

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION Tuesday, November 14, 2023 @ 5:30 p.m. BOE Regular Meeting WHS Library
--

Members Present: K. Walker, Z. Hayden, M. Palumbo, M. Luft, S. Greaves, D. Perreault, A. Miesse, C. Kuehlewind (remote)

Absent: M. Esposito

Also Present: Superintendent Kristina Martineau; Administrators R. Rose, M. Talmadge, F. Lagace; Director of Finance A. Burke; Technology Director, B. Russell

MINUTES

- I. CALL TO ORDER – The regular BOE meeting of November 14, 2023 was called to order at 5:30 p.m. by K. Walker, Chair.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS
 - 1. Welcome to Ann Burke, Director of Finance
 - 2. Recognition of outgoing Board members, Zack Hayden and Michelle Palumbo
Michelle and Zack were honored for their dedication and years of service to the BOE.

The Board held a brief reception to welcome Ann Burke, Director of Finance and to honor outgoing Board members, Zack Hayden and Michelle Palumbo. The meeting resumed at 5:51 p.m.

- IV. STUDENT REPRESENTATIVES REPORT – Elliott Koplas and Ann Diez Harringer, WHS Student BOE Representatives, reported on WHS activities including Veterans Day Assembly, WHS Theatre, *One Stop Light Town* performance on November 14-16; upcoming December 3 Christmas Tree Lighting, Music Department trip to Boston, fall sports and start up of winter sports, 2023 CAS/CIAC Student Leadership Conference, and NHS Induction on November 20.
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items: None
- VI. ADMINISTRATOR(S) COMMENTS: No comments
- VII. NEW BUSINESS: No new business
- VIII. SUPERINTENDENT’S REPORT
 - A. Enrollment Update – Superintendent Martineau reported current enrollment for November of 593 students.
 - 1. NESDEC Enrollment Trends and Updated Report: Superintendent Martineau

presented on current and future enrollment trends. According to a recent report from NESDEC, student enrollment should stay consistent for the next decade

- B. HVAC Grant Update and Next Steps: Superintendent Martineau reported the Board of Selectman has approved the necessary resolutions to move forward with the HVAC grant and she feels confident the December 31 deadline will be met.

IX. OLD BUSINESS

X. CONSENT AGENDA

Approval of Minutes:

- 1. Regular meeting of October 10, 2023

MOTION by D. Perreault and SECOND by Z. Hayden to approve the minutes of the October 10, 2023 regular meeting as presented. Vote unanimous.

XI. FINANCIAL REPORTS

Ann Burke, Director of Finance reviewed financials for the month.

- A. Review of Check Listings: The Board reviewed check listings in the amount of \$165,211.12 dated October 25, 2023, and for \$68,129.64 dated October 5, 2023.
- B. Budget Narrative/Review of Expenditure Report – A. Burke reported she is confident budget figures are where they should be. As the new Director of Finance, she is open to board member’s suggestions for reporting on the monthly budget narrative/expenditures.
- C. Line Item Transfer - None

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker – no report
- B. Long Range Planning – A. Miesse – no report
- C. Fiscal & Budget – Z. Hayden – no report
- D. Teaching & Learning – C. Kuehlewind - no report
- E. Communications & Marketing – M. Luft – no report
- F. Negotiations – D. Perreault reported review of non-union salaries
- G. Town Energy Ad Hoc Committee – A. Miesse – no report
- H. LEARN – Z. Hayden – Superintendent Martineau presented to LEARN on Career Pathways.
- I. PTSO Representatives - M. Luft (Daisy) reported on the wrapping paper fundraiser, Holiday Fair and Book Fair, Sweetheart Dance on Feb. 2 and start up of after school Clubs; Z. Hayden (WMS) no report; K. Walker (WHS) reported WHS will partner with Daisy for the Daisy Dash; the holiday cookie swap and Gift Card fundraiser.

XIII. BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT

MOTION by D. Perreault and SECOND by M. Palumbo to move discussion of Item A. after Item C.

- A. CABA Resolutions for the Delegate Assembly – It was the Board’s consensus to authorize the Board Chair to act on their behalf on the CABA Resolutions at the Delegate Assembly.
- B. CABA Board Recognition Award(s)
 - 1. CABA Board of Education Leadership Award – This is the second year having received the CABA Board Recognition Award. The Board will be recognized at the CABA/CAPSS Convention. Photographs will be taken with Commissioner Charlene Russell-Tucker at 10:30 am on Friday, November 17.
 - 2. Bonnie B. Carney Award of Excellence for Educational Communications –

Honorable Mention was awarded for the submission under Social Media for Westbrook High School Promotional Video 2023 and also for the Course Selection Guide for College and Career Pathways Program of Study. The Board will be presented with framed certificates.

- C. CAFE New Board Member Orientation and Leadership Conference – Dec. 6, 2023 at Sheraton Hartford South Hotel, Rocky Hill. If interested, contact Cecilia for Registration. Deadline is 11/29/23

Dr. Walker and Dr. Martineau attended a Webinar on 10/23–Great Boards Building a Cohesive Team Between Board Chair & Superintendent.

On 11/15 Dr. Walker will be attending Managing Difficult Conversations with Constituents.

Upcoming Professional Development Opportunities: November 29: CAFE Webinar-Religion and Holidays in Schools; January 24, 2024–Webinar: The Boards Role in Advocacy

XIV. PERSONNEL

- XV. ADJOURN: MOTION by D. Perreault and SECOND by M. Palumbo to adjourn at 6:30 p.m. Vote unanimous.