

**MT. PLEASANT-BLYTHEDALE UFSD  
BOARD OF EDUCATION MEETING - Hybrid  
October 24, 2023**

**ATTACHMENT I**

**MINUTES**

The regular meeting of the Board of Education of the Mt. Pleasant-Blythedale Union Free School District was called to order at 3:30 p.m. by President, Peter Rittmaster.

1. PLEDGE OF ALLEGIANCE

2. CALL OF THE ROLL

BOARD MEMBERS PRESENT

Peter Rittmaster, President  
Owen Gutfreund, Vice President  
Judith Wiener Goodhue (Virtual)  
Micheline Malow (Virtual)  
Cindy Musoff  
Leslie Soodak  
Virginia Furth Weisman

Andrea Aitken, Clerk of the Board

ABSENT-none

OTHER

Emily Hersh, Superintendent  
Griselda Reyes, Principal

Kathryn Turenchalk, Teacher & BTG President  
Scott Oling, PKF O'Connor Davies, LLP -Auditor  
Steven Beovich  
John Flanagan  
Vicky Poole, Parent

At 3:32 p.m. a motion was made by Virginia Furth Weisman, seconded by Judith Wiener Goodhue, to proceed into executive session allowing for the discussion of matters made exempt by Federal Law and the Family Educational Rights and Privacy Act. Carried 7-0

Executive session adjourned at 5:00 p.m. and the president reconvened the regular meeting at 5:03p.m.

3. AUDIT REPORT

Mr. Scott Oling, auditor and partner of PKF O'Connor, Davies, LLP reported on the findings of the external audit conducted on the school district for the year ended June 30, 2023.

Mr. Oling presented a clean or modified opinion on the district. He offered a comprehensive yet concise review of the expenditures and revenues as recorded in the Financial Statements.

After providing an opportunity for questions, Mr. Oling concluded his presentation.

Board President, Mr. Rittmaster, thanked Mr. Oling for his report, and Mr. Oling exited the meeting.

4. COMMENTS ON AGENDA – none

5. APPROVAL OF MINUTES - **Regular Meeting - September 26, 2023 (ATTACHMENT I)**

Moved by Micheline Malow, seconded by Leslie Soodak

Carried 7-0

6. COMMUNICATIONS/CORRESPONDENCE -none

7. TREASURER'S REPORT

Deputy treasurer, Dr. Hersh, presented a summary of the tuition billed and received as of October 24, 2023. Dr. Hersh reported that \$2,212,518.63 was billed and a total of \$1,372,715.71 was received.

The billable FTE was 124 for regular school, and 20.25 for preschool.

As of October 24, 2023, the enrollment was 130 school age and 22 preschool students.

8. SUPERINTENDENT'S REPORT

The superintendent announced that October was Board Appreciation Month and in recognition of the dedication and the incredible role of the MPB Board of Education, a parent, Ms. Poole, was invited to share her story as she journeys on the road of healing with her son "A", a Kindergartener.

Ms. Poole expressed how Blythedale had impacted her family and thanked the Board of Education for supporting the services that enable the fragile children that enter its doors.

9. BUSINESS MATTERS/AUTHORIZATIONS/RECOMMENDATIONS/APPROVALS

A. SPECIAL STUDENT PLACEMENTS

Recommendation of the Committee on Special Education for implementation of the special student placements, as attached, and to approve the authorization of funds for such special education programs and services as recommended. (**ATTACHMENT II**)

Moved by Judith Wiener Goodhue, seconded by Owen Gutfreund  
Carried 7-0

B. ACCEPTANCE OF INDEPENDENT AUDIT REPORT

Recommendation of the Superintendent of Schools to accept the independent audit report for the fiscal year ended June 30, 2023.

Moved by Judith Wiener Goodhue, seconded by Owen Gutfreund  
Carried 7-0

10. PERSONNEL

A. INSTRUCTIONAL APPOINTMENTS

- i) Recommendation of Superintendent of Schools to appoint **Rory Russell** as Long-Term Substitute teacher effective October 2, 2023 through June 26, 2024, at the agreed upon salary. This appointment supersedes all other compensation offers to Mr. Rory Russell.

B. NON-INSTRUCTIONAL APPOINTMENTS-none

C. RETIREMENTS/RESIGNATIONS/TERMINATIONS

- i) Recommendation of the Superintendent of Schools to accept the resignation of **Taylor Jones**, Leave Replacement Teacher, effective October 3, 2023.
- ii) Recommendation of the Superintendent of Schools to rescind the stipend appointment of **Rory Russell** as PACE University teacher intern, January 29, 2024 through June 26, 2024.
- iii) Recommendation of the Superintendent of Schools to terminate the appointment of **Rory Russell** as substitute teacher, effective September 29, 2023.
- iv) Recommendation of the Superintendent of Schools to accept the resignation of **Jenna Cioce**, Special Education Teacher, effective November 27, 2023.

D. CHILDCARE LEAVE

- i) The Board of Education recognized and granted the request of **Lauren Buckridge**, for an extension of childcare leave through June 26, 2024.

Items 10Ai-10Di

Moved by Cindy Musoff, seconded by Owen Gutfreund  
Carried 7-0

11. NEXT MEETING - January 16, 2024 @ 3:30 p.m.

12. ADJOURNMENT - 5:32 p.m.

Moved by Micheline Malow, seconded by Owen Gutfreund  
Carried 7-0

Respectfully Submitted,



Andrea Aitken  
District Clerk

MT. PLEASANT BLYTHEDALE UFSD  
VALHALLA, NY 10595

The students listed below were reviewed by the Committee on Special Education for placement at **Mt. Pleasant Blythedale Union Free School District** and require Board approval of the CSE recommendations:

ID Number	Date of Meeting	Classification- Disability
112497	9/27	TBI
111572	9/27	OHI
112509	9/28	TBI
112458	9/28	TBI
106858	9/28	OHI
112548	10/3	OHI
112082	10/4	OHI
112338	10/5	OHI
112554	10/5	TBI
111407	10/5	OHI
112530	10/6	OHI
112552	10/10	OHI
112544	10/10	OHI
112539	10/11	OHI
107464	10/19	TBI
112548	10/17	OHI
110458	10/17	OHI
111950	10/17	TBI
110680	10/17	OHI
108891	10/18	OHI
109251	10/18	OHI
112302	10/18	OHI
108137	10/19	OHI
108137	10/20	OHI
112198	10/24	OHI
112539	10/24	TBI

OHI-Other Health Impairment  
OI -Orthopedic Impairment  
MD- Multiple Disabilities  
TBI-Traumatic Brain Injury

## Enrollment as of 2023-2024 Board Meeting Dates

	July			August			September			October			November			December		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
<b>Total School Age</b>	127	122	131	126	118	127	118	117	125	122	125	130	125	123		121	123	
Day Hospital	82	79	88	84	76	83	73	73	71	76	77	75	79	80		80	80	
Inpatient	45	43	43	42	42	44	45	44	54	46	48	55	46	43		41	43	
SEIS	5	4	3	5	4	3	5	2	1	5	3	1	5	3		5	3	
<b>Total Pre K</b>	24	25	25	23	25	25	19	20	21	20	24	22	21	25		22	24	
<b>Breakdown</b>																		
Total Elementary	77	73	85	76	70	84	61	65	83	67	72	86				68	72	
Total Secondary	50	49	46	50	48	43	57	52	42	55	53	44				53	51	

## Enrollment as of Board Meeting Dates

	January			February			March			April			May			June		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
<b>Total School Age</b>	123	130		114	129		119	134		118	131		124	131		123	133	
Day Hospital	80	83		78	86		80	86		80	85		83	88		81	89	
Inpatient	43	47		36	43		39	48		38	46		41	43		42	44	
SEIS	5	3		5	3		5	3		5	3		4	3		4	3	
<b>Total Pre K</b>	21	25		21	24		21	24		22	24		23	25		23	25	
<b>Breakdown</b>																		
Total Elementary	67	80		64	79		65	81		67	79		72	84		74	84	
Total Secondary	56	50		50	50		54	53		51	52		52	47		49	49	

# Mount Pleasant Blythedale Union free School District

## TREASURER'S MONTHLY REPORT For the Month Ended September 30, 2023

General Fund								Special Aid Fund	Special Purpose Fund	
Disbursement Account	Investors Choice	RAN Account	Restricted Fiscal Reserve Account	Payroll Deduction Account	Restricted Unemployment Reserve Account	Net Payroll Account	Grand Total General Fund	Federal Grants	Student Forum Account	
Available Cash Balance as Reported at the end of preceding month:	\$ -	\$ 1,610,240.19	\$ 515,918.92	\$ -	\$ 17,818.65	\$ 102,144.55	\$ -	\$ 2,246,122.31	\$ 128,441.92	\$ 24,061.24
Cash Receipts:										
Interest	\$ -	\$ 182.56	\$ 1,526.55	\$ 2,577.46	\$ -	\$ 302.24	\$ -	\$ 4,688.81	\$ 29.26	\$ -
Payroll Transfers	\$ -	\$ -	\$ -	\$ -	\$ 385,809.88	\$ -	\$ 247,565.06	\$ 633,374.94	\$ -	\$ -
Tuition	\$ -	\$ 763,067.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 763,067.69	\$ -	\$ -
State & Federal Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,124.00	\$ -
BOCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retiree Health Insurance	\$ -	\$ 2,020.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,020.90	\$ -	\$ -
Interfund & Acct Transfers	\$ 202,523.21	\$ 0.19	\$ -	\$ 822,640.00	\$ 1,130.00	\$ -	\$ -	\$ 1,026,293.40	\$ -	\$ -
RAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Revenue	\$ -	\$ 234.24	\$ -	\$ -	\$ 66.00	\$ -	\$ -	\$ 300.24	\$ -	\$ -
Total Receipts	\$ 202,523.21	\$ 765,505.58	\$ 1,526.55	\$ 825,217.46	\$ 387,005.88	\$ 302.24	\$ 247,565.06	\$ 2,429,646.98	\$ 21,153.26	\$ -
Cash Disbursements:										
Warrants	\$ 202,523.21	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ 202,573.21	\$ -	\$ -
RAN payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll	\$ -	\$ 385,809.88	\$ -	\$ -	\$ 385,809.88	\$ -	\$ 247,565.06	\$ 1,019,184.82	\$ -	\$ -
Journal Entries/Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to other funds/accts	\$ -	\$ 1,026,293.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,026,293.21	\$ -	\$ -
Total Disbursements	\$ 202,523.21	\$ 1,412,103.09	\$ -	\$ -	\$ 385,859.88	\$ -	\$ 247,565.06	\$ 2,248,061.24	\$ -	\$ -
Cash Balance At End of Month per Books:	\$ -	\$ 963,642.68	\$ 517,445.47	\$ 825,217.46	\$ 18,964.65	\$ 102,446.79	\$ -	\$ 2,427,717.05	\$ 149,595.18	\$ 24,061.24
Balance Per Bank Statements:										
Sterling National Money Market	\$ -	\$ 963,642.49	\$ -	\$ 825,217.46	\$ -	\$ 102,446.79	\$ -	\$ 1,891,306.74	\$ -	\$ -
Sterling National RAN Fund	\$ -	\$ -	\$ 517,445.47	\$ -	\$ -	\$ -	\$ -	\$ 517,445.47	\$ -	\$ -
Sterling National Checking Accounts	\$ 128,325.53	\$ -	\$ -	\$ -	\$ 26,489.48	\$ -	\$ -	\$ 154,815.01	\$ 149,595.18	\$ 24,061.24
ADD: Deposits in Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ADD: Other Credits	\$ -	\$ 0.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.19	\$ -	\$ -
LESS: Other Debits	\$ (0.19)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.19)	\$ -	\$ -
LESS: Outstanding Checks	\$ (128,325.34)	\$ -	\$ -	\$ -	\$ (7,524.83)	\$ -	\$ -	\$ (136,850.17)	\$ -	\$ -
Total Cash Per Bank:	\$ -	\$ 963,642.68	\$ 517,445.47	\$ 825,217.46	\$ 18,964.65	\$ 102,446.79	\$ -	\$ 2,427,717.05	\$ 149,595.18	\$ 24,061.24
Unreconciled Difference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

This is to certify that the cash balances are in agreement with the bank statements as reconciled.

*Amira Skiff*

Management Advisory Group of NY, Inc

Treasurer, Mount Pleasant Blythedale UFSD

**Mount Pleasant Blythedale UFSD**  
**Cash Flow Statement**  
**July 1, 2023 - June 30, 2024**

**Operating Cash Accounts (Investor's Choice & Disbursement)**

RECEIPTS	July	August	September	October	November	December	January	February	March	April	May	June	Total
Beginning Balance	1,462,202.34	1,615,634.31	1,610,240.19	963,642.68	954,067.68	920,492.68	886,917.68	853,342.68	815,522.47	781,947.47	683,372.47	661,297.47	
Tuition	704,747.48	715,428.22	763,067.69	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00	8,933,243.39
Charges for Service	-	-	-	-	-	-	-	-	-	-	-	-	0.00
Retiree Health Insurance	2,369.36	2,761.50	2,020.90	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	8,000.00	7,000.00	39,651.76
Interest Income	342.02	377.46	182.56	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,602.04
Donations	-	-	-	-	-	-	-	-	-	-	-	-	0.00
State & Federal Aid	15,910.08	-	-	-	-	-	-	-	-	-	-	-	15,910.08
Miscellaneous	714.76	-	234.43	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	1,174.19
Interfund transfer	-	-	-	-	-	-	-	-	-	-	-	-	0.00
BOCES Aid	12,462.00	-	-	24,000.00	-	-	-	11,000.00	-	-	6,000.00	-	53,462.00
RAN Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	0.00
<b>Total receipts</b>	<b>736,545.70</b>	<b>718,567.18</b>	<b>765,505.58</b>	<b>776,825.00</b>	<b>752,825.00</b>	<b>752,825.00</b>	<b>752,825.00</b>	<b>763,825.00</b>	<b>752,825.00</b>	<b>752,825.00</b>	<b>764,325.00</b>	<b>757,325.00</b>	<b>9,047,043.46</b>
													<b>9,047,043.46</b>
DISBURSEMENTS	July	August	September	October	November	December	January	February	March	April	May	June	Total
Warrants	393,553.74	511,896.29	202,523.21	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	500,000.00	4,807,973.24
Payroll	189,459.99	212,065.01	385,809.88	385,000.00	385,000.00	385,000.00	385,000.00	385,000.00	385,000.00	450,000.00	385,000.00	810,000.00	4,742,334.88
Transfers to Other funds	100.00	-	823,770.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	834,670.00
Other	-	-	-	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	1,800.00
RAN Principal	-	-	-	-	-	-	-	-	-	-	-	-	0.00
RAN Interest	-	-	-	-	-	-	-	15,245.21	-	-	-	-	15,245.21
<b>Total Disbursements</b>	<b>583,113.73</b>	<b>723,961.30</b>	<b>1,412,103.09</b>	<b>786,400.00</b>	<b>786,400.00</b>	<b>786,400.00</b>	<b>786,400.00</b>	<b>801,645.21</b>	<b>786,400.00</b>	<b>851,400.00</b>	<b>786,400.00</b>	<b>1,311,400.00</b>	<b>10,402,023.33</b>
<b>Ending Balance</b>	<b>1,615,634.31</b>	<b>1,610,240.19</b>	<b>963,642.68</b>	<b>954,067.68</b>	<b>920,492.68</b>	<b>886,917.68</b>	<b>853,342.68</b>	<b>815,522.47</b>	<b>781,947.47</b>	<b>683,372.47</b>	<b>661,297.47</b>	<b>107,222.47</b>	

Tuition Billings & Receivable Balances							
All data as of 9/30/23	Current Year			Prior Year Tuition Balance	Prior Year		Total
	Current Year Tuition Billed	Tuition	Current Year		Tuition	Prior Year	Receivables
		Received	Balance Due		Received	Balance Due	Balance Due
Pre-K	\$ 255,304.95	\$ 119,612.20	\$ 135,692.75	210,597.60	132,814.74	\$ 77,782.86	\$ 213,475.61
K-12	\$ 1,957,213.88	\$ 953,782.50	\$ 1,003,431.18	1,112,329.72	970,776.95	\$ 141,552.77	\$1,144,983.95
	\$ 2,212,518.63	\$1,073,394.70	\$ 1,139,123.93	\$ 1,322,927.32	\$ 1,103,591.69	\$ 219,335.63	\$1,358,459.56

\*\*\* June bolded Interfund transfer of \$200K is what the Federal Funds owe the General fund and should be moved by year end

Includes transfer of \$822,640 to Fiscal Reserve

**Mount Pleasant Blythedale**  
**3-Year Comparison**  
**Pre-K Enrollment**

Pre K	Billable FTEs		
	2021-22	2022-23	2023-24
September	18.00	20.25	20.25
October	20.25	23.75	0.00
November	20.50	24.50	0.00
December	21.50	24.00	0.00
January	21.50	25.00	0.00
February	21.00	24.00	0.00
March	21.00	23.60	0.00
April	22.25	24.00	0.00
May	23.00	24.25	0.00
June	23.00	25.00	0.00
Average	21.20	23.84	20.25



**Mount Pleasant Blythedale  
3-Year Comparison  
K-12 Enrollment**

K-12	Billable FTEs		
	2021-22	2022-23	2023-24
September	117.00	115.75	124.00
October	118.00	121.75	0.00
November	121.50	124.50	0.00
December	120.25	122.75	0.00
January	120.50	127.25	0.00
February	114.00	128.00	0.00
March	117.00	135.00	0.00
April	116.25	130.00	0.00
May	120.50	130.75	0.00
June	123.00	128.00	0.00
Average	118.80	126.38	124.00

