

**ROBERT TREAT ACADEMY
CHARTER SCHOOL, INC.
REGULAR MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, September 21, 2017

MINUTES

Meeting called to order at 5:38 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Calderon, Karen	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Clancy, John Jr.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

Board Affairs

- RESOLUTION #9-21-17-1 - Minutes of the August 17, 2017 Meeting
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously except for Ms. Strand who abstained.
- RESOLUTION #9-21-17-2 –Payment of Mentoring Fees for the 2016-2017 School Year
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #9-21-17-3 – Proposed Mentoring Fees for the 2017-2018 School Year
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #9-21-17-4 – HIB Self-Assessment for the 2016-2017 School Year
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #9-21-17-5 – Title I School-Parent Compact
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously

Board Affairs (continued)

- RESOLUTION #9-21-17-6 – Merit Pay for staff not evaluated under the Instructional Staff Evaluation System
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #9-21-17-7 – Salary increases for staff evaluated under the Instructional Staff Evaluation System
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #9-21-17-8 – Revisions to the Employee Handbook
[Moved by: Mr. Alagia; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #9-21-17-9 – Board policies (Second Read and Approval)

POLICY NAME	POLICY NUMBER	VERSION	READING STATUS
Operation and Maintenance of Plant	3510	Revised	Second Reading
Safety	3516	Revised	Second Reading
Missing, Abused, and Neglected Children	5141.4	Revised	Second Reading
Extra-Curricular Activities	6145	Revised	Second Reading
Intramural/Interscholastic Competition	6145.1/6145.2	Revised	Second Reading
Research	6162.5	Revised	Second Reading

[Moved by: Ms. Davis; Seconded by: Ms. Strand] Approved unanimously

Fiscal

- RESOLUTION #09-21-17-10 – Report of Transfers for the month of July, 2017 and The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$1,326,523.98 and the Report of the Treasurer for August, 2017.
[Moved by: Ms. Calderon; Seconded by: Mr. Alagia] Approved unanimously
[Mr. Garruto abstained on line items pertaining to the North Ward Center]

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

Education

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees
- RESOLUTION #9-21-17-11 – Designate the following:
Week of Respect – October 2nd through October 6th
School Violence Awareness – October 16th through October 20th
[Moved by: Mr. Caraballo; Seconded by: Ms. Calderon] Approved unanimously

Personnel

- RESOLUTION #9-21-17-12 – Approval of employment of the following new hires:

Name	Position	Effective Date
Tyeisha Jackson	Instructional Asst	September 14, 2017

[Moved by: Mr. Caraballo; Seconded by: Ms. Calderon] Approved unanimously

- RESOLUTION #9-21-17-13 – Acceptance of terminations of employment:

Name	Position	Status	Effective Date
Jillian Zarfino	Teacher	Family Leave	August 28, 2017
Yesenia Lantigua-Jaquez	Secretary	Family Leave	December 4, 2017

[Moved by: Mr. Caraballo; Seconded by: Ms. Calderon] Approved unanimously

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #9-21-17-EX – NO EXECUTIVE SESSION

The meeting adjourned at 6:55 pm

Lucy Bernardo

Respectfully submitted by:
Lucy Bernardo, Recording Secretary
September 21, 2017