016-2017 school year.

Northern Highlands Regional	Lodi
Belleville	Lyndhurst
Bergenfield	Mahwah
Cresskill	Midland Park
Dumont	Moonachie
Becton Regional	New Milford
Edgewater	North Bergen
Elmwood Park	River Dell Regional
Englewood Cliffs	Palisades Park
Fair Lawn	Paramus
Fairview	Passaic
Fort Lee	Paterson
Garfield	Rochelle Park
Hackensack	Saddle Brook
Manchester Regional	South Hackensack
Hasbrouck Heights	Teaneck
Northern Valley Regional	Westwood Regional
Jersey City	Passaic Valley Regional
Leonia	Wood-Ridge
Little Ferry	

17-F-56 APPROVAL – AUCTION OFF OLD AND BROKEN EQUIPMENT

WHEREAS, the Englewood Public School District has ownership of old and broken monitors, overhead projectors and various AV equipment; now

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the equipment be auctioned off by the Englewood Public Schools District on www.govdeals.com.

PERSONNEL

17-P-58 APPROVAL – 2016-2017 CONTRACTED APPOINTMENTS

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

N = New R = Replacement RI = Reinstatement

<i>School Codes:</i>	<i>Grieco (04)</i>	<i>JDMS (10)</i>	<i>A@E (30)</i>	<i>DMHS (20)</i>
<i>Out-of-District (OOD)</i>	<i>Eagle Wings (05)</i>	<i>Central Office (60)</i>	<i>Quarles (01)</i>	<i>McCloud (03)</i>

Instructional Appointments

Name	Certification	Initial Loc	All salaries per annum unless noted	10 month	Effective Dates²	Budget Code
Cohen, Erica ¹ (R-H.F.)	CEAS: Preschool through Grade 3 & Students w/ Disabilities	(04)	MA, Step 1-2 \$57,810 pro rata	10	01/09/17-06/30/17	11-204-100-101-40-101-000
Dawlabani, Justin ¹ (R-W.S.)	Standard: School Psychologist	(20)	MA, Step 1-2 \$57,810 pro rata	10	12/19/16-06/30/17	11-000-219-104-40-101-000
Miller, Erica ¹ (R-C.D.)	CEAS: Elementary School Teacher K-6 & Students w/ Disabilities	(03)	BA, Step 3-4 \$54,535 pro rata	10	01/23/17-06/30/17	11-213-100-101-40-101-000
Omboto, Lawrence ¹ (R-C.C.)	Standard: Teacher of the Handicapped	(20)	BA, Step 5-7 \$55,045 pro rata	10	12/19/16-06/30/17	11-212-100-101-40-101-000

¹Leave Replacement/Non-Tenurable ²Pending Criminal History Review Receipt

Non-Guide Appointment

Name	Title	Initial Loc	All salaries per annum unless noted	12 month	Effective Dates¹	Budget Code
Tighe, Denise (R-D.D.)	Interim Human Resources Director	(60)	Non-Guide, \$120,000 pro rata	12	02/14/17-06/30/17	11-000-251-100-69-000-000

¹Pending Criminal History Review Receipt/On-or-before

17-P-59 APPROVAL - 2016-2017 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

Name	Position	Loc	Salary/Budget	Effective Dates
Henry, Trevon ¹ (R-M.W.)	Security Officer Part-time (NJ SORA Certificate)	District	\$17.14 ph, Non-Guide (max. 25 hours p/w) Budget Code: 11-000-266-100-60-101-000	12/19/16 - 06/30/17
Ortiz, Gina ¹	Per-diem Substitute Teacher NJ Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	12/19/16 - 06/30/17
Shane, Samantha ¹	Per-diem Substitute Teacher CEAS:Teacher of English	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	01/03/17 - 06/30/17

¹Pending Criminal History Review Receipt

17-P-60 2016-2017 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

DMHS/AE Yearbook Advisor & Essay Readers					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Bickham, L. Adrian	AE Admissions Essay Reader	\$30.50 ph	30 hrs.	12/16/16- 12/23/16	11-140-100-101-40-101-000
Clark, Constance	AE Admissions Essay Reader	\$30.50 ph	30 hrs.	12/16/16- 12/23/16	11-140-100-101-40-101-000
Fordice, Alison	AE Admissions Essay Reader	\$30.50 ph	30 hrs.	12/16/16- 12/23/16	11-140-100-101-40-101-000
Goolsaaran, Jacqueline	AE Admissions Essay Reader	\$30.50 ph	30 hrs.	12/16/16- 12/23/16	11-140-100-101-40-101-000
Hellegers, Michael	AE Admissions Essay Reader	\$30.50 ph	30 hrs.	12/16/16- 12/23/16	11-140-100-101-40-101-000
Sperber, Jana	AE Admissions Essay Reader	\$30.50 ph	30 hrs.	12/16/16- 12/23/16	11-140-100-101-40-101-000
Piccinich, Kristen (R-L.B.)	Junior Class Co-Advisor	Per ETA Guide	\$1,575	16-17 SY	11-401-100-100-77-101-00

Coach/After-School				
Name	Assignment	Rate/Hours	Effective Dates	Budget Account
Esposito II, Robert	Head Volleyball Coach	\$6,615	2016-2017 FALL SEASON	11-402-100-100-000-000
Martinez, Elsa	After-School Coordinator/Bookkeeper	\$33.11 ph 100 add'l hrs	12/16/16-06/30/17	60-057-100-100-02-000-000

Home Instruction					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Oden, Lisa	Home Instruction	\$30.50 ph	100 hrs.	11/18/16-06/30/17	11-150-100-101-40-101-000
Sperber, Jana	Home Instructor	\$30.50 ph	100 hrs.	11/18/16-06/30/17	11-150-100-101-40-101-000

Mandarin Professional Learning Community (PLC) / Prosthetic Training Session					
Name	Assignment	Rate	Max	Effective Dates	Budget Account
Green, Daj'Kyia	Prosthetic Training Session	\$30.50 ph	2 hrs.	10/26/16	11-000-223-580-02-000-000
McComas, Jie Qiao	Mandarin PD/PLC- Parent Communication	\$30.50 ph	25 hrs.	12/16/16-06/30/17	20-060-100-100-66-000-000

17-P-61 APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

Name	From	To
Melillo, Joseph	Teacher of Biology, DMHS/AE BA, Step 1-2, \$54,060 + \$4,096 (Extended Day Stipend) = \$58,156 pro rata Effective: 09/06/16 - 11/11/16	Teacher of Biology, (Leave Replacement) DMHS/AE BA, Step 1-2, \$54,060 pro rata Effective: 11/14/16 - 06/30/17
Mercedes, Ana (R-S.L.)	Teacher of Spanish, JDMS BA, Step 1-2 \$54,060 pro rata	Teacher of Spanish (Leave Replacement), JDMS BA, Step 1-2 \$54,060 pro rata Effective: 08/31/16-04/07/17 <i>Update of Resolution #17-P-13 08/11/16</i>
Navarro, Leidy (R-C.C.)	Per-diem Substitute Teacher, \$100 per diem	Long-Term Substitute Teacher, \$270.30 per diem Effective: 11/09/16-12/12/16

17-P-62 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

<i>School Codes:</i>	<i>Grieco (04)</i>	<i>JDMS (10)</i>	<i>A@E (30)</i>	<i>DMHS (20)</i>
<i>Out-of-District</i>	<i>Eagle Wings (05)</i>	<i>Central Office (60)</i>	<i>Quarles (01)</i>	<i>McCloud (03)</i>

Leaves of Absence

Name	Notice/Position	Effective Date(s)
Chambers, Tianah (04)	Paid Medical Leave of Absence, Teacher of Students with Disabilities	December 16, 2016 - January 2, 2017
Clemen, Jennifer (04)	Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Elementary School Teacher	October 31, 2016 - January 16, 2017 January 17, 2017 - February 14, 2017 <i>Update of #17-P-35/September 22, 2016</i>
Fernando, Hashenka (04)	Paid Medical Leave of Absence, Unpaid Personal Leave of Absence, Teacher of Students with Disabilities	January 17, 2017 - March 6, 2017 March 7, 2017 - June 30, 2017
Harmon, Pauline (03)	Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Elementary School Teacher	December 1, 2016 - December 15, 2017 December 16, 2016 - February 28, 2017
Lora-Morales, Sugeidy (10)	Paid Medical Leave of Absence, Unpaid Medical Leave of Absence, Unpaid Personal Leave of Absence, Teacher of Spanish	June 10, 2016 - October 18, 2016 October 19, 2016 - December 16, 2016 December 19, 2016 – March 31, 2017 <i>Update of #16-P-110/May 10, 2016</i>
Skinner, Caroline (03)	Paid Medical Leave of Absence, Paid Personal Leave of Absence, Elementary School Teacher	December 14, 2016 - January 27, 2017 January 30, 2017 - February 28, 2017

**THE ENGLEWOOD BOARD OF EDUCATION
MINUTES – ANNUAL ORGANIZATION MEETING
January 5, 2017 - 7:00 p.m.**

The meeting was called to order at 7:06 p.m. and the NJ Open Public Meeting Statement was read by Mark Tabakin, Board Attorney

I. OPEN PUBLIC MEETING STATEMENT – Board Secretary

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

II. PLEDGE OF ALLEGIANCE

III. CERTIFIED ELECTION RESULTS

Full 3-Year Term

Elisabeth Schwartz	3,134 Total Votes
Kim Donaldson	3,128 Total Votes
Angela Midgette-David	2,152 Total Votes

IV. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

The new Board members were sworn in by Mayor Huttle.

V. NEW MEMBERS' REMARKS

Kim Donaldson - I'm so humbled and proud to be elected to the Englewood Board of Education. I can't wait to serve my community. I'm ready to get to work.

Angela Midgette-David – It takes a whole community to educate a child. Having the Mayor swearing us in is wonderful. My only purpose to serving on the Board is to work with my colleagues to make sure our children get the best. Let's get this done.

Elisabeth Schwartz - Thank you for electing us. I'm hopeful that we will do a good job. We are ready to start working for you.

Present: Stephen Brown, Kim Donaldson, Betty Griffin, Glenn Garrison, Angela Midgette-David, Henry Pruitt, Elisabeth Schwartz

Absent: Molly Craig-Berry, George Garrison, III

Also Present: Robert Kravitz, Superintendent of Schools, Cheryl Balletto, Business Administrator/ Board Secretary, Mark Tabakin, Board Attorney

VI. ORGANIZATION BUSINESS

a. NOMINATIONS AND ELECTION OF PRESIDENT

Mr. Glenn Garrison nominates Stephen Brown; seconded by Ms. Donaldson

Nomination passes unanimously with those Board members present.

Mr. Stephen Brown is hereby elected as President of the Board of Education.

b. PRESIDENT ASSUMES THE CHAIR

c. NOMINATIONS AND ELECTION OF VICE PRESIDENT

Ms. Schwartz nominates Henry Pruitt; seconded by Ms. Midgette-David.

Nomination passes unanimously with those Board members present.

Mr. Henry Pruitt is hereby elected as Vice President of the Board of Education.

Mr. Pruitt – I would like to thank the Board for their support. I look forward to working with the Board and the community to continue the great work that we started with Mr. Kravitz’s leadership.

VII. PRESIDENT’S REMARKS

I’d like to thank my fellow Board members for this privilege. I would like to thank our past Board members for their service. I look forward to a great start of the year in serving our community. The month of January has been designated as School Board Recognition Month. I’d like to recognize the hard effort of those who are on the Board as well as past Board members.

VIII. PRIVILEGE OF THE FLOOR

Ryan Pruitt – I hope everyone will come to the Englewood’s Got Talent Show. It’s a community-wide event. It’s not only a fundraiser for Project Graduation but also for the electronic marquee.

Shirley Smith - I am very proud of our three new Board members. You will be hearing from me when it’s good and when it’s bad. Let’s all work together and turn the school system around. Our children come first.. I know you will work hard.

Dave Matthews – I want to congratulate the new Board members. It’s a lot of work and a big sacrifice. I hope the Board can work together with the Superintendent’s leadership and make things happen this year.

Mayor Huttler – It’s a privilege and honor to be here. This is turning a page to a new chapter. You will be stronger together.

Motion by Mr. Pruitt; seconded by Mr. Glenn Garrison to approve consent agenda.

BOARD DISCUSSION

Mr. Pruitt – The calendar follows the tradition of our typical third Thursday for most meetings. The March meeting is early in the month. I’m assuming it’s because of Spring vacation. We can probably anticipate a Special Meeting in March.

REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Roll Call Vote on the Consent Agenda – yes to all except:

Resolution #	Topic	Kim Donaldson	Glenn Garrison	Betty Briffin	Angela Midgette-David	Henry Pruitt	Elisabeth Schwartz	Stephen Brown
Finance	Approval – Adoption of Code of Ethics							
	Approval – Annual Board Meeting Schedule							
	Approval – Designation of Official Newspaper for Sunshine Notices							
	Approval – Designation of Official Newspaper for Legal Notices							
	Approval – Ratification of Current Bylaws, Board Policies, Procedures and Chart of Accounts							
	Approval – Adoption of Parliamentary Procedures							

IX. OLD/NEW BUSINESS

Mr. Kravitz – I would like to welcome all the new Board members. The goal from when I got here is to turn this District into a diamond. It’s definitely achievable. Englewood will be respected in our academic success.

Mr. Glenn Garrison – I want to congratulate the new Board members and welcome them to the Board. I look forward to working with all of you this year.

Ms. Griffin – As we turn the page, it gives us an opportunity to have new ideas. I hope we use all the new ideas for our children.

X. ADJOURNMENT

Motion to adjourn at 7:37 p.m. by Mr. Glenn Garrison; seconded by Ms. Griffin

FINANCE

17-F-57 APPROVAL – ADOPTION OF CODE OF ETHICS

RESOLVED, that the Board of Education adopt the New Jersey School Board Member Code of Ethics.

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

17-F-58 APPROVAL – ANNUAL BOARD MEETING SCHEDULE

RESOLVED, the Englewood Board of Education approves, the schedule of regular meetings for the 2017 school year pursuant to N.J.S.A.10:4-6 et seq.

- January 19, 2017
- February 16, 2017
- March 9, 2017
- April 27, 2017
- May 11, 2017
- June 15, 2017
- July 20, 2017
- August 17, 2017
- September 14, 2017
- October 19, 2017
- November 16, 2017
- December 14, 2017
- January 4, 2018

BE IT FURTHER RESOLVED, the meeting schedule is subject to change. Please consult the calendar on the district home page for monthly Board of Education meetings and locations.

*By statute

17-F-59 APPROVAL – DESIGNATION OF OFFICIAL NEWSPAPERS FOR SUNSHINE NOTICES

RESOLVED, the Englewood Board of Education designates The Record and The Suburbanite as official newspapers for sunshine notices.

17-F-60 APPROVAL – DESIGNATION OF OFFICIAL NEWSPAPERS FOR LEGAL NOTICES

RESOLVED, the Englewood Board of Education designates The Record as official newspaper for legal notices.

**17-F-61 APPROVAL – RATIFICATION OF CURRENT BYLAWS, BOARD POLICIES,
PROCEDURES AND CHART OF ACCOUNTS**

RESOLVED, the Englewood Board of Education ratifies its approval of all previously approved policies, bylaws and procedures contained in the Board of Education “Bylaws and Policies” book; now

BE IT FURTHER RESOLVED, the Englewood Public School District has expanded the minimum Chart of Accounts using Location, Subject, and Project Identifiers. Board approval is required at the state minimum level, which is object within Program. Additional approval from the New Jersey State Department of Education is required in the case of General Fund transfers from instructional to non-instructional accounts, any transfer to capital outlay from current expense except for equipment, transfers from undesignated fund balance, and all transfers that on a cumulative basis exceeds 10% of the advertised appropriation.

17-F-62 APPROVAL – ADOPTION OF PARLIAMENTARY PROCEDURES

RESOLVED, that the Englewood Board of Education adopt Robert’s Rules of Order on Parliamentary Procedures.

**REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION**

District of Englewood

All Funds

For The Month Ending:

11/30/2016

CASH REPORT

FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1) + (2) - (3)
GOVERNMENTAL FUNDS				
General Fund - Fund 10	\$10,463,412.89	\$5,346,741.46	\$5,663,833.87	\$10,146,320.48
Special Revenue Fund - Fund 20	\$231,869.28	\$204,512.77	\$251,643.43	\$184,738.62
Capital Projects Fund - Fund 30	(\$718,091.76)	\$233.94	\$291,054.57	(\$1,008,912.39)
Debt Service Fund 40	\$417,863.74	\$165,711.08		\$583,574.82
Total Governmental Funds	\$10,395,054.15	\$5,717,199.25	\$6,206,531.87	\$9,906,721.53
Enterprise Fund - Fund 50	\$32,775.11	\$201,292.02	\$176,054.24	\$58,012.89
Enterprise Fund - Fund 60	\$114,752.57	\$50,460.43	\$34,462.09	\$130,750.91
Payroll Account (Net)	(\$14,050.34)	\$1,819,548.13	\$1,821,401.19	(\$15,903.40)
Total All Funds	\$10,528,531.49	\$7,788,499.83	\$8,238,449.39	\$10,078,581.93

Prepared and Submitted By:

Robert R. Brown, CPA

Robert R. Brown, CPA
Treasurer of School Moneys



Bank Reconciliation

Bank Name	See Below
Account Number	See Below
Statement Date	11/30/2016
Fund/Funds	

Prepared by: Robert R. Brown
Date: 11/30/2016

1	Balance per Bank:				
	Capital One Referendum #00007047886222		\$815,580.16		
	Capital One #00007047886230		\$7,975,536.77		
	Capital One Compensating Balance #00007527021191		\$1,500,000.00		
	Capital One Payroll #7047886141		\$69,917.36		
	Petty Cash		\$1,300.00		
	Sub Total Balance Per Banks				\$10,362,334.29
	Reconciling Items:				
	Additions:				
		Date	Amount		
2a					
2b		Unlocated Difference	\$364.23		
2c		Fund 50 Adjustment	\$588.38		
2d					
2		Total D.I.T.'s & Other	\$952.61		
3		Total Additions		\$ 952.61	
	Deductions:				
		Outstanding Checks			
4					
5			(\$284,704.97)		
6		Total Deductions		(\$284,704.97)	
7	Net Reconciling Items				(\$283,752.36)
8	Adjusted Balance per Bank as of:		11/30/2016		\$10,078,581.93
9	Balance per Board Secretary's Records as of:		11/30/2016		\$10,078,581.93
	Reconciling Items:				
	Additions:				
10		Interest Earned			
11		Other			
12		Total Additions		\$0.00	
	Deductions:				
13		Bank Charges			
14		Other			
15		Total Deductions		\$0.00	
16	Net Reconciling Items				\$0.00
17	Adjusted Board Secretary's Balance as of:		11/30/2016		\$10,078,581.93



REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2016

ASSETS AND RESOURCES

--- A S S E T S ---		
101	Cash in bank	\$8,645,019.68
102-107	Cash and cash equivalents	\$1,501,300.00
121	Tax levy receivable	\$34,198,688.98
	Accounts receivable:	
132	Interfund	\$9,872.99
141	Intergovernmental - State	\$7,043,002.64
142	Intergovernmental - Federal	\$34,332.05
143	Intergovernmental - Other	\$2,257.00
153,154	Other (net of est uncollectible of \$ _____)	\$38,462.05
	Other Current Assets	\$2,500.00
--- R E S O U R C E S ---		
301	Estimated Revenues	\$62,539,372.00
302	Less Revenues	(\$57,572,962.77)
	Total assets and resources	\$56,441,844.62

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2016

---	L I A B I L I T I E S ---	
421	Accounts Payable	(\$405,690.79)
	Other current liabilities	\$580,514.40
		\$174,823.61

TOTAL LIABILITIES

F U N D B A I L A N C E

---	A p p r o p r i a t e d ---	
753	Reserve for Encumbrances - Current Year	\$45,114,916.68
754	Reserve for Encumbrance - Prior Year	\$325,232.60
	Reserved fund balance:	
761	Capital reserve account -	\$2,975,005.00
604	Add: Increase in capital reserve	\$9,000.00
		\$2,984,005.00
765	Reserve for Tuition Payments	\$700,000.00
		\$700,000.00
766	Reserve for Current Expense Emergencies	\$600,000.00
607	Add: Increase in Emergency Reserve	\$2,000.00
		\$602,000.00
764	Reserve for Maintenance	\$1,003,800.00
606	Add: Increase in Maintenance Reserve	\$3,900.00
		\$1,007,700.00
601	Appropriations	\$68,816,812.68
602	Less : Expenditures	\$20,899,847.87
603	Encumbrances	\$45,440,149.28 (\$66,339,997.15)
		\$2,476,815.53

Total Appropriated

\$53,210,669.81

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$8,191,708.90
303	Budgeted Fund Balance	(\$5,135,357.70)

TOTAL FUND BALANCE

\$56,267,021.01

TOTAL LIABILITIES AND FUND EQUITY

\$56,441,844.62

Englewood Public School District
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2016

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$68,816,812.68	\$66,339,997.15	\$2,476,815.53
Revenues	(\$62,539,372.00)	(\$57,572,962.77)	(\$4,966,409.23)
	<u>\$6,277,440.68</u>	<u>\$8,767,034.38</u>	<u>(\$2,489,593.70)</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve	\$9,000.00		
Change in Tuition Reserve accounts:			
Change in Emergency Reserve account:			
607 Plus - Increase in reserve	\$2,000.00		
Change in Maintenance Reserve account:			
606 Plus - Increase in reserve	\$3,900.00		
	<u>\$14,900.00</u>	<u>\$14,900.00</u>	
Subtotal Reserve Adjustments	\$14,900.00	\$14,900.00	
Less: Adjust for prior year encumb.	(\$1,142,082.98)	(\$1,142,082.98)	
Budgeted Fund Balance	<u>\$5,150,257.70</u>	<u>\$7,639,851.40</u>	<u>(\$2,489,593.70)</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$5,150,257.70	\$7,639,851.40	(\$2,489,593.70)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$5,150,257.70</u>	<u>\$7,639,851.40</u>	<u>(\$2,489,593.70)</u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/2016

	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES - cont'd ***				
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$108,400.00	\$8,937.50	\$97,295.70	\$2,166.80
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,905,672.00	\$1,463,474.52	\$636,723.84	\$805,473.64
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	<u>\$3,014,072.00</u>	<u>\$1,472,412.02</u>	<u>\$734,019.54</u>	<u>\$807,640.44</u>
10-000-100-56X Transfer of Funds to Charter Schools	\$2,348,798.00	\$952,263.00	\$1,396,535.00	.00
TOTAL GENERAL FUND EXPENDITURES	<u>\$68,816,812.68</u>	<u>\$20,899,847.87</u>	<u>\$45,440,149.28</u>	<u>\$2,476,815.53</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
GENERAL FUND - FUND 10

SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

For 5 Month Period Ending 11/30/2016

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1210 Local Tax Levy	\$50,778,757.00	\$50,778,757.00	.00
1320 Tuition from LEAs Within State	\$600,000.00	\$93,024.26	\$506,975.74
1420-1440 Transp Fees from Other LEAs		\$25,582.12	(\$25,582.12)
1910 Rents and Royalties	\$350,000.00	\$124,957.22	\$225,042.78
1XXX Miscellaneous	\$619,900.00	\$47,521.85	\$572,378.15
TOTAL	\$52,348,657.00	\$51,059,842.45	\$1,278,814.55
--- STATE SOURCES ---			
3116 School Choice Aid	\$4,324,509.00	\$681,092.20	\$3,643,416.80
3121 Categorical Transportation Aid	\$687,644.00	\$687,644.00	.00
3131 Extraordinary Aid	\$460,000.00	\$460,000.00	.00
3132 Categorical Special Education Aid	\$1,813,061.00	\$1,813,061.00	.00
3177 Categorical Security	\$977,741.00	\$928,854.00	\$48,887.00
3178 Adjustment Aid	\$1,754,930.00	\$1,754,930.00	.00
3190 Other Unrestricted State Aid	\$91,950.00	\$91,950.00	.00
TOTAL	\$10,109,835.00	\$6,417,531.20	\$3,692,303.80
--- FEDERAL SOURCES ---			
4200 Medicaid Reimbursement	\$80,880.00	\$85,589.12	(\$4,709.12)
TOTAL	\$80,880.00	\$85,589.12	(\$4,709.12)
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	\$62,539,372.00	\$57,572,962.77	\$4,966,409.23

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$1,229,332.14	\$349,402.13	\$879,930.01	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$4,448,771.48	\$1,261,051.44	\$3,187,720.04	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$3,018,879.13	\$914,519.03	\$2,104,360.10	.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$6,534,602.74	\$1,898,360.87	\$4,636,241.87	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$38,219.75	\$8,219.75	\$30,000.00	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$26,434.76	\$225.03	\$2,000.00	\$24,209.73
11-150-100-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$13,740.00	\$6,190.00	\$2,550.00	\$5,000.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$653,090.06	\$78,700.36	\$574,362.75	\$26.95
11-190-100-610 General Supplies	\$484,730.31	\$238,368.56	\$133,688.39	\$112,673.36
11-190-100-640 Textbooks	\$417,792.75	\$364,242.24	\$35,872.71	\$17,677.80
11-190-100-800 Other Objects	\$13,800.00	.00	\$11,500.00	\$2,300.00
TOTAL	\$16,880,393.12	\$5,119,279.41	\$11,598,225.87	\$162,887.84
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$1,321,870.33	\$391,455.33	\$930,415.00	\$0.00
11-204-100-320 Purchased Prof.-Ed. Services	\$35,000.00	\$5,205.00	\$17,795.00	\$12,000.00
11-204-100-500 Other Purch. Serv. (400-500 series)	\$250,000.00	.00	\$250,000.00	.00
11-204-100-610 General Supplies	\$3,172.50	\$125.50	\$351.92	\$2,695.08
11-204-100-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$1,610,542.83	\$396,785.83	\$1,198,561.92	\$15,195.08
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$1,081,063.92	\$368,820.92	\$712,243.00	\$0.00
11-212-100-320 Purchased Prof.-Ed. Services	\$5,000.00	.00	.00	\$5,000.00
11-212-100-500 Other Purch. Serv. (400-500 series)	\$1,380,000.00	.00	\$1,380,000.00	.00
11-212-100-610 General supplies	\$7,400.00	.00	.00	\$7,400.00
TOTAL	\$2,473,463.92	\$368,820.92	\$2,092,243.00	\$12,400.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$1,957,061.80	\$557,825.80	\$1,389,236.00	\$0.00
11-213-100-500 Other Purch. Serv. (400-500 series)	\$300,000.00	.00	\$300,000.00	.00
11-213-100-610 General supplies	\$3,988.31	\$1,057.31	\$577.07	\$2,353.93
TOTAL	\$2,261,050.11	\$568,883.11	\$1,689,813.07	\$2,353.93
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$573,991.06	\$172,566.06	\$401,405.00	\$0.00
11-216-100-500 Other Purch.Serv. (400-500 series)	\$327,070.00	\$317,637.08	\$9,432.92	.00
11-216-100-600 General Supplies	\$2,930.00	.00	.00	\$2,930.00
11-216-100-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$904,391.06	\$490,223.14	\$410,837.92	\$3,330.00

Erglewood Public School District
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL SPECIAL ED - INSTRUCTION	\$7,249,447.92	\$1,824,713.00	\$5,391,455.91	\$33,279.01
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$1,588,700.55	\$435,038.95	\$1,153,661.60	\$0.00
11-240-100-500 Other Purch. Serv. (400-500 series)	\$200,000.00	\$200,000.00	.00	.00
11-240-100-610 General Supplies	\$33,500.00	.00	\$11,413.13	\$22,086.87
TOTAL	\$1,822,200.55	\$635,038.95	\$1,165,074.73	\$22,086.87
--- School spons. curricular activities-Instruction ---				
11-401-100-100 Salaries	\$122,475.00	\$1,575.00	\$120,025.00	\$875.00
11-401-100-500 Purchased Services (300-500 series)	\$16,686.00	\$4,898.70	\$3,962.00	\$7,825.30
11-401-100-600 Supplies and Materials	\$23,739.00	\$20,151.28	.00	\$3,587.72
TOTAL	\$162,900.00	\$26,624.98	\$123,987.00	\$12,288.02
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$474,200.00	\$69,513.00	\$404,687.00	.00
11-402-100-500 Purchased Services (300-500 series)	\$282,777.73	\$28,590.88	\$110,390.89	\$143,795.96
11-402-100-600 Supplies and Materials	\$142,322.27	\$37,284.33	\$39,383.01	\$65,654.93
TOTAL	\$899,300.00	\$135,388.21	\$554,460.90	\$209,450.89
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$104,500.00	\$23,723.50	\$34,552.70	\$46,223.80
11-000-100-562 Tuition to Other LEAs within State Special	\$394,379.00	\$116,920.25	\$277,420.25	\$38.50
11-000-100-563 Tuition to Co.Voc.School Dist.--reg.	\$275,000.00	\$71,136.00	\$153,864.00	\$50,000.00
11-000-100-564 Tuition to Co.Voc. School Dist.--spec.	\$409,320.00	\$76,524.00	\$332,796.00	.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$1,983,862.00	\$26,715.00	\$1,917,109.00	\$40,038.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,640,122.00	\$420,998.72	\$1,199,463.26	\$19,660.02
11-000-100-568 Tuition - State Facilities	\$35,593.00	.00	\$35,398.00	\$195.00
11-000-100-569 Tuition - Other	\$30,000.00	\$4,374.00	\$2,402.00	\$23,224.00
TOTAL	\$4,872,776.00	\$740,391.47	\$3,953,005.21	\$179,379.32
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$88,731.00	\$36,221.20	\$52,509.80	.00
11-000-211-172 Sal. of Family Support Teams	\$466,430.62	\$146,793.36	\$319,637.26	.00
11-000-211-173 Sal. of Family Liaisons/Comm. Prnt Inv. Spec.	\$155,554.71	\$67,309.81	\$88,244.90	.00
11-000-211-600 Supplies and Materials	\$1,348.21	\$721.21	\$626.35	\$0.65
TOTAL	\$712,064.54	\$251,045.58	\$461,018.31	\$0.65
--- Health services ---				
11-000-213-100 Salaries	\$441,239.90	\$135,027.72	\$306,212.18	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$234,481.75	\$52,584.18	\$133,404.57	\$48,493.00
11-000-213-500 Other Purchd. Serv. (400-500 series)	\$3,390.00	\$89.00	\$705.80	\$2,595.20
11-000-213-600 Supplies and Materials	\$12,823.00	\$3,298.19	\$3,467.33	\$6,057.48
11-000-213-800 Other Objects	\$1,300.00	.00	.00	\$1,300.00
TOTAL	\$693,234.65	\$190,999.09	\$443,789.88	\$58,445.68
--- Speech, OT, PT & Related Svcs ---				
11-000-216-100 Salaries	\$772,680.60	\$225,804.18	\$546,876.42	.00

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-216-320 Purchased Prof. Ed. Services	\$1,138,171.16	\$124,422.91	\$961,115.25	\$52,633.00
11-000-216-600 Supplies and Materials	\$9,108.00	\$1,505.93	\$1,379.84	\$6,222.23
TOTAL	\$1,919,959.76	\$351,733.02	\$1,509,371.51	\$58,855.23
---- Other support services - Students - Extra Srvc				
11-000-217-320 Purchased Prof. Ed. Services	\$15,000.00	.00	.00	\$15,000.00
TOTAL	\$15,000.00	\$0.00	\$0.00	\$15,000.00
---- Guidance ----				
11-000-218-104 Salaries Other Prof. Staff	\$433,859.57	\$140,072.47	\$293,787.10	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$3,000.00	.00	\$1,397.00	\$1,603.00
11-000-218-500 Other Purchased Services (400-500 series)	\$110,500.00	\$6,395.40	\$101,059.00	\$3,045.60
11-000-218-600 Supplies and Materials	\$26,750.00	\$1,658.68	\$14,571.06	\$10,520.26
11-000-218-800 Other Objects	\$27,000.00	\$12,000.00	\$12,000.00	\$3,000.00
TOTAL	\$601,109.57	\$160,126.55	\$422,814.16	\$18,168.86
---- Child Study Teams ----				
11-000-219-104 Salaries Other Prof. Staff	\$1,104,521.30	\$340,136.55	\$764,384.75	.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$65,691.46	\$28,432.46	\$37,259.00	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$202,680.00	\$40,280.00	\$101,556.00	\$60,844.00
11-000-219-592 Misc Purch Sar(400-500 O/than Resid costs)	\$41,050.00	\$0.00	\$40,699.00	\$351.00
11-000-219-600 Supplies and Materials	\$8,000.00	\$2,555.05	\$4,485.94	\$959.01
11-000-219-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$1,422,442.76	\$411,404.06	\$948,384.69	\$62,654.01
---- Improv. of instr. Serv. ----				
11-000-221-102 Salaries Superv. of Instr.	\$299,411.00	\$133,051.91	\$166,359.09	.00
11-000-221-500 Other Purchased Services (400-500 series)	\$198,800.00	\$149,441.10	\$20,000.00	\$29,358.90
11-000-221-600 Supplies and Materials	\$11,800.00	\$2,694.60	\$1,791.62	\$7,313.78
TOTAL	\$510,011.00	\$285,187.61	\$188,150.71	\$36,672.68
---- Educational media serv./sch.library ----				
11-000-222-100 Salaries	\$375,233.16	\$141,146.86	\$234,086.30	.00
11-000-222-500 Other Purchased Services (400-500 series)	\$818,958.91	\$570,177.40	\$173,453.85	\$75,327.66
11-000-222-600 Supplies and Materials	\$582,597.00	\$473,801.34	\$83,684.03	\$25,111.63
TOTAL	\$1,776,789.07	\$1,185,125.60	\$491,224.18	\$100,439.29
---- Instructional Staff Training Services ----				
11-000-223-104 Salaries Other Prof. Staff	\$124,105.00	\$31,749.96	\$92,355.04	.00
11-000-223-320 Purchased Prof. - Ed. Services	\$47,400.00	\$275.00	\$240.00	\$46,885.00
11-000-223-500 Other Purchased Services (400-500 series)	\$14,000.00	\$729.00	\$2,214.00	\$11,057.00
TOTAL	\$185,505.00	\$32,753.96	\$94,809.04	\$57,942.00
---- Support services-general administration ----				
11-000-230-100 Salaries	\$504,001.00	\$239,268.71	\$270,732.29	\$0.00
11-000-230-331 Legal Services	\$93,013.00	\$34,502.83	\$40,203.37	\$18,306.80
11-000-230-332 Audit Fees	\$101,600.00	.00	\$50,600.00	\$51,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$24,067.00	\$20,067.00	.00	\$4,000.00

Englewood Public School District
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-530 Communications/Telephone	\$256,000.00	\$110,653.41	\$144,368.40	\$978.19
11-000-230-585 BOE Other Purchased Prof. Svc.	\$4,000.00	\$1,966.64	\$1,908.06	\$125.30
11-000-230-590 Other Purchased Services	\$33,583.00	\$16,189.18	\$14,040.79	\$3,353.03
11-000-230-610 General Supplies	\$10,047.76	\$2,322.14	\$3,759.91	\$3,965.71
11-000-230-820 Judgments Against. School District.	\$209,000.00	\$78,000.00	\$131,000.00	.00
11-000-230-890 Misc. Expenditures	\$32,355.00	\$9,522.72	\$16,471.30	\$6,360.98
11-000-230-895 BOE Membership Dues and Fees	\$29,000.00	\$24,911.71	.00	\$4,088.29
TOTAL	\$1,296,666.76	\$531,404.34	\$673,084.12	\$92,178.30
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$2,493,118.73	\$968,504.31	\$1,524,614.42	.00
11-000-240-500 Other Purchased Services	\$473,661.00	.00	\$470,000.00	\$3,661.00
11-000-240-600 Supplies and Materials	\$40,862.59	\$12,404.29	\$12,397.84	\$16,060.46
11-000-240-800 Other Objects	\$3,800.00	\$1,200.00	\$160.32	\$2,439.68
TOTAL	\$3,011,442.32	\$982,108.60	\$2,007,172.58	\$22,161.14
--- Central Services ---				
11-000-251-100 Salaries	\$859,790.27	\$353,051.69	\$506,738.58	.00
11-000-251-330 Purchased Prof. Services	\$35,400.00	\$20,404.00	\$14,974.00	\$22.00
11-000-251-340 Purchased Technical Services	\$101,076.20	\$38,090.71	\$61,985.20	\$1,000.29
11-000-251-592 Misc Pur Serv (400-500 series)	\$7,100.00	\$406.92	\$6,600.00	\$93.08
11-000-251-600 Supplies and Materials	\$16,923.88	\$4,308.13	\$9,931.84	\$2,683.91
11-000-251-89X Other Objects	\$26,189.00	\$1,571.25	\$3,830.00	\$20,787.75
TOTAL	\$1,046,479.35	\$417,832.70	\$604,059.62	\$24,587.03
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$224,831.00	\$85,995.24	\$138,835.76	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$425.00	.00	\$425.00	.00
TOTAL	\$225,256.00	\$85,995.24	\$139,260.76	\$0.00
TOTAL Cent. Svcs. & Admin IT	\$1,271,735.35	\$503,827.94	\$743,320.38	\$24,587.03
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$70,247.05	\$29,269.60	\$40,977.45	.00
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$542,856.65	\$183,482.11	\$258,273.63	\$101,100.91
TOTAL	\$613,103.70	\$212,751.71	\$299,251.08	\$101,100.91
--- Custodial Services ---				
11-000-262-1XX Salaries	\$126,646.77	\$52,769.40	\$73,877.37	\$0.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$1,948,000.00	\$636,729.54	\$1,260,608.02	\$50,662.44
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$170,096.00	\$122,741.28	\$47,258.72	\$96.00
11-000-262-490 Other Purchased Property Svc.	\$243,800.00	\$61,736.37	\$149,453.55	\$32,610.08
11-000-262-520 Insurance	\$407,500.00	\$403,162.84	.00	\$4,337.16
11-000-262-590 Misc. Purchased Services	\$453,082.00	\$38,850.57	\$389,440.00	\$24,791.43
11-000-262-610 General Supplies	\$277,181.63	\$64,499.12	\$128,180.71	\$84,501.80
11-000-262-622 Energy (Electricity)	\$1,070,000.00	\$217,242.46	\$851,086.27	\$1,671.27
11-000-262-8XX Other Objects	\$29,500.00	\$6,600.00	\$7,304.97	\$15,595.03

Englewood Public School District
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$4,725,806.40	\$1,604,331.58	\$2,907,209.61	\$214,265.21
11-000-263-610 General Supplies	\$42,000.00	\$10,400.00	\$28,600.00	\$3,000.00
	\$9,700.00	\$7,250.00	\$1,500.00	\$950.00
TOTAL	\$51,700.00	\$17,650.00	\$30,100.00	\$3,950.00
--- Security ---				
11-000-266-100 Salaries	\$594,746.95	\$224,187.51	\$370,559.44	.00
11-000-266-300 Purchased Prof. & Tech. Svc.	\$3,794.00	.00	.00	\$3,794.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$6,000.00	\$6,000.00	.00	.00
11-000-266-610 General Supplies	\$17,206.00	\$5,791.29	\$3,818.00	\$7,596.71
TOTAL	\$621,746.95	\$235,978.80	\$374,377.44	\$11,390.71
TOTAL Oper & Maint of Plant Services	\$6,012,357.05	\$2,070,712.09	\$3,610,938.13	\$330,706.83
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans (Bet Home & Sch)-reg	\$53,632.80	\$22,346.80	\$31,286.00	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$183,947.00	\$52,394.92	\$131,552.08	.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$40,000.00	\$14,812.96	\$24,951.74	\$235.30
11-000-270-511 Contract Svc (bet Home & Sch.)-vendors	\$1,651,478.60	\$9,089.40	\$1,625,039.20	\$17,350.00
11-000-270-512 Contract Svc (other betw home & sch)-vndrs	\$67,676.50	\$1,200.00	\$25,035.00	\$41,441.50
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$459,120.00	\$196,514.52	\$262,605.18	\$0.30
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$743,922.96	\$79,538.89	\$664,307.03	\$77.04
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$251,491.40	.00	\$249,302.86	\$2,188.54
11-000-270-593 Misc. Purchased Svc.- Transp.	\$405,000.00	\$150.00	\$400,000.00	\$4,850.00
11-000-270-615 Transportation Supplies	\$3,500.00	\$713.33	\$1,536.67	\$1,250.00
11-000-270-800 Misc. Expenditures	\$1,500.00	\$637.98	\$562.20	\$299.82
TOTAL	\$3,861,269.26	\$377,398.80	\$3,416,177.96	\$67,692.50
11-XXX-XXX-220 Social Security Contributions	\$435,000.00	\$127,644.49	\$285,246.60	\$22,108.91
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$70,000.00	.00	.00	\$70,000.00
11-XXX-XXX-248 Other Retirement - Deferred PERS	\$5,000.00	.00	.00	\$5,000.00
11-XXX-XXX-260 Workman's Compensation	\$317,100.00	\$112,790.97	\$197,119.00	\$7,190.03
11-XXX-XXX-270 Health Benefits	\$7,300,238.00	\$2,415,378.75	\$4,884,859.25	.00
11-XXX-XXX-290 Other Employee Benefits	\$150,000.00	\$4,095.38	\$145,904.62	.00
TOTAL	\$8,277,338.00	\$2,659,909.59	\$5,513,129.47	\$104,298.94
Total Undistributed Expenditures	\$36,439,701.09	\$10,734,128.30	\$24,476,390.33	\$1,229,182.46
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$63,453,942.68	\$19,475,172.85	\$43,309,594.74	\$1,669,175.09
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$63,453,942.68	\$18,475,172.85	\$43,309,594.74	\$1,669,175.09

Englewood Public School District
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Undistributed expenses				
12-000-100-730 Instruction	\$91,144.50	.00	\$88,977.70	\$2,166.80
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$17,255.50	\$8,937.50	\$8,318.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL				
12-000-400-334 Facilities acquisition and construction services ---	\$108,400.00	\$8,937.50	\$97,295.70	\$2,166.80
12-000-400-450 Architectural/Engineering Services	\$122,320.00	\$107,267.94	\$15,051.84	\$0.22
12-000-400-722 Construction Services	\$2,098,580.00	\$1,356,206.58	\$436,900.00	\$305,473.42
12-000-400-800 Bldgs. Other than Lease Purch. Agree.	\$500,000.00	.00	.00	\$500,000.00
12-000-400-800 Other objects	\$184,772.00	.00	\$184,772.00	.00
Sub Total	\$2,905,672.00	\$1,463,474.52	\$636,723.84	\$805,473.64
TOTAL	\$2,905,672.00	\$1,463,474.52	\$636,723.84	\$805,473.64
TOTAL CAPITAL OUTLAY EXPENDITURES	\$3,014,072.00	\$1,472,412.02	\$734,019.54	\$807,640.44

Englewood Public School District
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2016

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$2,348,798.00	\$952,263.00	\$1,396,535.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$68,816,812.68	\$20,899,847.87	\$45,440,149.28	\$2,476,815.53

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Englewood Public School District
General Fund - Fund 10

For 5 Month Period Ending 11/30/2016

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/16

ASSETS AND RESOURCES

--- A S S E T S ---		
101	Cash in bank	\$184,738.62
	Accounts receivable:	
141	Intergovernmental - State	(\$127,434.94)
142	Intergovernmental - Federal	(\$311,158.00)
143	Intergovernmental - Other	\$864.00
		<u>(\$437,728.94)</u>

--- R E S O U R C E S ---

301	Estimated Revenues	\$4,225,146.42
302	Less Revenues	(\$819,074.57)
		<u>\$3,406,071.85</u>
	Total assets and resources	<u>\$3,153,081.53</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/16

<u>LIABILITIES</u>	
411	Intergovernmental accounts payable - State
412	Intergovernmental accounts payable - Federal
421	Accounts Payable
481	Deferred revenues
	Other current liabilities
	\$84,341.00
	\$56,318.06
	(\$6,296.50)
	(\$672,570.84)
	\$152,874.75
	<u>(\$385,333.53)</u>

FUND BALANCE

<u>APPROPRIATED</u>	
753	Reserve for encumbrances - Current Year
754	Reserve for encumbrances - Prior Year
	\$2,364,006.62
	\$348,511.83
601	Appropriations
602	Less: Expenditures
603	Encumbrances
	\$4,225,146.42
	\$1,035,243.19
	\$2,364,006.62 (\$3,399,249.81)
	<u>\$825,896.61</u>

TOTAL FUND BALANCE \$3,538,415.06

TOTAL LIABILITIES AND FUND EQUITY \$3,153,081.53

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 5 Month Period Ending 11/30/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$17,728.94	\$3,434.00		\$14,294.94
3XXX From State Sources	\$2,016,451.48	\$815,640.57		\$1,200,810.91
4XXX From Federal Sources	\$2,190,966.00	.00		\$2,190,966.00
TOTAL REVENUE/SOURCES OF FUNDS	\$4,225,146.42	\$819,074.57		\$3,406,071.85
*** EXPENDITURES ***				AVAILABLE BALANCE
LOCAL PROJECTS:	\$57,048.92	\$22,983.65	\$4,636.04	\$29,429.23
STATE PROJECTS:				
Preschool Education Aid	\$1,214,565.50	\$551,495.52	\$601,430.98	\$61,639.00
Nonpublic textbooks	\$102,714.00	\$33,662.07	\$34,047.46	\$35,004.47
Nonpublic auxiliary services	\$16,266.00	.00	\$9,100.00	\$7,166.00
Nonpublic handicapped services	\$315,574.00	.00	\$310,081.00	\$5,493.00
Nonpublic nursing services	\$181,080.00	\$29,259.36	\$151,820.64	.00
Nonpublic Technology Aid	\$46,332.00	\$12,661.91	\$1,440.00	\$32,230.09
Other State Projects	\$100,600.00	\$0.00	\$0.00	\$100,600.00
TOTAL STATE PROJECTS	\$1,977,131.50	\$627,078.86	\$1,107,920.08	\$242,132.56
FEDERAL PROJECTS:				
NCLB Title I - Part A/D	\$821,205.00	\$214,362.39	\$234,115.96	\$372,726.65
I.D.E.A. Part B (Handicapped)	\$1,085,600.00	\$107,564.47	\$959,715.27	\$19,320.26
NCLB Title II - Part A/D	\$161,087.00	\$20,571.67	\$35,977.81	\$104,537.52
NCLB Title III - English Language Enhancement	\$97,574.00	\$42,682.15	\$21,641.46	\$33,250.39
Vocational Education	\$25,500.00	.00	.00	\$25,500.00
TOTAL FEDERAL PROJECTS	\$2,190,966.00	\$385,180.68	\$1,251,450.50	\$554,334.82
*** TOTAL EXPENDITURES ***	\$4,225,146.42	\$1,035,243.19	\$2,364,006.62	\$825,896.61

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/16

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$17,728.94	\$3,434.00	\$14,294.94
Total Revenues from Local Sources	<u>\$17,728.94</u>	<u>\$3,434.00</u>	<u>\$14,294.94</u>
--- STATE SOURCES ---			
3218 Preschool Education Aid	\$1,214,565.50	\$481,281.00	\$733,284.50
32XX Other Restricted Entitlements	\$801,885.98	\$334,359.57	\$467,526.41
Total Revenue from State Sources	<u>\$2,016,451.48</u>	<u>\$815,640.57</u>	<u>\$1,200,810.91</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$821,205.00	.00	\$821,205.00
4451-55 Title II	\$161,087.00	.00	\$161,087.00
4491-94 Title III	\$97,574.00	.00	\$97,574.00
4420-29 I.D.E.A. Part B (Handicapped)	\$1,085,600.00	.00	\$1,085,600.00
4430-39 Vocational Education	\$25,500.00	.00	\$25,500.00
Total Revenues from Federal Sources	<u>\$2,190,966.00</u>	<u>\$0.00</u>	<u>\$2,190,966.00</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$4,225,146.42</u>	<u>\$819,074.57</u>	<u>\$3,406,071.85</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/16

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
--- Preschool Education Aid - Instruction ----				
20-218-100-101 Salaries of Teachers	\$822,100.50	\$233,242.90	\$588,857.60	.00
20-218-100-500 Other purchased servs. (400-500 series)	\$305,000.00	\$305,000.00	.00	.00
20-218-100-600 General Supplies	\$40,000.00	\$13,252.62	\$12,573.38	\$14,174.00
TOTAL Instruction	\$1,167,100.50	\$551,495.52	\$601,430.98	\$14,174.00
--- Preschool Education Aid - Support Services ----				
20-218-200-511 Contr. Trans. Serv. (Det. Home & Sch)	\$47,465.00	.00	.00	\$47,465.00
TOTAL Support Services	\$47,465.00	\$0.00	\$0.00	\$47,465.00
TOTAL PRESCHOOL EDUCATION AID	\$1,214,565.50	\$551,495.52	\$601,430.98	\$61,639.00
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
TOTAL OTHER STATE PROJECTS	\$1,214,565.50	\$551,495.52	\$601,430.98	\$61,639.00
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$3,010,580.92	\$483,747.67	\$1,762,575.64	\$764,257.61
TOTAL EXPENDITURE	\$4,225,146.42	\$1,035,243.19	\$2,364,005.62	\$825,896.61

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Englewood Public School District

Special Revenue Fund - Fund 20
For 5 Month Period Ending 11/30/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/16

ASSETS AND RESOURCES

--- A S S E T S ---		
101	Cash in bank	(\$1,008,912.39)
	Accounts receivable:	
140	Intergovernmental - Accts. Recvble.	\$807,996.00
141	Intergovernmental - State	\$854,951.00
		<u>\$1,662,947.00</u>
--- R E S O U R C E S ---		
302	Less Revenues	<u>(\$1,192.41)</u>
	Total assets and resources	<u><u>\$652,842.20</u></u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/16

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---			
754	Reserve for encumbrances - Prior Year		\$296,422.43
601	Appropriations	\$1,541,928.60	
602	Less : Expenditures	\$1,245,506.17	
603	Encumbrances	\$296,422.43 (\$1,541,928.60)	\$0.00

Total Appropriated \$296,422.43

--- Unappropriated ---

770 Fund balance \$356,419.77

TOTAL FUND BALANCE \$652,842.20

TOTAL LIABILITIES AND FUND EQUITY \$652,842.20

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Capital Projects Fund - Fund 30

For 5 Month Period Ending 11/30/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/16

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---		
101	Cash in bank	\$583,574.82
121	Tax levy receivable	\$1,065,690.94
--- R E S O U R C E S ---		
301	Estimated Revenues	\$1,816,157.00
302	Less Revenues	(\$1,902,343.58)

	Total assets and resources	\$1,563,079.18
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District

Debt Service Fund - Fund 40
Interim Balance Sheet
For 5 Month Period Ending 11/30/16

FUND BALANCE

---	A P P r o p r i a t e d ---		
753	Reserve for encumbrances - Current Year	\$253,078.13	
	Reserved fund balance:		
601	Appropriations	\$1,816,157.00	
602	Less : Expenditures	\$253,078.13	
603	Encumbrances	(\$506,156.26)	
		<u>\$1,310,000.74</u>	
	Total Appropriated	\$1,563,078.87	
---	U n a p p r o p r i a t e d ---		
770	Fund Balance	\$0.31	

TOTAL FUND BALANCE
TOTAL LIABILITIES AND FUND EQUITY

\$1,563,079.18
\$1,563,079.18

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,816,157.00	\$506,156.26	\$1,310,000.74
Revenues	(\$1,816,157.00)	(\$1,902,343.58)	\$86,186.58
	<u>\$0.00</u>	<u>(\$1,396,187.32)</u>	<u>\$1,396,187.32</u>
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$0.00	(\$1,396,187.32)	\$1,396,187.32
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	<u>\$0.00</u>	<u>(\$1,396,187.32)</u>	<u>\$1,396,187.32</u>
Budgeted Fund Balance			\$1,396,187.32

LIABILITIES AND FUND EQUITY

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Englewood Public School District

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/16

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
1210	\$1,816,157.00	\$1,902,343.58		(\$86,186.58)
Total Local Sources	\$1,816,157.00	\$1,902,343.58		(\$86,186.58)
TOTAL REVENUE/SOURCES OF FUNDS	\$1,816,157.00	\$1,902,343.58		(\$86,186.58)

*** REVENUES/SOURCES OF FUNDS ***

--- Local Sources ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Englewood Public School District

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/16

	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
*** EXPENDITURES ***			
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$506,157.00	\$506,156.26	\$0.74
40-701-510-910 Redemption of Principal	\$1,310,000.00	.00	\$1,310,000.00
TOTAL	\$1,816,157.00	\$506,156.26	\$1,310,000.74
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,816,157.00	\$506,156.26	\$1,310,000.74
*** TOTAL USES OF FUNDS ***	\$1,816,157.00	\$506,156.26	\$1,310,000.74

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Englewood Public School District

Debt Service Fund - Fund 40

For 5 Month Period Ending 11/30/16

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:22A-16.10(c)3.

Board Secretary/Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY



JDMS Grade: 7	Mackay Park Ice Rink Englewood, NJ Purpose: This trip will enhance the 7 th grade science and math curriculum and provide real-world, concrete connections as well.	February 3, 2017	Students: 93 Chaperones/ Teachers	Paid by Students Admission: Paid by District: Nurse: 11-000-213-100-60-103-000 Transportation: Walking Trip Overall Cost of Trip: Final Cost to District:	<u>\$0</u> <u>\$150</u> <u>\$150</u>
JDMS Grade: 7 & 8	Dorney Park Allentown, PA Purpose: To celebrate band students for a year longs collaboration and teamwork within a musical ensemble.	June 2, 2017	Students: 120 Chaperones/ Teachers	Paid by Students Admission: \$26 Meals: \$15 Sub: 2 11-130-100-101-80-102-000 Transportation: 3 Coach Buses Overall Cost of Trip: Final Cost to District:	<u>\$3120</u> <u>\$1800</u> <u>\$200</u> <u>\$3000</u> <u>\$8120</u> <u>\$200</u>
DMAE Grades: 11-12	Rowan University Glassboro, NJ Purpose: Students will have the opportunity to attend admissions and EOF presentation followed by a campus tour and lunch.	February 17, 2017	Students: 50 Chaperones/ Teachers	Paid by Students Admission: Paid by District: Transportation: Rowan providing bus Overall Cost of Trip: Final Cost to District:	<u>\$0</u> <u>\$0</u> <u>\$0</u> <u>\$0</u>
DMAE Grades: 9-12	Monmouth University W. Long Branch, NJ Purpose: Students will compete in the school's Annual History Fair. Winners will go compete at the Regional History Day 2/25/17.	February 25, 2017	Students: 45 Chaperones/ Teachers	Paid by Students Admission: 11-190-100-500-20-000-000 Paid by District: Transportation: District Bus 11-000-270-512-20-221-000 Overall Cost of Trip: Final Cost to District:	<u>\$450</u> <u>\$285</u> <u>\$735</u> <u>\$285</u>
DMAE Grades: 9-12	Dorney Park Allentown, PA Purpose: To celebrate band students for a year longs collaboration and teamwork within a musical ensemble.	June 9, 2017	Students: 120 Chaperones/ Teachers	Paid by Students Admission: \$26 Meals: \$15 Sub: 2 11-140-100-101-80-102-000 Transportation: 3 Coach Buses Overall Cost of Trip: Final Cost to District:	<u>\$3120</u> <u>\$1800</u> <u>\$200</u> <u>\$3000</u> <u>\$8120</u> <u>\$200</u>
McCloud Grade 5	Intrepid Sea, Air and Space Museum New York, NY Purpose: Students will tour the museum and be able to learn what life aboard was like.	May 24, 2017	Students: 26 Chaperones/ Teachers	Paid by Students Admission: Target Grant Paid by District: Nurse: 11-000-213-100-67-103-000 Transportation: First Student Bus Target Grant Overall Cost of Trip: Final Cost to District:	<u>\$275</u> <u>\$150</u> <u>\$425</u> <u>\$850</u> <u>\$150</u>

Grieco Grade: 2	Inglemor Nursing Home Englewood, NJ Purpose: To commemorate Martin Luther King, Jr. community service week.	January 27, 2017	Students: 31 Chaperones/ Teachers	Paid by District: Transportation: District Bus 11-000-270-512-05-220-000 Overall Cost of Trip: Final Cost to District:	<u>\$150</u> <u>\$150</u> <u>\$150</u>
Quarles Grade: K	Public Library Englewood, NJ Purpose: To become familiar with the library as an educational resource.	May 3, 2017	Students: 17 Chaperones/ Teachers	Transportation: Walking Trip Overall Cost of Trip: Final Cost to District:	 <u>\$0</u> <u>\$0</u>
DMAE Grade: 12	bergenPAC Englewood, NJ Purpose: Students will have the opportunity to see a presentation of Hamlet.	January 18, 2017	Students: 80 Chaperones/ Teachers	Paid by District: Transportation: District Bus 11-000-270-512-05-220-000 Overall Cost of Trip: Final Cost to District:	<u>\$83.04</u> <u>\$83.04</u> <u>\$83.04</u>
DMAE Grade: 9	National Constitution Center Franklin Institute Philadelphia, PA Purpose: Studying the constitution and various biological and robotic topics.	March 24, 2017	Students: 150 Chaperones/ Teachers	Paid by Students Admission: 11-190-100-500-20-000-000 Meals: 11-190-100-500-20-000-000 Nurse: 11-000-213-100-60-102-000 Sub: 6 11-140-100-101-80-102-000 Transportation: 11-00-270-512-20-221-000 3 Coach Buses Overall Cost of Trip: Final Cost to District:	<u>\$3300</u> <u>\$1200</u> <u>\$150</u> <u>\$600</u> <u>\$3360</u> <u>\$8610</u> <u>\$600</u>
DMAE Grade: 9	Fort Lee Historic Park Fort Lee, NJ Purpose: Tracing the route followed by Washington's Army in November 1776. To show the 9 th grade students the history of the Revolutionary War in Bergen County.	January 27, 2017	Students: 80 Chaperones/ Teachers	Paid by District Substitutes: 1 11-140-100-101-67-103-000 Transportation: 11-00-270-512-20-221-000 First Student Overall Cost of Trip: Final Cost to District:	 <u>\$150</u> <u>\$400</u> <u>\$550</u> <u>\$550</u>

Medical Examination Prior to Participation on a School-Sponsored Interscholastic
or Intramural Team or Squad (M)

R 2431.2 MEDICAL EXAMINATION PRIOR TO PARTICIPATION ON A
SCHOOL- SPONSORED INTERSCHOLASTIC OR INTRAMURAL TEAM
OR SQUAD

- A. Students are required to receive medical examinations in accordance with the provisions of N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.2(f). Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility.

The school district shall ensure students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and prior to participation on a school-sponsored interscholastic or intramural team or squad for students in grades six through twelve.

1. Required Medical Examination

- a. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, advanced practice nurse (APN), or physician assistant (PA).
- b. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine and is available online at, <http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf>, in accordance with N.J.S.A. 18A:40-41.7.

- (1) Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete



Medical Examination Prior to Participation on a School-Sponsored Interscholastic
or Intramural Team or Squad (M)

Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41.d.

- (a) If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.
 - (2) The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
 - (3) An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
- c. Each student whose medical examination was completed more than ninety days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b. The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:



Medical Examination Prior to Participation on a School-Sponsored Interscholastic
or Intramural Team or Squad (M)

- (1) Been advised by a licensed physician, APN, or PA not to participate in a sport;
 - (2) Sustained a concussion, been unconscious, or lost memory from a blow to the head;
 - (3) Broken a bone or sprained, strained, or dislocated any muscles or joints;
 - (4) Fainted or blacked out;
 - (5) Experienced chest pains, shortness of breath, or heart racing;
 - (6) Had a recent history of fatigue and unusual tiredness;
 - (7) Been hospitalized, visited an emergency room, or had a significant medical illness;
 - (8) Started or stopped taking any over the counter or prescribed medications; or
 - (9) Had a sudden death in the family, or whether any member of the student's family under the age of fifty has had a heart attack or heart trouble.
- d. The school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.
- e. The Board of Education will not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical



Medical Examination Prior to Participation on a School-Sponsored Interscholastic
or Intramural Team or Squad (M)

examination and, if applicable, a completed health history
update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.

- f. The school district shall distribute to a student-athlete and his or her parent the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.
- (1) A student-athlete and his or her parent annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it to the student's school pursuant to N.J.S.A. 18A:40-41.d.
 - (2) The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.
 - (3) The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.

Issued: 16 March 2007

Revised:



0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
 - a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - c. Request any person to leave the meeting when that person does not observe reasonable decorum;



POLICY

SCHOOL DISTRICT BOARD OF EDUCATION

BYLAWS

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Public Participation in Board Meetings

- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

N.J.S.A. 2C:33-8

N.J.S.A. 10:4-12

Adopted: 28 February 2002

Revised: 26 September 2002

Revised: 26 February 2009

Revised:



8820 OPENING EXERCISES/CEREMONIES

The Board of Education requires the students in each school in the school district to salute the United States flag and repeat the pledge of allegiance to the flag of the United States in accordance with the provisions of N.J.S.A. 18A:36-3. The pledge of allegiance shall be rendered with the right hand over the heart, except that students who have a conscientious objection against such pledge or salute, or are children of accredited representatives of foreign governments to whom the United States government extends diplomatic immunity, shall not be required to render such salute and pledge or stand during such pledge or salute, but shall be required to show full respect to the flag while the pledge is being given.

The Board of Education authorizes observance of Commodore John Barry Day as required by N.J.S.A. 18A:36-10 through 12 and appropriate exercises for the development of a higher spirit of patriotism on the last day of school preceding Washington's Birthday (also celebrated as President's Day), Decoration of Memorial Day, Columbus Day, and Veterans Day as required by N.J.S.A. 18A:36-13. In accordance with N.J.S.A. 18A:36-13.1, the district may conduct a course of exercises or instruction in accordance with the Core Curriculum Content Standards to observe holidays, including, but not limited to, Martin Luther King Jr.'s Birthday, Lincoln's Birthday, Thanksgiving Day, Arbor Day, and other holidays as determined by the Board of Education.

N.J.S.A. 18A:36-3; 18A:36-10; 18A:36-11; 18A:36-12; 18A:36-13; 18A:36-13.1

Adopted: 7 February 2008

Revised:



5615 SUSPECTED GANG ACTIVITY

Students that initiate, advocate, or promote unacceptable activities or conduct, openly or otherwise, and/or threaten the safety or well-being of others, disrupt the school environment and are harmful to the educational process in this school district. This unacceptable conduct, including but not limited to, physical or verbal harassing, intimidating, or bullying conduct; unlawful use of force; threats; violence; or other violations of the school district's student code of conduct by a student or group of students directed toward any school staff member or any other student or group of students anywhere on school grounds, at any school related or sponsored activity, on school buses, at school bus stops, and any other place where students are supervised by school district staff will not be tolerated.

In the event the Principal or designee, believes any unacceptable activities or conduct was, or is being committed, for the benefit of, at the direction of, or in association with a group of three or more persons, the school staff will investigate further to determine if the conduct was committed by students representing a "criminal street gang" (hereinafter referred to as a "gang") as defined in N.J.S.A. 2C:33-29.

In accordance with N.J.S.A 2C:33-29, "criminal street gang" means three or more persons associated in fact. Individuals are associated in fact if: (1) two of the following seven criteria that indicate criminal street gang membership apply: (a) self-proclamation; (b) witness testimony or official statement; (c) written or electronic correspondence; (d) paraphernalia or photographs; (e) tattoos; (f) clothing or colors; (g) any other indicia of street gang activity; and (2) individually or in combination with other members of a criminal street gang, while engaging in gang-related activity, have committed or conspired or attempted to commit, within the preceding five years from the date of the present offense, excluding any period of imprisonment, one or more offenses on separate occasions of robbery, carjacking, aggravated assault, assault, aggravated sexual assault, sexual assault, arson, burglary, kidnapping, extortion, tampering with witnesses and informants or a violation of Chapter 11, Section 3, 4, 5, 6, or 7 of Chapter 35, or Chapter 39 of Title 2C of the New Jersey Statutes.

If it is determined unacceptable activities or conduct was committed by students representing a gang or by students that may be representing a gang, the Principal or designee will assign appropriate disciplinary action and will notify the parent of the victim(s) and the offender(s). The Principal or designee will also inform the Superintendent of Schools and local law enforcement.



To further ensure the safety and well-being of all students in the district and to increase awareness within the school community regarding potential gang activity, students are prohibited from wearing while on school grounds, at any school related or sponsored activity, on school buses, and any other place where students are supervised by school district staff, any type of clothing or accessory that would indicate a student has membership in, or affiliation with, any gang associated with criminal activities pursuant to N.J.S.A. 18A:11-9.

The parent of any student identified as being potentially involved in gang-related activities shall be notified by the Principal or designee. A student identified as being potentially involved in gang-related activities shall be offered appropriate counseling by school district staff.

The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator employed by the school district shall attend a gang education seminar program pursuant to N.J.S.A. 52:17B-4.7 within the first year of initial employment as an administrator in the district. The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator shall be exempt from this requirement if the administrator has successfully completed a gang education seminar conducted by a public school district which is substantially equivalent to the seminar required pursuant to N.J.S.A. 52:17B-4.7. Other school staff members shall be provided in-service training on gangs and gang-related conduct and activities including, but not limited to, recruitment procedures; threats/intimidation; clothing; insignia; hand signs; symbols; graffiti; terminology; or other indicia of gang association.

Information regarding gangs shall be shared by school district staff to local law enforcement officials and the school district's administrative staff members will encourage local law enforcement to share gang-related information with school officials.

Nothing in this Policy shall supersede or negate any existing New Jersey law or Board Policy regarding student discipline and/or the school district's student code of conduct. This Policy shall be made available to school staff, students, and parent.

N.J.S.A. 18A:11-9

N.J.S.A. 2C:33-29

New Jersey State Police Street Gang Units – Know the Signs: A Guide to Gang Identification

Adopted: 21 June 2007

Revised:



5330.01 ADMINISTRATION OF MEDICAL MARIJUANA

The Board of Education, in accordance with the requirements of N.J.S.A. 18A:40-12.22, must adopt a Policy authorizing parents, guardians, and primary caregivers to administer medical marijuana to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event. The parent of a qualifying student patient requesting the administration of medical marijuana to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. and Policy and Regulation 5330.01.

A student enrolled in the school district must be authorized to engage in the medical use of marijuana and the primary caregiver, who may be the parent, must be authorized to administer medical marijuana to a qualifying student patient in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. The student and the primary caregiver must complete the registration process to obtain a Registry Identification Card from the New Jersey Department of Health in accordance with the requirements of N.J.S.A. 24:6I-4.

The parent of the student authorized to engage in the medical use of marijuana must submit a written request with supporting documentation to the Principal requesting approval to have a primary caregiver assist in the administration of medical marijuana to the student while on school grounds, aboard a school bus, or attending a school-sponsored event. The Principal, in consultation with the school nurse, the school physician, and the Superintendent of Schools, will review each request and upon approval will inform the parent in writing of the approval with details for the administration of medical marijuana to the qualifying student patient. The medical use of marijuana by a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event will only be authorized after the written approval from the Principal is provided to the parent.

Medical marijuana may only be administered to the qualifying student patient while the student is on school grounds, aboard a school bus, or attending a school-sponsored event by the primary caregiver in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. The prescribed medical marijuana must be in the possession of the primary caregiver at all times, except during the administration process. The primary caregiver shall comply with the requirements of the Principal's written approval for the administration of medical marijuana to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.



POLICY

SCHOOL DISTRICT BOARD OF EDUCATION

STUDENTS

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Administration of Medical Marijuana

All health records related to the administration of medical marijuana to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event shall be maintained in accordance with the requirements of N.J.A.C. 6A:16-2.4 and N.J.A.C. 6A:32-7.4.

No person shall be subject to arrest or prosecution for constructive possession, conspiracy, or any other offense for simply being in the presence or vicinity of the medical use of marijuana as authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22. No custodial parent, guardian, or person who has legal custody of a qualifying student patient who is a minor shall be subject to arrest or prosecution for constructive possession, conspiracy, or any other offense for assisting the minor in the medical use of marijuana as authorized under N.J.S.A. 24:6I-1 et seq. or N.J.S.A. 18A:40-12.22.

N.J.S.A. 18A:40-12.22

N.J.S.A. 24:6I-1 et seq.

N.J.A.C. 6A:16-2.4; 6A:32-7.4

Adopted:



R 5330.01 ADMINISTRATION OF MEDICAL MARIJUANA

A custodial parent, guardian, or person having legal custody of a student requesting the administration of medical marijuana to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event must comply with the procedures and requirements of N.J.S.A. 18A:40-12.22 and N.J.S.A. 24:6I-1 et seq. and this Regulation.

A. Definitions

For the purposes of this Policy:

1. “Bona fide physician-patient relationship” means a relationship in which the physician has ongoing responsibility for the assessment, care, and treatment of a qualifying student patient’s debilitating medical condition.
2. “Certification” means a statement signed by a physician with whom a qualifying student patient has a bona fide physician-patient relationship, which attests to the physician’s authorization for the patient to apply for registration for the medical use of marijuana.
3. “Marijuana” has the meaning given in Section 2 of the “New Jersey Controlled Dangerous Substances Act,” N.J.S.A. 24:21-2.
4. “Medical use of marijuana” means the acquisition, possession, transport, or use of marijuana or paraphernalia by a registered qualifying student patient as authorized by the New Jersey Compassionate Medical Marijuana Act (Act).
5. “Parent” means the custodial parent, guardian, or person who has legal custody of a qualifying student patient who may also be the primary caregiver registered and provided a Registry Identification Card by the New Jersey Department of Health to administer medical marijuana to a student in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A 24:6I-4.
6. “Physician” means a person licensed to practice medicine and surgery pursuant to Title 45 of the Revised Statutes with whom the qualifying student patient has a bona fide physician-patient relationship and who is the primary care physician, hospice physician, or physician responsible for the ongoing treatment of a qualifying student patient’s debilitating medical condition, provided; however, that the ongoing treatment shall not be limited to the provision of authorization for a qualifying student patient to use medical marijuana or consultation solely for that purpose.



7. “Primary caregiver” or “caregiver” means a resident of the State who:
 - a. Is at least eighteen years old;
 - b. Has agreed to assist with a registered qualifying student patient’s medical use of marijuana, is not currently serving as primary caregiver for another qualifying patient, and is not the qualifying student patient’s physician;
 - c. Has never been convicted of possession or sale of a controlled dangerous substance, unless such conviction occurred after the effective date [Oct. 1, 2010] of the Act and was for a violation of Federal law related to possession or sale of marijuana that is authorized under the Act;
 - d. Has registered with the Department of Health pursuant to N.J.S.A. 24:6I-4 and has satisfied the criminal history record background check requirement of N.J.S.A. 24:6I-4; and
 - e. Has been designated as primary caregiver on the qualifying student patient’s application or renewal for a Registry Identification Card or in other written notification to the Department of Health.
8. “Qualifying student patient” means a resident of the State who is a student enrolled and attending school in this school district who has been provided with a certification by a physician pursuant to a bona fide physician-patient relationship and has been issued a Registry Identification Card by the New Jersey Department of Health for medical use of marijuana in accordance with the provisions of N.J.S.A. 18A:40-12.22 and N.J.S.A 24:6I-4.
9. “Qualifying patient” means a resident of the State who has been provided with a certification by a physician pursuant to a bona fide physician-patient relationship.
10. “Registry Identification Card” means a document issued by the Department of Health that identifies a person as a registered qualifying student patient or primary caregiver.

B. Registration – Qualifying Student Patient and Primary Caregiver

1. A qualifying student patient must be authorized to engage in the medical use of marijuana and the primary caregiver must be authorized to assist the qualifying student patient with the medical use of marijuana pursuant to the provisions of N.J.S.A. 24:6I-1 et seq.



2. A qualifying student patient and their primary caregiver must complete the registration process in accordance with the provisions of N.J.S.A. 24:6I-4 and any other requirements of the New Jersey Department of Health.
3. The qualifying student patient's parent shall be responsible to immediately inform the Principal of any change in the status of the student's Registry Identification Card that would deem the Registry Identification Card null and void due to any reason outlined in N.J.S.A. 24:6I-4e or for any other reason.
4. The qualifying student patient's primary caregiver shall be responsible to immediately inform the Principal of any change in the status of any primary caregiver's Registry Identification Card that would deem the Registry Identification Card null and void due to any reason outlined in N.J.S.A. 24:6I-4e or for any other reason.

C. Submission for Authorization for Administration of Medical Marijuana

1. A parent of a qualifying student patient requesting the administration of medical marijuana to the student while on school grounds, aboard a school bus, or attending a school-sponsored event must submit a written request to the Principal with a copy of a current New Jersey Department of Health Registry Identification Cards for the qualifying student patient and the primary caregiver and a copy of the physician's order or prescription indicating dosage information and the method of administration for the medical marijuana to the qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event.

The Principal may request the parent provide additional documentation from the physician that the medical marijuana must be administered during the time of the day when the student is on school grounds, aboard a school bus, or attending a school-sponsored event and the medical marijuana cannot be administered and/or will not be effective during alternate times when the student is not on school grounds, aboard a school bus, or attending a school-sponsored event.

- a. The parent's written request and all supporting documentation must be submitted to the Principal at least five school days before the first day of the requested administration.



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2. The Principal shall review the submitted Registry Identification Cards and supporting documentation with the school physician, the school nurse, and the Superintendent of Schools.
3. Upon review and approval of the documentation submitted by the parent, the Principal will inform the parent or primary caregiver, if the parent is not the primary caregiver, in writing with the following information:
 - a. The location (school, office, etc.) where the primary caregiver shall report to administer the medical marijuana;
 - b. The school staff member(s) who the primary caregiver must see to coordinate the administration of medical marijuana;
 - c. The time the primary caregiver shall report to administer the medical marijuana;
 - d. The specific location where the medical marijuana shall be administered to the student; and
 - e. A copy of Policy and Regulation 5330.01 – Administration of Medical Marijuana.
4. In the event the Principal, after consultation with the school nurse, school physician, and Superintendent, has a question or concern regarding the Registry Identification Cards or supporting documentation submitted by the parent, the Principal or school physician will contact the parent with the question or concern.
5. The administration of medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event, pursuant to N.J.S.A. 18A:40-12.22, will only be authorized after the approval required by Policy and Regulation 5330.01.

D. Administration of Medical Marijuana

1. The medical marijuana shall only be administered by the primary caregiver and at the approved location, times, and method as indicated in the parent's request that was approved in writing by the Principal.



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2. In accordance with the provisions of N.J.S.A. 18A:40-12.22.b.(5), medical marijuana cannot be administered to a qualifying student patient while on school grounds, aboard a school bus, or attending a school-sponsored event by smoking or other form of inhalation.
3. The prescribed medical marijuana must always be in the possession of the primary caregiver and may not be in the possession of the qualifying student patient at any time on school grounds, aboard a school bus, or at a school-sponsored event.
4. The Principal, after consultation with the school nurse, school physician, and the Superintendent, will determine a specific location for the administration of the medical marijuana to the qualifying student patient.
 - a. The Principal will designate a private area, if possible, for the primary caregiver to administer the medical marijuana to the qualifying student patient. The amount of privacy provided for the administration will depend on the approved method of administration and the designated location. The location may be a nurse's office, a private office, a private restroom facility, or any other location appropriate for the approved method of administration.
5. The primary caregiver shall report to the approved location prior to the scheduled time for the administration of medical marijuana to the qualifying student patient. The primary caregiver must show the Registry Identification Card and a second form of identification which shall be a photograph identification.
6. The Principal or supervising school staff member of a school-sponsored event may designate a school staff member to escort the primary caregiver to the qualifying student patient at the designated time to the designated location for the administration.
7. The Principal may designate a school staff member to observe the administration of the medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event.
8. The primary caregiver shall assist in the administration of medical marijuana to the qualifying student patient in accordance with the method and dosage prescribed by the physician and included in the parent's request to the Principal.



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9. The qualifying student patient shall return to his/her class or event as soon as possible after the administration.
10. The primary caregiver will be escorted outside the school building, away from the school bus, or away from the school-sponsored event, if applicable, by a school staff member after the administration.
 - a. The qualifying student patient and/or primary caregiver may be asked to remain at the location of the administration by the school staff member in the event the student needs some additional time after the administration and before returning to their class or event.
11. The primary caregiver shall be responsible for the security of the medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event before, during, and after the administration. At no time shall the qualifying student patient have the medical marijuana in their possession except during the administration process by the primary caregiver.

Issued:



POLICY

ENGLEWOOD BOARD OF EDUCATION

PROPERTY

7481 UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)

7481 UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)

[See **POLICY ALERT No. 209**]

The Board of Education is concerned for the safety of all staff members, students, parents, community members, and visitors while on school grounds. The Board of Education recognizes the operation of an unmanned aircraft system (UAS) on school grounds or flying an unmanned aircraft on or over school grounds presents a public safety issue as school grounds are populated many hours of the day by students, staff members, parents, and community members.

An unmanned aircraft system is the unmanned aircraft and all the associated support equipment, control station, data links, telemetry, communications and navigation equipment, etc. necessary to operate the unmanned aircraft. The unmanned aircraft is the flying portion of the system by a pilot via a ground control system, or autonomously through the use of an on-board computer, communication links and any additional equipment that is necessary for the unmanned aircraft to operate safely. A model aircraft is considered an unmanned aircraft.

The Board of Education prohibits the operation of an unmanned aircraft system on school grounds, the launching or landing of an unmanned aircraft on school grounds, or the flying of an unmanned aircraft over school grounds at all times.

However, the Board of Education may authorize the use of an unmanned aircraft system on school grounds for an approved school district purpose.

The use of an unmanned aircraft system on school grounds for school district purposes that is owned and operated by the Board of Education or owned and operated by a student and used in an approved school district program must be operated under the supervision of a school district staff member(s). The unmanned aircraft system shall only be operated on school grounds and the unmanned aircraft shall only be launched or landed on school grounds or flown over school grounds. The Superintendent shall approve the specific activity(ies) or event(s) in which an unmanned aircraft system may be used. The Superintendent shall ensure the use of a school district-owned or student-owned unmanned aircraft system is in compliance with all applicable Federal Aviation Administration regulations and State and local laws for the operation of an unmanned aircraft system. In addition, the Superintendent shall ensure the Board of Education has insurance coverage for the use or operation of an unmanned aircraft system. The insurance coverage shall be determined by the Board after consultation with the Board's insurance company and Board Attorney.

POLICY

ENGLEWOOD BOARD OF EDUCATION

PROPERTY

7481 UNMANNED AIRCRAFT SYSTEMS (UAS also known as DRONES)

The Board of Education may post signage on school grounds indicating the operation of an unmanned aircraft system or flying an unmanned aircraft over school grounds without Board of Education approval is prohibited at all times.

The Board of Education will take appropriate action in accordance with Federal Aviation Administration regulations and/or any State and local laws against any violations of the provisions of this Policy.

Adopted:

Englewood Board of Education

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[See **POLICY ALERT No. 209**]

8454 MANAGEMENT OF PEDICULOSIS

The Board of Education recognizes the need to maintain a healthy learning environment for all children in the school district. One way to maintain this healthy learning environment is to manage pediculosis, a condition of a person having head lice. Head lice are very small insects that have claws that cling to hair and spend their entire life cycle on the heads of people. Head lice do not spread any diseases and having head lice is not prevented by personal or household cleanliness, use of shampoos, or length of hair. All social and economic groups can be affected by head lice. Because it is very difficult to totally prevent head lice infestations in schools where children come into close head-to-head contact with each other frequently, the Board of Education authorizes appropriate steps to manage pediculosis.

The presence of nits (the eggs of lice) will prohibit a child from attending school until the parent has provided proof of treatment to the school nurse.

The Board recognizes parents have the primary responsibility for the detection and treatment of head lice and school staff members will work in a cooperative and collaborative manner to assist all families in managing pediculosis. The school nurse will compile a Management of Pediculosis Information Packet. The Board of Education's Management of Pediculosis Information Packet and this Policy will be provided to parents of children identified with active head lice or nits and be made available to all parents upon request. The Information Packet will include information about identifying, treating, and managing pediculosis.



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If the school nurse determines a student has active head lice or nits, the parent shall be notified by the school nurse as soon as reasonably possible. The parent will be provided a copy of the district's Management of Pediculosis Information Packet and this Policy. The school nurse will advise the parent that prompt treatment of active head lice and/or nits is in the best interest of their child and treatment shall be required before the student can return to school. The school nurse will determine to send the child home or have the child remain at school for the remainder of the school day based on the comfort of the child, the degree of the infestation, and the likelihood of the spread of head lice to other students. If the school nurse cannot contact the parent a letter from the school nurse informing the parent of the presence of active head lice or nits will be sent home with the student. In the event the parent cannot be reached on the day it is determined their child has active head lice or nits, the parent will be required to contact the school nurse the next school day to review the Board Policy, the Management of Pediculosis Information Packet, and treatment options.

The following action will be taken to prevent the spread of head lice in district schools:

1. Grades Kindergarten through Three (Quarles and Grieco) –

When a single case of active head lice has been identified by the school nurse, parents of all children in a class will be notified by the school nurse. The Principal will send home a copy of a Head Lice Alert Notice, the school district's Management of Pediculosis Information Packet, and this Policy to all parents of children in the class.

- a. The information provided to parents will clearly notify parents that treatment should only be performed on their child if active head lice or nits are found in their child's scalp and treatment should not be applied as a preventative measure. This notification will inform parents they are expected to notify the school nurse if they find active head lice or nits in their child's scalp. The school nurse will perform a head check of any student if requested by the parent.



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2. Grades Four through Eight (Dr. Leroy McCloud School and Janis E. Dismus Middle School) – When a single case of active head lice has been identified by the school nurse, parents of children in a class or on a team may be sent a Head Lice Alert Notice, the school district’s Management of Pediculosis Information Packet, and this Policy at the discretion of the Principal or designee and the school nurse. Parents may request information regarding head lice from the school nurse. The school nurse will perform a head check of any student if requested by the parent.

3. Grades Nine through Twelve (Dwight Morrow High School and Eagle)– When a single case of active head lice has been identified by the school nurse, parents of children in a class or on a team may be sent a Head Lice Alert Notice, the school district’s Management of Pediculosis Information Packet, and this Policy at the discretion of the Principal or designee and the school nurse. Parents may request information regarding head lice from the school nurse. The school nurse will perform a head check of any student if requested by the parent.



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Each school in the district will make available to parents the district's Management of Pediculosis Policy.

All school staff members will maintain a sympathetic attitude and will not stigmatize and/or blame families who experience difficulty with control measures. All school staff members will act responsibly and respectfully when dealing with members of the school and broader community regarding issues of head lice.

Each school in the district will educate and encourage children and parents to learn about head lice in an attempt to remove any stigma or to prevent any harassment, intimidation, and bullying associated with this issue. Any instances of harassment, intimidation, and bullying shall be reported and investigated in accordance with the provisions of the district's Harassment, Intimidation, and Bullying Policy.

A student excluded from school for reasons outlined in this Policy shall be re-admitted only upon the examination and approval of the Principal or designee and the school nurse. The examination for re-admittance to school by the school nurse may be, but is not required to be, in the presence of the student's parent.

Cases of active head lice will be recorded by the school nurse in each school for the purpose of tracking incident rates and mandatory reporting of outbreaks will be done according to the New Jersey Department of Health criteria for reporting outbreaks.

Adopted:



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R 1510 AMERICANS WITH DISABILITIES ACT

The Board of Education will comply with the requirements of the Americans with Disabilities Act of 1990, including changes made by the ADA Amendments Act of 2008 (hereafter referred to as the "Act.")

A. Definitions

1. "Act" means the Americans with Disabilities Act of 1990, as amended by the ADA Amendments Act of 2008.
2. "Auxiliary aids and services" are identified based on the context of the communication and the individual's disability. 28 CFR §35.104

They include, but are not limited to:

- a. Effective methods of making aurally delivered information available to individuals who are deaf or hard of hearing;
 - b. Effective methods of making visually delivered materials available to individuals who are blind or have low vision;
 - c. Acquisition or modification of equipment or devices or similar services and actions; and
 - d. Other similar services and actions.
3. "Board" means the Board of Education of this school district.
 4. "Companion" means a family member, friend, or associate of an individual seeking access to a service, program, or activity of a school district, who, along with such individual, is an appropriate person with whom the district should communicate.
 5. "Complete complaint" means a written statement, signed by the complainant or someone authorized to do so on his/her behalf, containing the complainant's name and address and describing the public entity's alleged discriminatory action in sufficient detail to inform the agency of the nature and date of the alleged violation. 28 CFR §35.104



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6. "Current illegal use of drugs" means illegal use of drugs that occurred recently enough to justify a reasonable belief that a person's drug use is current or that continuing use is a real and ongoing problem.
7. "Direct threat" means a significant risk to the health or safety of others that cannot be eliminated by a modification of policies, practices or procedures, or by the provision of auxiliary aids or services. 28 CFR §35.139
8. "Disability" means, with respect to an individual, that the individual meets one or more of the following three prongs:
 - a. A physical or mental impairment that substantially limits one or more of the major life activities of such individual;
 - b. A record of such an impairment; or
 - c. Being regarded as having such an impairment.
9. "District" means this school district.
10. "District Coordinator" means the district official responsible for the coordination of activities relating to compliance with the Act.
11. "Drug" means a controlled substance, as defined in schedules I through V of Section 202 of the Controlled Substances Act. 21 U.S.C. §812
12. "Employee" means an individual employed by the Board.
13. "Essential functions of the employment position" are based upon the employer's judgment and can include an employer's written description, prepared before advertising or interviewing applicants for the job.
14. "Existing facility" means a facility in existence on any given date, newly constructed or altered.
15. "Facility" means all or any portion of buildings, property, or structures, including the site where the building, property, structure, or equipment is located.
16. "Illegal use of drugs" means the use of one or more drugs, the possession or distribution of which is unlawful under the Controlled Substances Act. 21 U.S.C. §812



17. "Individual with a disability" means a person who has a disability and does not include an individual currently engaging in the illegal use of drugs, when the district acts on the basis of such use.
18. "Major life activities" means those of central importance to daily life and include, but are not limited to, functions such as: caring for one's self, performing manual tasks, walking, seeing, hearing, eating, sitting, reaching, writing, standing, reaching, lifting, sleeping, bending, speaking, breathing, reading, concentrating, thinking, communicating, interacting with others, learning, and working. "Major life activities" also includes physical or mental impairments that substantially limit the operation of a major bodily function, including, but not limited to: functions of the immune system, special sense organs and skin, normal cell growth, and digestive, genitourinary, bowel, bladder, neurological, brain, respiratory, circulatory, cardiovascular, endocrine, hemic, lymphatic, musculoskeletal, reproductive systems, and the operation of an individual organ within a body system. 28 CFR §35.108; 28 CFR §36.105
19. "Mitigating measures" means steps taken to eliminate or reduce the symptoms or impact of an impairment. "Mitigating measures" include, but are not limited to: medication; medical equipment/appliances; mobility devices; low vision devices (not including ordinary eyeglasses or contact lenses); prosthetics (including limbs and devices); hearing aids, cochlear implants, or other implantable hearing devices; oxygen therapy equipment and supplies; the use of assistive technology; reasonable modifications or auxiliary aids or services; learned behavioral or adaptive neurological modifications; and psychotherapy, behavioral, or physical therapies. 42 U.S.C. 126 §12102
 - a. Mitigating measures, must not be used when determining whether an impairment is a disability except for the use of corrective eyeglasses or contact lenses. Mitigating measures may be considered in assessing whether someone is entitled to reasonable accommodation or poses a direct threat.
20. "Office for Civil Rights" (OCR) means the United States Department of Education Office for Civil Rights.
21. "Other power-driven mobility device" means any mobility device powered by batteries, fuel, or other engines used by individuals with mobility disabilities for the purpose of locomotion, including any mobility device designed to operate in areas without defined pedestrian routes, but that is not a wheelchair. 28 CFR §35.104



22. "Physical or mental impairment" means any physiological disorder or condition such as, cosmetic disfigurement or anatomical loss affecting one or more body systems, such as neurological, musculoskeletal, special sense organs, respiratory (including speech organs), cardiovascular, reproductive, digestive, genitourinary, immune, circulatory, hemic and lymphatic, skin, and endocrine; or any mental or psychological disorder such as intellectual disability, organic brain syndrome, emotional or mental illness, and specific learning disabilities. 28 CFR §35.108(b)(2) and 28 CFR§36.105(b)4
- a. Physical or mental impairments may include, but are not limited to: contagious and noncontagious diseases and conditions; orthopedic, visual, speech, and hearing impairments; cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, intellectual disability, emotional illness, dyslexia and other specific learning disabilities, Attention Deficit Hyperactivity Disorder (ADHD), Human Immunodeficiency Virus (HIV) (whether symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism.
 - b. Physical or mental impairments do not include: transvestism; transsexualism; homosexuality or bisexuality; gender identity disorders; sexual behavior disorders; pedophilia; exhibitionism; environmental, cultural, and economic disadvantages; pregnancy; physical characteristics; personality traits or behaviors; normal deviations in height, weight, or strength; compulsive gambling; kleptomania; pyromania; and psychoactive substance use disorders resulting from current illegal use of drugs.
 - c. An impairment that is episodic or in remission may be considered a "disability" if it would substantially limit a major life activity when active.
 - d. Not all impairments are disabilities.
23. "Public entity" means this Board of Education.
24. "Qualified individual" for the purposes of employment, means an individual who, with or without reasonable accommodation, can perform the essential functions of the employment position (based upon the employer's judgment) that such individual holds or desires. An employer's written description, prepared before advertising or interviewing applicants for the job, shall be considered evidence of the essential functions of the job. 42 U.S.C. 126 §12111(8)



25. "Reasonable accommodation" may include making existing facilities used by employees readily assessable to and usable by individuals with disabilities and job restructuring, part-time modified work schedules, reassignment to a vacant position, acquisition or modification of equipment or devices, appropriate adjustment or modifications of examinations, training materials or policies, the provision of qualified readers or interpreters, and other similar accommodations for individuals with disabilities.
26. "Record of such an impairment" means the individual has a history of, or has been misclassified as having a mental or physical impairment that substantially limits one or more major life activities.
27. "Regarded as having an impairment" means the individual establishes that he or she has been subjected to a prohibited action under the Act because of an actual or perceived physical or mental impairment, whether or not that impairment substantially limits or is perceived to substantially limit a major life activity.
 - a. For this prong only, the public entity must demonstrate the impairment is or would be both transitory (lasting or expected to last six months or less) and minor to show an individual is not regarded as having such an impairment. 42 U.S.C. 126 §12102(3)(B)
 - b. A public entity is not required to provide a reasonable modification to an individual meeting the definition of "disability" solely under the "regarded as" prong.
28. "Substantially limits" means the extent to which the impairment limits an individual's ability to perform a major life activity as compared to most people in the general population, whether or not an individual chooses to forgo mitigating measures. 42 U.S.C. 126 §12102(4); 28 CFR §35.108(d); 28 CFR §35.105(d) The rules of construction when determining whether an impairment substantially limits performance of a major life activity include:
 - a. That it is broadly construed in favor of expansive coverage, to the maximum extent permitted under the Act.
 - b. That it does not demand extensive analysis.
 - c. That it substantially limits one major life activity, but not necessarily other major life activities.



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- d. That it may be episodic or in remission, as long as the impairment would substantially limit a major life activity when active.
 - e. That it need not prevent, or significantly or severely restrict, an individual from performing a major life activity.
 - f. That it requires an individualized assessment which does not create an “inappropriately high level of limitation” and is based upon the conditions, manner, or duration under which the individual can perform the major life activity 42 U.S.C. 12102(4)(B).
 - g. That it generally will not require scientific, medical, or statistical evidence (although such evidence can be required where appropriate evidence that can be considered may include statements or affidavits of affected individuals and school records).
 - h. That the determination is made without regard to ameliorative effects of mitigating measures, except for the use of ordinary eyeglasses or contact lenses intended to fully correct visual acuity or eliminate refractive error. Non-ameliorative effects, such as the negative side effects of medication or a medical procedure, may also be considered.
 - i. That the effects of an impairment lasting or expected to last less than six months can be substantially limiting for establishing a disability under the first two prongs: “actual disability” or “record of”.
29. “Undue hardship” means an action requiring significant difficulty or expense when considered in light of factors which include: the nature and cost of the needed accommodation; the overall financial resources of the district or facility providing the reasonable accommodation; the size of the district with respect to the number of employees; effect on expenses and resources, or the impact otherwise of accommodation upon the operation of the facilities; and the type/location of facilities. 42 U.S.C. 126 §12111 (10)
30. “Wheelchair” means a manually operated or power-driven device designed primarily for use by an individual with a mobility disability.



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B. General Requirements

1. Prohibitions Against Discrimination

a. Discrimination is prohibited against a qualified individual on the basis of a disability. Such individual will not be excluded from participation in or denied the benefits of district services, programs, or activities or be subjected to discrimination by the district in accordance with 28 CFR §35.130. The district must ensure that:

- (1) When services, programs, and activities are viewed in their entirety, they are accessible to and usable by individuals with disabilities; and
- (2) Access to services, programs, and activities is provided in an integrated setting unless separate programs are necessary to ensure equal benefits.

b. The district is not required to take any action that would result in a fundamental alteration of the nature of the program or activity or undue financial or administrative burden. However, claiming undue burden still requires the district to provide access through means that would not result in a fundamental alteration or undue financial or administrative burden.

2. Direct Threat - 28 CFR §35.139

a. The district is not required to permit an individual to participate in or benefit from the district's services, programs, or activities when that individual poses a direct threat to the health or safety of others.

b. To determine whether an individual poses a direct threat to the health or safety of others, the district must make an individualized assessment, based on reasonable judgment that relies on current medical knowledge or on the best available objective evidence to ascertain:

- (1) The nature, duration, and severity of the risk;
- (2) The probability that the potential injury will actually occur; and
- (3) Whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.



3. Illegal Use of Drugs - 28 CFR §35.131
 - a. The district will not discriminate on the basis of past illegal use of drugs against an individual who is not engaging in current illegal use of drugs and who:
 - (1) Has successfully completed a supervised drug rehabilitation program or has otherwise been rehabilitated successfully;
 - (2) Is participating in a supervised rehabilitation program; or
 - (3) Is erroneously regarded as engaging in such use.
 - b. While the Act does not prohibit discrimination against an individual based on that individual's current illegal use of drugs, the district will not deny health services or services provided in connection with drug rehabilitation to an individual on the basis of that individual's current illegal use of drugs, if the individual is otherwise entitled to such services.
 - c. The Act does not prohibit the district from adopting or administering reasonable policies or procedures, including but not limited to drug testing, designed to ensure that an individual who formerly engaged in the illegal use of drugs is not now engaging in current illegal use of drugs.
- C. Personal Devices and Services
 1. The district will permit individuals with mobility disabilities to use wheelchairs and manually powered mobility aids such as walkers, crutches, canes, braces, or other similar devices designed for use by individuals with mobility disabilities in any areas open to pedestrian use. 28 CFR §35.137
 2. The district will make reasonable modifications to permit the use of other power-driven mobility devices by individuals with mobility disabilities unless the district can demonstrate that the power-driven device cannot be operated in accordance with legitimate safety requirements pursuant to 28 CFR §35.137. The district will not ask an individual using a wheelchair or other power-driven mobility device questions about the nature and extent of the individual's disability. The district may require the individual to provide credible assurance that the device is required because of the person's disability.



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3. The district is not required to provide individuals with disabilities personal devices, such as wheelchairs; individually prescribed devices such as prescription eyeglasses or hearing aids; readers for personal use or study; or services of a personal nature including assistance in eating, toileting, or dressing pursuant to 28 CFR §35.135.
- D. Employment - 42 U.S.C. 126 §12112
1. Discrimination in Employment
 - a. The Board will not discriminate against a qualified individual on the basis of disability in regard to job application procedures; hiring, advancement, or discharge; compensation; job training; and other terms, conditions, and privileges of employment.
 - b. Applicants and employees working for or applying to work for the district who qualify for a job and are able to perform the essential functions of that job are entitled to reasonable accommodations provided that such accommodations do not pose undue hardship for the district.
 - c. Nothing in the Act shall be construed to preempt, modify, or amend any State, county, or local law, ordinance, or regulation as outlined in N.J.A.C. 6A:32-4.1 et seq.
 - d. The school district may not, on the basis of disability:
 - (1) Limit, segregate, or classify a qualified individual in a way that adversely affects his/her opportunities or status of such employee, applicant, or participant in a contractual or other arrangement;
 - (2) Utilize standards, criteria, or methods of administration that have the effect of discrimination on the basis of disability or perpetuate the discrimination of others subject to common administrative control;
 - (3) Exclude or otherwise deny equal jobs or benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to associate or have a relationship;



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- (4) Fail to make reasonable accommodations to known physical or mental limitations of an otherwise qualified individual with a disability or deny employment opportunities to such qualified individual unless the district can demonstrate that the accommodation would impose undue hardship to district operations;
 - (5) Use qualification standards, employment tests, or other selection criteria that screen out or tend to screen out individuals with disabilities unless the standard, test, or other selection criteria, as used by the district, is shown to be job-related for the position in question and consistent with business necessity; and/or
 - (6) Select and administer tests concerning employment to otherwise qualified individuals who possess impaired sensory, manual, or speaking skills, unless done in an effective manner to ensure that, when such tests are administered to a job applicant or employee who has a disability that impairs sensory, manual, or speaking skills, the test results accurately reflect the skills, aptitude, or other factors such tests purport to measure rather than reflecting the impaired sensory, manual, or speaking skills of the employee or applicant (except where such skills are the factors that the test purports to measure).
2. Medical Examinations and Inquiries - (42 U.S.C. 126 §12112)
- a. Pre-employment
 - (1) Prohibited examination or inquiries:
 - (a) Whether such an applicant is an individual with a disability; or
 - (b) The nature or severity of such disability.
 - (2) Acceptable inquiry:
 - (a) The ability of an applicant to perform job-related functions.



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- b. Employment Entrance Examinations
 - (1) The district may require a medical examination after an offer of employment has been made to a job applicant and prior to the commencement of the employment duties of such applicant, and may condition an offer of employment on the results of such examination, if:
 - (a) All entering employees are subject to such an examination regardless of disability;
 - (b) Information obtained regarding the medical condition or history of the applicant is collected and maintained on separate forms and in separate medical files and is treated as a confidential medical record, except that:
 - i. Supervisors and managers may be informed regarding necessary restrictions on work or duties of the employees and necessary accommodations;
 - ii. First aid and safety personnel may be informed, when appropriate, if the disability might require emergency treatment; and
 - iii. Government officials investigating compliance with this Act, will be provided relevant information on request.
 - (2) The results of such examination shall only be used in accordance with these provisions.
- c. Examination and Inquiry:
 - (1) Prohibited examinations and inquiries:
 - (a) The district will not require a medical examination and will not make inquiries of an employee as to whether such employee is an individual with a disability or as to the nature or severity of the disability, unless such examination or inquiry is shown to be job-related and consistent with business necessity.



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- (2) Acceptable examinations and inquiries:
 - (a) The district may conduct voluntary medical examinations, including voluntary medical histories, which are part of an employee health program available to employees in the district.
 - (b) The district may make inquiries into the ability of an employee to perform job-related functions.
3. Defenses - 42 U.S.C. 126 §12113
 - a. Qualification Standards
 - (1) It may be a defense to a charge of discrimination under the Act that an alleged application of qualification standards, tests, or selection criteria that screen out, tend to screen out, or otherwise deny a job or benefit to an individual with a disability has been shown to be job-related and consistent with business necessity, and such performance cannot be accomplished by reasonable accommodation, as required under the Act.
 - (a) The term "qualification standards" may include a requirement that an individual will not pose a direct threat to the health or safety of other individuals in the workplace.
 - (b) Notwithstanding 42 U.S.C. 126 §12102 (4)(E)(ii), the Board will not use qualification standards, employment tests, or other selection criteria based on an individual's uncorrected vision unless the standard, test, or other selection criteria, as used by the covered entity, is shown to be job-related for the position in question and consistent with business necessity.
 - b. Infectious and Communicable Diseases
 - (1) In any case in which an individual has an infectious or communicable disease included on the list developed by the United States Secretary of Health and Human Services in accordance with the Act, and which cannot be eliminated by reasonable accommodation, and that is transmitted to others through the handling of food, the Board and its administration may refuse to assign or allow such individual to continue to work in a job involving food handling.



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- c. Illegal Use of Drugs and Alcohol - 42 U.S.C. 126 §12114
 - (1) An individual with a disability shall not include any employee or applicant who is currently engaging in the illegal use of drugs, with exceptions noted in section B.3. of this Regulation.
 - (2) The Board will hold an employee who engages in the illegal use of drugs or who is an alcoholic to the same qualification standards for employment or job performance and behavior as other employees, even if any unsatisfactory performance or behavior is related to the drug use or alcoholism of such employee.
- d. Drug Testing
 - (1) For the purposes of the Act, a test to determine the illegal use of drugs will not be considered a medical examination.
 - (2) No provision of the Act shall be construed to encourage, prohibit, or authorize the conducting of drug testing for the illegal use of drugs by job applicants or employees or making employment decisions based on such test results.

E. Program Accessibility

1. Discrimination Prohibited

- a. Except as otherwise provided in 28 CFR §35.150, no qualified individual with a disability will, because the district's facilities are inaccessible to or unusable by individuals with disabilities, including inside or outside access to such facilities, may be excluded from participation in, or be denied the benefits of the services, programs, or activities of the district, or be subjected to discrimination by the district.
- b. The district will maintain facilities and equipment required by the Act to be readily accessible to and usable by individuals with disabilities. This provision does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs. 28 CFR §35.133
 - (1) In regard to existing facilities, the district will operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities.



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- (a) The district is not required to fundamentally alter the nature of a service, program, or activity, or assume undue financial or administrative burdens, or take any action threatening the historic significance of a historic property and has the burden of proving that compliance with the Act would result in such alterations or burdens. 28 CFR §35.150(a)
 - (b) Should the Board and Superintendent of Schools or his/her designee determine, after considering all resources available, that compliance would result in such alteration or burden, a written statement of reasons must accompany such a determination.
 - (c) The Board will take any other action, including, but not limited to redesign or acquisition of equipment, or reassignment of services or staff, that would not result in such alteration or burden, but would, nevertheless, ensure that individuals with disabilities receive the benefits/services provided by the district.
- (2) In regard to new construction and alterations, each facility or part of a facility constructed by, on behalf of, or for the use of the district will be designed and constructed in such manner, in accordance with 28 CFR §35.151, that the facility or part of the facility is readily accessible to and usable by individuals with disabilities.
- (a) Full compliance with the requirements of 28 CFR §35.151 is not required where the district can demonstrate that it is structurally impracticable to meet the requirements.
 - (b) If providing accessibility in conformance with 28 CFR §35.151 to individuals with certain disabilities (e.g., those who use wheelchairs) would be structurally impracticable, accessibility shall nonetheless be ensured to persons with other types of disabilities, (e.g., those who use crutches or who have sight, hearing, or mental impairments) in accordance with 28 CFR §35.151.



F. Communications - 28 CFR §35.160

1. The district will take appropriate steps to ensure that communications with applicants, participants, members of the public, and companions with disabilities are as effective as communications with others.
2. The district will furnish appropriate auxiliary aids and services where necessary to afford individuals with disabilities, including applicants, participants, companions, and members of the public, an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the district.
 - a. Auxiliary aids and services will be provided in accessible formats, in a timely manner, and in such a way as to protect the privacy and independence of the individual with a disability.
 - b. The district will not require an individual with a disability to bring another individual to interpret with a disability. The district will not rely on an adult accompanying an individual with a disability or on a minor child to interpret or facilitate communication, except in an emergency involving an imminent threat to the safety or welfare of an individual or the public where there is no interpreter available; or where the individual with a disability specifically requests that the accompanying adult interprets or facilitates communication, the accompanying adult agrees to provide such assistance, and reliance on that adult is appropriate under the circumstances.
3. Where the district communicates by telephone with applicants and beneficiaries who are deaf, hard of hearing, or who have speech impairments, text telephones (TTYs) or equally effective telecommunications systems equipped with emergency service access will be used to communicate, in the same time and manner as with other telephone systems (including automated systems). 28 CFR §35.161
4. The district will ensure that interested persons, including persons with impaired vision or hearing, can obtain information as to the existence and location of accessible services, activities, and facilities, including signage at all inaccessible facility entrances. 28 CFR §35.163



- G. Grievance Procedure - 28 CFR §35.107(b)
1. A complainant who believes that he/she has been harmed or adversely affected by a discriminatory practice or act prohibited by law and/or policy shall first discuss the matter with his/her immediate supervisor in an attempt to resolve the matter informally.
 2. If the matter is not resolved to the satisfaction of the complainant within thirty working days, the complainant may submit a written complaint to the District Coordinator. The complaint will include:
 - a. The complainant's name and address;
 - b. The specific act or practice of which the complainant complains;
 - c. The employee, if any, responsible for the allegedly discriminatory act;
 - d. Results of discussions conducted in accordance with paragraph G.1. above; and
 - e. Reasons why those results are not satisfactory.
 3. The District Coordinator will investigate the matter informally and will respond to the complainant in writing no later than seven working days after receipt of the written complaint. A copy of the complaint and the response will be forwarded to the Superintendent.
 4. The response of the District Coordinator may be appealed to the Superintendent in writing within three working days after it has been received by the complainant. The appeal will include the original complaint, the response to the complaint, and the complainant's reason for rejecting the response. A copy of the appeal must be given to the staff member alleged to have acted discriminatorily.
 5. On his/her timely request (that is, submitted before the expiration of the time within which the Superintendent must render a decision), the complainant will be given an informal hearing before the Superintendent, at a time and place convenient to the parties, but no later than seven working days after the request for a hearing has been submitted. The Superintendent may also require at the hearing the presence of the staff member charged with a discriminatory act and any other person with knowledge of the complained act.
 6. The Superintendent will render a written decision in the matter no later than seven working days after the appeal was filed or the hearing was held, whichever occurred later. Copies of the decision will be given to all parties.



7. The complainant may appeal the Superintendent's decision to the Board by filing a written appeal with the School Business Administrator/Board Secretary no later than three working days after receipt of the Superintendent's decision. The appeal shall include:
 - a. The original complaint;
 - b. The response to the complaint;
 - c. The Superintendent's decision;
 - d. A transcript of the hearing, if one has been made, or a summary of the hearing to which all parties have consented; and
 - e. The complainant's reason for believing the Superintendent's decision should be changed.
8. If a staff member is charged with a discriminatory act, the Board will provide a copy of the appeal to that staff member.
9. The Board will review all papers submitted and may render a decision on the basis of the proceedings below. If the complainant so requests, the Board may convene a hearing, at which all parties may be represented by counsel and may present and examine witnesses, who will testify under oath.
10. The Board will render a written decision no later than forty-five calendar days after the appeal was filed or the hearing held, whichever occurred later. Copies of the decision will be given to all parties.
11. The complainant will be informed of his/her right to appeal the Board's decision to the:

U.S. Department of Justice
950 Pennsylvania Avenue, NW
Civil Rights Division
Disability Rights Section – 1425 NYAV
Washington, D.C. 20530
12. An individual who believes he or she or a specific class of individuals has been subjected to discrimination on the basis of disability by the district may, by himself/herself, or an authorized representative, at any time, file a complaint directly with OCR.



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13. Record:
 - a. The record of any complaint processed in accordance with this procedure will be maintained in a file kept by the District Coordinator.
 - b. A copy of the decision rendered at the highest level of appeal will be kept in the employee's personnel file.

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1510 AMERICANS WITH DISABILITIES ACT

It is the policy of the Board of Education that no qualified individual with a disability will, on the basis of disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in employment or under any program, activity, or services sponsored by this Board. The Board will comply with the Americans with Disabilities Act of 1990, as amended by the Americans with Disabilities Amendments Act of 2008 (hereafter referred to as the Act).

Notice of Board Policy 1530 – Equal Educational Opportunities and Board Policy 5750 – Equal Educational Opportunity will be included in the Board policy manual, posted throughout the district, and referenced in any district statement regarding the availability of employment positions or educational services.

Employment

No employee or candidate for employment will be discriminated against in recruitment, hiring, advancement, discharge, compensation, job training, transfer, or any other term, condition, or privilege of employment solely on the basis of a disability, provided the employee or candidate can, with or without reasonable accommodation, perform the essential functions of the position sought or held.

No candidate for employment will be required to answer a question or submit to an examination regarding a disability except as such disability relates directly to perform job-related functions. No candidate will be discriminated against on the basis of a disability that is not directly related to the essential function of the position for which he/she has applied.

Reasonable accommodations, not directly affecting the educational and/or instructional program, will be made to accommodate employment conditions to the needs of qualified individuals with disabilities, such accommodations may include, but are not limited to: making existing facilities used by employees readily assessable to and usable by individuals with disabilities, job restructuring, part-time modified work schedules, reassignment to a vacant position, acquisition or modification of equipment or devices, appropriate adjustment or modifications of examinations, training materials or policies, the provision of qualified readers or interpreters, and other similar accommodations for individuals with disabilities.

The district will furnish appropriate auxiliary aids and services where necessary to afford individuals with disabilities an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the district.



Facilities Maintenance and Accessibility

No qualified individual with a disability will, because of the school district's facilities being inaccessible or unusable by disabled persons, be denied the benefits of, be excluded from participation in or otherwise be subjected to discrimination under any program or activity offered by the Board. No new facilities will be constructed that do not fully comply with the Act. Alterations to existing facilities or part thereof, will be altered in such a manner to the maximum extent feasible, that the facilities are readily accessible and usable by individuals with disabilities who have a need to access Board facilities.

The district will maintain facilities and equipment required by the Act to be readily accessible to and usable by persons with disabilities.

Service, Program, and Activity Access

The district will make reasonable accommodations so that services, programs, and activities are readily accessible and usable by qualified individuals with disabilities. The district is not required to provide personal devices or services of a personal nature to qualified individuals with disabilities.

Evaluation and Compliance

The Superintendent or designee will evaluate district programs and practices on nondiscrimination, in accordance with law, and will report to the Board accordingly. Assurances of compliance will be submitted as required by law.

The district, with the assistance of interested persons, who may include individuals with disabilities or members of organizations representing individuals with disabilities, or other interested community members and staff, will evaluate its current services, policies, practices, and the effects thereof with regard to the requirements of the Act and make necessary modifications to meet the Act requirements. If such modifications would result in a fundamental alteration of the nature of the affected program or activity, or undue financial or administration burden, the district will provide access through means which would not result in a fundamental alteration or undue financial or administrative burden. 28 CFR §35.150(a)

For a period of at least three years following completion of the self-evaluation, the district will maintain on file, available for public inspection, a list of those interested persons consulted, a description of the areas examined and problems identified, and modifications made.



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Enforcement - 28 CFR §35.107

The Board will designate the Facilities Management as district coordinator for matters dealing with ADA compliance. The district coordinator can be contacted at the following address or telephone number:

Grievance procedures are outlined in Regulation 1510.

Guarantee of Rights

The Board will not interfere, directly or indirectly, with any person's exercise or enjoyment of the rights protected by the Act.

The Board will not discriminate against any person for that person's opposition to any act or practice made unlawful by law or this Policy or for that person's participation in any manner in an investigation or proceeding arising under the Act.

The district is not required to permit an individual to participate in or benefit from the district's services, programs, or activities when that individual poses a direct threat to the health or safety of others.

Notice

Policy and Regulation 1510 will be available to any member of the public in the district's Policy and Regulation Manual.

42 U.S.C. 12101 (Americans with Disabilities Act of 1990, as amended)

N.J.S.A. 10:5-1 et seq.

N.J.S.A. 18A:18A-17

N.J.A.C. 6A:14-1 et seq.

34 CFR Part 104

Adopted:

Adopted: 20 November 2003

Revised: 21 July 2005

Revised:



R 8330 STUDENT RECORDS

A. Definitions (N.J.A.C. 6A:32-2.1)

1. "Access" means the right to view, make notes, and/or reproduce a student record.
2. "Adult student" means a person who is at least eighteen years of age, or is attending an institution of postsecondary education, or is an emancipated minor.
3. "Mandated student records" means student records that school districts compile pursuant to State statute, regulation, or authorized administrative directive.
4. "Parent" means the natural or adoptive parent, legal guardian, surrogate appointed according to N.J.A.C. 6A:14-2.2, or a person acting in place of a parent (such as a grandparent or stepparent with whom the student lives or a person legally responsible for the student's welfare). Unless parental rights have been terminated by a court of appropriate jurisdiction, the parent retains all rights under N.J.A.C. 6A:32. In addition, a foster parent may act as a parent under the provisions of N.J.A.C. 6A:32 if the parent's authority to make educational decisions on the student's behalf has been terminated by a court of appropriate jurisdiction.
5. "Permitted student records" means records that the Board of Education has authorized, by resolution adopted at a regular public meeting, to be collected to promote the educational welfare of students.
6. "Student record" means information related to an individual student gathered within or outside the school district and maintained within the school district regardless of the physical form in which it is maintained. Essential in this definition is the idea that any information that is maintained for the purpose of second-party review is considered a student record. Therefore, information recorded by certified school personnel solely as a memory aid and not for the use of a second party is excluded from this definition.
7. "Student information directory" means a publication of the Board of Education that includes information relating to a student. It shall be used only by authorized school district personnel and for designated official use by judicial, law enforcement, and medical personnel and not for general public consumption. The information shall be the student's: name; grade level; date and place of birth; dates of attendance; major field of study; participation in officially recognized activities; weight and height relating to athletic team membership; degrees; awards; the most recent educational agency attended by the student; and other similar information.



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B. General Considerations (N.J.A.C. 6A:32-7.1)

1. The Board of Education shall compile and maintain student records and regulate access, disclosure, or communication of information contained in educational records in a manner that assures the security of such records in accordance with the provisions of N.J.A.C. 6A:32-7.1. et seq.
2. Student records shall contain only such information as is relevant to the education of the student and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record.
3. The school district shall provide annual, written notification to parents, adult students, and emancipated minors of their rights in regard to student records and student participation in educational, occupational, and military recruitment programs. Copies of the applicable State and Federal laws and local policies shall be made available upon request. The school district shall make every effort to notify parents and adult students in their dominant language.
4. A non-adult student may assert rights of access only through his or her parents. However, nothing in N.J.A.C. 6A:32-7 et seq. or in Policy or Regulation 8330 shall be construed to prohibit certified school personnel from disclosing at their discretion student records to non-adult students or to appropriate persons in connection with an emergency, if such knowledge is necessary to protect the health or safety of the student or other persons.
5. The parent or adult student shall have access to their own records and have access to or be specifically informed about only that portion of another student's record that contains information about his or her own child or himself or herself.
6. The Superintendent or designee shall require all permitted student records of currently enrolled students to be reviewed annually by certified school personnel to determine the education relevance of the material contained therein. The reviewer shall cause data no longer descriptive of the student or educational program to be deleted from the records except that prior notice shall be given for classified students in accordance with N.J.A.C. 6A:14, Special Education. Such information shall be disposed of and not be recorded elsewhere. No record of any such deletion shall be made.
7. No liability shall be attached to any member, officer, or employee of the Board of Education permitting access or furnishing student records in accordance with N.J.A.C. 6A:32-7.1 et seq.



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8. When the parent's or adult student's dominant language is not English or the parent or adult student is deaf, the school district shall provide interpretation of the student records in the dominant language of the parents or adult student.
 9. Student health records shall be maintained separately from other student records and handled, according to the requirements of N.J.A.C. 6A:32-7.1 et seq., until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.
- C. School Contact Directory for Official Use (N.J.A.C. 6A:32-7.2)
1. The Board of Education shall compile and maintain a school contact directory for official use that is separate and distinct from the student information directory.
 - a. School personnel shall provide information from the school contact directory for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question.
 - b. Upon request from a court, other judicial agency, law enforcement agency, or medical service provider currently providing services to the student in question, school personnel shall promptly verify the enrollment of a student and provide the requester with all information about that student that is contained in the school contact directory for official use.
 2. To exclude any information from the school contact directory for official use, the parent, adult student, or emancipated minor shall notify the Superintendent or designee in writing.
- D. Mandated and Permitted Student Records (N.J.A.C. 6A:32-7.3)
1. Mandated student records shall include the following:
 - a. The student's name, address, telephone number, date of birth, name of parent(s), gender, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance;
 - b. Record of daily attendance;
 - c. Descriptions of student progress according to the system of student evaluation used in the school district;



- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees and immunizations;
 - e. Records pursuant to rules and regulations regarding the education of students with disabilities; and
 - f. All other records required by N.J.A.C. 6A.
2. Permitted student records are those student records not mandated pursuant to N.J.A.C. 6A:32-7.3, but authorized by the Board to promote the student's educational welfare and include the following as authorized by this Board upon adoption of Policy and Regulation 8330. These records may include, but are not limited to:
- a. Personally authenticated observations, assessments, ratings, and anecdotal reports recorded by teaching staff members in the performance of their professional responsibilities and intended for review by another person, provided the record is dated and signed by the originator. Information recorded solely as a memory aid for the originator becomes a student's record when it is reviewed by any other person, including a substitute;
 - b. Information, scores, and results obtained from standardized tests or by approved tests conducted by professional personnel;
 - c. Educationally relevant information provided by the parent, adult student, or emancipated minor regarding the student's achievements or school activities;
 - d. Any correspondence with the student and/or the student's parents;
 - e. Driver education certificate;
 - f. Emergency notification form;
 - g. New student registration form;
 - h. Withdrawal or transfer form;
 - i. Change of schedule form;
 - j. Records of disciplinary infractions, penalties, and disciplinary hearings;



- k. Records of the student's co-curricular and athletic activities and achievements;
- l. Class rank;
- m. Awards and honors;
- n. Notations of additional records maintained in a separate file;
- o. The statement from a student's parent, adult student, or emancipated minor regarding a contested portion of the record;
- p. Entries indicating review of the file by an authorized person;

E. Maintenance and Security of Student Records (N.J.A.C. 6A:32-7.4)

1. The Superintendent or designee shall be responsible for the security of student records maintained in the school district and shall devise procedures/regulations for assuring that access to such records is limited to authorized persons. Policy and Regulation 8330 assures that access to such records is limited to authorized persons.
2. Records for each individual student may be stored either electronically or in paper format. When student records are stored electronically, proper security and backup procedures shall be administered.
3. Student health records, whether stored on paper or electronically, shall be maintained separately from other student records, until such time as graduation or termination whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.



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4. Records shall be accessible during the hours in which the school program is in operation.
 5. Mandated student records required as part of programs established through State-administered entitlement or discretionary funds from the U.S. Department of Education shall be maintained for a period of five years after graduation, termination from the school district, or age twenty-three, whichever is longer, and shall be disposed of in accordance with N.J.S.A. 47:3-15 et seq.
 6. Any district website shall not disclose any personally identifiable information about a student, in accordance with N.J.S.A. 18A:36-35.
- F. Access to Student Records (N.J.A.C. 6A:32-7.5)
1. Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records. Access to student records shall be provided to persons authorized such access under N.J.A.C. 6A:32-7.1 et seq. within ten days of a request, but prior to any review or hearing conducted in accordance with N.J.A.C. 6A.
 2. The school district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations or stated in N.J.A.C. 6A:32-7.5(e) and section G. below.
 3. The school district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent the parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.
 4. Access to and disclosure of a student health record shall meet the requirements of the Family Education Rights and Privacy Act, 34 C.F.R. Part 99 (FERPA).
- G. Authorized Organizations, Agencies, and Persons with Access to Student Records (N.J.A.C. 6A:7.5(e))
- Access shall include only the following:
1. A student who has the written permission of a parent and the parent of a student under the age of eighteen whether the child resides with the parent except per N.J.S.A. 9:2-4:



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- a. The place of residence shall not be disclosed; and
 - b. Access shall not be provided if denied by a court.
2. Students at least sixteen years of age who are terminating their education in the school district because they will graduate secondary school at the end of the term or no longer plan to continue their education;
 3. An adult student and parent who has the written permission of an adult student, except that the parent shall have access without consent of the student as long as the student is financially dependent on the parent and enrolled in the public school system or if the student has been declared legally incompetent by a court of appropriate jurisdiction. The parent of the financially dependent adult student may not disclose information contained in the adult student's record to a second or third party without the consent of the adult student;
 4. Certified school district personnel who are assigned educational responsibility for the student shall have access to the general student record but not to the student health record except under conditions permitted in N.J.A.C. 6A:16-2.4;
 5. Certified educational personnel who have assigned educational responsibility for the student and who are employed by agencies listed below shall have access to the general student record, but not to the student health record except under conditions permitted in N.J.A.C. 6A:16-2.4:
 - a. An approved private school for the disabled;
 - b. A State facility;
 - c. Accredited nonpublic schools in which students with educational disabilities have been placed according to N.J.S.A. 18A:46-14; or
 - d. Clinics and agencies approved by the Department of Education.
 6. To fulfill its legal responsibility, the Board of Education shall have access through the Superintendent or designee to information contained in a student's record. Information shall be discussed in executive session unless otherwise requested by the parent or adult student;



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7. Secretarial and clerical personnel under the direct supervision of certified school personnel shall be permitted access to portions of the record to the extent necessary for the entry and recording of data and the conducting of routine clerical tasks. Access shall be limited only to student files in which such staff are directed to enter or record information, and shall cease when the specific assigned task is completed;
8. Accrediting organizations in order to carry out their accrediting functions;
9. The Commissioner of Education and New Jersey Department of Education staff members who are assigned responsibility that necessitates the review of such records;
10. Officials of other district Boards of Education within the State of New Jersey or other educational agencies or institutions where the student is placed, registered, or seeks to enroll subject to the following conditions:
 - a. Original mandated student records that schools have been directed to compile by New Jersey statute, regulation, or authorized administrative directive shall be forwarded to the receiving school district with written notification to the parent or adult student;
 - b. Original mandated student records that a Board of Education has required shall be forwarded to the receiving school district only with the written consent of the parent or adult student, except where a formal sending-receiving relationship exists between the school districts;
 - c. All records to be forwarded, including disciplinary records as specified in N.J.S.A. 18A:36-19(a), shall be sent to the Superintendent or designee of the school district to which the student has transferred within ten school days after the transfer has been verified by the requesting school district;
 - d. The Superintendent or designee shall request in writing all student records from the school district of last attendance within two weeks from the date that the student enrolls in the new school district;
 - e. Upon request, the Superintendent or designee of the school district of last attendance shall provide a parent(s) or an adult student with a copy of the records disclosed to other educational agencies or institutions; and



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- f. Proper identification, such as a certified copy of the student's birth certificate or other proof of the child's identity pursuant to N.J.S.A. 18A:36-25.1, shall be requested at the time of enrollment in a new school district.
11. Officials of the United States Department of Education assigned responsibilities that necessitate review of such records;
12. Officers and employees of a State agency responsible for protective and investigative services for students referred to that agency, pursuant to N.J.S.A. 9:6-8.40. Wherever appropriate, the Board of Education shall ask the State agency for its cooperation in sharing the findings of an investigation;
13. Agency caseworkers or other representatives of a State or local child welfare agency who have the right to access a student's case plan when the agency or organization is legally responsible, in accordance with State law, for the care and protection of the student, consistent with 20 U.S.C. § 1232g(b)(1)(L);
14. Organizations, agencies, and persons from outside the school if they have the written consent of the parent or adult student. Organizations, agencies, and persons shall not transfer student record information to a third party without the written consent of the parent or adult student;
15. Organizations, agencies, and individuals outside the school, other than those specified in N.J.A.C. 6A:32-7.5, upon the presentation of a court order;
16. Bona fide researchers who explain to the Superintendent the nature of the research project and the relevance of the records sought. Researchers shall also satisfy the Superintendent or designee that the records will be used under strict conditions of anonymity and confidentiality. Such assurance shall be received in writing by the Superintendent prior to the release of information to the researcher;
17. Nothing in N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330 shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons; and
18. In complying with N.J.A.C. 6A:32-7.1 et seq., individuals shall adhere to requirements pursuant to N.J.S.A. 47:1A-1 et seq. - the Open Public Records Act (OPRA) and 20 U.S.C. § 1232g, 34 CFR Part 99 - the Family Educational Rights and Privacy Act (FERPA).



H. Conditions for Access to Student Records (N.J.A.C. 6A:32-7.6)

All authorized organizations, agencies, and persons defined in N.J.A.C. 6A:32-7.1 et seq. as listed below shall have access to the records of a student, subject to the following conditions:

1. No student record shall be altered or disposed of during the time period between a request to review the record and the actual review of the record.
2. Authorized organizations, agencies, and persons from outside the school whose access requires the consent of parents or adult students shall submit to the Superintendent or designee the request in writing together with any required authorization.
3. The Superintendent or designee shall be present during the period of inspection to provide interpretation of the records where necessary and to prevent their alteration, damage, or loss. In every instance of inspection of student records by persons other than parents, student, or individuals who have assigned educational responsibility for the individual student, an entry shall be made in the student's record of the name(s) of persons granted access, the reason access was granted, the time and circumstances of inspection, the records studied, and the purposes for which the data will be used.
4. Prior to disclosure of student records to organizations, agencies, or persons outside the school district pursuant to a court order, the Superintendent or designee shall give the parent or adult student at least three days' notice of the name of the requesting agency and the specific records requested unless otherwise judicially instructed. Such notification shall be provided in writing, if practicable. Only records related to the specific purpose of the court order shall be disclosed.
 - a. Notice to the parent shall not be required when he or she is party to a court proceeding involving child abuse and neglect or dependency matters, consistent with 20 U.S.C. § 1232g(b)(2)(B).
5. A record may be withheld from a parent or from an adult student only when the school district obtains a court order or is provided with evidence that there is a court order revoking the right to access. Only that portion of the record designated by the court shall be withheld. When the district has or obtains evidence of such court order, the parent or adult student shall be notified in writing within five days of his or her request that access to the record has been denied and that the person has the right to appeal this decision to the court issuing the order.



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- I. Rights of Appeal for Parents and Adult Students (N.J.A.C. 6A:32-7.7)
 1. Student records are subject to challenge by parents and adult students on grounds of inaccuracy, irrelevancy, impermissive disclosure, inclusion of improper information, or denial of access to organizations, agencies, and persons. The parent or adult student may seek to: expunge inaccurate, irrelevant, or otherwise improper information from the student record; insert additional data as well as reasonable comments as to the meaning and/or accuracy of the records; and/or request an immediate stay of disclosure pending final determination of the challenge procedure as described in N.J.A.C. 6A:32-7.
 2. To request a change in the record or to request a stay of disclosure pending final determination of the challenged procedure, the process shall be as follows:
 - a. A parent or adult student shall notify in writing the Superintendent of the specific issues relating to the student record.
 - b. Within ten school days of notification, the Superintendent or designee shall notify the parent or adult student of the school district's decision.
 - c. If the school district disagrees with the request, the Superintendent or designee shall meet with the parent or adult student to resolve the issues set forth in the appeal.
 - d. If the matter is not satisfactorily resolved, the parent or adult student has ten school days to appeal this decision to the Board of Education.
 - e. If an appeal is made to the Board of Education, a decision shall be rendered within twenty school days. The decision of the Board of Education may be appealed to the Commissioner pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3, Controversies and Disputes.
 - f. At all stages of the appeal process, the parent or adult student shall be afforded a full and fair opportunity to present evidence relevant to the issue. A record of the appeal proceedings and outcome shall be made a part of the student's record with copies made available to the parent or adult student.
 3. Appeals relating to student records of students with disabilities shall be processed in accordance with the requirements of I.2. above.



4. Regardless of the outcome of any appeal, a parent or adult student shall be permitted to place in the student record a statement commenting upon the information in the student record or setting forth any reasons for disagreement with the decision made in the appeal.
 - a. Such statements shall be maintained as part of the student record as long as the contested portion of the record is maintained. If the contested portion of the record is disclosed to any party, the statement commenting upon the information shall also be disclosed to that party.

- J. Retention and Disposal of Student Records (N.J.A.C. 6A:32-7.8)
 1. A student's record is considered to be incomplete and not subject to the provisions of the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq., while the student is enrolled in the school district.
 - a. The school district shall retain the student health record and the health history and immunization record according to the School District Records Retention Schedule, as determined by the New Jersey State Records Committee.

 2. Student records of currently enrolled students, other than the records that must be maintained for one hundred years as described in N.J.A.C. 6A:32-7.8(e) and 5. below, may be disposed of after the information is no longer necessary to provide educational services to a student.
 - a. Such disposition shall be accomplished only after written parental or adult student notification and written parental or adult student permission has been granted or after reasonable attempts of such notification and reasonable attempts to secure parental or adult student permission have been unsuccessful.

 3. Upon graduation or permanent departure of a student from the school district:
 - a. The parent or adult student shall be notified in writing that a copy of the entire student record will be provided to them upon request.
 - b. Information in student records, other than that described in N.J.A.C. 6A:32-7.8(e) and 5. below, may be disposed of, but only in accordance with the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq.



- c. Such disposition shall be accomplished only after written parental or adult student notification and written parental or adult student permission has been granted, or after reasonable attempts at such notification and reasonable attempts to secure parental or adult student permission have been unsuccessful and prior written authorization has been obtained from the New Jersey State Records Committee in the New Jersey Department of State.
4. No additions shall be made to the record after graduation or permanent departure without the prior written consent of the parent or adult student.
5. The New Jersey public school district of last enrollment, graduation, or permanent departure of the student from the school district shall keep for one hundred years a mandated record of a student's name, date of birth, name of parents, gender, health history and immunization, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance.

Adopted: 27 March 2003

Revised:

Issued:



8330 STUDENT RECORDS

The Board of Education believes that information about individual students must be compiled and maintained in the interest of the student's educational welfare and advancement. The Board will strive to balance the student's right to privacy against the district's need to collect, retain, and use information about individual students and groups of students. The Board authorizes the establishment and maintenance of student files that include only those records mandated by law, rules of the State Board of Education, authorized administrative directive, and those records permitted by this Board.

The Superintendent shall prepare, present to the Board for approval, and distribute regulations that implement this Policy and conform to applicable State and Federal law and rules of the State Board of Education.

General Considerations

The Board of Education shall compile and maintain student records and regulate access, disclosure, or communication of information contained in educational records in a manner that assures the security of such records in accordance with the provisions of N.J.A.C. 6A:32-7.1 et seq. Student records shall contain only such information as is relevant to the education of the student and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record. The school district shall provide annual, written notification to parents, adult students, and emancipated minors of their rights in regard to student records and student participation in educational, occupational, and military recruitment programs. Copies of the applicable State and Federal laws and local policies shall be made available upon request. The school district shall make every effort to notify parents and adult students in their dominant language.

Nothing in this Policy shall be construed to prohibit certified school personnel from disclosing student records to non-adult students or to appropriate persons in connection with an emergency, if such knowledge is necessary to protect the health or safety of the student or other persons.

No liability shall be attached to any member, officer, or employee of the Board of Education permitting access or furnishing student records in accordance with N.J.A.C. 6A:32-7.1 et seq.



Student Information Directory

A student information directory is a publication of the Board of Education that includes information relating to a student as defined in N.J.A.C. 6A:32-2.1. This information includes: name; grade level; date and place of birth; dates of school attendance; major field of study; participation in officially recognized activities; weight and height relating to athletic team membership; degrees; awards; the most recent educational agency attended by the student; and other similar information. The student information directory shall be used only by authorized school district personnel and for designated official use by judicial, law enforcement, and medical personnel and not for general public consumption. In the event the school district publishes a student information directory, the Superintendent or designee will provide a parent or adult student a ten-day period to submit to the Superintendent a written statement prohibiting the school district from including any or all types of information about the student in any student information directory before allowing access to such directory to educational, occupational, and military recruiters pursuant to N.J.S.A. 18A:36-19.1 and P.L. 107-110 sec. 9528, Armed Forces Recruiter Access to Students and Student Recruiting Information of the No Child Left Behind Act of 2001.

School Contact Directory for Official Use

A school contact directory for official use is a compilation by the school district that includes the following information for each student: name; address; telephone number; date of birth; and school enrollment. The district shall compile and maintain a school contact directory for official use that is separate and distinct from the student information directory. The student contact directory may be provided for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question. To exclude any information from the school contact directory for official use the parent, adult student, or emancipated minor shall notify the Superintendent or designee in writing.

Mandated and Permitted Student Records

Mandated student records are those records school districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with N.J.A.C. 6A:32-7.3.

Permitted student records are those student records not mandated pursuant to N.J.A.C. 6A:32-7.3, but authorized by the Board to promote the student's educational welfare. The Board shall authorize the permitted records to be collected by adopting Policy and Regulation 8330, which will list such permitted records.



Maintenance and Security of Student Records

The Superintendent or designee shall be responsible for the security of student records maintained in the school district. Policy and Regulation 8330 assure that access to such records is limited to authorized persons.

Records for each individual student may be stored electronically or in paper format. When student records are stored electronically, proper security and back-up procedures shall be administered.

Student health records, whether stored on paper or electronically, shall be maintained separately from other student records, until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record. Records shall be accessible during the hours in which the school program is in operation.

Any district internet website shall not disclose any personally identifiable information about a student without receiving prior written consent from the student's parent, in accordance with the provisions of N.J.S.A. 18A:36-35. Personally identifiable information means student names; student photos; student addresses; student e-mail addresses; student phone numbers; and locations and times of class trips.

Access to Student Records

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records. Access to student records shall be provided to persons authorized such access under N.J.A.C. 6A:32-7.1 et seq. within ten days of a request, but prior to any review or hearing conducted in accordance with N.J.A.C. 6A.

The district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations in accordance with N.J.A.C. 6A:32-7.5.

The district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent the parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.



Access to and disclosure of a student's health record shall meet the requirements of the Family Education Rights and Privacy Act, 34 C.F.R. Part 99 (FERPA).

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records.

Nothing in N.J.A.C. 6A:32-7.1 et seq. or in Policy and Regulation 8330 shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons.

In complying with N.J.A.C. 6A:32-7 – Student Records, individuals shall adhere to requirements pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA) and 34 CFR Part 99, the Family Educational Rights and Privacy Act (FERPA).

Conditions for Access to Student Records

All authorized organizations, agencies, and persons defined in N.J.A.C. 6A:32-7.1 et seq. shall have access to the records of a student subject to conditions outlined in N.J.A.C. 6A:32-7.6(a).

Rights of Appeal for Parents and Adult Students

Student records are subject to challenge by parents and adult students on the grounds of inaccuracy, irrelevancy, impermissible disclosure, inclusion of improper information or denial of access to organizations, agencies, and persons in accordance with N.J.A.C. 6A:32-7.7(a).

To request a change in the record or to request a stay of disclosure pending final determination of the challenged procedure, the parent or adult student shall follow the procedures pursuant to N.J.A.C. 6A:32-7.7(b).

Appeals relating to student records for students with disabilities shall be processed in accordance with the requirements of N.J.A.C. 6A:32-7.7(b).

Regardless of the outcome of any appeal, a parent or adult student shall be permitted to place in the student record a statement commenting upon the information in the student record or setting forth any reasons for disagreement with the decision made in the appeal. Such statements shall be maintained as part of the student record as long as the contested portion of the record is maintained. If the contested portion of the record is disclosed to any party, the statement commenting upon the information shall also be disclosed to that party.



Retention and Disposal of Student Records

A student record is considered to be incomplete and not subject to the provisions of the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq., while the student is enrolled in the school district. The school district shall retain the student health record and the health history and immunization record according to the School District Records Retention Schedule, as determined by the New Jersey State Records Committee.

Student records of currently enrolled students, other than that described in N.J.A.C. 6A:32-7.8(e), may be disposed of after the information is no longer necessary to provide educational services to a student and in accordance with the provisions of N.J.A.C. 6A:32-7.8(b).

Upon graduation or permanent departure of a student from the school district, the parent or adult student shall be notified in writing that a copy of the entire student record will be provided to them upon request. Information in student records, other than that described in N.J.A.C. 6A:32-7.8(e), may be disposed of, but only in accordance with the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq. Such disposition shall be in accordance with the provisions of N.J.A.C. 6A:32-7.8(c)2.

No additions shall be made to the record after graduation or permanent departure without the prior written consent of the parent or adult student.

In accordance with N.J.A.C. 6A:32-7.8(e), the New Jersey public school district of last enrollment, graduation, or permanent departure of the student from the school district shall keep for 100 years a mandated record of a student's name, date of birth, name of parents, gender, health history and immunization, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance.

N.J.S.A. 18A:36-19; 18A:36-19.1; 18A:40-4; 18A:40-19
N.J.A.C. 6A:32-7.1; 6A:32-7.2; 6A:32-7.3; 6A:32-7.4;
6A:32-7.5; 6A:32-7.6; 6A:32-7.7; 6A:32-7.8

Adopted: 27 March 2003
Revised:



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R 5116 EDUCATION OF HOMELESS CHILDREN

A. Definitions (N.J.A.C. 6A:17-1.2)

1. "School district liaison for the education of homeless children" means the person identified in the school district that facilitates all activities needed to ensure the enrollment and attendance of homeless children.
2. "School district of residence" for a homeless child means the school district in which the parent of a homeless child resided prior to becoming homeless. It may not be the school district in which the student currently resides. This is synonymous with the term "school district of origin" referenced in the McKinney-Vento Homeless Education Assistance Act. "School district of residence" for a student in a State facility means the school district in which the parent with whom the student lived prior to placement in a State facility currently resides pursuant to N.J.S.A. 18A:7B-12.b.
3. "Homeless child" means a child or youth who lacks a fixed, regular, and adequate residence, pursuant to N.J.S.A. 18A:7B-12 and N.J.A.C. 6A:17-2.2.
4. "Immediate" or "immediately" means at the instant the need for placement is made known.
5. "Parent" means the natural or adoptive parent, legal guardian, foster parent, surrogate parent, or person acting in the place of a parent such as the person with whom the child legally resides or a person legally responsible for the child's welfare.
6. "Superintendent" means Superintendent and/or Chief School Administrator.

B. Determination of Homelessness (N.J.A.C. 6A:17-2.2)

1. The Board of Education shall determine that a child is homeless for the purposes of N.J.A.C. 6A:17-2 when he or she resides in any of the following:
 - a. A publicly or privately operated shelter designed to provide temporary living accommodations, including: hotels or motels; congregate shelters, including domestic violence and runaway shelters; transitional housing; and homes for adolescent mothers;



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- b. A public or private place not designated for or ordinarily used as a regular sleeping accommodation, including: cars or other vehicles including mobile homes; tents or other temporary shelters; parks; abandoned buildings; bus or train stations; or temporary shelters provided to migrant workers and their children on farm sites;
 - c. The residence of relatives or friends where the homeless child resides out of necessity because his or her family lacks a regular or permanent residence of its own;
 - d. Substandard housing; or
 - e. Any temporary location wherein children and youth are awaiting foster care placement.
- C. Responsibilities of the School District of Residence (N.J.A.C. 6A:17-2.3)
- 1. The school district of residence for a homeless child is responsible for the education of the child and shall:
 - a. Determine the school district in which the child shall be enrolled after consulting with the parent pursuant to N.J.A.C. 6A:17-2.5;
 - b. Pay the cost of tuition pursuant to N.J.S.A. 18A:38-19, when the child attends school in another school district; and
 - c. Provide for transportation for the child pursuant to N.J.A.C. 6A:27-6.2.
 - 2. The determination of the homeless child's school district of residence shall be made by the Superintendent of the school district of residence or designee pursuant to N.J.A.C. 6A:17-2.4 based upon information received from the parent, the Department of Human Services or the Department of Children and Families, a shelter provider, another school district, an involved agency, or a case manager.
 - 3. The district Board of Education identified in accordance with N.J.S.A. 18A:7B-12 as the school district of residence for a homeless child shall be the school district of residence until the parent establishes a permanent residence. Financial responsibility will remain with the homeless child's school district of residence until the family is deemed domiciled in another jurisdiction, pursuant to N.J.S.A. 18A:38-1.d.



- D. Designation of School District Liaisons and Their Responsibilities (N.J.A.C. 6A:17-2.4)
1. The Superintendent identifies the district liaison for the education of homeless children. The school district liaison shall:
 - a. Facilitate communication and cooperation between the school district of residence and the school district where the homeless child resides;
 - b. Develop procedures to ensure a homeless child residing in the school district is enrolled and attending school pursuant to N.J.A.C. 6A:17-2.5;
 - c. Ensure homeless families, children, and youth receive educational services for which they are eligible, including Head Start and Even Start programs, preschool programs administered by the local education agency, and referrals to health care, dental, mental health, and other appropriate services;
 - d. Inform parents of homeless children and youth of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children;
 - e. Ensure that public notice of the educational rights of homeless children and youth is disseminated where such children receive services, such as schools, family shelters, and soup kitchens;
 - f. Ensure enrollment disputes are resolved pursuant to N.J.A.C. 6A:17-2.7;
 - g. Ensure the parent of a homeless child or youth, or any unaccompanied youth, is fully informed of all transportation services, including transportation to the school district of residence, and is assisted in accessing transportation to the school selected under N.J.A.C. 6A:17-2.5;
 - h. Assist the parent to obtain the homeless child or youth's medical records or required immunizations; and
 - i. Assist an unaccompanied youth to ensure he or she is enrolled and is receiving all services pursuant to N.J.A.C. 6A:17.



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2. When a homeless child resides in a school district, the district liaison shall notify the liaison of the school district of residence within twenty-four hours of receiving notification from the parent, the Department of Human Services or the Department of Children and Families, a shelter director, an involved agency, or a case manager.
 3. Upon notification of the need for enrollment of a homeless child, the liaison in the school district of residence shall coordinate enrollment procedures immediately based upon the best interest of the child pursuant to N.J.A.C. 6A:17-2.5(b).
- E. School District Enrollment (N.J.A.C. 6A:17-2.5)
1. The Superintendent of the school district of residence or designee shall decide in which district the homeless child shall be enrolled as follows:
 - a. Enroll the homeless child in the school district of residence to the extent feasible, except when doing so is contrary to the wishes of the homeless child's parent;
 - b. Continue the homeless child's education in the school district of last attendance if it is not the school district of residence; or
 - c. Enroll the homeless child in the school district where the child resides.
 2. The Superintendent of the school district of residence or designee shall decide the school district of enrollment of a homeless child based on what is determined to be in the best interest of the child after considering:
 - a. The enrollment of the homeless child in the school district of residence to the extent feasible, except when doing so is contrary to the wishes of the child's parent.
 - b. The continuity of the child's educational program;
 - c. The eligibility of the child for special instructional programs, including but not limited to bilingual, gifted and talented, special education, early childhood, and career and technical education programs; and
 - d. The distance, travel time, and safety factors in coordinating transportation services from the residence to the school.
 3. The Superintendent of the school district of residence or designee shall determine the child's school district enrollment immediately after consultation with the parent. The school district of residence shall adhere to the following procedures:



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- a. Enrollment decisions shall be made immediately upon notification of the need for enrollment. When the decision is made, the child will be enrolled immediately. If a dispute arises regarding enrollment of a homeless child, the homeless child shall be immediately enrolled in the school district in which enrollment is sought by the parent, pending resolution of the dispute pursuant to N.J.A.C. 6A:17-2.7.
 - b. Consultation with the parent regarding the enrollment decision and the right to appeal the decision shall be documented in writing.
 - c. A decision to enroll a homeless child in a school district other than the school district of residence or the school district requested by the parent shall be explained in writing and provided to the parent.
4. When a decision is made to enroll the child in a school district other than the school district of residence, the Superintendent or designee of the school district of residence shall forward to the new school district all relevant school and health records consistent with the provisions of N.J.A.C. 6A:32, School District Operations.
 5. When a homeless child with a disability is enrolled in a school district other than the school district of residence, the school district of enrollment shall treat the student as a transfer student pursuant to N.J.A.C. 6A:14, Special Education.
 6. When the school district of residence for a homeless child cannot be determined, the Superintendent or designee of the school district in which the child currently resides shall enroll the child immediately in the school district of the current residence or the school district of last attendance.
 7. The school district selected pursuant to N.J.A.C. 6A:17-2 shall immediately enroll the homeless child or youth, even if the child or youth is unable to produce records normally required for enrollment such as previous academic records, medical records, proof of residency, or other documentation.
 8. Enrollment in the school district of residence, the school district of last attendance if not the school district of residence, or the school district where the child resides shall continue for the duration of homelessness, including when a family becomes homeless between academic years, and also for the remainder of the academic year if the homeless child becomes permanently housed during the academic year.



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- F. Parental Rights (N.J.A.C. 6A:17-2.6)
1. Unless parental rights have been terminated by a court of competent jurisdiction, the parent retains all rights under N.J.A.C. 6A:17-2.1 et seq.
- G. Disputes and Appeals (N.J.A.C. 6A:17-2.7)
1. When a dispute occurs regarding the determination of homelessness or the determination of the school district of enrollment made by the school district of residence, the Superintendent(s) or designee(s) of the involved school district(s) or the child's parent(s) shall immediately notify the Executive County Superintendent of Schools, who, in consultation with the Department's McKinney-Vento Homeless Education Coordinator or designee, shall immediately decide the child's status. If a dispute remains between the parent and the involved school district(s) following the Executive County Superintendent's determination, the parent or the involved district Board(s) of Education may appeal to the Commissioner of Education for a determination pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
 2. When a school district designated as the school district of residence disputes its designation as the school district of residence, or where no designation can be agreed upon by the involved school districts, the Superintendent(s) or designee(s) of the involved school districts shall immediately notify the Executive County Superintendent of Schools, who shall make a determination immediately, if possible, but no later than within forty-eight hours.
 - a. If the dispute regarding determination of district of residence does not involve the determination of homelessness and/or district enrollment, the school district disputing the Executive County Superintendent's determination may appeal to the Department of Education pursuant to N.J.A.C. 6A:23A-19.2(d), (e), and (f), and request a determination from the Division of Administration and Finance.
 - b. If an appeal of a determination of district of residence also includes an appeal of the determination of homelessness and/or school district of enrollment, the appeal shall be submitted to the Commissioner pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
 3. Any dispute or appeal shall not delay the homeless child's immediate enrollment or continued enrollment in the school district. The homeless child shall be enrolled in the school district in which enrollment or continued enrollment is sought by the parent, pending resolution of the dispute or appeal.



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4. Disputes and appeals involving the services provided to a homeless child with a disability shall be made pursuant to N.J.A.C. 6A:14.
- H. Tuition (N.J.A.C. 6A:17-2.8)
1. When the homeless child is enrolled in a school district other than the school district of residence, the school district of residence shall pay to the school district of enrollment the tuition costs pursuant to N.J.S.A. 18A:38-19 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence shall no longer pay tuition to the school district of enrollment.
 2. The school district of residence shall list the child on its annual Application for State School Aid (ASSA) pursuant to N.J.S.A. 18A:7F-33 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence shall no longer list the student on its ASSA.
 3. The State shall assume fiscal responsibility for the tuition of the child pursuant to N.J.S.A. 18A:7B-12.1 and shall pay the tuition to the school district in which the child is currently enrolled until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d, under the following circumstances:
 - a. If the school district of residence cannot be determined for the homeless child;
 - b. If the school district of residence is outside of the State; or
 - c. If a child resides in a Department of Community Affairs-licensed emergency shelter or transitional living facility due to domestic violence for more than a year combined for the duration of the placement pursuant to N.J.S.A. 18A:7B-12.d.
 - (1) When the State assumes fiscal responsibility for the tuition of a homeless child, the State shall pay to the school district in which the child is enrolled the weighted base per pupil amount calculated pursuant to N.J.S.A. 18A:7F-49, and the appropriate security and special education categorical aids per pupil pursuant to N.J.S.A. 18A:7F-55 and 56.

Issued:



5116 EDUCATION OF HOMELESS CHILDREN

The Board of Education will admit and enroll homeless children in accordance with Federal and State laws and New Jersey Administrative Code. The Board of Education adopts this Policy to be in compliance with law and administrative code to ensure the enrollment of homeless children in school and to respond to appeals made by parents or other parties related to the enrollment of homeless children.

The Board of Education shall determine that a child is homeless when he or she resides in a publicly or privately operated shelter designed to provide temporary living accommodations, including: hotels or motels; congregate shelters, including domestic violence and runaway shelters; transitional housing; and homes for adolescent mothers. A child is also determined homeless when he or she resides in a public or private place not designated for or ordinarily used as a regular sleeping accommodation, including: cars or other vehicles including mobile homes; tents or other temporary shelters; parks; abandoned buildings; bus or train stations; temporary shelters provided to migrant workers and their children on farm sites; and the residence of relatives or friends where the homeless child resides out of necessity because his or her family lacks a regular or permanent residence of its own. A child is also determined homeless when he or she resides in substandard housing or any temporary location wherein children and youth are awaiting foster care placement.

The school district of residence for a homeless child is responsible for the education of the child and shall assume all responsibilities as required in N.J.A.C. 6A:17-2.3. The school district of residence for a homeless child means the school district in which the parent of a homeless child resided prior to becoming homeless.

The school district liaison for the education of homeless children will be designated by the Superintendent of Schools. The liaison will facilitate communication and cooperation between the school district of residence and the school district where the homeless child resides and shall assume all responsibilities as outlined in N.J.A.C. 6A:17-2.4(a).

When a homeless child resides in a school district, the school district liaison shall notify the liaison of the school district of residence within twenty-four hours of receiving notification from the parent, the Department of Human Services or the Department of Children and Families, a shelter director, an involved agency, or a case manager. Upon notification of the need for enrollment of a homeless child, the liaison in the school district of residence shall coordinate enrollment procedures immediately based upon the best interest of the child pursuant to N.J.A.C. 6A:17-2.5(b).



The Superintendent of the school district of residence or designee shall decide in which school district the homeless child shall be enrolled in accordance with the provisions of N.J.A.C. 6A:17-2.5.

Unless parental rights have been terminated by a court of competent jurisdiction, the parent retains all rights under N.J.A.C. 6A:17-2.1 et seq.

When a dispute occurs regarding the determination of homelessness or the determination of the school district of enrollment made by the school district of residence, the Superintendent(s) or the designee(s) of the involved district(s) or the child's parent(s) shall immediately notify the Executive County Superintendent of Schools, who, in consultation with the Department of Education's McKinney-Vento Homeless Education Coordinator or designee, shall immediately decide the child's status. If a dispute remains between the parent and the involved school district(s) following the Executive County Superintendent's determination, the parent or the involved district Board(s) of Education may appeal to the Commissioner of Education for determination pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

When a school district designated as the school district of residence disputes its designation as the school district of residence, or where no designation can be agreed upon by the involved school districts, the Superintendent(s) or designee(s) of the involved school districts shall immediately notify the Executive County Superintendent of Schools, who shall immediately make a determination, if possible, but no later than within forty-eight hours.

If the dispute regarding determination of district of residence does not involve the determination of homelessness and/or district enrollment, the school district disputing the Executive County Superintendent's determination may appeal to the Department of Education pursuant to N.J.A.C. 6A:23A-19.2(d), (e), and (f) and request a determination from the Division of Administration and Finance. If an appeal of a determination of district of residence also includes an appeal of the determination of homelessness and/or school district of enrollment, the appeal shall be submitted to the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

Any dispute or appeal shall not delay the homeless child's immediate enrollment or continued enrollment in the school district. The homeless child shall be enrolled in the school district in which enrollment or continued enrollment is sought by the parent, pending resolution of the dispute or appeal. Disputes and appeals involving the services provided to a homeless child with a disability shall be made pursuant to N.J.A.C. 6A:14.



POLICY

NEW DISTRICT BOARD OF EDUCATION

STUDENTS
5116/page 3 of 3
Education of Homeless Children

Financial responsibility, including the payment of tuition for the homeless child, will be in accordance with N.J.A.C. 6A:17-2.8. The school district of residence shall list the child on its annual Application for State School Aid (ASSA) pursuant to N.J.S.A. 18A:7F-33 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence shall no longer list the student on its ASSA. The State shall assume fiscal responsibility for the tuition of the child pursuant to N.J.S.A. 18A:7B-12.1 and shall pay the tuition to the school district in which the child is currently enrolled until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. under the circumstances outlined in N.J.A.C. 6A:17-2.8(c).

N.J.S.A. 18A:7B-12; 18A:7B-12.1
N.J.A.C. 6A:17-2.1 et seq.

Adopted: 16 August 2007
Revised:

Adopted:

STUDENTS



EPSD 2017-2018 SCHOOL CALENDAR

JULY

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

AUGUST

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

SEPTEMBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JULY 4

Independence Day/District Closed

AUGUST

29-30

New Teacher Orientation.
Teachers Orientation Day One
All Staff /No Students

31

SEPTEMBER

1

District Closed

4

Labor Day/District Closed

5

Teachers Orientation Day Two
All Staff /No Students

6

Opening Day for Students (Full Day)

21-22

Rosh Hashanah/District Closed

OCTOBER

9

Staff Prof. Develop/ Early
Dismissal Students-No
Afterschool

NOVEMBER

9-10

NJEA Convention-
Schools/Offices Closed

22

Early Dismissal Staff &
Students-Afterschool Open

23-24

Thanksgiving/District Closed

DECEMBER

25-29

Winter Recess/ District Closed

JANUARY

1

New Year's Day/District Closed

2

Schools Reopen

15

MLK Birthday/District Closed

FEBRUARY

19

President's Day/District Closed

20-23

Winter Break /Schools Closed
& Offices Open

MARCH

12

Superintendent's Day/Staff
Prof. Develop- Early Dismissal
Students & No Afterschool
Good Friday/District Closed

30

APRIL

2-6

Spring Break/Schools Closed

MAY

28

Memorial Day/District Closed

JUNE

20-22

Early Dismissal Students
Graduation Day-
DMHS Office Closes @1pm
Last Day (Students)-
Rain Date for Graduation

21

Graduation Day-
DMHS Office Closes @1pm

22

Last Day (Students)-
Rain Date for Graduation

22

Last Day (Staff)

25

Summer hours begin Monday,
June 25, 2017 and end August
29, 2017. Offices open Monday
- Friday 8:00 a.m.-3:00 p.m.
with 1 hour for lunch.

Make-up

Days:

1-Apr 20,

2-Apr 19,

3-Apr 18

Or add on

end of the

year;

June 26,

June 27,

June 28

District Closed

New Teachers Only

Schools Closed/Offices Open

Early Dismissal Students/ Staff

Staff Only in Attendance

Early Dismissal Students Only

Early Dismissal Students-
No Afterschool & PD for Staff

/Mission1

JANUARY

	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

FEBRUARY

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

MARCH

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Englewood Public Schools Days of Attendance

<u>Month</u>	<u>Students</u>	<u>Teachers</u>	
<u>August</u>	<u>0</u>	<u>1 All Staff</u>	<u>New 2 days</u>
<u>September</u>	<u>16</u>	<u>17</u>	
<u>October</u>	<u>22</u>	<u>22</u>	
<u>November</u>	<u>18</u>	<u>18</u>	
<u>December</u>	<u>16</u>	<u>16</u>	
<u>January</u>	<u>21</u>	<u>21</u>	
<u>February</u>	<u>15</u>	<u>15</u>	
<u>March</u>	<u>21</u>	<u>21</u>	
<u>April</u>	<u>16</u>	<u>16</u>	
<u>May</u>	<u>22</u>	<u>22</u>	
<u>June</u>	<u>16</u>	<u>17</u>	
<u>Total</u>	<u>183</u>	<u>186</u>	

Last day of school for students is June 22 and June 25 for teachers.
There are three (3) emergency closing days built into the calendar.

Back to School Night Dates for 2017-18 School Calendar

- September 12-Quarles Pre-K-Half Day for all Quarles Students
- September 13-Quarles Kindergarten-Full Day for all Quarles Students
- September 19-Grieco-Half Day for Grieco Students
- September 26-McCloud Students-Half Day for McCloud Students
- September 27-JDMS-Half Day for JDMS Students
- September 28-DMHS/A@E/Eagle-Half Day for DMHS/A@E/Eagle Students

Schools	Early Dismissal Time
Quarles	12:30PM
Grieco	1:35PM
McCloud	1:25PM
JDMS	12:35PM
DM/A@E	12:54PM
Eagle	1:00PM

Parent/Teacher Conference Dates for 2017-18 School Calendar

- October 4 & 5-McCloud P/T Conference-Half Day for McCloud Students
- October 11&12-JDMS P/T Conference-Half Day for JDMS Students
- October 24 & 25-Quarles Pre-K & Kindergarten P/T Conference -Half Day for all Quarles Students
- October 26 & 27-DMHS/A@E/Eagle P/T Conference-Half Day for DMHS/A@E/Eagle Students
- November 14 & 15-Grieco P/T Conference-Half Day for Grieco Students
- February 6 & 7-JDMS P/T Conference-Half Day for JDMS Students
- February 27 & February 28 -McCloud P/T Conference-Half Day for McCloud Students
- March 6 & 7 -Quarles Pre-K & Kindergarten P/T Conference-Half Day for all Quarles Students
- March 8 & 9-DMHS/A@E/Eagle P/T Conference-Half Day for DMHS/A@E/Eagle Students
- March 20 & 21-Grieco P/T Conference-Half Day for Grieco Students

Testing Days for the High School

- June 14, 15, 18 & 19- DMHS/A@E/Eagle-Half Day for DMHS/A@E/Eagle Students

Marking Periods

- 1st Marking Period Begins: September 6 Ends: November 13
- 2nd Marking Period Begins: November 14 Ends: January 26
- 3rd Marking Period Begins: January 29 Ends: April 16
- 4th Marking Period Begins: April 17 Ends: June 22

Schools	2 Hour Delayed Opening Time
Quarles	10:00AM
Grieco	10:25AM
McCloud	10:30AM
JDMS	10:00AM
DM/A@E	10:00AM
Eagle	10:30AM

**January 19, 2017
Staff/Board Travel**

PURPOSE	DESTINATION	DATE	NAME	BUDGET CODE	REGISTRATION	TRAVEL/ ACCOMODATIONS	SUBSTITUTE	TOTAL
Practical Guide to School Safety Team Management: Positive School Culture	Educators Training Institute Lodi, NJ	3/23/2017	Toni Foster	11-000-240-800-20-000-000	\$0.00	\$7.00	\$0.00	\$7.00
			Morris Lucky	11-000-240-800-20-000-000	\$0.00	\$7.00	\$0.00	\$7.00
			Carolyn Kendrick	11-000-240-800-20-000-000	\$0.00	\$7.00	\$0.00	\$7.00
			Jerome Land	11-000-240-800-20-000-000	\$0.00	\$7.00	\$0.00	\$7.00
			Cecilia Ruiz	11-000-240-800-20-000-000	\$0.00	\$7.00	\$0.00	\$7.00
2017 Teacher's Institute (sponsored by Asia Society) Developing communicative skills through student-centered learning.	Courtyard New York LaGuardia Airport	2/2-2/4/17	Xiao Hong Li	20-044-200-500-66-000-000	\$0.00	\$350.00	\$0.00	\$350.00
			Qinying Coleman	20-044-200-500-66-000-000	\$0.00	\$350.00	\$200.00	\$550.00
Association of Student Assistance Professionals - Annual Conference	Long Branch, NJ	2/9-2/10/17	Morris Lucky	11-000-223-580-20-000-000	\$295.00	\$37.63	\$0.00	\$332.63
School Counselor Appreciation Day - To gain a better understanding of programs offered to our students and to tour new labs.	NJIT Newark, NJ	3/10/2017	Noel Gordon					No Charge to District
			Nicole Syperski					
			Elyse Markowitz					
Director of Athletics Association of New Jersey Conference	Atlantic City, NJ	3/12-3/16/17	Richard Suchanski	11-000-240-580-20-000-000	\$375.00	\$283.12	\$0.00	\$658.12

Englewood Public School District

Monthly Transfer Report

va_s1701
12/01/2016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	16,423,126.62	37,189.38	16,460,316.00	1,646,031.60	420,077.12	2.55	2,066,108.72	163,470.37
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	10,786,033.60	289,353.97	11,075,387.57	1,107,538.76	(68,779.34)	-0.62	1,038,759.42	129,221.11
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,023,800.00	34,800.00	1,058,600.00	105,860.00	3,600.00	0.34	109,460.00	221,716.91
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		28,232,960.22	361,343.35	28,594,303.57					514,408.39
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	5,064,681.00	26,715.00	5,091,396.00	509,139.60	(218,620.00)	-4.29	290,519.60	179,379.32
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,772,035.71	177,128.96	4,949,164.67	494,916.47	256,475.92	5.18	751,392.39	239,786.73
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	890,683.00	72,000.00	962,683.00	96,268.30	(267,167.00)	-27.75	0.00	94,757.85
General Administration	1X-000-230-XXX	954,752.00	52,247.76	1,006,999.76	100,699.98	289,667.00	28.77	390,366.98	92,168.17
School Administration	1X-000-240-XXX	3,177,295.00	6,223.59	3,183,518.59	318,351.86	(172,076.27)	-5.41	146,275.59	22,219.60
Central Services & Administrative Information Technology	1X-000-25X-XXX	1,095,570.00	4,089.08	1,099,659.08	109,965.91	172,076.27	15.65	282,042.18	24,590.20
Operation and Maintenance of Plant Services	1X-000-26X-XXX	6,202,336.77	22,812.28	6,225,149.05	622,514.91	(212,792.00)	-3.42	409,722.91	330,706.83
Student Transportation Services	1X-000-270-XXX	3,673,985.00	23,622.96	3,697,607.96	369,760.80	163,661.30	4.43	533,422.10	67,892.50

Englewood Public School District

Monthly Transfer Report

va_s1701
12/01/2016

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	8,643,861.00	0.00	8,643,861.00	864,386.10	(366,523.00)	-4.24	497,863.10	104,298.94
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		34,475,199.48	384,839.63	34,860,039.11					1,155,800.14
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	108,000.00	0.00	108,000.00	10,800.00	400.00	0.37	11,200.00	2,166.80
Facilities Acquisition and Construction Services	12-000-4XX-XXX	2,509,772.00	395,900.00	2,905,672.00	0.00	0.00	0.00	0.00	805,473.64
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		2,617,772.00	395,900.00	3,013,672.00					807,640.44
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	2,348,798.00	0.00	2,348,798.00	234,879.80	0.00	0.00	234,879.80	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		67,674,729.70	1,142,082.98	68,816,812.68					2,477,848.97

School Business Administrator Signature

Date

BUDGET TRANSFERS					
NOVEMBER, 2016					
DATE	ACCOUNT		FROM	TO	DESCRIPTION
11/28/16	11-000-252-100-63-000-000	000204	\$ 224,831.00		Administrative Information Technology - Personnel Services - Salaries
11/28/16	11-000-252-100-68-000-000	000204		\$ 224,831.00	Administrative Information Technology - Personnel Services - Salaries
11/29/16	11-190-100-320-20-000-000	000207	\$ 1,100.00		Regular Programs - Instruction - Purchased Professional - Educational Services
11/29/16	11-000-270-512-20-221-000	000207	\$ 208.50		Student Transportation Services - Contracted Services (Other Than Between Home and School)
11/29/16	11-190-100-500-20-000-000	000207		\$ 1,308.50	Regular Programs - Instruction - Other Purchased Services
11/29/16	11-000-211-172-60-000-000	000208	\$ 61,606.00		Attendance and Social Work Services - Salaries of Family Support Team
11/29/16	11-000-218-104-77-101-000	000208		\$ 61,606.00	Guidance Services - Salaries of Other Professional Staff
11/30/16	11-000-262-441-71-000-000	000209	\$ 70,000.00		Custodial Services - Rental Of Land and Buildings
11/30/16	11-000-262-622-71-516-000	000209		\$ 70,000.00	Custodial Services - Electricity
11/30/16	11-000-211-172-60-000-000	000212	\$ 1,435.00		Attendance and Social Work Services - Salaries of Family Support Team
11/30/16	11-000-211-172-77-000-000	000212	\$ 5,565.31		Attendance and Social Work Services - Salaries of Family Support Team
11/30/16	11-000-211-173-67-103-000	000212		\$ 7,000.31	Attendance and Social Work Services - Salaries of Family/Parent Liaison and Community Parent Involvement Specialists
11/30/16	11-000-213-100-77-101-000	000212	\$ 7,570.50		Health Services - Personnel Services - Salaries
11/30/16	11-000-213-100-60-102-000	000212		\$ 7,570.50	Health Services - Personnel Services - Salaries
11/30/16	11-000-218-104-98-101-000	000212	\$ 4,698.81		Guidance Services - Salaries of Other Professional Staff
11/30/16	11-000-218-104-67-103-000	000212		\$ 4,427.91	Guidance Services - Salaries of Other Professional Staff
11/30/16	11-000-218-104-76-101-000	000212		\$ 270.90	Guidance Services - Salaries of Other Professional Staff
11/30/16	11-000-219-104-40-101-000	000212	\$ 7,000.66		Child Study Teams - Salaries of Other Professional Staff
11/30/16	11-000-219-105-40-101-000	000212		\$ 7,000.66	Child Study Teams - Salaries of Secretarial and Clerical Assistants
11/30/16	11-110-100-101-84-101-000	000212	\$ 31,296.40		Kindergarten - Instruction - Salaries of Teachers
11/30/16	11-110-100-101-85-101-000	000212	\$ 153,276.08		Kindergarten - Instruction - Salaries of Teachers
11/30/16	11-120-100-101-73-101-000	000212		\$ 178,527.97	Grades 1-5 - Instruction - Salaries of Teachers
11/30/16	11-120-100-101-74-101-000	000212		\$ 6,044.51	Grades 1-5 - Instruction - Salaries of Teachers
11/30/16	11-130-100-101-76-101-000	000213	\$ 13,973.89		Grades 6-8 - Instruction - Salaries of Teachers
11/30/16	11-130-100-101-67-103-000	000213		\$ 6,547.09	Grades 6-8 - Instruction - Salaries of Teachers
11/30/16	11-130-100-101-73-101-000	000213		\$ 7,426.80	Grades 6-8 - Instruction - Salaries of Teachers
11/30/16	11-150-100-101-40-101-000	000214	\$ 27,910.01		Home Instruction - Instruction - Salaries of Teachers
11/30/16	11-130-100-101-73-101-000	000214		\$ 27,910.01	Grades 6-8 - Instruction - Salaries of Teachers
11/30/16	11-204-100-101-40-101-000	000214	\$ 133,290.33		Learning and/or Language Disabilities - Instruction - Salaries of Teachers
11/30/16	11-212-100-101-40-101-000	000214		\$ 176,437.92	Multiple Disabilities - Instruction - Salaries of Teachers
11/30/16	11-213-100-101-40-101-000	000214	\$ 19,063.20		Resource Room/Resource Center - Instruction - Salaries of Teachers
11/30/16	11-216-100-101-40-101-000	000214		\$ 17,576.06	Preschool Disabilities - Full-Time - Salaries of Teachers
11/30/16	11-240-100-101-73-101-000	000214	\$ 34,845.43		Bilingual Education - Instruction - Salaries of Teachers
11/30/16	11-240-100-101-74-101-000	000214	\$ 14,789.28		Bilingual Education - Instruction - Salaries of Teachers
11/30/16	11-240-100-101-76-101-000	000214	\$ 72,526.78		Bilingual Education - Instruction - Salaries of Teachers
11/30/16	11-240-100-101-77-101-000	000214		\$ 80,501.04	Bilingual Education - Instruction - Salaries of Teachers
11/30/16	11-000-211-172-77-000-000	000215	\$ 36,420.07		Attendance and Social Work Services - Salaries of Family Support Team
11/30/16	11-000-211-172-98-000-000	000215	\$ 46,845.00		Attendance and Social Work Services - Salaries of Family Support Team
11/30/16	11-000-211-173-60-101-000	000215	\$ 0.60		Attendance and Social Work Services - Salaries of Family/Parent Liaison and Community Parent Involvement Specialists
11/30/16	11-000-213-100-77-101-000	000215	\$ 34,577.30		Health Services - Personnel Services - Salaries
11/30/16	11-000-213-100-98-101-000	000215	\$ 36,833.80		Health Services - Personnel Services - Salaries
11/30/16	11-000-218-104-98-101-000	000215	\$ 52,312.19		Guidance Services - Salaries of Other Professional Staff
11/30/16	11-000-218-104-77-101-000	000215	\$ 0.08		Guidance Services - Salaries of Other Professional Staff
11/30/16	11-000-219-104-40-101-000	000215	\$ 49,035.04		Child Study Teams - Salaries of Other Professional Staff
11/30/16	11-000-270-162-60-000-000	000215	\$ 1,053.00		Student Transportation Services - Salaries for Pupil Transportation (Other than Between Home and School)

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NOVEMBER, 2016					
DATE	ACCOUNT		FROM	TO	DESCRIPTION
11/30/16	11-000-270-160-60-000-000	000215		\$ 1,052.80	Student Transportation Services - Salaries for Pupil Transportation (Other than Between Home and School) - Regular
11/30/16	11-110-100-101-84-101-000	000215	\$ 12,990.88		Kindergarten - Instruction - Salaries of Teachers
11/30/16	11-140-100-101-07-101-000	000215		\$ 34,789.20	Grades 9-12 - Instruction - Salaries of Teachers
11/30/16	11-140-100-101-77-101-000	000215		\$ 230,191.68	Grades 9-12 - Instruction - Salaries of Teachers
11/30/16	11-140-100-101-98-000-000	000215		\$ 51,683.86	Grades 9-12 - Instruction - Salaries of Teachers
11/30/16	11-150-100-101-40-101-000	000215	\$ 13,870.24		Home Instruction - Instruction - Salaries of Teachers
11/30/16	11-204-100-101-40-101-000	000215	\$ 33,779.34		Learning and/or Language Disabilities - Instruction - Salaries of Teachers
11/30/16	11-000-270-511-98-000-000	000224	\$ 2,500.00		Student Transportation Services - Contracted Services - Transportation (Between Home and School) - Vendors
11/30/16	11-000-270-511-77-000-000	000224	\$ 14,500.00		Student Transportation Services - Contracted Services - Transportation (Between Home and School) - Vendors
11/30/16	11-000-270-511-63-223-000	000224	\$ 22,000.00		Student Transportation Services - Contracted Services - Transportation (Between Home and School) - Vendors
11/30/16	11-000-270-503-30-000-000	000224		\$ 39,000.00	Student Transportation Services - Contracted Services - Aid In Lieu of Payment for Non-public School Students
11/30/16	11-401-100-100-10-000-000	000227	\$ 2,825.00		School Sponsored Co-curricular and Extra-curricular Activities - Instruction - Personnel Services - Salaries
11/30/16	11-401-100-500-10-000-000	000227		\$ 2,825.00	School Sponsored Co-curricular and Extra-curricular Activities - Instruction - Other Purchased Services
11/30/16	11-000-218-600-10-000-000	000228	\$ 4,000.00		Guidance Services - Supplies and Materials
11/30/16	11-190-100-610-20-239-000	000228		\$ 4,000.00	Regular Programs - Instruction - General Supplies
11/30/16	11-401-100-600-20-000-000	000229	\$ 41.00		School Sponsored Co-curricular and Extra-curricular Activities - Instruction - Supplies and Materials
11/30/16	11-401-100-500-20-000-000	000229		\$ 41.00	School Sponsored Co-curricular and Extra-curricular Activities - Instruction - Other Purchased Services
11/30/16	11-000-213-600-05-000-000	000229	\$ 27.00		Health Services - Supplies and Materials
11/30/16	11-000-211-600-60-000-000	000229		\$ 27.00	Attendance and Social Work Services - Supplies and Materials
11/30/16	11-000-261-420-71-502-000	000232	\$ 15,000.00		Required Maintenance for School Facilities - Cleaning, Repair and Maintenance Services
11/30/16	11-000-261-420-71-518-000	000232	\$ 10,000.00		Required Maintenance for School Facilities - Cleaning, Repair and Maintenance Services
11/30/16	11-000-262-490-63-202-000	000232	\$ 20,000.00		Custodial Services - Other Purchased Property Services
11/30/16	11-000-262-590-71-000-000	000232	\$ 5,000.00		Custodial Services - Miscellaneous Purchased Services
11/30/16	11-000-262-622-71-516-000	000232		\$ 50,000.00	Custodial Services - Electricity
11/30/16	11-000-100-565-40-000-000	000233	\$ 13,100.00		Instruction - Tuition to County Special Services Districts and Regional Day Schools
11/30/16	11-000-100-566-40-000-000	000233	\$ 11,000.00		Instruction - Tuition to Private Schools for the Disabled within the State
11/30/16	11-000-100-562-40-000-000	000233		\$ 24,100.00	Instruction - Tuition to Other LEAs within the State - Special Education
11/30/16	11-000-266-100-60-101-000	000236	\$ 1,377.05		Security - Personnel Services - Salaries
11/30/16	11-000-261-100-71-101-000	000236		\$ 1,377.05	Required Maintenance for School Facilities - Personnel Services - Salaries
11/30/16	11-000-230-590-69-000-000	000242	\$ 200.00		General Administration - Miscellaneous Purchased Services
11/30/16	11-000-230-610-69-000-000	000242		\$ 200.00	General Administration - General Supplies
11/30/16	11-000-218-500-98-000-000	000244	\$ 1,000.00		Guidance Services - Other Purchased Services
11/30/16	11-000-218-600-98-000-000	000244	\$ 1,000.00		Guidance Services - Supplies and Materials
11/30/16	11-000-218-320-07-000-000	000244	\$ 4,000.00		Guidance Services - Purchased Professional - Educational Services
11/30/16	11-000-222-600-05-000-000	000244	\$ 1,000.00		Educational Media/Library Services - Supplies and Materials
11/30/16	11-000-222-600-98-000-000	000244	\$ 2,500.00		Educational Media/Library Services - Supplies and Materials
11/30/16	11-000-219-320-40-000-000	000244	\$ 1,000.00		Child Study Team - Purchased Professional - Educational Services
11/30/16	11-190-100-610-03-000-000	000244	\$ 1,000.00		Regular Programs - Instruction - General Supplies
11/30/16	11-190-100-610-05-000-000	000244	\$ 1,000.00		Regular Programs - Instruction - General Supplies
11/30/16	11-190-100-610-07-000-000	000244	\$ 1,000.00		Regular Programs - Instruction - General Supplies
11/30/16	11-000-218-500-20-000-000	000244		\$ 13,500.00	Guidance Services - Other Purchased Services
11/30/16	11-190-100-610-02-000-000	000245	\$ 2,208.00		Regular Programs - Instruction - General Supplies
11/30/16	11-000-261-420-71-508-000	000245		\$ 2,208.00	Required Maintenance for School Facilities - Cleaning, Repair and Maintenance Services
11/30/16	11-000-266-300-60-000-000	000246	\$ 6,206.00		Security - Purchased Professional and Technical Service
11/30/16	11-000-266-610-71-620-000	000246		\$ 6,206.00	Security - General Supplies

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DATE	ACCOUNT		FROM	TO	DESCRIPTION
11/30/16	11-000-221-500-60-137-000	000247	\$ 29,000.00		Improvement of Instruction Services - Other Purchased Services
11/30/16	11-000-100-561-63-000-000	000247	\$ 5,500.00		Instruction - Tuition to Other LEAs within the State - Regular
11/30/16	11-190-100-500-00-000-000	000247		\$ 34,500.00	Regular Programs - Instruction - Other Purchased Services
11/30/16	60-057-100-100-02-000-000	000218	\$ 892.18		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-291-220-02-000-000	000218		\$ 892.18	2016-2017 After School Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions
11/30/16	60-057-100-100-03-000-000	000218	\$ 523.51		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-291-220-03-000-000	000218		\$ 523.51	2016-2017 After School Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions
11/30/16	60-057-100-100-05-000-000	000218	\$ 1,069.11		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-291-220-05-000-000	000218		\$ 1,069.11	2016-2017 After School Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions
11/30/16	60-057-100-100-02-000-000	000225	\$ 215.00		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-100-100-05-000-000	000225	\$ 215.00		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-100-800-02-138-000	000225		\$ 215.00	2016-2017 After School Program - Instruction - Other Objects
11/30/16	60-057-100-800-05-138-000	000225		\$ 215.00	2016-2017 After School Program - Instruction - Other Objects
11/30/16	60-057-100-100-03-000-000	000226	\$ 350.00		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-100-100-05-000-000	000226	\$ 350.00		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-100-600-03-000-000	000226		\$ 350.00	2016-2017 After School Program - Instruction - Supplies and Materials
11/30/16	60-057-100-600-05-000-000	000226		\$ 350.00	2016-2017 After School Program - Instruction - Supplies and Materials
11/30/16	60-057-100-100-02-000-000	000240	\$ 994.86		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-100-100-03-000-000	000240	\$ 634.34		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-100-100-05-000-000	000240	\$ 1,251.63		2016-2017 After School Program - Instruction - Personnel Services - Salaries
11/30/16	60-057-291-220-02-000-000	000240		\$ 994.86	2016-2017 After School Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions
11/30/16	60-057-291-220-03-000-000	000240		\$ 634.34	2016-2017 After School Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions
11/30/16	60-057-291-220-05-000-000	000240		\$ 1,251.63	2016-2017 After School Program - Personnel Services - Unallocated Employee Benefits - Social Security Contributions
	TOTAL		\$ 1,387,184.40	\$ 1,387,184.40	

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Unposted Checks							
A&A RIDGEWOOD REGISTERED PROF ASSOC/ 1000	17-01586	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CP	NOV 2016	38881	6,073.79
ACAMPORA, ROSE/ 8761	17-1268	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38882	137.00
ACAMPORA, WILLIAM/ 7477	17-1227	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38883	195.00
ALLIANCE COMMERCIAL PEST CONTROL, INC./ 7989	17-01111	11-000-261-420-71-505-000/ EXTERMINATION SVCS		CP	VARIOUS INVOICES	38884	2,325.00
ATLANTIC BUSINESS PRODUCTS/ 1226	17-01614	11-000-251-340-63-000-000/ CENTRAL SVCS TECH SVC		CP	INV #CNIN589167,596570	38885	310.12
ATLANTIC TOMORROWS OFFICE/ 6860	17-01172	11-000-251-600-60-203-000/ COPY MACHINE STAPLES		CP	INV #ARIN365720,369649,369394	38886	220.80
AUTOZONE NORTHEAST, INC./ 6216	17-01213	11-000-262-420-71-549-000/ VEHICLE REPAIRS		CP	VARIOUS INVOICES	38887	432.48
BABE'S TAXI/ 1263	17-01403	11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS		CP	NOV 2016	38888	1,333.08
BARNSTABLE ACADEMY/ 1292	17-01672	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	DEC 2016, JAN 2017	38889	10,570.00
BECK, STEVE/ 8751	17-1242	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38890	58.00
BENJAMIN BROS. INC./ 4757	17-01880	11-000-262-610-71-610-000/ MISC SUPPLIES		CF	INV #741105	38891	600.00
	17-01227	11-000-262-610-71-610-000/ MISC SUPPLIES		CP	VARIOUS INVOICES	38891	366.98
					Total for BENJAMIN BROS, INC./ 4757		\$966.98
BERGEN ARTS AND SCIENCES CHARTER SCHOOL/ 7162	17-01564	10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA		CP	JAN 2017	38892	1,664.00
BERGEN CENTER FOR CHILD/ 1412	17-01442	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN 2017	38893	28,629.51
BERGEN CNTY SPECIAL SERV/ 1407	17-01612	20-253-200-300-40-030-000/ PURCHASED PROFESSIONAL A		CP	INV #M201600412,00598,00787	38894	93,794.63
	17-01858	11-150-100-320-40-000-000/ PURCHASED PROFESSIONAL-E		CP	INV #M201600787..HM INSTR	38894	520.00
					Total for BERGEN CNTY SPECIAL SERV/ 1407		\$94,314.63

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Unposted Checks							
BERGEN CNTY SPECIAL SERV -REG/ 1367	17-01872	11-000-100-565-40-000-000/ TUITION CSSD SPEC		CP	INV #T201600245, T201600322	38895	40,120.35
BERGEN COMMUNITY COLLEGE/ 1383	17-01831	11-190-100-500-07-000-000/ REG PROGRAM-UNDISTRIBUTE		CP	FALL 2016 CHARGES	38896	19,172.50
BERGEN COUNTY SPECIAL SERVICES/ 1388	17-01829	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	#M201600037,00412,00598,00787	38897	186,246.00
	17-01800	11-000-100-565-40-000-000/ TUITION CSSD SPEC		CF	INV #M201600037..JUL 2016	38897	93,700.00
	17-01501	11-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #M201600412..SAP	38897	550.00
					Total for BERGEN COUNTY SPECIAL SERVICES/ 1388		\$280,496.00
BERGEN COUNTY TECHNICAL SCHOOL/ 1377	17-01170	11-000-100-563-77-000-000/ TUITION VOCATIONAL REG		CP	INV #V201600257,V201600329	38898	73,112.00
	17-01805	11-000-100-564-40-000-000/ TUITION VOCATIONAL SPEC		CP	INV #V201600257, V201600329	38898	84,138.10
					Total for BERGEN COUNTY TECHNICAL SCHOOL/ 1377		\$157,250.10
BERGEN ETTC/ 1362	17-01765	11-000-223-320-05-000-000/ PURCHASED PROFESSIONAL -		CF	WORKSHP 12/13/16 CERRATO	38899	75.00
	17-01764	11-000-223-320-05-000-000/ PURCHASED PROFESSIONAL -		CF	WRKSHP 12/19/16 CERRATO	38899	75.00
					Total for BERGEN ETTC/ 1362		\$150.00
BERGEN FAMILY CENTER - ENGLEWOOD/ 8694	17-01981	11-190-100-500-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #44414	38900	35,000.00
BETTER CHINESE LLC/ 6809	17-01915	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #INV1119991	38901	163.80
BITAR II, MARK/ 7886	17-1257	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38902	116.00
BSN SPORTS / SPORT SUPPLY GROUP, INC./ 3714	17-01826	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #98422816	38903	3,625.34
BUREAU OF EDUCATION & RESEARCH/ 1476	17-01748	11-000-219-580-40-000-000/ CHILD STUDY TEAM TRAVEL		CF	INV #4690147	38904	399.00

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Unposted Checks							
CALIFON CONSULTANTS/ 1503	17-02266	11-000-230-610-69-000-000/ SUPPLIES AND MATERIALS		CF	INV #967	38905	760.00
CALVANO, JOE/ 8755	17-1249	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38906	79.00
CANOLA, JOHN/ 7301	17-1217	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38907	20.00
CAROLINA BIOLOG SUPPLY CO/ 1488	17-60474	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #49570942 RI	38908	212.50
	17-60487	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #49572110 RI	38908	83.55
	17-60500	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #49574033 RI	38908	150.48
	17-60530	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #49574037 RI	38908	189.36
	17-60497	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #49574038 RI	38908	76.05
	17-60492	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	#49577151,49579885,49575614	38908	429.68
	17-60483	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #49575615 RI	38908	15.10
	17-60466	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CP	INV #49578483 RI	38908	113.63
					Total for CAROLINA BIOLOGICAL SUPPLY CO./ 1488		\$1,270.35
CARTRIDGE WORLD OF RAMSEY CO-OP NJ/ 5471	17-02218	11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES		CF	INV #134257	38909	268.76
CASCADE SCHOOL SUPPLY INC/ 1490	17-60231	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV#41466,36316	38910	103.97
	17-60238	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV#36315	38910	40.20
	17-60543	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #36087	38910	22.22
	17-60550	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #36086	38910	167.39

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Unposted Checks							
CASCADE SCHOOL SUPPLY INC/ 1490	17-60553	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #36089	38910	114.75
	17-60569	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #36090	38910	166.45
Total for C.S.S.I. INC./ 1490							\$614.98
CASTANO, ANDRE/ 7864	17-1238	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38911	58.00
CATAPULT LEARNING, LLC./ 4072	17-01405	20-509-200-330-28-000-000/ NON PUB NURSE SERV		CP	NOV 2016	38912	393.12
		20-509-200-330-32-000-000/ NON PUB NURSE SERV		CP	NOV 2016	38912	14,152.32
		20-509-200-330-33-000-000/ NON PUB NURSE SERV		CP	NOV 2016	38912	5,545.80
		20-509-200-330-34-000-000/ PURCHASED PROFESSIONAL-E		CP	NOV 2016	38912	126.36
		20-509-200-330-35-000-000/ NON PUB NURSE SERV		CP	NOV 2016	38912	9,364.68
		20-509-200-330-36-000-000/ NON PUB NURSE SERV		CP	NOV 2016	38912	449.28
Total for CATAPULT LEARNING, LLC./ 4072							\$30,031.56
CENTER FOR MODERN DANCE EDUCATION/ 8678	17-01890	11-000-270-512-02-220-000/ FIELD TRIPS		CF	SVC DATE 10/28/16	38913	175.00
CHAPEL HILL ACADEMY/ 8645	17-01799	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN 2017	38914	9,600.00
CHAS. F. CONNOLLY DIST. CO., I/ 1595	17-01995	11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES		CP	INV #1123009	38915	445.00
CHATMAN, MICHAEL/ 8439	17-1256	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38916	137.00
	17-1216	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38916	116.00
Total for CHATMAN, MICHAEL/ 8439							\$253.00
CHINASPROUT, INC./ 7990	17-01910	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #2016-1245	38917	112.04
	17-01911	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #2016-1246	38917	158.61
	17-01912	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #2016-1247	38917	170.65
Total for CHINASPROUT, INC./ 7990							\$441.30
CHISHOLM, BRAWLEY/ 8749	17-1229	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38918	45.00

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for Batches 53,54 and Check Date is 01/19/2017

va_bill5.10272014
12/01/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Remit To Check Name	Check #	Check Amount
Unposted Checks							
CIANCIOSI, KRISTIN/ 6557	17-01406	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	DEC 2016	38919	1,200.00
CLIFFSIDE PARK BD OF ED/ 1581	17-01673	11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS		CP	JAN - FEB 2017	38920	3,780.00
COLEMAN, QINYING/ 8334	17-1278	20-270-200-500-66-000-000/ TITLE II OTHER SVC		CF	TITLE II OTHER SVC	38921	1,220.36
COLON, JR. , MIGUEL/ 7427	17-1246	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38922	58.00
COMMAND RADIO COMMUNICATIONS,/ 17-01963 1678		11-000-261-420-71-512-000/ PAGING SERVICES		CF	INV #128250	38923	1,105.00
		11-000-266-610-71-620-000/ SECURITY UNIFORMS		CF	INV #128250	38923	1,100.00
					Total for COMMAND RADIO COMMUNICATIONS,/ 1678		\$2,205.00
COMPREHENSIVE EDUCATIONAL SERVICES/ 7399	17-01408	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	INV #11751	38924	400.00
CONCEPT PRINTING, INC/ 1693	17-01965	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #38912	38925	246.00
		11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #38912	38925	246.65
					Total for CONCEPT PRINTING, INC/ 1693		\$492.65
CONTE, MIKE/ 7243	17-1232	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38926	116.00
	17-1224	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38926	87.00
					Total for CONTE, MIKE/ 7243		\$203.00
COOPER ELECTRIC SUPPLY COMPANY, INC./ 8562	17-01266	11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES		CP	INV #S027616462.001	38927	43.70
CRESKILL BOARD OF EDUCATION/ 1749	17-01503	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CP	DEC 2016 SVCS	38928	3,869.70
DAVIS, BRYANT/ 8754	17-1245	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38929	58.00
DE LAMATER, JOHN/ 7319	17-1252	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38930	116.00
	17-1272	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38930	79.00

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					Total for De LAMATER, JOHN/ 7319		<u>\$195.00</u>
DE ROBERTO, JERRY/ 7439	17-1259	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38931	79.00
	17-1260	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38931	116.00
					Total for De ROBERTO, JERRY/ 7439		<u>\$195.00</u>
DECKER EQUIPMENT/ 4413	17-01853	11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ORD #161628A	38932	2,696.73
		20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES		CF	ORD #161628A	38932	2,696.74
					Total for DECKER EQUIPMENT/ 4413		<u>\$5,393.47</u>
DEER, JIM/ 8173	17-1240	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38933	58.00
DELTA DENTAL PLAN OF NJ/ 1787	17-01184	11-000-291-270-63-451-000/ DENTAL BENEFITS		CP	FEB 2017	38934	33,430.76
DEPENNA, RICH/ 8463	17-1251	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38935	79.00
DI CARA / RUBINO ARCHITECTS/ 7927	17-02231	12-000-400-334-71-000-000/ FA & CS ARCH/ENG SVCS		CF	INV #0006790	38936	1,009.60
DISCOUNT SCHOOL SUPPLY / EARLY CHILDHOOD/ 8608	17-60572	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #204770690101	38937	12.79
	17-60329	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #204771920101	38937	102.37
					Total for DISCOUNT SCHOOL SUPPLY / EARLY CHILDHOOD/ 8608		<u>\$115.16</u>
DYNAMIX ADVERTISING/ 8016	17-02257	11-000-266-610-71-620-000/ SECURITY UNIFORMS		CF	INV #2440	38938	1,250.00
EAI EDUCATION/ 4639	17-60334	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #INV0787984	38939	123.88
	17-60562	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #INV0784177	38939	15.36
	17-60328	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #INV0784595	38939	16.47
					Total for EAI EDUCATION/ 4639		<u>\$155.71</u>

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EASTWICK COLLEGE- HACKENSACK CAMPUS/ 6278	17-01732	11-190-100-500-07-000-000/ REG PROGRAM-UNDISTRIBUTE		CP	SEPT ADJ, DEC 2016	38940	7,060.00
EATON POWER QUALITY/ 4724	16-02497	11-000-261-420-71-510-000/ HVAC MAINTENANCE		CF	INV #44236001	38941	1,050.15
ECLC OF N.J./ 1975	17-01444	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN-FEB TUITION, NOV SVCS	38942	12,290.25
EDUCATION INCORPORATED/ 5776	17-01782	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	NOV DEC 2016..SVCS	38943	2,346.12
ELITE CULTURE EDUCATIONAL, LLC/ 7999	17-01932	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #20161122	38944	532.78
EMERSON BD OF EDUCATION/ 1922	17-02023	11-000-100-561-63-241-000/ TUITION - DISPLCED REG		CF	INV #1617-004	38945	2,029.20
ENGLEWOOD BOE - TREASURER ACCO/ 1778	17-02260	20-241-200-200-66-000-000/ TITLE III EMP BENE		CF	TITLE III EMP BENE	38946	105.00
	17-02262	20-270-200-200-66-000-000/ TITLE II EMPLOYEE BENE		CF	TITLE II EMPLOYEE BENE	38946	15.17
	17-02264	60-057-291-220-02-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	38946	994.86
		60-057-291-220-03-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	38946	634.34
		60-057-291-220-05-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	38946	1,251.63
	17-02010	20-044-200-200-66-000-000/ PERSONAL SERVICES - EMPL		CF	PERSONAL SERVICES - EMPL	38946	18.67
	17-02011	20-241-200-200-66-000-000/ TITLE III EMP BENE		CF	TITLE III EMP BENE	38946	42.00
	17-02012	20-270-200-200-66-000-000/ TITLE II EMPLOYEE BENE		CF	TITLE II EMPLOYEE BENE	38946	2.33
	17-02013	60-057-291-220-02-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	38946	892.18
		60-057-291-220-03-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	38946	523.51
		60-057-291-220-05-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	38946	1,069.11
					Total for ENGLEWOOD BD OF EDUCATION/ 1778		\$5,548.80
ENGLEWOOD ON THE PALISADES/ 2045	17-01508	10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA		CP	JAN 2017	38947	155,722.00
EPIC HEALTH SERVICES INC./ 6911	17-01621	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CP	INV #588894,588904,589538	38948	10,462.50
ETA HAND2MIND/ 2079	16-02542	P2-231-100-600-66-000-002/ TITLE I -SUPPLIES /MATER	16-02542	CF	ACCT #10851	38949	1,175.02

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EXPRESS HEATING CO. INC./ 1948	17-01498	11-000-261-420-71-503-000/ MAINTENANCE BOILER		CP	INV #00120666	38950	5,720.00
FELICIAN SCH EXCEPT CHILD/ 1954	17-01445	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	DEC 2016	38951	13,771.20
FELIZZOLA, GIO/ 8750	17-1235	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38952	116.00
FIRST STUDENT INC. 1309/ 2155	17-01794	11-000-270-512-02-220-000/ FIELD TRIPS		CF	INV #11286353	38953	250.00
	17-01735	11-000-270-511-73-000-000/ TRANS HOME AND SCHOOL		CF	INV #11294341,11302142	38953	21,604.50
		11-000-270-511-74-000-000/ TRANS HOME AND SCHOOL		CP	INV #11294341,11302142	38953	182,330.10
					Total for FIRST STUDENT INC. 1309/ 2155		\$204,184.60
FIRST STUDENT PRINCIPAL BUS CO/ 2157	17-01726	11-000-270-512-20-221-000/ FIELD TRIPS		CP	INV #11295419,11303461	38954	1,600.00
FISHER SCIENTIFIC ED./ 2158	17-60508	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CP	INV #3694621,7094033,5076502	38955	398.83
	17-60475	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #3694590	38955	21.74
					Total for FISHER SCIENTIFIC ED./ 2158		\$420.57
FOLLETT SCHOOL SOLUTIONS, INC./ 7907	17-01463	11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #1968140A-C	38956	5,910.90
	17-01470	11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	INV #1982322I,1982322J	38956	1,684.65
	17-01283	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CF	INV #1222080	38956	5,145.00
					Total for FOLLETT SCHOOL SOLUTIONS, INC./ 7907		\$12,740.55
FRAMAN MECHANICAL, INC/ 8515	16-02186	30-917-400-450-20-000-000/ SDA CONSTRUCTION SERVICE		CP	APPLICATION #9	38957	76,958.61
FREY SCIENTIFIC CO./ 2195	17-01753	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #202501364806	38958	9.84
	17-60477	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #202501330000	38958	23.76
					Total for FREY SCIENTIFIC/ 2195		\$33.60
FRIDMAN, ESTHER M.D./ 5738	17-01466	11-190-100-320-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CP	EVAL DATE 10/20/16	38959	600.00

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FRIDMAN, ESTHER M.D./ 5738	17-01410	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	EVAL DATE, 12/11, 1215	38959	1,100.00
Total for FRIDMAN, ESTHER M.D./ 5738							\$1,700.00
FURST & ASSOCIATES, INC./ 6796	17-02005	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CP	NOV - DEC 2016	38960	4,725.00
GAGLIANO, STEVE/ 7507	17-1226	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38961	108.00
GARCIA, MERCEDES/ 2228	17-01412	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	NOV EVAL	38962	450.00
GARCIA, RICHARD/ 2231	17-01413	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	NOV -DEC EVALS	38963	1,350.00
GARDEN STATE ENVIRONMENTAL, INC./ 8538	17-01957	11-000-262-800-71-000-000/ OTHER OBJECTS		CF	INV #12970,13051,13116	38964	7,024.97
GARFIELD PUBLIC SCHOOL/ 8188	17-01446	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CP	JAN - FEB 2016	38965	7,816.00
GENERAL PLUMBING/ 7480	17-01297	11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES		CP	#S6729093.001,S6739981.001	38966	147.80
GONZALEZ, LUIS R./ 7853	17-1241	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38967	58.00
GOVCONNECTION, INC./ 5400	17-01560	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CP	INV #54340974	38968	21.28
GRIBBON, BRIAN/ 7750	17-1258	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38969	116.00
GRIBBON, KEVIN/ 8762	17-1269	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38970	58.00
HELD, JOE/ 7435	17-1221	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38971	79.00
HERTZ FURNITURE SYSTEMS/ 2448	17-01922	11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #591024	38972	622.54
		20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES		CF	INV #591024	38972	622.54
Total for HERTZ FURNITURE SYSTEMS/ 2448							\$1,245.08
HIGH POINT SOLUTIONS, INC./ 8571	17-01398	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CF	INV #75216	38973	6,380.00
HOHOKUS SCHOOL OF TRADE/ 5762	17-01733	11-190-100-500-07-000-000/ REG PROGRAM-UNDISTRIBUTE		CP	DEC 2016	38974	880.00

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Unposted Checks							
HOLMES, GERALD/ 8752	17-1243	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38975	58.00
HOLY NAME HOSPITAL/ 2491	17-02019	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CF	ACCT #81403805 201609	38976	247.00
	17-02126	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CF	VARIOUS ACCTS	38976	1,260.00
Total for HOLY NAME HOSPITAL/ 2491							\$1,507.00
HOUGHTON MIFFLIN/ 2507	17-01507	11-190-100-640-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #952556840,952615156	38977	6,122.86
	17-01690	11-190-100-640-60-000-000/ TEXTBOOKS		CF	INV #952746958,952746959	38977	4,970.33
Total for HOUGHTON MIFFLIN/ 2507							\$11,093.19
HOUGHTON MIFFLIN HARCOURT/ 1076	17-01951	11-190-100-640-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #952842820	38978	523.34
HOUGHTON MIFFLIN HARCOURT/ 2144	17-01978	11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY		CF	INV #952833416	38979	727.12
HOWARD INDUSTRIES, INC./ 6469	17-01937	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #16-00775451	38980	121.00
HUGHES, SHARON/ 8763	17-1275	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38981	70.00
HUNKEN, MICHAEL/ 2530	17-1212	11-000-262-800-71-000-000/ OTHER OBJECTS		CF	OTHER OBJECTS	38982	60.00
INNOVATIVE TRANSPORTATION LLC/ 8631	17-01573	11-000-270-511-63-000-000/ TRANS - DISPLACED		CP	DEC 2016	38983	870.00
JACE GENERAL CONTRACTORS, LLC./ 8590	17-01998	11-000-261-420-71-518-000/ FLOOR REPAIRS		CF	BATHROOM TILES	38984	1,250.00
JCC ON THE PALISADES/ 4099	17-02230	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CF	ACCT #32143	38985	1,287.00
JENNIFER M. SULLIVAN LLC/ 6639	17-01421	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	DEC 2016	38986	3,000.00
JEWEL ELECTRIC SUPPLY CO./ 2659	17-01253	11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES		CP	INV #242776,242476A,242780	38987	2,168.76
JONES, LEONARD/ 8174	17-1230	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38988	126.00

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JONES, LEONARD/ 8174	17-1274	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38988	126.00
Total for JONES, LEONARD/ 8174							\$252.00
JOSEPH, JOANN/ 8727	17-02172	60-057-100-800-02-138-000/ PARENT REFUND		CF	PARENT REFUND	38989	112.50
		60-057-100-800-05-138-000/ PARENT REFUND		CF	PARENT REFUND	38989	112.50
Total for JOSEPH, JOANN/ 8727							\$225.00
K & S MUSIC INC/ 8603	17-60365	11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC		CF	INV #1054372	38990	27.55
K&S FABRICATION & WELDING LLC/ 8633	17-01581	11-000-261-420-71-506-000/ FENCE REPAIRS		CF	INV #77	38991	1,800.00
		11-000-261-420-71-511-000/ MASONRY		CF	INV #77	38991	2,385.00
Total for K&S FABRICATION & WELDING LLC/ 8633							\$4,185.00
KALLEN & LEMELSON/ 7910	16-02181	30-917-400-334-20-000-000/ SDA ARCHIT/ENGINEERING		CP	INV #6099.01 I	38992	1,800.00
KELLER, CHARLES/ 7583	17-1273	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38993	126.00
KING, DEBRA/ 8078	17-02223	11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL		CP	1ST PAYMENT	38994	12,500.00
KURTZ BROS., INC./ 8609	17-60597	11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	INV #52863.00	38995	35.77
	17-60554	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #52843.00	38995	5.10
	17-60544	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #52837.00	38995	109.66
Total for KURTZ BROS., INC./ 8609							\$150.53
L&H SUPPLY / FERGUSON/ 7992	17-01272	11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES		CP	INV #9714534	38996	13.79
LAKESHORE LEARNING MATERIALS/ 4766	17-01898	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #4093851216	38997	510.80
	17-01865	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #2496981116	38997	247.37
	17-01868	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #2496901116	38997	243.48
Total for LAKESHORE LEARNING MATERIALS/ 4766							\$1,001.65

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LAURENCEAU, PIERRE/ 7443	17-1239	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38998	58.00
LAWRENCE, REGGIE/ 7278	17-1267	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	38999	58.00
LEARNING CYCLES, LLC/ 8064	17-01363	20-501-100-640-32-000-000/ N.P. TEXTBOOKS		CF	inv #16-2249	39000	2,310.00
LECTORUM PUBLICATIONS INC./ 2869	17-01938	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #762174, 761406	39001	557.80
LEIFER, ROBERT & AMY/ 8666	17-01749	11-000-230-820-63-459-000/ COURT JUDGEMENTS		CF	FINAL PAYMENT	39002	15,000.00
LEONARD, STEVEN/ 8741	17-1225	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39003	108.00
LEONIA BOARD OF EDUCATION/ 3614	17-01571	11-000-100-561-63-000-000/ TUITION TO OTHER LEAS WI		CF	2ND HALF TUITION PAYMENT	39004	7,923.50
	17-01448	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CF	2ND HALF TUITION PAYMENT	39004	21,195.00
	17-02229	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CF	INV #16-00201,16-00117	39004	1,040.00
					Total for LEONIA BOARD OF EDUCATION/ 3614		\$30,158.50
LERCH, VINCI & HIGGINS/ 5839	16-02266	11-000-230-332-63-000-000/ GEN ADMIN AUDIT FEES		CF	INV #29230	39005	50,600.00
LIMITE, BOB/ 8452	17-1236	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39006	116.00
LITE-TROL SERVICE COMPANY INC./ 8480	17-02239	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CF	INV #103984	39007	360.00
LOUMARC SIGNS/ 6635	17-01701	11-000-261-420-71-502-000/ MAINTENANCE LANDSCAPING		CF	INV #32023	39008	2,775.00
LUBIN, KATLYNE - MD, MPH, FAAP/ 3664	17-01415	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	INV #1329	39009	300.00
MACGILL/ 2964	17-01975	11-000-213-600-20-000-000/ HEALTH SUPPLIES		CF	INV #IN0579781	39010	196.25
MASTER MARKETING INTERNATIONAL, INC./ 6604	17-01168	11-000-218-600-03-000-000/ GUIDANCE SUPPLIES		CF	INV #JAG1114529	39011	2,429.00
MC MANUS, DONALD/ 7840	17-1233	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39012	58.00

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Unposted Checks							
MCCULLOUGH, PETER/ 7438	17-1234	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39013	58.00
MEDICA, JOHN/ 7888	17-1218	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39014	20.00
MGL PRINTING SOLUTIONS/ 3085	17-02189	11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES		CF	INV #142777	39015	1,864.00
MIELE SANITATION/ 4803	17-01245	11-000-261-420-71-524-000/ DUMPSTERS/WASTE		CP	INV #20499068	39016	600.00
MIRACLES IN COMMUNICATION OF NORTHERN NJ/ 7483	17-01417	11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS		CP	NOV - DEC	39017	1,600.00
MISSION ONE EDUCATIONAL STAFFING SERV LL/ 7338	17-01721	11-000-218-500-63-722-000/ MISSION ONE		CF	INV #INV017126, 018714	39018	23,689.13
		11-000-219-500-63-722-000/ MISSION ONE		CF	INV #INV017126, 018714	39018	40,300.00
		11-402-100-500-20-722-000/ PURCHASED SERVICES (300-		CP	INV #017126, 018714	39018	4,113.52
	17-01194	11-000-262-590-63-723-000/ DELTA - T		CF	INV #INV017125,018681,018780	39018	25,921.67
		11-204-100-500-63-723-000/ DELTA - T		CP	INV #INV017125,018681,018780	39018	120,459.42
		11-213-100-500-63-723-000/ DELTA - T		CF	INV #INV017125,018681,018780	39018	300,000.00
		11-216-100-500-63-723-000/ DELTA - T		CF	INV #INV017125,018681,018780	39018	9,432.92
					Total for MISSION ONE EDUCATIONAL STAFFING SERV LL/ 7338		\$523,916.66
MUNICIPAL CAPITAL CORP/ 6893	17-01528	11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY		CP	LEASE #15921...JAN 2017	39019	6,373.07
	17-01529	11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY		CP	LEASE #12519...JAN 2017	39019	1,139.99
	17-02026	11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY		CP	LEASE #9078 JUL 16- JAN 17	39019	12,852.63
					Total for MUNICIPAL CAPITAL CORP/ 6893		\$20,365.69
MURRAY, TODD/ 8191	17-1247	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39020	58.00
NATIONAL ART & SCHOOL SUPPLIES INC./ 8594	17-60251	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #670784	39021	21.48

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Unposted Checks							
NJ SCHOOL BOARDS INSURANCE GROUP/ 3320	17-02226	11-000-291-260-63-000-000/ WORKER'S COMP INS		CP	INV #CON-0000019205	39022	25,825.84
NJASA/ 3319	17-01964	11-000-252-500-68-000-000/ OTHER PURCHASED SERVICES		CF	TECHSPO 2017...M. BROWN	39023	425.00
NORTH HUDSON ACADEMY/ 2573	17-01450	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CP	DEC 2016, JAN 2017	39024	18,014.46
	17-01873	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	DEC 2016-JAN 2017	39024	18,014.46
					Total for NORTH HUDSON ACADEMY/ 2573		\$36,028.92
NORTHEASTERN TECHNOLOGIES GROU/ 3349	17-01269	11-000-213-500-40-000-000/ OTHER PURCHASED SERVICES		CF	INV #906524	39025	345.00
NORTHERN VALLEY REGIONAL H.S./ 4229	17-01449	11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL		CP	JAN - FEB 2017	39026	39,524.18
	17-01418	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	NOV 2016	39026	360.00
					Total for NORTHERN VALLEY REGIONAL H.S./ 4229		\$39,884.18
O DIBELLA MUSIC INC./ 2603	17-01208	11-000-262-490-03-224-000/ MUSIC REPAIRS		CP	INV #1150096-98,1152206	39027	282.50
ON-SITE FLEET SERVICE, INC./ 6789	17-01307	11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN		CP	INV #110070519,110070913	39028	7,314.00
PASCACK VALLEY COUNCIL-REGION II/ 7821	17-01419	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	10/14/16 - 11/14/16	39029	324.99
PASCULLI, PAT/ 8289	17-1237	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39030	58.00
PASSAIC ARTS AND SCIENCE CHARTER SCHOOL/ 8544	17-01563	10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CHA		CP	JAN 2016	39031	2,078.00
PEARSON EDUCATION/ 6354	17-01948	11-000-219-600-40-000-000/ CHILD STUDY TEAM SUPPLY		CF	INV #10967574	39032	1,540.35
PEDIATRIC OCCUPATIONAL THERAPY/ 3482	17-01423	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	NOV - DEC 2016	39033	3,087.00

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Unposted Checks							
PEREZ, RAY/ 7412	17-1261	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39034	116.00
PICARDO, CARMINE/ 8682	17-01907	11-402-100-500-20-000-000/ ATHLETICS		CF	ASSIGNOR FEES	39035	170.00
PICCINI, MARTY/ 8739	17-1215	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39036	116.00
PITNEY BOWES INC./ 2646	17-01173	11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJECT		CP	INV #1002700981	39037	315.48
POMPTONIAN FOOD SERVICE/ 3536	17-01222	50-910-310-500-63-000-000/ FOOD SERVICES		CP	DEC 2016	39038	157,368.68
PRICE, WATSEKA/ 8701	17-02014	50-910-310-500-63-000-000/ FOOD SERVICES		CF	FOOD SERVICES	39039	21.30
PRITCHARD INDUSTRIES/ 4537	17-01214	11-000-262-420-71-501-000/ CUST/MAINT CONTRACT		CP	INV #0020012361...DEC 2016	39040	160,977.97
	17-01216	11-000-263-420-71-521-000/ SNOW REMOVAL		CP	INV #0020012453,0020012452	39040	2,595.60
					Total for PRITCHARD INDUSTRIES/ 4537		\$163,573.57
PRNY, PC/ 8693	17-01984	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	INV #2482,2477	39041	720.00
PUBLIC SERVICE ELECTRIC & GAS/ 2672	17-01493	11-000-262-622-71-516-000/ ELECTRICITY		CP	VARIOUS ACCTS	39042	70,756.89
PYRAMID IMPRINTS/ 5080	17-01779	20-073-100-600-02-000-000/ PBSIS QUARLES SUPPLIES		CF	INV #0001892	39043	756.00
R.D. SALES, LLC./ 3630	17-01256	11-000-261-420-71-526-000/ LOCKSMITH SERVICES		CP	INV #DH12327	39044	756.00
	17-01258	11-000-261-420-71-519-000/ SECURITY ALARMS		CP	INV #DH12251,SDH12335	39044	811.00
	17-01973	11-000-261-420-71-545-000/ DOORS		CF	INV #DH11961	39044	6,033.00
					Total for R.D. SALES, INC./ 3630		\$7,600.00
RAIA, KENNETH/ 8757	17-1255	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39045	126.00
RAPID PUMP & METER SERVICE CO., INC./ 8663	17-01999	11-000-261-420-71-513-000/ PLUMBING/HEATING		CF	INV #RSRI53230	39046	3,091.39
RE, JOE/ 7862	17-1228	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39047	126.00
	17-1222	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39047	58.00
					Total for RE, JOE/ 7862		\$184.00

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Unposted Checks							
REALLY GOOD STUFF/ 6385	17-01901	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #5849421	39048	312.01
	17-01891	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #5842368	39048	143.75
	17-01862	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #5842369	39048	203.10
	17-01892	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #5842378	39048	234.43
Total for REALLY GOOD STUFF/ 6385							\$893.29
RESERVE ACCOUNT/ 2662	17-01174	11-000-230-890-62-000-000/ MISCELLANEOUS EXPENDITUR		CF	ACCT # 17142740	39049	1,200.00
		11-190-100-890-05-000-000/ OTHER OBJECTS		CF	ACCT #17142740	39049	2,500.00
		11-190-100-890-07-000-000/ OTHER OBJECTS		CF	ACCT #17142740	39049	2,000.00
		11-190-100-890-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ACCT #17142740	39049	2,500.00
Total for RESERVE ACCOUNT/ 2662							\$8,200.00
RICKARD REHABILITATION SERVICE/ 3697	17-01420	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	NOV 2016	39050	3,121.50
RIDDELL/ ALL AMERICAN/ 3698	17-02170	11-402-100-500-20-000-000/ ATHLETICS		CF	INV #98868924	39051	241.20
	17-02167	11-402-100-500-20-000-000/ ATHLETICS		CF	INV #98873461	39051	148.35
Total for RIDDELL/ALL AMERICAN SPORTS CO/ 3698							\$389.55
RIDGEFIELD BOARD OF ED./ 2712	17-01979	11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL		CP	JAN - FEB 2017	39052	7,007.40
RIERA, GERRY/ 7863	17-1253	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39053	116.00
ROBINSON, STEVIE/ 8178	17-1248	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39054	58.00
ROTO-ROOTER/ 4376	17-01217	11-000-261-420-71-513-000/ PLUMBING/HEATING		CP	INV #000383171,383658-659	39055	323.00
RUSAK, SCOTT/ 8756	17-1250	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39056	79.00
S & S WORLDWIDE/ 4080	17-01930	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #9397844	39057	13.93
SAGE DAY/ 3784	17-01547	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN - FEB 2017	39058	24,258.00

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Unposted Checks							
SAM ASH NEW JERSEY MEGASTORES LLC/ 8606	17-60355	11-190-100-610-60-224-000/ GENERAL SUPPLIES - MUSIC		CF	BILL TO #EE1684	39059	2,120.90
SCHIFFNER, RANDY/ 8518	17-1220	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39060	79.00
SCHOOL HEALTH SUPPLY CO/ 2768	17-01925	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #3223473-00	39061	52.30
SCHOOL SPECIALTY/ 6612	17-01201	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #308102510079	39062	1,062.70
	17-01980	11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES		CF	INV #208117590034	39062	65.56
					Total for SCHOOL SPECIALTY/ 6612		\$1,128.26
SCHOOL SPECIALTY INC/ 2770	17-01894	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #208117495141	39063	56.07
	17-01926	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #308102654398	39063	164.59
	17-01927	20-060-100-600-66-710-000/ ASIA SUPPLIES		CF	INV #208117555981	39063	46.99
	17-02137	11-000-221-600-64-000-000/ IMPVOT OF INST SUPPLIES		CF	INV #208117652646	39063	23.81
					Total for SCHOOL SPECIALTY INC/ 2770		\$291.46
SCHOOL SPECIALTY ED ESSENTIALS/ 4964	17-60004	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #308102589659	39064	158.09
	17-60063	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #208117167695,208116801377	39064	172.93
	17-60068	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #208116801380	39064	98.18
	17-60075	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #308102594148	39064	236.48
	17-60077	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #308102597325	39064	136.53
	17-60110	11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #208117241775,308102597393	39064	241.64
	17-60132	11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #308102571775	39064	249.64
					Total for SCHOOL SPECIALTY ED ESSENTIALS/ 4964		\$1,293.49

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SCHWARTZ, EILEEN/ 8419	17-1270	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39065	58.00
SCHWARTZ, ELIZABETH/ 8758	17-1262	11-000-230-895-63-000-000/ GEN ADMIN OTHER OBJECTS		CF	GEN ADMIN OTHER OBJECTS	39066	62.70
SCIARRILLO - CORNELL LAW OFFICE/ 8342	17-02221	11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEES		CF	INV #3724	39067	82.50
SHALHOUB, GEORGE/ 8171	17-1231	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39068	58.00
	17-1254	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39068	126.00
					Total for SHALHOUB, GEORGE/ 8171		\$184.00
SHARP ELEVATOR COMPANY, INC./ 3882	17-01335	11-000-261-420-71-528-000/ ELEVATOR REPAIRS		CP	INV #38286MAINT	39069	235.00
SMITH, BRANDON/ 8753	17-1244	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39070	58.00
SOUTH BERGEN JOINTURE COMMISSION/ 3957	17-02025	11-000-270-503-30-000-000/ AID IN LIEU NON PUBLIC		CP	INV #51049, 51278	39071	49,746.31
		11-000-270-511-63-000-000/ TRANS - DISPLACED		CP	INV #51049, 51278	39071	13,491.92
		11-000-270-511-98-000-000/ TRANS HOME AND SCHOOL		CP	INV #51049, 51278	39071	110,809.58
	17-01404	11-000-270-515-40-000-000/ TRANS SPEC JOINTURE		CP	INV #51049, 51278, SP ED	39071	141,439.35
	17-01622	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CP	VARIOUS INVOICES	39071	52,894.81
					Total for SOUTH BERGEN JOINTURE COMMISSION/ 3957		\$368,381.97
SOUTH JERSEY ENERGY/ 8506	17-02225	11-000-262-622-71-516-000/ ELECTRICITY		CP	CUST #G08477-1	39072	31,259.23
SPECTROTEL/ 8624	17-01510	11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE		CP	ACCT #346472	39073	4,330.03
SPORTS TIME, INC/ 3972	17-01906	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #1640007	39074	3,685.00
	17-01955	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #1639881	39074	990.00
	17-01954	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #1640199	39074	588.00
	17-02228	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #1640342	39074	165.00
					Total for SPORTS TIME, INC/ 3972		\$5,428.00

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STAPLES ADVANTAGE/ 6570	17-01941	11-000-213-600-03-000-000/ HEALTH SUPPLIES		CF	INV #3324750639	39075	53.73
STAPLES CONTRACT & COMMERCIAL, INC./ 8593	17-60370	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ORD #148493935	39076	173.70
	17-60388	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ORD #148754458	39076	93.58
	17-60390	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ORD #148545061	39076	190.66
	17-60408	11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #3313922907	39076	220.58
	17-60412	11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ORD #148543333	39076	290.42
	17-60413	11-190-100-610-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #3313691107	39076	91.93
	17-60425	11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	ORD #148599801, 7162407212	39076	957.47
	17-60426	11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	INV #3313691132	39076	72.54
					Total for STAPLES CONTRACT & COMMERCIAL, INC./ 8593		\$2,090.88
STARR, RORY/ 8166	17-1271	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39077	79.00
SUEZ WATER/ 4901	17-01175	11-000-262-490-71-522-000/ WATER SERVICES		CP	NOV - DEC 2016	39078	11,542.89
SUPPLYWORKS/ 3877	17-01275	11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES		CP	INV #386847867	39079	95.42
SYSTEMS 3000 INC./ 4977	17-01152	11-000-251-330-63-000-000/ CENTRAL SCVS - SERVICE		CF	INV #S-2251295	39080	12,759.00
TEACHER'S DISCOVERY/ 2912	17-60317	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #90496	39081	88.40
	17-60318	11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #90399,91705	39081	72.00
	17-60320	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #90494	39081	36.92
	17-01933	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #96827	39081	73.34
					Total for TEACHER'S DISCOVERY/ 2912		\$270.66

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Vendor Name

for Batches 53,54 and Check Date is 01/19/2017

va_bill5.10272014
12/01/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
TEQUIPMENT, INC/ 7647	17-01952	12-000-100-731-03-000-000/ UNDISTRIBUTED EXPENDITUR		CF	INV #103374	39082	35,252.70
THE BOOKSOURCE/ 6297	17-01935	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #580259	39083	240.00
THE CTC ACADEMY, INC./ 4223	17-02224	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	NOV -DEC 2016, JAN 2017	39084	4,180.00
	17-01443	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN 2017	39084	8,046.57
					Total for THE CTC ACADEMY, INC./ 4223		\$12,226.57
THE LIBRARY STORE, INC./ 6833	17-60323	11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	INV #217322	39085	48.80
THE SHERWIN-WILLIAMS CO./ 4603	17-01209	11-000-262-610-71-611-000/ PAINT SUPPLIES		CP	#9325-3,9214-9,8835-2,9837-7	39086	319.02
TOLOMEO, JIM/ 7687	17-1214	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39087	116.00
TROPHY KING/ 2947	17-02081	11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS		CF	INV #15300	39088	225.00
TRUJILLO, PAOLO/ 8760	17-1265	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39089	58.00
UNITED HEALTH CARE / SPECTERA INC./ 3966	17-01185	11-000-291-270-63-452-000/ VISION BENEFITS		CP	INV #2016121000205	39090	14,350.04
UNIVERSAL SUPPLY GROUP, INC./ 4334	17-01584	11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES		CP	INV #S5553197.001	39091	41.54
URBANOVICH, NICK/ 7858	17-1223	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39092	108.00
VEGA, LOU/ 8740	17-1219	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39093	79.00
VENT TECH/ 5008	17-01617	50-910-310-500-63-000-000/ FOOD SERVICES		CP	INV #486	39094	5,000.00
VERIZON WIRELESS/ 3759	17-01268	11-000-261-420-71-512-000/ PAGING SERVICES		CP	ACCT #586021457-00001	39095	1,012.20
W.W. GRAINGER INC/ 2060	17-60480	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #9193136000	39096	48.18
	17-01206	11-000-262-610-71-610-000/ MISC SUPPLIES		CP	VARIOUS INVOICES	39096	1,451.01
					Total for W.W. GRAINGER INC/ 2060		\$1,499.19

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Englewood Public School District

Bills And Claims Report By Vendor Name

for Batches 53,54 and Check Date is 01/19/2017

va_bill5.10272014
12/01/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
WAACK, RON/ 7372	17-01876	11-402-100-500-20-000-000/ ATHLETICS		CF	Assignor Comp	39097	230.00
	17-1266	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39097	58.00
	17-1263	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39097	126.00
Total for WAACK, RON/ 7372							\$414.00
WALSH-MERKEL, ROBYN MA, CCC-SLP/ 4740	17-01416	11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS		CP	DEC EVALS	39098	540.00
WB MASON CO., INC./ 5743	17-01851	11-000-213-600-02-000-000/ HEALTH SUPPLIES		CF	INV #I39644944	39099	343.26
	17-01961	20-231-100-600-66-000-003/ TITLE I - SUPPLIES/MATER		CF	INV #I40250868	39099	1,523.93
	17-01987	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #I40251058	39099	1,310.74
	17-01962	11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES		CF	INV #I39639528	39099	687.26
	17-01867	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #I39566497	39099	1,126.44
	17-01685	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #I39035660	39099	340.02
	Total for WB MASON CO., INC./ 5743						
WEINER LAW GROUP/ 4452	17-01777	11-000-230-331-40-403-000/ LEGAL SERV - SPECIAL ED		CF	LEGAL SERV - SPECIAL ED	39100	1,855.58
		11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEES		CF	GENERAL ADMIN LEGAL FEES	39100	20,328.00
	17-02215	11-000-230-331-40-403-000/ LEGAL SERV - SPECIAL ED		CF	INV #198973	39100	126.00
		11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEES		CF	INV #I\$198972,198974-975-976	39100	7,564.68
Total for WEINER LAW GROUP/ 4452							\$29,874.26
WINDSOR BERGEN ACADEMY, INC./ 8422	17-01452	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	OCT-NOV 16, JAN 17, LESS CR	39101	33,203.37
WINDSOR LEARNING CENTER/ 7841	17-01453	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	FEB 2017	39102	4,575.00
WINDSOR PREP. INC/ 4501	17-01455	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CP	JAN 2017 LESS CR. BAL	39103	22,005.75
WMB COMMUNICATIONS, LLC/ 4674	17-01239	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CF	INV #2016505	39104	4,170.00

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Englewood Public School District

Bills And Claims Report By Vendor Name

for Batches 53,54 and Check Date is 01/19/2017

va_bill5.10272014
12/01/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
WMB COMMUNICATIONS, LLC/ 4674	17-01240	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CP	INV #2016353	39104	2,745.00
Total for WMB Communications, LLC/ 4674							\$6,915.00
WORKHORSE ELECTRIC SOLUTIONS, LLC/ 7983	17-01758	50-910-310-500-63-000-000/ FOOD SERVICES		CF	SVC DATE 10/13/16	39105	670.00
	17-01738	11-000-261-420-71-504-000/ ELECTRICAL REPAIRS		CF	VARIOUS WK DONE IN	39105	1,900.40
		50-910-310-500-63-000-000/ FOOD SERVICES		CF	SEPT - OCT 2016	39105	560.00
Total for WORKHORSE ELECTRIC SOLUTIONS, LLC/ 7983							\$3,130.40
YMCA CAMP BERNIE/ 6865	17-01994	11-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	DEC 5-7, 2016 VISIT	39106	2,008.50
YOUTH CONSULTATION SERVICE/ 4580	17-01556	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	NOV - DEC 2016	39107	56,876.12
	17-02000	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CP	NOV - DEC 2016	39107	10,983.56
Total for YOUTH CONSULTATION SERVICE/ 4580							\$67,859.68
Total for Unposted Checks							\$3,280,662.78

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District
Bills And Claims Report By Vendor Name
for Batches 53,54 and Check Date is 01/19/2017

va_bill5.10272014
12/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 01/13/2017 at 11:49:18 AM

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10		\$159,464.00				\$159,464.00
	10	11		\$2,615,381.10				\$2,615,381.10
	10	12		\$36,262.30				\$36,262.30
	Fund 10	TOTAL		\$2,811,107.40				\$2,811,107.40
	20	20		\$220,411.14				\$220,411.14
	20	P2		\$1,175.02				\$1,175.02
	Fund 20	TOTAL		\$221,586.16				\$221,586.16
	30	30		\$78,758.61				\$78,758.61
	50	50		\$163,619.98				\$163,619.98
	60	60		\$5,590.63				\$5,590.63
	GRAND	TOTAL		\$3,280,662.78	\$0.00	\$0.00	\$0.00	\$3,280,662.78

Chairman Finance Committee

Member Finance Committee

Englewood Public School District

Bills And Claims Report By Vendor Name

for Batch 51 and Check Date is from 12/01/2016 to 12/31/2016

va_bill5.10272014
12/01/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks							
A&A RIDGEWOOD REGISTERED PROF ASSOC/ 1000	16-02692	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CF	MAY - JUNE 2016 INVOICES	38877	13,814.25
BERGEN COUNTY SPECIAL SERVICES/ 1388	16-02691	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL -		CF	FINAL 2015 2016 INVOICES	38878	189,915.50
BROWN, STEPHEN/ 7087	17-1213	11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV		CF	BOE OTHER PURCHASED SERV	38871	262.64
CAPITAL ONE BANK/ 6982	17-01467	11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC		HP	PAYROLL 12/23/2016	1734	20,483.31
				HP	PAYROLL 12/24/2016	1735	530.60
Total for CAPITAL ONE BANK/ 6982							\$21,013.91
DIRECT ENERGY / HESS CORPORATION/ 5321	17-01988	11-000-262-622-71-516-000/ ELECTRICITY		CP	VARIOUS ACCOUNTS	38872	149,560.93
PUBLIC SERVICE ELECTRIC & GAS/ 2672	17-01493	11-000-262-622-71-516-000/ ELECTRICITY		CP	VARIOUS ACCOUNTS	38873	56,785.64
SPECTROTEL/ 8624	17-01510	11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE		CP	ACCT #364472	38874	8,230.21
Total for Posted Checks							\$439,583.08

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District
Bills And Claims Report By Vendor Name
for Batch 51 and Check Date is from 12/01/2016 to 12/31/2016

va_bill5.10272014
12/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 01/13/2017 at 11:56:15 AM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$418,569.17		\$21,013.91		\$439,583.08
	GRAND	TOTAL	\$418,569.17	\$0.00	\$21,013.91	\$0.00	\$439,583.08

Chairman Finance Committee

Member Finance Committee

Englewood Public School District
Bills And Claims Report By Vendor Name
for Batch 52 and Check Date is from 01/01/2017 to 01/31/2017

va_bill5.10272014
12/01/2016

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
CAPITAL ONE BANK/ 6982	17-01467	11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC		HP	PAYROLL 01/13/2017	1739	17,397.22
FRAMAN MECHANICAL, INC/ 8515	16-02186	30-917-400-450-20-000-000/ SDA CONSTRUCTION SERVICE		CP	APPLICATION #8	38879	150,721.79
KIRSCH, MARK/ 8622	17-01478	11-000-230-820-63-459-000/ COURT JUDGEMENTS		CP	per inv #inv4179	38880	12,896.00
STATE OF NEW JERSEY/ 2826	17-01183	11-000-291-270-63-450-000/ NJ STATE HEALTH BENEFITS		HP	JAN 2017	1738	660,977.81
Total for Unposted Checks							\$841,992.82

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Vendor Name

for Batch 52 and Check Date is from 01/01/2017 to 01/31/2017

va_bill5.10272014

12/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 01/13/2017 at 11:56:53 AM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$12,896.00		\$678,375.03		\$691,271.03
	30	30	\$150,721.79				\$150,721.79
	GRAND	TOTAL	\$163,617.79	\$0.00	\$678,375.03	\$0.00	\$841,992.82

Chairman Finance Committee

Member Finance Committee

Englewood Public School District

Bills And Claims Report By Account Number

DECEMBER 23, 2016 PAYROLL

va_bill1.10272014
11/01/2016

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-000-211-100-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	3,572.12
11-000-211-172-07-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	7,455.25
11-000-211-172-60-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	5,207.90
11-000-211-172-73-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	1,776.38
11-000-211-172-76-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	4,427.91
11-000-211-172-77-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	2,187.27
11-000-211-172-85-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	1,776.37
11-000-211-173-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	5,564.75
11-000-211-173-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	3,517.81
11-000-213-100-60-102-000/ HEALTH SERVICES SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SERVICES SALARY	12	850.00
11-000-213-100-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	600.00
11-000-213-100-73-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	12	3,903.00
11-000-213-100-74-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	12	2,852.75
11-000-213-100-76-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	12	2,802.75
11-000-213-100-77-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	12	2,146.70
11-000-213-100-85-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	12	6,676.51
11-000-213-100-98-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	12	2,146.70
11-000-216-100-40-101-000/ RELATED SERVICES SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	RELATED SERVICES SALARY	12	37,634.03
11-000-218-104-76-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GUIDANCE SALARY	12	8,076.15
11-000-218-104-77-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GUIDANCE SALARY	12	12,337.15
11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CHILD STUDY TEAM SALARY	12	55,866.55
11-000-219-104-67-103-000/ SALARIES OF OTHER PROFES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF OTHER PROFES	12	274.50
11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CHILD STUDY TEAM SEC	12	3,122.19
11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E.- PAYROLL	HP	IMPVT OF INSTRUCTION SAL	12	5,520.83
11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E.- PAYROLL	HP	IMPVT OF INSTRUCTION SAL	12	5,412.50

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Englewood Public School District

Bills And Claims Report By Account Number

DECEMBER 23, 2016 PAYROLL

va_bill1.10272014
11/01/2016

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-000-222-100-60-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ED MEDIA SALARY	12	7,145.28
11-000-222-100-60-104-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	2,259.22
11-000-222-100-73-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	2,145.08
11-000-222-100-74-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	1,855.76
11-000-222-100-76-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ED MEDIA SALARY	12	1,983.83
11-000-222-100-77-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ED MEDIA SALARY	12	3,012.49
11-000-223-104-60-000-000/ STAFF TRAINING SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	STAFF TRAINING SALARY	12	5,291.66
11-000-230-100-61-101-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GENERAL ADMIN SALARY	12	10,909.81
11-000-230-100-62-101-000/ GENERAL ADMIN - SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GENERAL ADMIN - SALARY	12	13,208.33
11-000-230-100-67-103-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GENERAL ADMIN SALARY	12	151.38
11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	6,554.16
11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	6,175.00
11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF PRINCIPALS/A	12	10,625.00
11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	11,217.04
11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	12,061.36
11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	10,916.66
11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	17,025.37
11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	12	18,329.16
11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF PRINCIPALS/A	12	11,410.22
11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CENTRAL SERVICE SALARY	12	26,118.54
11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CENTRAL SERVICES SALARY	12	9,119.63
11-000-252-100-68-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	9,916.19
11-000-261-100-71-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	2,926.96
11-000-262-104-71-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	5,276.94
11-000-266-100-60-101-000/ SECURITY SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SECURITY SALARIES	12	30,683.15
11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	12	2,234.68
11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	12	9,264.55

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Account Number

DECEMBER 23, 2016 PAYROLL

va_bill1.10272014
11/01/2016

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-110-100-101-67-103-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	12	2,400.00
11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	12	100.00
11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	12	4,941.12
11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	12	51,646.23
11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	12	1,678.51
11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	12	62,761.35
11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 1-5 - SALARIES OF	12	2,351.80
11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	12	132,041.40
11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 1-5 - SALARIES OF	12	5,879.50
11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	12	10,187.44
11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 6-8	12	957.26
11-130-100-101-73-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 6-8 - SALARIES OF	12	11,333.00
11-130-100-101-74-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 6-8 - SALARIES OF	12	12,906.35
11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 6-8	12	112,617.45
11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 6-8	12	6,400.00
11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	12	13,117.70
11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	12	11,990.84
11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	12	129,718.83

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Account Number

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DECEMBER 23, 2016 PAYROLL

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	12	13,026.00
11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	12	163,897.73
11-150-100-101-40-101-000/ HOME INSTRUCTION	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HOME INSTRUCTION	12	1,220.00
11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SPEC ED-LEARN & LANG DIS	12	63,211.45
11-212-100-101-40-101-000/ MULTIPLE DISABILITIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	MULTIPLE DISABILITIES	12	50,899.55
11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	RESOURCE ROOM/CENTER	12	94,554.30
11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SPEC ED-PRE HANDI FULL T	12	28,810.64
11-240-100-101-73-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	12	13,469.13
11-240-100-101-74-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	12	40,771.62
11-240-100-101-76-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	12	4,411.87
11-240-100-101-77-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	12	8,711.06
11-240-100-101-84-101-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF TEACHERS	12	3,364.50
11-240-100-101-85-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	12	5,207.90
11-401-100-100-77-101-000/ COCURRICULAR ACTIVITIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	COCURRICULAR ACTIVITIES	12	7,560.00
11-402-100-100-76-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	12	6,615.00
11-402-100-100-77-101-000/ ATHLETICS	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ATHLETICS	12	38,583.50
20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL SAL OF TEACH	12	38,219.65
20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL SAL OF TEACH	12	2,600.00
20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I - SALARY TEACHER	12	3,602.75
20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I - TEACHER SALARY	12	3,013.93
20-231-100-100-66-000-020/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I - SALARY TEACHER	12	1,670.34
20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I FOCUS TEACH SAL	12	8,442.91
20-241-100-100-66-000-000/ TITLE III SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE III SAL OF TEACH	12	549.00
20-270-100-100-66-000-000/ TITLE II SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE II SAL OF TEACH	12	198.25
60-057-100-100-02-000-000/ SALARIES - QUARLES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES - QUARLES	12	6,775.65
60-057-100-100-03-000-000/ SALARIES - MCCLOUD	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES - MCCLOUD	12	3,894.84

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Englewood Public School District
Bills And Claims Report By Account Number
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Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
60-057-100-100-05-000-000/ SALARIES - GRIECO	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES - GRIECO	12	8,066.03
Total for Unposted Checks							\$1,627,901.90

* CF --- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District
Bills And Claims Report By Account Number
 DECEMBER 23, 2016 PAYROLL

va_bill1.10272014
 11/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 12/20/2016 at 02:23:36 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$1,550,868.55		\$1,550,868.55
	20	20			\$58,296.83		\$58,296.83
	60	60			\$18,736.52		\$18,736.52
	GRAND	TOTAL	\$0.00	\$0.00	\$1,627,901.90	\$0.00	\$1,627,901.90

Chairman Finance Committee

Member Finance Committee

Englewood Public School District
Bills And Claims Report By Account Number

DECEMBER 24, 2016 PAYROLL

va_bill1.10272014
 11/01/2016

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-000-291-290-60-132-000/ VACATION /SICK PAY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	VACATION /SICK PAY	13	6,935.97
Total for Unposted Checks							\$6,935.97

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Account Number

DECEMBER 24, 2016 PAYROLL

va_bill1.10272014
11/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 12/20/2016 at 02:46:58 PM

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$6,935.97		\$6,935.97
GRAND	TOTAL	\$0.00	\$0.00	\$6,935.97	\$0.00	\$6,935.97

Chairman Finance Committee

Member Finance Committee

Englewood Public School District

Bills And Claims Report By Account Number

JANUARY 13, 2017 PAYROLL

va_bill1.10272014
12/01/2016

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-000-211-100-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	3,572.12
11-000-211-172-07-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	7,455.25
11-000-211-172-60-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	5,207.90
11-000-211-172-73-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	1,776.38
11-000-211-172-76-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	4,427.91
11-000-211-172-77-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	2,187.27
11-000-211-172-85-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	1,776.37
11-000-211-173-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	5,564.75
11-000-213-100-60-102-000/ HEALTH SERVICES SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SERVICES SALARY	14	800.00
11-000-213-100-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	600.00
11-000-213-100-73-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	14	3,903.00
11-000-213-100-74-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	14	2,852.75
11-000-213-100-76-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	14	2,802.75
11-000-213-100-77-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	14	2,146.70
11-000-213-100-85-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	14	6,676.51
11-000-213-100-98-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HEALTH SALARIES	14	2,146.70
11-000-216-100-40-101-000/ RELATED SERVICES SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	RELATED SERVICES SALARY	14	37,634.03
11-000-218-104-76-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GUIDANCE SALARY	14	8,076.15
11-000-218-104-77-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GUIDANCE SALARY	14	12,337.15
11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CHILD STUDY TEAM SALARY	14	55,866.55
11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CHILD STUDY TEAM SEC	14	2,758.97
11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E.- PAYROLL	HP	IMPVT OF INSTRUCTION SAL	14	5,520.83
11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E.- PAYROLL	HP	IMPVT OF INSTRUCTION SAL	14	5,412.50
11-000-222-100-60-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ED MEDIA SALARY	14	6,864.29
11-000-222-100-60-104-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	1,697.64

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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UNPOSTED CHECKS							
11-000-222-100-73-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	2,145.08
11-000-222-100-74-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	1,855.76
11-000-222-100-76-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ED MEDIA SALARY	14	1,983.83
11-000-222-100-77-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ED MEDIA SALARY	14	2,039.71
11-000-223-104-60-000-000/ STAFF TRAINING SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	STAFF TRAINING SALARY	14	5,291.66
11-000-230-100-61-101-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GENERAL ADMIN SALARY	14	10,251.31
11-000-230-100-62-101-000/ GENERAL ADMIN - SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GENERAL ADMIN - SALARY	14	6,583.33
11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	6,554.16
11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	6,175.00
11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF PRINCIPALS/A	14	10,625.00
11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	11,217.04
11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	12,061.36
11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	10,916.66
11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	17,025.37
11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SCHOOL ADMIN SALARY	14	18,329.16
11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF PRINCIPALS/A	14	11,410.22
11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CENTRAL SERVICE SALARY	14	26,667.51
11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CENTRAL SERVICES SALARY	14	5,011.43
11-000-252-100-68-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	9,916.19
11-000-261-100-71-101-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	2,926.96
11-000-262-104-71-000-000/ SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES	14	5,276.94
11-000-266-100-60-101-000/ SECURITY SALARIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SECURITY SALARIES	14	25,646.15
11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	14	2,234.68
11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	14	6,866.18
11-110-100-101-67-103-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	14	261.00
11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	14	700.00

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UNPOSTED CHECKS							
11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	14	4,941.12
11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	14	51,695.48
11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	14	2,115.83
11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	14	62,761.35
11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 1-5 - SALARIES OF	14	2,351.80
11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	14	132,041.40
11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 1-5 - SALARIES OF	14	5,879.50
11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 1-5	14	6,983.33
11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 6-8	14	30.50
11-130-100-101-73-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 6-8 - SALARIES OF	14	11,333.00
11-130-100-101-74-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E.- PAYROLL	HP	GRADES 6-8 - SALARIES OF	14	12,906.35
11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 6-8	14	112,617.45
11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 6-8	14	4,410.00
11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	14	13,117.70
11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	14	8,145.72
11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	14	128,485.97
11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	14	7,610.00
11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E.- PAYROLL	HP	REG PROGRAM-GRADES 9-12	14	162,565.12

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District
Bills And Claims Report By Account Number
 JANUARY 13, 2017 PAYROLL

va_bill1.10272014
 12/01/2016

Account # / Description	PO #	Inv #	Vendor # / Name	Check Type *	Check Description or Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-150-100-101-40-101-000/ HOME INSTRUCTION	17-0010		4614 / E.B.O.E.- PAYROLL	HP	HOME INSTRUCTION	14	4,056.50
11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SPEC ED-LEARN & LANG DIS	14	63,536.13
11-212-100-101-40-101-000/ MULTIPLE DISABILITIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	MULTIPLE DISABILITIES	14	50,899.55
11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	RESOURCE ROOM/CENTER	14	94,554.30
11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SPEC ED-PRE HANDI FULL T	14	28,810.64
11-240-100-101-73-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	14	13,469.13
11-240-100-101-74-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	14	40,771.62
11-240-100-101-76-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	14	4,411.87
11-240-100-101-77-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	14	8,711.06
11-240-100-101-84-101-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES OF TEACHERS	14	3,364.50
11-240-100-101-85-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E.- PAYROLL	HP	BILINGUAL ED	14	5,207.90
11-401-100-100-77-101-000/ COCURRICULAR ACTIVITIES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	COCURRICULAR ACTIVITIES	14	6,615.00
11-402-100-100-77-101-000/ ATHLETICS	17-0010		4614 / E.B.O.E.- PAYROLL	HP	ATHLETICS	14	31,708.50
20-044-100-100-66-000-000/ CONFUCIUS SAL OF TEACHER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	CONFUCIUS SAL OF TEACHER	14	183.00
20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL SAL OF TEACH	14	38,219.65
20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	PRESCHOOL SAL OF TEACH	14	1,000.00
20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I - SALARY TEACHER	14	3,602.75
20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I - TEACHER SALARY	14	3,013.93
20-231-100-100-66-000-020/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I - SALARY TEACHER	14	1,670.34
20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE I FOCUS TEACH SAL	14	8,442.91
20-241-100-100-66-000-000/ TITLE III SAL OF TEACH	17-0010		4614 / E.B.O.E.- PAYROLL	HP	TITLE III SAL OF TEACH	14	1,006.50
60-057-100-100-02-000-000/ SALARIES - QUARLES	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES - QUARLES	14	6,745.20
60-057-100-100-03-000-000/ SALARIES - MCCLLOUD	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES - MCCLLOUD	14	4,831.74
60-057-100-100-05-000-000/ SALARIES - GRIECO	17-0010		4614 / E.B.O.E.- PAYROLL	HP	SALARIES - GRIECO	14	3,830.03
Total for Unposted Checks							\$1,568,690.53

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

Bills And Claims Report By Account Number

JANUARY 13, 2017 PAYROLL

va_bill1.10272014
12/01/2016

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 01/11/2017 at 10:13:25 AM

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10		11			\$1,496,144.48		\$1,496,144.48
	20		20			\$57,139.08		\$57,139.08
	60		60			\$15,406.97		\$15,406.97
GRAND		TOTAL		\$0.00	\$0.00	\$1,568,690.53	\$0.00	\$1,568,690.53

Chairman Finance Committee

Member Finance Committee

ENGLEWOOD BOARD OF EDUCATION

SYNOPSIS OF AUDIT

FOR THE YEAR ENDED

JUNE 30, 2016

**ENGLEWOOD BOARD OF EDUCATION
GOVERNMENTAL FUNDS
BALANCE SHEET
AS OF JUNE 30, 2016**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and Cash Equivalents	\$ 5,149,976		\$ 232,552		\$ 5,382,528
Accounts Receivable:					
Intergovernmental	4,582,531	\$ 1,703,157	1,662,947		7,948,635
Other	194,343	864			195,207
Due from Other Funds	<u>1,181,877</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,181,877</u>
 Total Assets	 <u>\$ 11,108,727</u>	 <u>\$ 1,704,021</u>	 <u>\$ 1,895,499</u>	 <u>\$ -</u>	 <u>\$ 14,708,247</u>
 LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts Payable	\$ 867,237	\$ 214,829			\$ 1,082,066
Other Liabilities		147,807			147,807
Due to Other Funds	322,491	1,151,978			1,474,469
Intergovernmental Accounts Payable:					
State		44,508			44,508
Federal		101,740			101,740
Unearned Revenue	<u>127,252</u>	<u>150,460</u>	<u>\$ 471,392</u>	<u>-</u>	<u>749,104</u>
 Total Liabilities	 <u>1,316,980</u>	 <u>1,811,322</u>	 <u>471,392</u>	 <u>-</u>	 <u>3,599,694</u>
 Fund Balances (Deficits)					
Restricted					
Capital Reserve	866,233				866,233
Capital Reserve - Designated for Subsequent					
Year Expenditures	1,692,772				1,692,772
Maintenance Reserve	757,700				757,700
Maintenance Reserve - Designated for Subsequent					
Year Expenditures	250,000				250,000
Emergency Reserve	602,000				602,000
Tuition Adjustments	350,000				350,000
Tuition Adjustments - Designated for					
Subsequent Year Expenditures	350,000				350,000
Excess Surplus	1,477,347				1,477,347
Excess Surplus - Designated for					
Subsequent Year's Expenditures	1,968,985				1,968,985
Capital Projects			1,424,107		1,424,107
Committed					
Year End Encumbrances	395,900				395,900
Assigned					
Year End Encumbrances	292,791				292,791
SEMI/ARRA - Designated for Subsequent Year Exp.	39,298				39,298
Designated for Subsequent Year Expenditures	598,748				598,748
Unassigned (Deficit)	<u>149,973</u>	<u>(107,301)</u>	<u>-</u>	<u>-</u>	<u>42,672</u>
 Total Fund Balances (Deficits)	 <u>9,791,747</u>	 <u>(107,301)</u>	 <u>1,424,107</u>	 <u>-</u>	 <u>11,108,553</u>
 Total Liabilities and Fund Balances	 <u>\$ 11,108,727</u>	 <u>\$ 1,704,021</u>	 <u>\$ 1,895,499</u>	 <u>\$ -</u>	 <u>\$ 14,708,247</u>

**ENGLEWOOD BOARD OF EDUCATION
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
REVENUES					
Local Sources					
Property Tax Levy	\$ 49,783,095			\$ 2,085,700	\$ 51,868,795
Tuition	243,932				243,932
Transportation Fees	164,290				164,290
Interest	52,265		\$ 2,849		55,114
Rentals	302,845				302,845
Miscellaneous	364,785	\$ 74,522	-	-	439,307
Total - Local Sources	50,911,212	74,522	2,849	2,085,700	53,074,283
Intergovernmental					
State Sources	17,750,800	1,797,035	1,029,044		20,576,879
Federal Sources	112,863	2,205,472	-	-	2,318,335
Total Revenues	68,774,875	4,077,029	1,031,893	2,085,700	75,969,497
EXPENDITURES					
Current					
Instruction					
Regular Instruction	25,646,943	1,438,775			27,085,718
Special Education Instruction	13,236,026	549,741			13,785,767
Other Instruction	2,554,847	1,028,924			3,583,771
School Sponsored Activities and Athletics	850,381				850,381
Support Services					
Student & Instruction Related Services	8,267,241	1,045,707			9,312,948
General Administration	1,517,897				1,517,897
School Administration	3,735,813				3,735,813
Central Services	1,496,819				1,496,819
Plant Operations & Maintenance	6,166,399				6,166,399
Student Transportation	3,859,967				3,859,967
Debt Service					
Principal	475,315			1,611,000	2,086,315
Interest	48,723			560,898	609,621
Capital Outlay	1,083,571	35,710	3,061,164	-	4,180,445
Total Expenditures	68,939,942	4,098,857	3,061,164	2,171,898	78,271,861
Excess (Deficiency) of Revenues Over (Under) Expenditures	(165,067)	(21,828)	(2,029,271)	(86,198)	(2,302,364)
OTHER FINANCING SOURCES (USES)					
Capital Lease Proceeds	342,015				342,015
Transfers In	2,849		879,795		882,644
Transfers Out	(879,795)	-	(2,849)	-	(882,644)
Total Other Financing Sources and Uses	(534,931)	-	876,946	-	342,015
Net Change in Fund Balances	(699,998)	(21,828)	(1,152,325)	(86,198)	(1,960,349)
Fund Balance, Beginning of Year	10,491,545	(85,473)	2,576,432	86,198	13,068,702
Fund Balance (Deficit), End of Year	\$ 9,791,547	\$ (107,301)	\$ 1,424,107	\$ -	\$ 11,108,353

**ENGLEWOOD BOARD OF EDUCATION
RECOMMENDATIONS**

I. Administrative Practices and Procedures

There are none.

II. Financial Planning, Accounting and Reporting

It is recommended that:

1. The District's vision benefit bills be reviewed on a monthly basis to ensure only active and eligible employees with the District are receiving benefits.
2. Health benefit waiver opt-out payments be calculated net of the employee health benefit contribution.
3. Bills for energy service providers be turned over to the business office in a timely manner to ensure amounts are recorded in the District records at year end.
- * 4. Continued efforts be taken to provide the remaining unfunded project balance in the amount of \$25,145 that exists at year end in the Capital Projects Fund.
5. Checks issued from the Athletic Scholarship bank account contain the required three (3) authorized check signatures.

III. School Purchasing Program

- * It is recommended that continued efforts be made to ensure purchases and contract awards in excess of the bid threshold are made in accordance with the Local Public School Contracts Law.

IV. School Food Services

- * It is recommended that the District continue to review and implement policies related to the student accounts receivable balance in the Food Service Fund and uncollectable amount be cleared of record.

V. After School Day Care and Summer Programs

It is recommended that the billing and accounts receivable ledger for the After School Child Care programs be updated to reflect each monthly payment.

VI. Student Body Activities

There are none.

VII Application for State School Aid

It is recommended that internal control procedures be strengthened over the reporting of information on the Application for State School Aid (ASSA) to ensure District workpapers, class registers and related records support student counts reported on the ASSA.

VIII. Transportation

There are none.

**ENGLEWOOD BOARD OF EDUCATION
RECOMMENDATIONS**

IX. Facilities and Capital Assets

There are none.

X. Miscellaneous

There are none.

XI. Status of Prior Years' Audit Findings/Recommendations

A review was performed on all prior years' recommendations and corrective action was taken on all prior year findings, however, further action is required for the recommendations denoted with an asterisk (*).