

WESTBROOK BOARD OF EDUCATION
Tuesday, December 12, 2017 @ 7:00 p.m.
Special of Education Meeting

MINUTES

Present: Lee Bridgewater, Jackie Lyman, Sally Greaves, Michelle Palumbo, Don Perreault, Dee Adorno, Kim Walker, Mary Ella Luft, Zachary Hayden

Also Present: Superintendent Patricia A. Ciccone; Administrators, Taylor Wrye, Ruth Rose, Tara Winch, Madeline Illinger, Special Services Director; Lesley Wysocki, Business Manager; Technology, Ben Russell; and guest Marti White; Abigail Fredrickson, Teacher

- I. **CALL TO ORDER** – Acting as Chairperson, Superintendent Patricia A. Ciccone called the regular meeting of December 12, 2017 to order at 7:01 p.m.

Moved by Michelle Palumbo and seconded by Kim White to move Item XIII.G on the agenda after the Student Representative report.

Moved by Michelle Palumbo and seconded by Lee Bridgewater to move Item III. to after Board Acknowledgement(s) Item IV.

II. **PLEDGE OF ALLEGIANCE**

III. **BOARD OF EDUCATION ELECTION OF OFFICERS**

A. **New BOE Member:** Superintendent Ciccone welcomed Zachary Hayden as a member of the Board of Education.

B. **Election of Officers**

Superintendent Ciccone conducted nominations for officers of the Board of Education. According to policy, election of officers is held each December. Voting for nominated candidates was done by paper ballot and the results are as follows:

Moved to open the nominations for **Chair** by Kim Walker and seconded by Mary Ella Luft. Nominated: **Chair: Lee Bridgewater**. Moved to close nominations by Dee Adorno and seconded by Kim Walker. **Vote unanimous.**

Moved to open the nominations for **Vice Chair** by Don Perreault and seconded by Mary Ella Luft. Nominated: **Vice Chair: Kim Walker**

Moved by Michelle Palumbo and seconded by Mary Ella Luft to nominate **Sally Greaves**. Nominated: **Vice Chair: Sally Greaves**

Moved to close nominations by Michelle Palumbo and seconded by Dee Adorno.

Vote: 6-3

Result: Vice Chair – Sally Greaves

Moved to open the nominations for **Secretary** by Lee Bridgewater and seconded by Jackie Lyman Nominated: **Secretary: Kim Walker**

Moved to close nominations by Jackie Lyman and seconded by Michelle Palumbo.

Vote Unanimous.

Final results of the Election of Officers for 2017: **Chair, Lee Bridgewater; Vice Chair, Sally Greaves; and Secretary, Kim Walker**

- A. Subcommittees – Reorganization – In addition to the current membership on subcommittees, the following changes were made: The Communications Committee was eliminated from the committee list. Zachary Hayden will join the Long Range Plan and Policy Subcommittees.

IV. BOARD OF EDUCATION ACKNOWLEDGEMENTS

- A. Marti White was recognized for her service on the Board of Education from 2005 to 2017. Superintendent Ciccone praised Marti for her work on Board and on several subcommittees, including the Policy Committee, serving as Chairperson. Marti has also been a member of the Negotiations Subcommittee and has participated on the School Building Committee. She commended Marti for her thoughtfulness and insightfulness on the Board and participation with all of our initiatives including joining the NSCC Summer Institute in New York. Marti will continue to be a member of the district wide Climate Council, as a community member. Marti commented that she felt honored and proud to serve on the BOE and be a part of the hiring process for two superintendents.

Moved by Don Perreault and seconded by Michelle Palumbo to break for a brief recess to honor Mrs. White. Vote unanimous.

Moved by Don Perreault and seconded by Michelle Palumbo to move back into Regular Session. Vote unanimous.

- V. **STUDENT REPRESENTATIVE REPORT** – Katelyn Wallace reported on the success of fall sports teams. She reported that Vin Dyer was named All Pequot Player of the Year and Jamison Long, Andrew Naccarato and Daniel McCain were named All Pequot players. Katelyn commended Tommy Greaves for winning the Vantage Sports Network video contest highlighting the Unified Sports Team. Katelyn invited BOE members to attend the Ensemble Concert on Thursday, December 14.

VI. PUBLIC COMMENT: No Comments

VII. ADMINISTRATOR(S) COMMENTS

- A. CSDE New Growth Model- Principals Ruth Rose, Taylor Wrye, Tara Winch, and Special Services Director Madeline Illinger gave a thorough presentation to the Board on the statewide mastery assessment program, highlighting Achievement vs. Growth and next steps. The overview included SBAC, PSAT/SAT and Advanced Placement assessment results. The Administrators reported on what the results can tell us including strengths and areas in need of improvement, via individual scores and in the aggregate. Westbrook sees great progress with students and even higher achievement as a result. As a resource they proclaimed the use of results now (within the growth model) to have a direct impact on teaching practice. The administrators also noted there are more resources available than in the past, such as the online EdSight they use to evaluate student data and growth.

VIII. NEW BUSINESS

- A. Policy 4115 – Evaluation, Termination and Non-Renewal of Athletic Coaches: Superintendent Ciccone advised the Board that the Policy Committee has reviewed Policy 4115 as recommended by Shipman & Goodwin. She said that although we follow CIAC rules, we did not have a board policy to help with the operational steps in hiring and terminating coaches. Shipman & Goodwin recommended we have a policy in place. It was recommended that the Board adopt Policy 4115, waiving policy 9311 which provides for a second reading. To accomplish this, the Superintendent asked the Board to make a motion to suspend Policy 9311 in order to approve the adoption of Policy 4115. Moved by D. Perreault and seconded by J. Lyman to suspend Policy 9311 for this one time. Vote unanimous. The Board reviewed policy 4115, Evaluation, Termination and Non-Renewal of Athletic Coaches. Moved by D. Perreault and seconded by S. Greaves to adopt Policy 4115 as presented. Vote unanimous.

IX. SUPERINTENDENT'S REPORT

- A. Enrollment – Superintendent Ciccone reported December enrollment is currently at 739 students which includes 7 out-placed students.
- B. Budget Process Update: The Superintendent reported the budget process is moving along. She has met with administrators and will again continue to make adjustments. With more numbers yet to come, she is adjusting the current budget projections.

X. OLD BUSINESS

A. 2018-19 School District Calendar: Superintendent Ciccone presented a draft of the district calendar for 2018-19 with a start date of August 29 for students and an end date of June 12 for students; noting the possibility of an extension in case of cancellations. The calendar included holidays, February and April recess, and regional professional development days. Half days for PD or conferences will be added. Superintendent Ciccone recommended the Board approve the 2018-19 calendar as presented. Moved by Kim Walker and seconded by Mary Ella Luft to approve the 2018-19 District calendar. Vote unanimous.

XI. CONSENT AGENDA

A. Approval of Minutes:

1. Special Meeting – November 14, 2017 : Moved by Dee Adorno and seconded by Michelle Palumbo to approve the minutes of the November 14, 2017 regular BOE meeting. Ayes: M. Luft, M. Palumbo, L. Bridgewater, S. Greaves, D. Adorno, K. Walker, J. Lyman, D. Perreault Abstained: Z. Hayden

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for November 2, 2017 in the amount of \$97,660.21; November 16 in the amount of \$131,993.21; and for November 30, 2017 in the amount of \$118, 869.19.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the budget as it stands.
- C. Line Item Transfer: There were no line item transfers this month.
- D. Insurance Report – An insurance report was provided

XIII. BOARD COMMITTEE REPORTS

- A. LEARN report – No report
- B. Policy– The Committee reviewed Policy 4115 as mentioned above.
- C. Communications: No report – This committee was disbanded during the committee selection of members.
- D. Long Range Planning – No report
- E. Insurance- L. Bridgewater – Will meet in January
- F. Negotiations - S. Greaves –Waiting for ratification and AFT negotiations to begin
- G. Town Ad Hoc Committee – L. Wysocki, C. Ehlert/Micro grid Project Progress (Moved to Item VI.)
Mr. Chris Ehlert provided the board with an update of the towns Ad Hoc Energy Committee activities Their focus is on solar and other energy efficiency programs. He related the recent decision to create a micro grid system inclusive of the schools. He invited Board members to observe a similar system at N. Branford High School. Several aspects of the project are still being investigated,

such as determining if the roofs are strong enough for the addition of solar panels. There will be a turbine installation as well. However, noise levels must be taken into consideration. The town has a deadline of the end of the month for grants. Nothing will be locked in until the Power Purchase Agreement is signed. Mr. Ehlert asked Board members to give any thoughts or reservations about the project to the Superintendent, who is represented by the Business Manager on the Ad Hoc Committee.

H. PTSO Representatives - J. Lyman, M. Luft, M. Palumbo - No meetings have taken place since last month

XIV. PERSONNEL: No personnel actions

XV. ADJOURN: Moved by Dee Adorno and seconded by Michelle Palumbo to adjourn at 9:22 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk