

WESTBROOK BOARD OF EDUCATION
Tuesday, November 14, 2023
Regular Board of Education Meeting 5:30 p.m.
WHS Library

Regular meeting of the Westbrook Board of Education will be held on Tuesday, November 14, 2023 at 5:30 p.m. in the WHS Library. Members of the public who would like to join this meeting remotely may access the link below:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

AGENDA

I. CALL TO ORDER – 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. BOE ACKNOWLEDGEMENTS

- A. Welcome Ann Burke, Director of Finance
- B. Recognition of outgoing Board members, Zack Hayden and Michelle Palumbo

Break for a brief reception to welcome Ann Burke, Finance Director, and to honor outgoing board members, Zack Hayden and Michelle Palumbo

IV. STUDENT REPRESENTATIVES REPORT

- A. Elliott Koplas, Anna Diez Harringer - WHS Update

V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

VI. ADMINISTRATOR(S) COMMENTS

VII. NEW BUSINESS

VIII. SUPERINTENDENT'S REPORT

- A. Enrollment update **Enclosure 1**
 - 1. NESDEC Enrollment Trends and Updated Report
- B. HVAC Grant Update and next steps

IX. OLD BUSINESS

X. CONSENT AGENDA – Vote anticipated

- A. **Approval of Minutes – Enclosure 2**
 - 1. Minutes of Regular Meeting – October 10, 2023

XI. FINANCIAL REPORTS Enclosure 3

- A. Review of Check Listings.
- B. Budget/Narrative/Review of Expenditure Report
- C. Line Item Transfer

XII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Long Range Planning – A. Miesse
- C. Fiscal & Budget – Z. Hayden
- D. Teaching & Learning – C. Kuehlewind
- E. Communications & Marketing – M. Luft
- F. Negotiations – D. Perreault
- G. Town Energy Ad Hoc Committee – A. Miesse
- H. LEARN – Z. Hayden
- I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

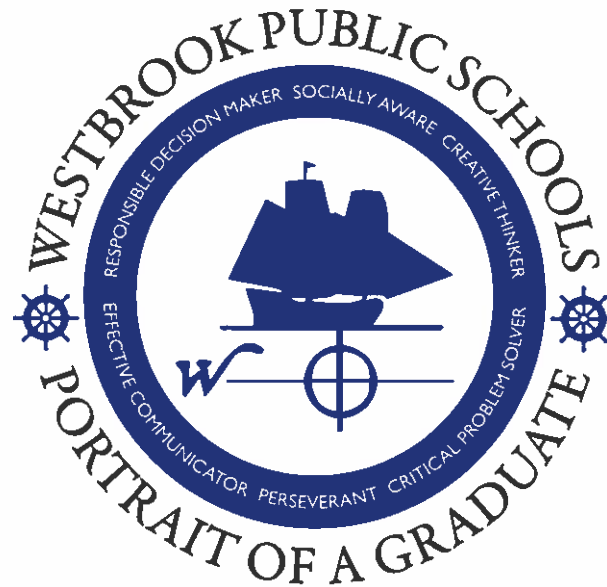
XIII. BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT

- A. CABA Resolutions for the Delegate Assembly – discussion
- B. CABA Board Recognition Award(s)
 - 1. CABA Board of Education Leadership Award
 - 2. Bonnie B. Carney Award of Excellence for Educational Communications
- C. CABA New Board Member Orientation and Leadership Conference – Dec. 6, 2023

XIV. PERSONNEL

XV. ADJOURN

Westbrook Public Schools



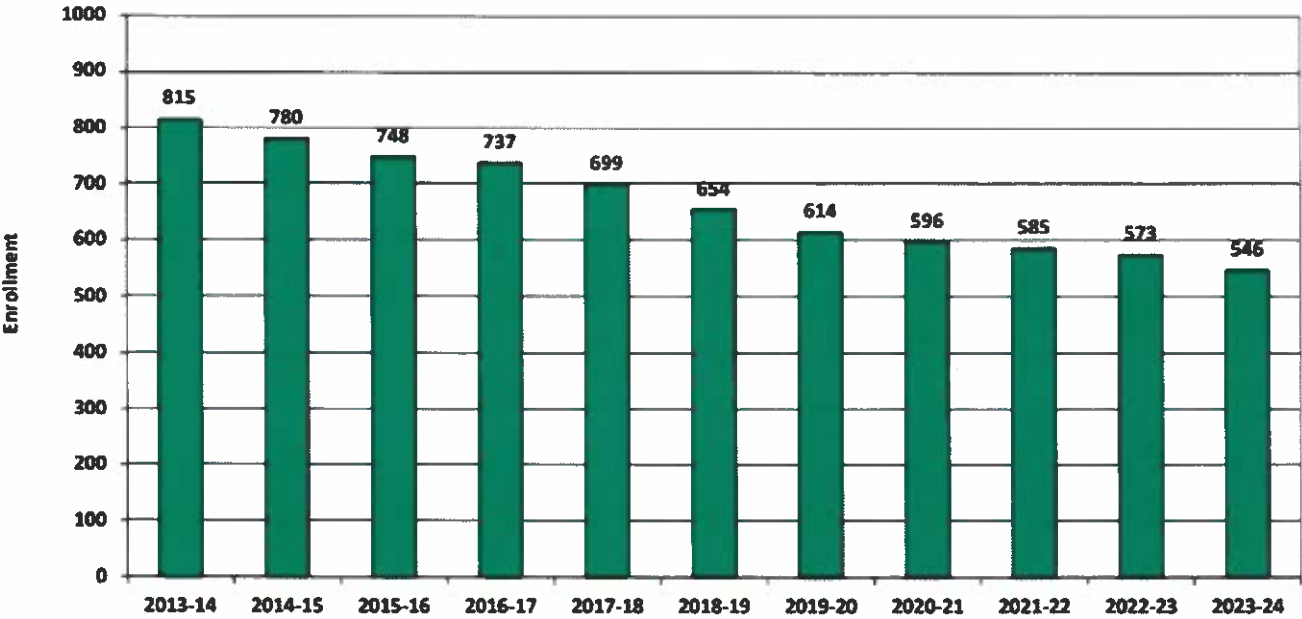
Enrollment

Historical Data and Projections

NESDEC

Historical Enrollment

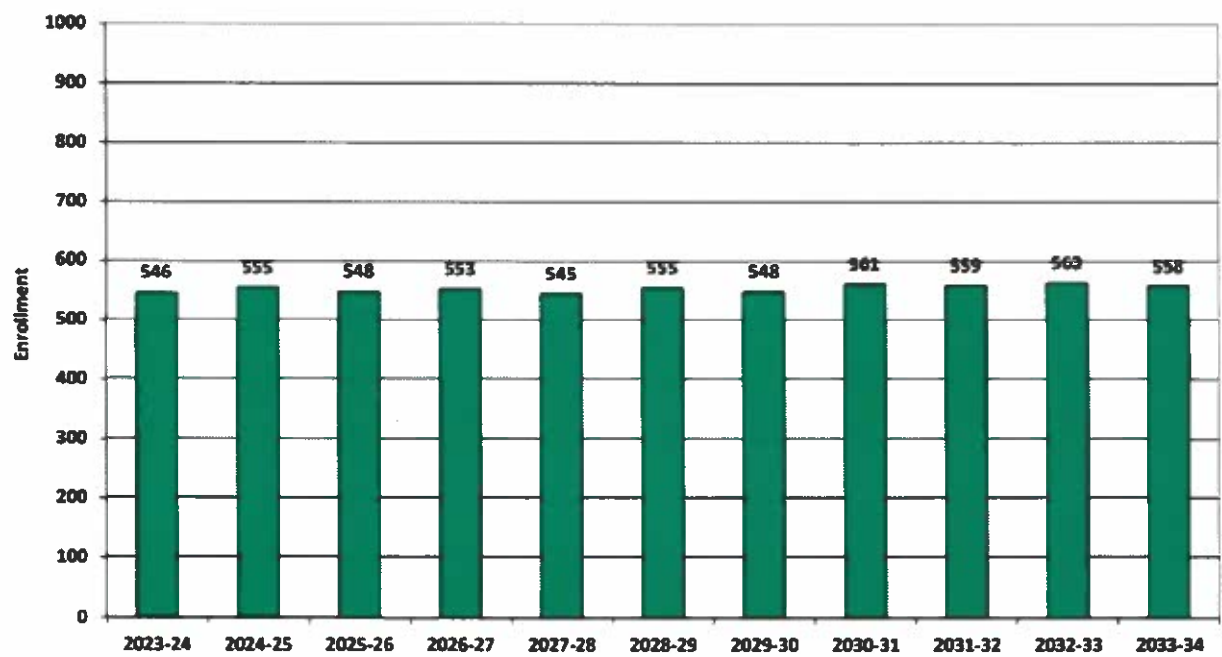
Grades K-12, School Years 2013-14 to 2023-24



NESDEC

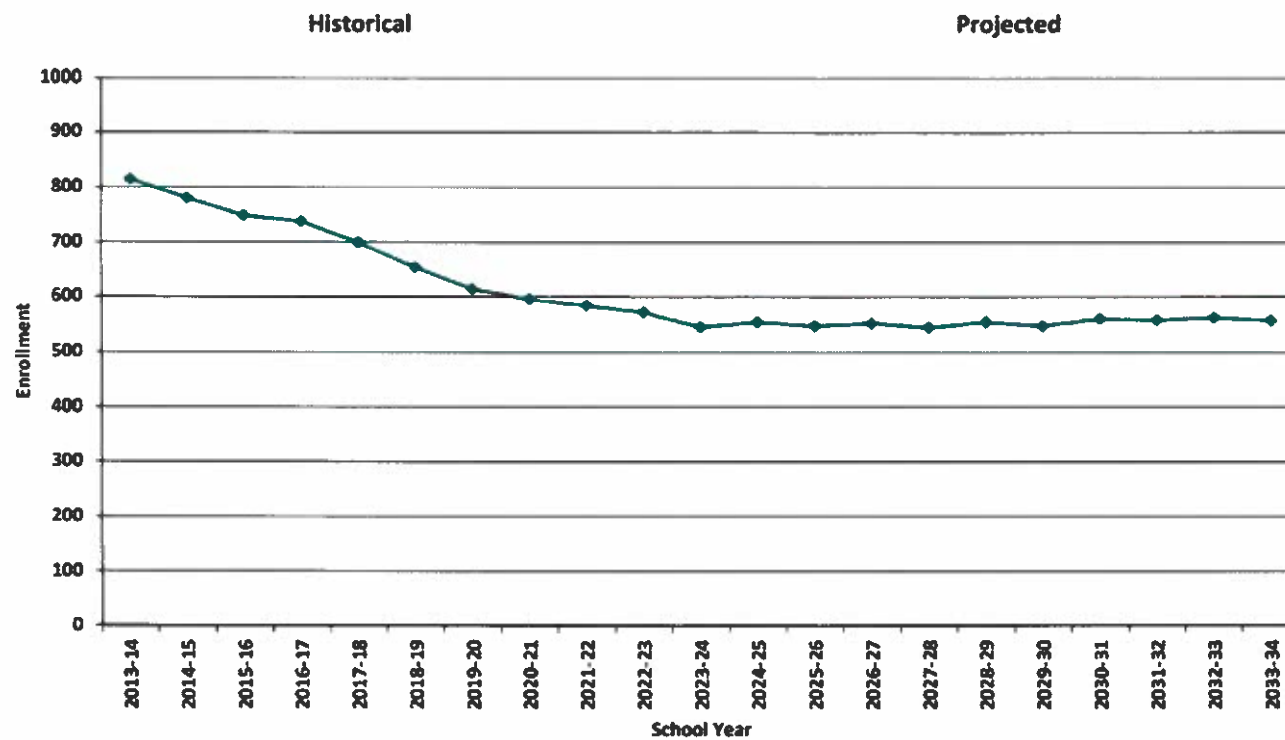
Projected Enrollment

Grades K-12, School Years 2023-24 to 2033-34



NESDEC

Historical & Projected Enrollment



10 YEAR PROJECTED ENROLLMENT for WESTBROOK SCHOOLS

Projected Enrollment in Grade Combinations*									
School Year	PK-4	K-4	PK - 5	K-5	S-8	6-8	K-8	S-12	9-12
2023-24	258	213	301	256	160	117	160	333	173
2024-25	274	229	312	267	163	125	163	326	163
2025-26	267	222	311	266	158	114	158	326	168
2026-27	273	227	314	268	170	129	170	326	156
2027-28	262	216	309	263	174	127	174	329	155
2028-29	268	222	305	259	173	136	173	333	160
2029-30	259	212	312	265	182	129	182	336	154
2030-31	264	217	301	254	178	141	178	344	166
2031-32	259	212	305	258	177	131	177	347	170
2032-33	264	216	301	253	177	140	177	347	170
2033-34	264	216	306	258	166	124	166	342	176

New England's PK-12 Enrollments Trends

From 2021 to 2030, the US Department of Education anticipates changes in PK-12 enrollment of -3.2% in the South, -6.0% in the West, -3.9% in the Midwest, -6.0% in the Northeast, and a total of -4.4% nationwide.

State	Fall 2021 PK - 12	Fall 2030 Projected	PK-12 Decline	% Change 2021-2030
USA	49,452,864	47,252,500	-2,200,364	-4.4%
CT	508,686	475,600	-33,086	-6.5%
ME	173,215	161,800	-11,415	-6.6%
MA	921,180	879,900	-41,280	-4.5%
NH	170,005	144,600	-25,405	-14.9%
RI	138,566	130,200	-8,366	-6.0%
VT	83,975	74,600	-9,375	-11.2%

Source: U.S. Department of Education, National Center for Education Statistics, Enrollment in public elementary and secondary schools, by region, state, and jurisdiction: Selected years, fall 1990 through fall 2030, Table 203.20, March 2023.

Although most New England Districts are seeing a decline in the number of births, NESDEC's experience indicates that the impact on enrollment varies from District to District. Almost half of New England Districts have been growing in PK-12 enrollment, and a similar number are declining (often in rural areas), with the other Districts remaining stable.

Enrollment Projections

	Grades PreK-5	Grades 6-8	Grades 9-12	PreK-12
2023-2024 October 1, 2023	301 (grade 5 included)	117 (grade 5 removed)	173	591
2024-2025 (NESDEC)	312	125	163	600
2025-2026 (NESDEC)	311	114	168	593
2026-2027 (NESDEC)	314	129	156	599
2026-2027 (NESDEC)	309	127	155	591

Enrollment Trends and Projections PreK-5

Grades	2022-2023 (Oct. 1, 2022)	2023-2024 (Oct. 1, 2023)	2024-2025 (NESDEC)	2025-2026 (NESDEC)	2026-2027 (NESDEC)
PreK	39	45	45	45	46
K	50	39	56	39	49
1	41	49	38	55	38
2	42	41	48	37	53
3	36	45	42	49	38
4	46	39	45	42	49
5	30	43	38	44	41
Total	284	301	312	311	314

Enrollment Trends and Projections Grades 6-8

Grades	2022-2023 (Oct. 1, 2022)	2023-2024 (Oct. 1, 2023)	2024-2025 (NESDEC)	2025-2026 (NESDEC)	2026-2027 (NESDEC)
6	50	31	44	39	45
7	37	49	31	44	39
8	42	37	50	31	45
Total	129	117	125	114	129

Enrollment Trends and Projections Grades 9-12

Grades	2022-2023 (Oct. 1, 2022)	2023-2024 (Oct. 1, 2023)	2024-2025 (NESDEC)	2025-2026 (NESDEC)	2026-2027 (NESDEC)
9	37	40	33	45	28
10	44	42	42	34	47
11	49	42	43	43	35
12	69	49	45	46	46
Total	199	173	163	168	156

Highlights and Considerations

- Overall, enrollment projections are stable PreK-12 (with some decline at WHS over next two years)
- Increased births for 2019 (44 births vs. 30 in 2018 and 31 in 2020)- possible large K class for 2024-2025 or larger PreK class
- Enrollment age change for K due to recent legislation
- Staffing adjustments for Daisy to accommodate additional grade and much needed support structure (MTSS, MLL) and departmental approach for Grades 4 and 5
- Review staffing levels for WMS and WHS in context of enrollment as well as student needs, teaching and learning priorities, and program offerings to support district vision and Westbrook Portrait of a Graduate

	A	B	C	D	E	F	G	H	I	J	K
1	Enrollment	23-Sep	Oct. 2023	Nov.2023	Dec.2023	Jan.2024	Feb.2024	Mar.2024	Apr.2024	24-May	24-Jun
2	PRE -K	44	45	46							
3	KINDER.	39	39	39							
4	1	49	49	48							
5	2	41	41	41							
6	3	44	45	45							
7	4	38	39	39							
8	TOTAL	255	258	258							
9	5	44	43	43							
10	6	31	31	30							
11	7	49	49	49							
12	8	37	37	37							
13	TOTAL	161	160	159							
14	9	38	39	39							
15	10	41	41	41							
16	11	43	42	43							
17	12	49	48	50							
18	TOTAL	171	170	173							
19											
20	In-District	587	588	590							
21	Outplaced	3	3	3							
22	DISTRICT										
23	TOTAL	590	591	593							

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

ENCLOSURE 2

**WESTBROOK BOARD OF EDUCATION
Tuesday, October 10, 2023 @ 7:00 p.m.
BOE Regular Meeting
WHS Library**

MINUTES

Members Present: K. Walker, Z. Hayden, C. Kuehlewind, D. Perreault, M. Luft, M. Palumbo; A. Miesse (via remote)

Absent: S. Greaves, M. Esposito

Also Present: Superintendent Kristina Martineau; Administrators R. Rose, T. Winch, M. Tallmadge; F. Lagace; Technology Director B. Russell

- I. **CALL TO ORDER** – K. Walker, Chair, called the regular BOE meeting of October 10, 2023 to order at 7:00 p.m. in the WHS library.
- II. **PLEDGE OF ALLEGIANCE**
- III. **BOARD OF EDUCATION ACKNOWLEDGEMENTS:** Administrators R. Rose, M. Talmadge and T. Winch introduced new staff members to the BOE and a brief reception was held to welcome them to WPS. New staff are as follows:
Maria Delmau-Ferrer, Spanish Teacher (WMS/WHs) ; Justine Tomon, English teacher (WHs); Lori Landry, Nurse (WMS/WHs); Jennifer Gallagos, Technology Support; Isabel Araya, (WHs) Bilingual Tutor; Kaitlyn Hutchins (Daisy), Joe Talarczyk (WMS), RBT's; Anne Barton (WMS), Denise Doheny (WMS), Madeline Millerick, Zoie Murphy (Daisy); Paraprofessionals; Jennifer Fineza (Daisy), Bilingual Tutor (Daisy)

The BOE meeting resumed at 7:28 p.m.
- IV. **STUDENT REPRESENTATIVE REPORT** – Elliot Koplas and Anna Diaz Herringer reported on WHS activities including Student Council, Field Day, SADD, upcoming PSAT's, Jazz Concert on October 25; Spirit Week and Field Day, status of fall sports teams and induction of Janet Dickey, Westbrook Field Hockey Coach into the Coaches Hall of Fame.
- V. **PUBLIC COMMENT:** No comments
- VI. **ADMINISTRATOR(S) COMMENTS**
 - A. **Class of 2023 Profile** – T Winch reported on Class of 2023 data including college acceptances and military enlistments, a 98% graduation rate, College and Career Readiness information, and a capsule of dreams and aspirations of the graduates.
Ms. Winch was also proud to announce that WHS received the 2023 AP School Honor Roll Award and the criteria required for the award, including the AP Access Award.
 - B. **Portrait of a Graduate Updates** – R. Rose presented posters that Daisy students are focusing on relative to Portrait of a Graduate. Students are concentrating on Social Awareness, Problem Solving Skills and Responsible Decision Making. An assembly will be held and the BOE will be invited. M. Talmadge incorporated PoG in his Friday memo "In the Loop." Several middle

school activities are planned around PoG topics. T. Winch reported that WHS is using Advisory to brainstorm with students on responsible decision making and tying in PoG rubrics with all course assignments. In November, they will incorporate Social Awareness in their discussions.

VII. NEW BUSINESS

- A. Authorization of Signature – ED099 – Agreement of Child Nutrition Programs
Programs: The Board was asked to authorize Ann Burke, Director of Finance, to sign the ED099 for the school lunch program. MOTION by D. Perreault and SECOND by Z. Hayden. Vote unanimous.
- B. Budget Timeline and Process 2023-24 – Superintendent Martineau provided a draft of timelines and the budget process. It is similar to the previous year and dates for workshops, etc. will be confirmed. A budget preview should be ready for the December regular BOE meeting.

VIII. SUPERINTENDENT'S REPORT

- A. General Update: Superintendent Martineau reported on current open positions which include an athletic trainer, WHS Physics Teacher, Robotics Teacher, Bilingual Social worker and 3 paraprofessionals.
- B. Enrollment Update - Census October: Superintendent Martineau reported that October 1 enrollment is 258 Daisy students, 160 middle school students and 170 high school students; and three out placed students; a total of 591 students
- C. HVAC Grant: Superintendent Martineau participated in an HVAC webinar on a grant for Air Quality. She emphasized that HVAC improvements for all three schools are a priority. The HVAC grant is due December 31, 2023 and requires *three* Town resolutions/votes to complete the applications. Superintendent Martineau will continue to update the BOE as well as BOS and BOF over the next two months about next steps.

IX. OLD BUSINESS: None

X. CONSENT AGENDA

- A. Approval of Minutes: A MOTION by Z. Hayden and SECOND by M. Luft was made to approve the minutes of the Special Meeting of September 12, 2023 and the regular meeting of September 12, 2023. Vote unanimous.

XI. FINANCIAL REPORTS

- A. Review of Check Listings: The Board reviewed check listings for September 14, 2023 in the amount of \$115,860.84 and for September 28, 2023 in the amount of \$128,718.74.
- B. Budget Narrative/Review of Expenditure Report – Superintendent Martineau reviewed the expenditures and provided a budget narrative.
- C. Line Item Transfer – there were no line item transfers.

XII. BOARD COMMITTEE REPORTS

- A. Policy– Per K. Walker an upcoming date is TBD.
- B. Long Range Planning – A. Miesse reported LRP met on HVAC grant and 5 year capital plan and will meet on 10/18 at 5:30.
- C. Fiscal & Budget – Z. Hayden (no meeting)
- D. Teaching & Learning – Per C. Kuehlewind T & L met prior to this BOE meeting and heard from A. Saba on progress of curriculum writing. This committee will meet on December 12 to review Math K-8, Forensics and Chemistry.
- E. Communications & Marketing – M. Luft reported Communications will meet on November 14.
- F. Negotiations – D. Perreault reported that Negotiations will meet on 10/18 at 5 p.m.

- G. Town Energy Ad Hoc Committee – Per A. Miesse the carport installation has been delayed and there are 2 charging stations in the works.
- H. LEARN – Z. Hayden reported that LEARN will meet on Oct. 12.
- I. PTSO Representatives - M. Luft (Daisy) reported that first meeting focused on committees; the Family Picnic was a success and plans are in the works for the Holiday Fair. Z. Hayden (WMS) PTSO talked about being a resource for parents and teachers and fundraising activities; pasta dinner is on 10/19 at 5:00 and in February there will be a chili cook off and corn hole tournament,. K. Walker (WHS) reported the WHS PTSO held an officers meeting.

XIII. BOARD OF EDUCATION PROFESSIONAL DEVELOPMENT - Z. Hayden will share a Mastery Transcript Symposium PoG presentation online with BOE members. A. Miesse attended the Daisy picnic. K. Walker informed BOE members of Oct. 17 CAFE workshop on Making Difficult Decisions and on October 24, Legal Issues. K. Walker will register for CAFE Delegate Assembly on November 16 and extended an invite to anyone who might be interested. D. Perreault will be attending the NSBA Convention in April.

XIV. PERSONNEL: FYI – Superintendent Martineau reported the following new hires have begun their employment with WPS:

- A. Professional Appointment(s)
 - 1. Justine Tomon – WHS English Teacher
- B. Professional Resignation(s)
- C. Non-Certified New Hires – FYI
 - 1. Madeline Millerick – Paraprofessional at Daisy
 - 2. Zoie Murhpy – Paraprofessional at Daisy
 - 3. Isabel Araya – Bilingual Tutor - WHS
- D. Non-Certified Resignation(s)
 - 1. Amye Soboleski – WMS Secretary

MOTION by D. Perreault and SECOND by Z. Hayden to move into Executive Session at 9:00 p.m.

XV. A. EXECUTIVE SESSION

- 1. BOE Goals – 2023-2024 – Discussion of matters that would result in the disclosure of exempt matters.

Move to Regular Session at 9:43 p.m.

MOTION to accept the 2023-2024 Westbrook Board of Education Goals by D. Perreault and SECOND by M. Luft. Vote unanimous.

XVI. ADJOURN: MOTION by M. Palumbo and SECOND by Z. Hayden to adjourn at 9:44 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting.

Salary

The initial payroll encumbrance has been updated to reflect some of the recent changes (resignations and new positions). We will continue to update this every month and again at the start of the budget process to provide you with the most accurate information. We currently have a number of unfilled teaching positions, but some of this is offset by teaching overload compensation (6th class), substitute coverage, and the addition of two paraprofessional positions (unanticipated and due to student need). We have left other salaries encumbered until we determine staffing replacement and needs for the second semester.

Benefits

Costs associated for social security/medicare costs and health insurance have been updated and will continue to be updated monthly. Currently running as expected. Increased plan contracts currently offset by changes and premium percentage increase (8% vs 10%) that was budgeted.

Transportation

Transportation information has been updated based on current known information and will be updated monthly.

Purchased Services (building)

Annual building maintenance contracts and other service contracts have been processed to date and reflected in these lines.

Tuition

Tuition information has been updated based on current known information and will be updated monthly.

Supplies

All supplies for the start of school have been processed. This will be updated monthly to reflect purchases.

Properties (equipment)

All requests to date have been processed. This line will continue to be updated monthly.

AEB 11/9/2023

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 10/26/2023
From Check:
From Voucher:

To Date: 10/26/2023
To Check:
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40112	10/26/2023	A.C.E.S.	\$6,202.00	1039	Printed	Expense	<input type="checkbox"/>		- magnet School tuition
40113	10/26/2023	ALCOPRO	\$687.13	1039	Printed	Expense	<input type="checkbox"/>		
40114	10/26/2023	ALEXANDER OPORTO	\$35.37	1039	Printed	Expense	<input type="checkbox"/>		
40115	10/26/2023	ALL WASTE, INC.	\$2,842.45	1039	Printed	Expense	<input type="checkbox"/>		- trash Service
40116	10/26/2023	ALLSTON SUPPLY CO., INC.	\$1,550.67	1039	Printed	Expense	<input type="checkbox"/>		- custodial supplies
40117	10/26/2023	AMAZON CAPITAL SERVICES	\$6,421.59	1039	Printed	Expense	<input type="checkbox"/>		- misc. Supplies - all Schools and
40118	10/26/2023	AMERICAN RED CROSS	\$1,235.15	1039	Printed	Expense	<input type="checkbox"/>		spec. ed.
40119	10/26/2023	AMPLIFY EDUCATION INC.	\$4,199.26	1039	Printed	Expense	<input type="checkbox"/>		- CPR training
40120	10/26/2023	ANGELO SABA	\$36.55	1039	Printed	Expense	<input type="checkbox"/>		- MS - Books and Digital license
40121	10/26/2023	AUTOMATED BLDG SYSTEMS	\$232.68	1039	Printed	Expense	<input type="checkbox"/>		
40122	10/26/2023	BSNSPORTS	\$523.88	1039	Printed	Expense	<input type="checkbox"/>		
40123	10/26/2023	CABE, INC.	\$849.91	1039	Printed	Expense	<input type="checkbox"/>		
40124	10/26/2023	CAPSTONE COMPANIES LLC	\$2,399.00	1039	Printed	Expense	<input type="checkbox"/>		- Elementary Software
40125	10/26/2023	CENGAGE LEARNING	\$73.50	1039	Printed	Expense	<input type="checkbox"/>		
40126	10/26/2023	CHILDREN'S HEALTH MARKET	\$1,740.75	1039	Printed	Expense	<input type="checkbox"/>		- Elementary text books
40127	10/26/2023	CHROMEBOOKPARTS.COM	\$999.75	1039	Printed	Expense	<input type="checkbox"/>		
40128	10/26/2023	CITIZENS BANK-MASTERCARD	\$1,145.55	1039	Printed	Expense	<input type="checkbox"/>		- Tech services and conference Reg
40129	10/26/2023	CLINTON GLASS, LLC.	\$4,452.00	1039	Printed	Expense	<input type="checkbox"/>		- MS Glass Replacement
40130	10/26/2023	COMMERCIAL APPLIANCE REPAIR, INC	\$2,199.82	1039	Printed	Expense	<input type="checkbox"/>		- Repairs HS/Daisy Kitchen
40131	10/26/2023	COMMERCIAL BANKING	\$60.35	1039	Printed	Expense	<input type="checkbox"/>		
40132	10/26/2023	CONN.WATER CO.	\$1,036.58	1039	Printed	Expense	<input type="checkbox"/>		- Utilities
40133	10/26/2023	CONNECTICUT NURSES' ASSOCIATION	\$175.00	1039	Printed	Expense	<input type="checkbox"/>		
40134	10/26/2023	CURTIN MOTOR LIVERY SERV.	\$2,079.00	1039	Printed	Expense	<input type="checkbox"/>		- Spec. Ed transportation

Westbrook Public Schools

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Fiscal Year: 2023-2024

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Bank Account: GEN FUND AP 211170114

From Date: 10/26/2023

From Check:

From Voucher:

To Date: 10/26/2023

To Check:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40135	10/26/2023	DEBOW MECHANICAL SERVICES	\$2,440.00	1039	Printed	Expense	<input type="checkbox"/>		
40136	10/26/2023	DELTA-T GROUP HARTFORD, INC.	\$6,205.15	1039	Printed	Expense	<input type="checkbox"/>		
40137	10/26/2023	DEMCO	\$314.58	1039	Printed	Expense	<input type="checkbox"/>		
40138	10/26/2023	DEREK HANSSEN	\$54.76	1039	Printed	Expense	<input type="checkbox"/>		
40139	10/26/2023	DIAMOND LANDSCAPES & ATHLETIC FIELDS,	\$5,735.50	1039	Printed	Expense	<input type="checkbox"/>		
40140	10/26/2023	DONALD PERREAULT	\$663.01	1039	Printed	Expense	<input type="checkbox"/>		
40141	10/26/2023	DREAMBOX LEARNING	\$3,478.00	1039	Printed	Expense	<input type="checkbox"/>		
40142	10/26/2023	EASY WAY SAFETY SERVICES	\$884.00	1039	Printed	Expense	<input type="checkbox"/>		
40143	10/26/2023	EB EXTERMINATING CO.	\$158.00	1039	Printed	Expense	<input type="checkbox"/>		
40144	10/26/2023	ELEVATE YOUR CLASSROOM LLC.	\$360.00	1039	Printed	Expense	<input type="checkbox"/>		
40145	10/26/2023	ESSEX WINNELSON CO.	\$45.43	1039	Printed	Expense	<input type="checkbox"/>		
40146	10/26/2023	FOLLETT CONTENT SOLUTIONS, LLC.	\$824.18	1039	Printed	Expense	<input type="checkbox"/>		
40147	10/26/2023	FRONTIER	\$832.76	1039	Printed	Expense	<input type="checkbox"/>		
40148	10/26/2023	GRAINGER, INC	\$109.98	1039	Printed	Expense	<input type="checkbox"/>		
40149	10/26/2023	[REDACTED]	\$12,630.00	1039	Printed	Expense	<input type="checkbox"/>		
40150	10/26/2023	GUMDROP BOOKS	\$1,432.22	1039	Printed	Expense	<input type="checkbox"/>		
40151	10/26/2023	HAMDEN PUBLIC SCHOOLS	\$85.00	1039	Printed	Expense	<input type="checkbox"/>		
40152	10/26/2023	HEATHER SCHOLFIELD	\$40.00	1039	Printed	Expense	<input type="checkbox"/>		
40153	10/26/2023	HEGGERTY	\$193.86	1039	Printed	Expense	<input type="checkbox"/>		
40154	10/26/2023	INFINITY MUSIC THERAPY SERVICES	\$300.00	1039	Printed	Expense	<input type="checkbox"/>		
40155	10/26/2023	[REDACTED]	\$7,306.28	1039	Printed	Expense	<input type="checkbox"/>		
40156	10/26/2023	J.W. PEPPER & SON INC.	\$102.99	1039	Printed	Expense	<input type="checkbox"/>		

- maintenance Repairs
 - Para coverage
 - Landscaping
 - Software Special Ed
 - Special Education
 - Books Elementary
 - Special Ed tuition

Westbrook Public Schools

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From Check:

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From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40157	10/26/2023	JOSTENS	\$164.45	1039	Printed	Expense	<input type="checkbox"/>		
40158	10/26/2023	KAREN SCHUMANN	\$690.04	1039	Printed	Expense	<input type="checkbox"/>		
40159	10/26/2023	KUTA SOFTWARE LLC	\$1,248.00	1039	Printed	Expense	<input checked="" type="checkbox"/>		- Site Licensing - HS
40160	10/26/2023	LAKE SHORE LEARNING MATERIALS	\$558.87	1039	Printed	Expense	<input type="checkbox"/>		
40161	10/26/2023	LEXIA LEARNING	\$4,840.00	1039	Printed	Expense	<input type="checkbox"/>		- Special Ed Software
40162	10/26/2023	LOWE'S BUSINESS ACCOUNT	\$102.79	1039	Printed	Expense	<input type="checkbox"/>		
40163	10/26/2023	M & J BUS, INC.	\$4,118.54	1039	Printed	Expense	<input type="checkbox"/>		- Transportation
40164	10/26/2023	M.D. STETSON COMPANY INC.	\$4,002.99	1039	Printed	Expense	<input type="checkbox"/>		- Maintenance Supplies
40165	10/26/2023	MARKS PLUMBING PARTS	\$207.57	1039	Printed	Expense	<input type="checkbox"/>		
40166	10/26/2023	MEREDITH KELLER	\$153.00	1039	Printed	Expense	<input type="checkbox"/>		
40167	10/26/2023	METEOROLOGIST JOHN BAGIONI	\$1,000.00	1039	Printed	Expense	<input type="checkbox"/>		- Weather Services - Re-School Closings
40168	10/26/2023	MJ DALY	\$386.00	1039	Printed	Expense	<input type="checkbox"/>		
40169	10/26/2023	MOEMS	\$250.00	1039	Printed	Expense	<input type="checkbox"/>		
40170	10/26/2023	MUSICIAN'S FRIEND, INC	\$18.79	1039	Printed	Expense	<input type="checkbox"/>		
40171	10/26/2023	MYSTIC AIR QUALITY CONSULTANTS INC.	\$1,900.00	1039	Printed	Expense	<input type="checkbox"/>		- Air Testing Dairy
40172	10/26/2023	NATIONAL GYM SUPPLY, INC.	\$399.92	1039	Printed	Expense	<input type="checkbox"/>		
40173	10/26/2023	NEW ENGLAND CENTER FOR HEARING REHAB	\$510.00	1039	Printed	Expense	<input type="checkbox"/>		
40174	10/26/2023	OLSON BACKMAN INTERIOR DESIGN, LLC	\$985.00	1039	Printed	Expense	<input type="checkbox"/>		
40175	10/26/2023	PATRICK HANSSEN	\$33.47	1039	Printed	Expense	<input type="checkbox"/>		
40176	10/26/2023	[REDACTED]	\$4,998.00	1039	Printed	Expense	<input type="checkbox"/>		- Special Education
40177	10/26/2023	RAIN NETWORKS	\$4,968.00	1039	Printed	Expense	<input type="checkbox"/>		- Computer Security Service

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 10/26/2023

From Check:

From Voucher:

To Date: 10/26/2023

To Check:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40178	10/26/2023	SAV-MOR COOLING AND HEATING, INC	\$662.76	1039	Printed	Expense	<input type="checkbox"/>		
40179	10/26/2023	SAYBROOK HARDWARE	\$2,310.55	1039	Printed	Expense	<input type="checkbox"/>		- maintenance supplies
40180	10/26/2023	SCHOOL NURSE SUPPLY, INC	\$525.07	1039	Printed	Expense	<input type="checkbox"/>		
40181	10/26/2023	SCHOOL SPECIALTY	\$433.81	1039	Printed	Expense	<input type="checkbox"/>		
40182	10/26/2023	SCHOOL SPECIALTY, LLC,	\$1,313.68	1039	Printed	Expense	<input type="checkbox"/>		- Elementary supplies
40183	10/26/2023	SHOPRITE OF WEST HAVEN	\$765.01	1039	Printed	Expense	<input type="checkbox"/>		
40184	10/26/2023	SOUTHERN CT GAS CO	\$3,672.90	1039	Printed	Expense	<input type="checkbox"/>		- utilities
40185	10/26/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$1,191.90	1039	Printed	Expense	<input type="checkbox"/>		- utilities
40186	10/26/2023	STEPHANIE MERRIMAN	\$40.00	1039	Printed	Expense	<input type="checkbox"/>		
40187	10/26/2023	STEWART'S MUSIC	\$2,658.85	1039	Printed	Expense	<input type="checkbox"/>		- Instruments and Supplies -
40188	10/26/2023	STOP & SHOP SUPERMARKET	\$100.00	1039	Printed	Expense	<input type="checkbox"/>		
40189	10/26/2023	SUBURBAN STATIONERS	\$897.62	1039	Printed	Expense	<input type="checkbox"/>		
40190	10/26/2023	SUPERTECH	\$267.00	1039	Printed	Expense	<input type="checkbox"/>		
40191	10/26/2023	TARA WINCH	\$120.25	1039	Printed	Expense	<input type="checkbox"/>		
40192	10/26/2023	TEACHER'S DISCOVERY	\$474.82	1039	Printed	Expense	<input type="checkbox"/>		
40193	10/26/2023	THE MATH LEARNING CENTER	\$583.20	1039	Printed	Expense	<input type="checkbox"/>		
40194	10/26/2023	THE MOUNTAIN WORKSHOP	\$1,500.00	1039	Printed	Expense	<input type="checkbox"/>		- Balance for M.S. presentation
40195	10/26/2023	UPS	\$129.27	1039	Printed	Expense	<input type="checkbox"/>		
40196	10/26/2023	VERIZONWIRELESS	\$245.13	1039	Printed	Expense	<input type="checkbox"/>		
40197	10/26/2023	WALMART - CAPITAL ONE	\$423.87	1039	Printed	Expense	<input type="checkbox"/>		
40198	10/26/2023	WESTBROOK SCHOOLS LUNCH	\$447.37	1039	Printed	Expense	<input type="checkbox"/>		
40199	10/26/2023	XEROX FINANCIAL SERVICES	\$29,538.99	1039	Printed	Expense	<input type="checkbox"/>		- Xerox Lease - 4 months due to an ongoing billing issue

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 10/26/2023

To Date: 10/26/2023

From Check:

To Check:

From Voucher:

To Voucher:

Total Amount: \$165,211.12

End of Report

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 10/05/2023

From Check:

From Voucher:

To Date: 10/05/2023

To Check:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40076	10/05/2023	ADP, INC	\$1,772.04	1032	Printed	Expense	<input type="checkbox"/>		
40077	10/05/2023	ALLSTON SUPPLY CO., INC.	\$264.44	1032	Printed	Expense	<input type="checkbox"/>		
40078	10/05/2023	AMAZON CAPITAL SERVICES	\$554.57	1032	Printed	Expense	<input type="checkbox"/>		
40079	10/05/2023	ASCD	\$239.00	1032	Printed	Expense	<input type="checkbox"/>		
40080	10/05/2023	CAAD	\$75.00	1032	Printed	Expense	<input type="checkbox"/>		
40081	10/05/2023	CENGAGE LEARNING	\$102.90	1032	Printed	Expense	<input type="checkbox"/>		
40082	10/05/2023	COMMERCIAL APPLIANCE REPAIR, INC	\$1,443.90	1032	Printed	Expense	<input type="checkbox"/>		
40083	10/05/2023	CONN.WATER CO.	\$763.96	1032	Printed	Expense	<input type="checkbox"/>		
40084	10/05/2023	CONNECTICUT MUSIC CO	\$1,532.70	1032	Printed	Expense	<input type="checkbox"/>		
40085	10/05/2023	CURTIN MOTOR LIVERY SERV.	\$17,549.00	1032	Printed	Expense	<input type="checkbox"/>		
40086	10/05/2023	DBO-TSG, LLC.	\$2,653.73	1032	Printed	Expense	<input type="checkbox"/>		
40087	10/05/2023	DEBOW MECHANICAL SERVICES	\$580.00	1032	Printed	Expense	<input type="checkbox"/>		
40088	10/05/2023	DELTA-T GROUP HARTFORD, INC.	\$3,295.05	1032	Printed	Expense	<input type="checkbox"/>		
40089	10/05/2023	IMPACT APPLICATIONS, INC.	\$485.00	1032	Printed	Expense	<input type="checkbox"/>		
40090	10/05/2023	J.W. PEPPER & SON INC.	\$90.99	1032	Printed	Expense	<input type="checkbox"/>		
40091	10/05/2023	K12 MANAGEMENT	\$4,000.00	1032	Printed	Expense	<input type="checkbox"/>		
40092	10/05/2023	LANGUAGE LINE SERVICES, INC.	\$93.20	1032	Printed	Expense	<input type="checkbox"/>		
40093	10/05/2023	M & J BUS, INC.	\$14,213.87	1032	Printed	Expense	<input type="checkbox"/>		
40094	10/05/2023	M.D. STETSON COMPANY INC.	\$1,947.10	1032	Printed	Expense	<input type="checkbox"/>		
40095	10/05/2023	MARC DUBE	\$112.66	1032	Printed	Expense	<input type="checkbox"/>		
40096	10/05/2023	MICHAEL A. THOMAS	\$141.48	1032	Printed	Expense	<input type="checkbox"/>		
40097	10/05/2023	MUTUAL OF OMAHA	\$2,292.86	1032	Printed	Expense	<input type="checkbox"/>		
40098	10/05/2023	NASSP	\$95.00	1032	Printed	Expense	<input type="checkbox"/>		

Payroll Processing Service

Walkin Cooler Repair - Daisy

Misc. Supplies and instrument Rentals

Special Ed Transportation

Phone services

Para coverage

Site licensing

Bus services, Athletics, field trip Spec. ed trips

Maintenance Supplies

Life Insurance

Westbrook Public Schools

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GEN FUND AP 211170114

From Date: 10/05/2023

To Date: 10/05/2023

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
40099	10/05/2023	NAT'L ENERGY CONTROL CORP	\$547.55	1032	Printed	Expense	<input type="checkbox"/>		
40100	10/05/2023	NATIONAL ASSN FOR MUSIC EDUCATION	\$284.00	1032	Printed	Expense	<input type="checkbox"/>		
40101	10/05/2023	PATTI GOAD	\$110.94	1032	Printed	Expense	<input type="checkbox"/>		
40102	10/05/2023	READ NATURALLY	\$690.00	1032	Printed	Expense	<input type="checkbox"/>		
40103	10/05/2023	SARA SALERNO	\$149.00	1032	Printed	Expense	<input type="checkbox"/>		
40104	10/05/2023	SAYBROOK HARDWARE	\$289.99	1032	Printed	Expense	<input type="checkbox"/>		
40105	10/05/2023	SPRAGUE OPERATING RESOURCES LLC LOCKBOX	\$767.63	1032	Printed	Expense	<input type="checkbox"/>		
40106	10/05/2023	STEWART'S MUSIC	\$2,111.00	1032	Printed	Expense	<input type="checkbox"/>		
40107	10/05/2023	SUBURBAN STATIONERS	\$211.80	1032	Printed	Expense	<input type="checkbox"/>		
40108	10/05/2023	TANG MATH LLC	\$499.75	1032	Printed	Expense	<input type="checkbox"/>		
40109	10/05/2023	TEACHER SYNERGY LLC.	\$42.76	1032	Printed	Expense	<input type="checkbox"/>		
40110	10/05/2023	[REDACTED]	\$8,100.00	1032	Printed	Expense	<input type="checkbox"/>		
40111	10/05/2023	UPS	\$26.77	1032	Printed	Expense	<input type="checkbox"/>		

- musical Instruments -

- Special Education

Total Amount: \$68,129.64

End of Report

Westbrook Public Schools

Financial Statement For the Period 07/01/2023 through 10/31/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
EXPENSES							
Salaries							
All Wages (+)	\$11,571,242.10	\$3,174,571.52	\$3,174,571.52	\$8,396,670.58	\$8,247,993.02	\$148,677.56	1.3%
Sub-total : Salaries	\$11,571,242.10	\$3,174,571.52	\$3,174,571.52	\$8,396,670.58	\$8,247,993.02	\$148,677.56	1.3%
Benefits							
All Benefits (+)	\$3,739,965.02	\$1,187,323.96	\$1,187,323.96	\$2,552,641.06	\$2,532,141.06	\$20,500.00	0.5%
Sub-total : Benefits	\$3,739,965.02	\$1,187,323.96	\$1,187,323.96	\$2,552,641.06	\$2,532,141.06	\$20,500.00	0.5%
Professional Services							
Professional Services (+)	\$695,793.59	\$284,913.16	\$284,913.16	\$410,880.43	\$221,874.51	\$189,005.92	27.2%
Sub-total : Professional Services	\$695,793.59	\$284,913.16	\$284,913.16	\$410,880.43	\$221,874.51	\$189,005.92	27.2%
Purch. Services- BLDG							
Bldg Services (+)	\$396,821.52	\$122,844.93	\$122,844.93	\$273,976.59	\$176,437.29	\$97,539.30	24.6%
Sub-total : Purch. Services- BLDG	\$396,821.52	\$122,844.93	\$122,844.93	\$273,976.59	\$176,437.29	\$97,539.30	24.6%
Transportation							
Transportation Services (+)	\$995,392.84	\$126,166.44	\$126,166.44	\$869,226.40	\$783,643.17	\$85,583.23	8.6%
Sub-total : Transportation	\$995,392.84	\$126,166.44	\$126,166.44	\$869,226.40	\$783,643.17	\$85,583.23	8.6%
Purchased Services							
Other Services (+)	\$142,192.46	\$63,911.91	\$63,911.91	\$78,280.55	\$37,189.65	\$41,090.90	28.9%
Sub-total : Purchased Services	\$142,192.46	\$63,911.91	\$63,911.91	\$78,280.55	\$37,189.65	\$41,090.90	28.9%
Tuition							
All Tuitions (+)	\$557,196.35	\$111,755.56	\$111,755.56	\$445,440.79	\$349,725.44	\$95,715.35	17.2%
Sub-total : Tuition	\$557,196.35	\$111,755.56	\$111,755.56	\$445,440.79	\$349,725.44	\$95,715.35	17.2%
Supplies							
All Supplies (+)	\$1,101,587.75	\$297,407.40	\$297,407.40	\$804,180.35	\$354,239.07	\$449,941.28	40.8%
Sub-total : Supplies	\$1,101,587.75	\$297,407.40	\$297,407.40	\$804,180.35	\$354,239.07	\$449,941.28	40.8%
Property							
Equipment (+)	\$213,927.98	\$51,861.54	\$51,861.54	\$162,066.44	\$43,424.69	\$118,641.75	55.5%

Operating Statement with Encumbrance

Westbrook Public Schools

Financial Statement For the Period 07/01/2023 through 10/31/2023

Fiscal Year: 2023-2024

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : Property	\$213,927.98	\$51,861.54	\$51,861.54	\$162,066.44	\$43,424.69	\$118,641.75	55.5%
Total : EXPENSES	\$19,414,119.61	\$5,420,756.42	\$5,420,756.42	\$13,993,363.19	\$12,746,667.90	\$1,246,695.29	6.4%
NET ADDITION/(DEFICIT)	\$19,414,119.61	\$5,420,756.42	\$5,420,756.42	\$13,993,363.19	\$12,746,667.90	\$1,246,695.29	6.4%

End of Report

Operating Statement with Encumbrance

Printed: 11/07/2023 9:38:48 AM

Report: rptGLOperatingStatementwithEnc

2021.4.45

Page:

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New Vendors- October 2023

Team Fitz Graphics – athletic supplies

Cambridge Center for Behavioral Studies, Inc - training

Essential for Living, PA – Special Education PD

Quatro Apparel, Inc – athletic supplies

AB 11/7/2023