

# **SWEETWATER COUNTY SCHOOL DISTRICT NUMBER ONE**

## **Re-entry (Smart Start) School Plan 2020/2021**

Vision Statement: As an innovative district, united with our community, we empower and inspire all students to academic excellence in pursuit of their interests and passions.

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## Sweetwater #1 Re-entry Planning Process



### Vision, Mission, Values, and Goals

#### Why

- In serving the educational priorities of students and acknowledging the unique health and safety needs of students and employees during the COVID-19 Pandemic, a Re-entry (Smart Start) Task Force is being formed as an advisory committee to the Superintendent and Board of Trustees to provide flexible and mobile plans with several alternatives for the opening of school and during the 2020/2021 school year. This Task Force is **not** a decision-making entity, but rather a committee to provide recommendations to the District. The future is uncertain and this plan will provide options the District may consider keeping student and staff safety and well-being as our highest priority in the reopening and throughout the school year. School will begin on August 17, 2020 as previously scheduled.

#### Who

- Facilitators: Kelly McGovern, Superintendent & Nicole Bolton, Director of Human Resources
- Minutes: Debbie Varras
  1. School Board Trustee: Max Mickelson
  2. School Board Trustee: Stephanie Thompson
  3. Parent/Business/Community Member: Trudi Morrey
  4. Parent/Business/Community Member: Kori Slaugh
  5. Parent/Business/Community Member: Misty Hay
  6. Parent/Business/Community Member: Cory Slane

7. Parent/Business/Community Member: Amber Randall
8. Parent/Business/Community Member (Rock Springs Fire Department): Steve Casey
9. Sweetwater Education Association & Teacher (K-4): Cheryl Notman
10. Student: Korbyn Hay
11. Student: Joey Corbitt
12. Teacher (5-6): Heather Young
13. Teacher (7-8): Jacob Summers
14. Teacher (9-12): Rhonda Gamble
15. Specials (Art, Music, Library, PE): Brenna Franklin
16. Teacher (Special Services): Rebecca Erickson
17. Elementary Principal: Jennifer Palacios
18. Junior High Principal: Wes Woodward
19. High School Principal: Annie Fletcher
20. Early childhood education: Cara Pedri
21. Nurse: Kim Keslar
22. County Health: Kim Lionburger
23. Finance: Scot Duncan
24. IT: Stephanie Tolman
25. Special Services: Kayci Arnoldi
26. Nutrition Services: Angie Erramouspe
27. Transportation: Joe Clingenpeel
28. Facilities: Dan Selleroli
29. Counselor/Social Worker: Debbie Petrie-Bullock
30. School Resource Officer: Sergeant Register/Sergeant Salazar

#### How

- The re-entry plan is grounded in guidance first and foremost in data and guidance provided by local and state health officials, the Wyoming Department of Health, and the Centers of Disease Control (CDC) providing a framework when it comes to hygiene, physical distancing, and other public health considerations. The COVID-19 Pandemic closed schools in Sweetwater County School District Number One since March 23, 2020. The Task Force will review current health and safety guidelines, data from District parents and staff, and provide consideration for the Re-entry Plan as a community stakeholders with expertise in their respective fields.
- In addition to the Task Force, two-way communication with the school community includes: parent and staff survey data, District homepage and public comment feedback with link provided, social media, ParentSquare, administrator/director meetings, and Re-entry Plan approval from the Board of Trustees. Other information will be provided through press releases and Board of Education updates.

#### What

- The result will maintain alignment to the mission and vision of the District and ensure the safety and security of students and staff are the first priority of the District.
- The result will reinforce the importance of collaboration between the District and community. Consistent high expectations with strong communication start with community engagement throughout the planning process.
- The result will be a District Re-entry Plan based upon guidelines from the CDC created to safely reopen schools in the Fall of 2020; Wyoming State Orders from Governor Gordon and State Health Officer Dr. Alexia Harrist; and Sweetwater County Orders from County Health Officer Dr. Jean Stachon.
- The Re-entry Plan must have flexibility for students, families, and employees in higher risk categories for infection with a robust tiered system of support.
- The result will be consistency in quality instruction across classrooms to the greatest extent possible recognizing the importance of emotional, instructional, and physical well-being of students and staff. There has never been a bigger moment to examine our education system and improve our practices to further grow and advance Sweetwater County School District #1.

#### When

Task Force meetings:

- Wednesday, June 17<sup>th</sup>: 4:00 – 6:00 p.m. CAB Board Room

- Tuesday, June 23<sup>rd</sup>: 4:00 – 6:00 p.m. TBA
- Tuesday, June 30<sup>th</sup>: 4:00 – 6:00 p.m. TBA
- Tuesday, July 7<sup>th</sup>: 4:00 – 6:00 p.m. TBA
- Tuesday, July 14<sup>th</sup>: 4:00 – 6:00 p.m. TBA (if needed)

Parent and community feedback:

- July 9 – 15: window opens for staff and community to provide public comment on the Re-entry (Smart Start) Plan
- July 15: Board of Education Meeting – Presentation of the Plan and possible Board Action
- July 16 – August: Continue communication and plan for the start of school
- **Parent information and training sessions?**



## Health and Safety

### CDC Activities and Initiatives Supporting the COVID-19 Response for reopening schools

The CDC guidance is not intended to be absolute or comprehensive of all situations. CDC recommends determining appropriate actions while adjusting to meet the unique needs and circumstances of the local community, which is something best accomplished by the District in communication with local public health officers and other responders.

CDC recommends that prior to opening of buildings for schools, water systems and HVAC systems should be checked for safety to minimize the risk of Legionnaires' disease and other diseases associated with water. Ventilation systems should be checked and operating properly with increased circulation of outdoor air as much as possible, including permitted windows to be open. All buildings of the District have been carefully disinfected during the closure period.

CDC does make some specific recommendations for schools as a part of its much broader reopening America plan. The school specific guidance is contained within Appendix F: Setting Specific Guidance and begins at page 45. The guidance includes the following key points:

1. Upon reopening, conduct daily health checks (temperature screening and/or symptoms checking of both staff and students. Such screening is to be conducted safely and in accord with applicable privacy laws maintaining confidentiality of information.
2. Require sick students or staff to stay home. Give staff and students and parents the ability to self-report to administrators if they have been diagnosed with COVID-19, are waiting for test results, or were exposed to something with COVID-19 within the last 14 days.
3. Plan an isolation room or area if a student or staff is reporting illness or has a fever, cough or other symptoms. Disinfect the isolation room upon the student or staff departure. Establish practices to safely transport anyone sick home or to a healthcare facility.
4. All teachers and school staff wear face coverings. Information should be provided to staff and students on proper use, removal, and washing of cloth face coverings. Cloth face coverings are not considered as Personal Protective Equipment (PPE) by CDC.
5. Face coverings may be challenging for students to wear in all-day settings, but may be encouraged for older students if feasible and are essential if physical distancing is difficult.
6. Face coverings are not recommended for children under the age of 2 or for anyone with difficulty breathing, or that is unconscious, incapacitated or unable to remove the covering without assistance.
7. Have adequate supplies of soap, hand sanitizer, paper towels, tissues and no-touch trash cans.
8. Encourage proper and frequent hand washing.
9. Post signs on how to stop the spread of Covid-19.

10. Clean and disinfect frequently touched surfaces within a school building and on school buses at least daily, including playground equipment, door handles, sink handles, drinking fountains, etc., as well as shared surfaces such as desks, games, art supplies.
11. Promote social distancing , including spacing student desks, seating at least six feet apart. Turn desks to face the same direction, rather than facing each other or have students sit only one side of tables spaced apart. Students traveling on school buses should be seated separately, one child per seat and every other row, which may require adjustments in schedules and use.
12. Consider having classes together with the same group of children as much as possible, minimize mixing between groups.
13. Close joint use spaces such as lunch rooms or stagger use and disinfect between each use. Recommendation is to serve meals in the classroom and hold activities in separate classrooms.
14. Stagger arrival and drop off times and limit visitors and close contact with parents or caregivers.
15. Limit events and extracurricular activities to those that can maintain social distancing and restrict attendance.
16. Avoid sharing electronics, such as iPads, computers or other learning aids.
17. Train all staff in proper safety actions.
18. Monitor absenteeism among students and staff.
19. If a student or staff member is confirmed to have Covid-19, close off areas used by the person who is sick, open outside doors or windows to increase air circulation, and wait at least 24 hours to clean or disinfect the area. If more than seven days have passed since the person was in the building, additional disinfection is not required. Inform those who had close contact with an infected person to stay home and self-monitor.
20. Provide options for employees at higher risk for severe illness including telework, reassignment to duties with lower incidence of contact, etc. Plan options for distant student learning who may require treatment or isolation.

References: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools-decision-tool.html>

To prepare for the 2020–21 school year, Sweetwater County School District Number One will do the following:

- Establish plans for rapid transitions between face-to-face and continuous remote learning, which may be required based on health authority decisions.
- Create flexible school schedules with possible staggered start or end times to address emergency short- term school closures and the need to transition learning environments.
- Build an effective and sustainable continuous remote learning model that will be ready to be deployed if schools are required to be closed for long periods of time.

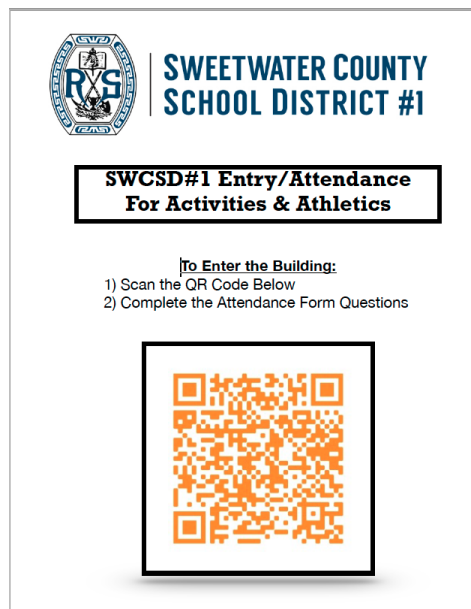
## **District & School Sponsored Activities and Athletics Process Procedures and guidelines**

### **Summer Activities:**

1. All participants will be required to sign a waiver and complete required training before beginning summer activities.
2. All students, coaches, and sponsors will have temperature screenings by District provided thermometers upon entry into any District school or facility.
3. Any student, coach, or sponsor with a temperature reading of 100.4 degrees Fahrenheit or higher will not be allowed to participate. The District will always error on the side of student and staff safety and if showing a repeated temperature reading of 100.4 degrees F or higher, they will not be permitted to enter District facilities or grounds, be in attendance of, or participate in the day's practices or events.

Confidentiality will remain a priority. **(Coach contacts the parent if the student is unable to participate in a practice or event.)**

4. As another precautionary measure, students, staff and sponsors will be required to fill out health questionnaires at each event. (<https://forms.gle/G9FjeHSEBWdBqfMC9>)



These questions include:

- ☐ Email address
- ☐ Last name
- ☐ First name
- ☐ Grade level
- ☐ I affirm that, within the past 30 days, I have not been diagnosed with, been in any way been exposed to, or experienced any symptoms of COVID-19, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
- ☐ Temperature Reading (provided by sponsor/coach)

5. When students, staff and/or sponsors are aware of a potential exposure or are exhibiting symptoms, it is their responsibility to report as per the communication diagram below. Confidentiality will remain a

priority. **(Coach or sponsor contacts the parent if the student is unable to participate in a practice or event.)** At this point SWSD #1 will follow any and all guidance from County Health.

6. Students are required to bring their own water bottle and not share with other students.
7. The District may close or modify activities or school as needed due to safety concerns.
8. Coaches and sponsors will be trained on or review the following items prior to beginning practices and events.
- a. HIPAA and FERPA
  - b. Social distancing
  - c. Proper use of cleaning supplies
  - d. Mask requirements
  - e. Proper thermometer use
  - f. Use of Google form and temperature log
  - g. Identification of symptoms
  - h. Communication responsibilities and expectations
  - i. Development and approval of coaching plans
  - j. Clarification of how different sports will transition differently based on guidelines (Cross Country vs. Football)
  - k. Waiver expectations
9. All students will be trained on COVID-19 through a District created, developmentally appropriate curriculum, based on CDC guidance. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

All students will complete the Notice of Understanding found at: <https://forms.gle/GosY1YNLryjQr1Uv6>

10. Extra cleaning and disinfecting will be conducted during the school day and during practices or events by participants, coaches/sponsors, school staff, and custodial staff.

11. In accordance with state and county recommendations and District policies and guidelines, all coaches and sponsors will submit coaching plans or event plans to the Athletic Director (AD) who will then submit to the building Principal. Practices or events may not begin until plan approval is granted by both the AD and building Principal. These plans will need to be updated, submitted and approved periodically as guidelines change.

All coaching plans will include:

- All activities and procedures comply the following guidelines (include specifics):
  - Groups shall be limited to 50 people (students and teachers); the facility shall restrict groups of people to 50 in each separate room; the facility may allow more than 50 people in the facility only if each group of 50 is in a room separated by walls from other groups;
  - Spacing of at least 6 feet between people must be maintained whenever possible; face coverings shall be worn in situations where 6 feet of separation cannot be maintained;
  - Six foot spacing of students during transportation to and from the facility must be maintained as much as practicable; and
  - Hand hygiene must be performed frequently within the facility.
- Identification of cohorts (with names if possible)
- Outline of activities and how they maintain social distancing.
- Logistics of teams check in procedure. (times and dates included)
- Training for students on safety and procedures
- Communication plans (students, parents, administration)

12. Activities Parent Communication:

*Activities families:*

*We are happy to begin the process of resuming summer activities and athletic practices. The opening of athletic/activities programs comes with a focus on student safety and ensuring that our teams remain healthy and are able to complete our upcoming seasons. The safety of all depends on all of us being part of the process.*

*Prior to participating in each session students will be screened, through both temperature check and a self health assessment. Students with a temperature over 100.4 will not be allowed to be on site; parents will be contacted and students sent home for the day. Students and parents must also complete the attached waiver and safety quiz.*

*Additionally, coaches and sponsors will provide activity specific information and training on a regular basis based on the changing guidance from our local health officials, state officials and CDC. Training may include, but are not limited to, safe use of equipment, social distancing, personal hygiene, sanitation, use of face coverings.*

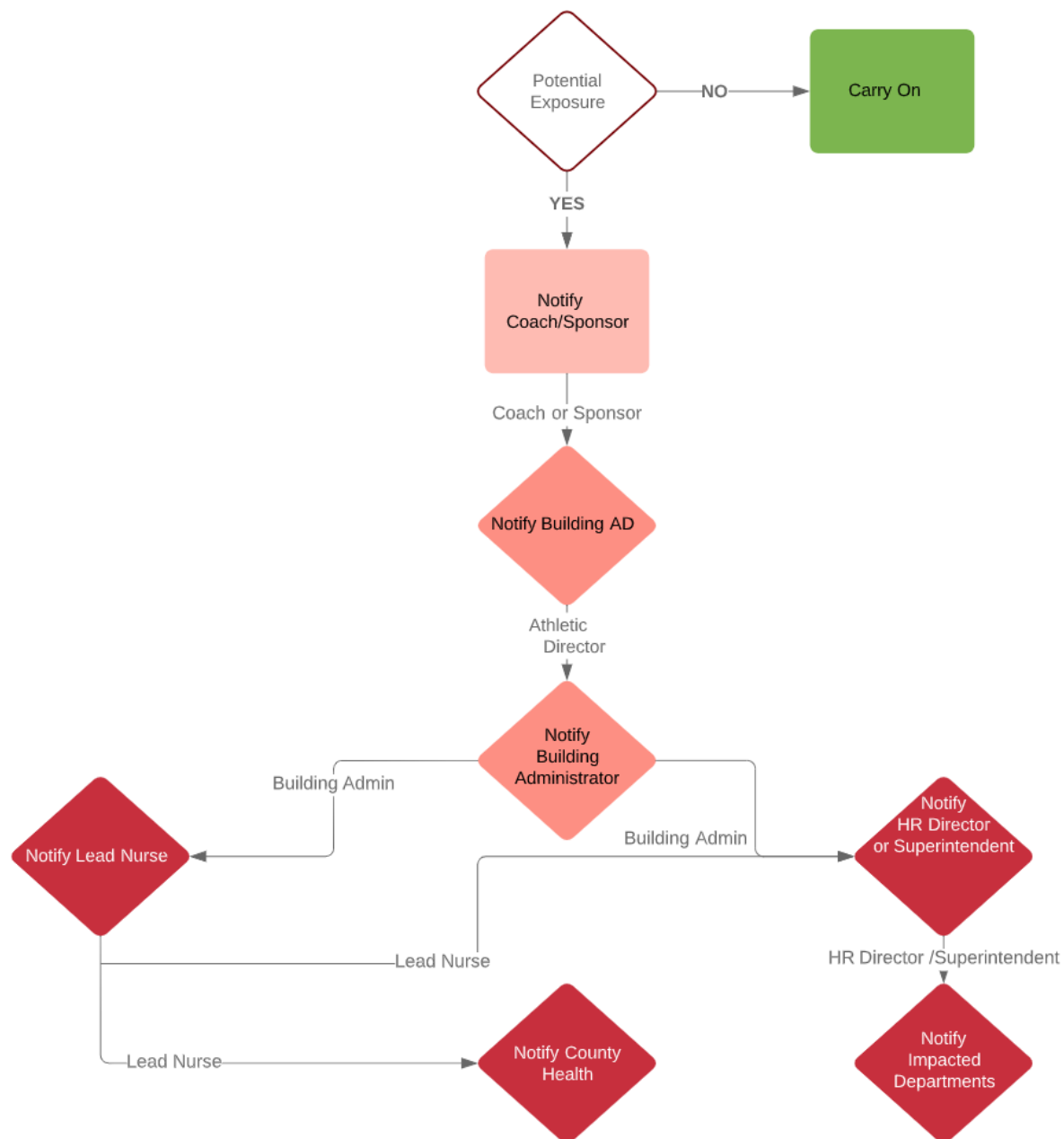
*We need everyone's help in keeping activities and athletics going, please continue to practice social distancing and sanitation processes in all settings, even one sick student could jeopardize our entire season. Together we can continue to support our students and programs. Please watch for updates, as we know guidance is ever changing and we need to adjust our protocols accordingly.*

*Thank you for partnering with us in this process.*



Signed by all secondary admin....

### Chain of Communication



### COVID-19 WAIVER AND RELEASE

Severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2), commonly referred to as coronavirus or COVID-19, is a respiratory illness, transmitted through person-to-person contact or by contact with surfaces contaminated with the virus.

Persons infected with COVID-19 may become symptomatic 2 to 14 days after exposure. The symptoms of COVID-19 may include fever, cough, and shortness of breath. In some cases, COVID-19 can result in severe disease including hospitalization, admission to an intensive care unit, and death, especially among older adults and persons with underlying health conditions. The World Health Organization declared COVID-19 a worldwide pandemic as of March 11, 2020. On March 13, 2020, President Trump declared a National Emergency. On March 13, 2020, Governor Gordon declared a State of Emergency in Wyoming, and public schools were ordered closed as part of the state-wide effort to slow community transmission of COVID-19. As of June 15, 2020, schools may allow use of their facilities.

In consideration for the student identified below ("Student") to use Sweetwater County School District Number One (the "District") facilities, enter on District premises, and/or participate in District activities, I agree as follows:

1. **AFFIRMATION:** I affirm that, within the past 30 days, Student has not been diagnosed with, been in any way been exposed to, or experienced any symptoms of COVID-19, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
2. **ASSUMPTION OF RISK:** I acknowledge that by using District facilities, entering on District premises, and/or participating in District activities there are risks to Student and to those with whom Student interacts of exposure, directly or indirectly, to COVID-19 and/or any mutation or variation thereof. On behalf of myself, my Student, and anyone who may claim by, through or on behalf of myself or my Student, I accept the risk of being exposed to, contracting, and/or spreading COVID-19. I understand and acknowledge that Student's use of District facilities, entrance District premises, and/or participation in District activities are not required by the District and are completely voluntary.
3. **WAIVER OF LAWSUIT/RELEASE OF LIABILITY:** I hereby, on behalf of myself, my Student, and anyone who may claim by, through or on behalf of myself or my Student, forever release, waive, covenant not to sue, and discharge all claims, demands, damages, legal actions, causes of action, or rights of action (present or future) against the District, its administrators, trustees, agents, employees, insurers, or other representatives ("Released Parties") in connection with exposure, infection, and/or spread of COVID-19 in any related to use of District facilities, entrance on District premises, and/or participation in District activities or exposure to District staff, students, or volunteers. I understand and agree that this waiver means I give up my right to bring any claims including for personal injuries, death, disease, illness, social or emotional distress, or property losses, or any other loss, including but not limited to claims of negligence and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen.
4. **INDEMNIFICATION.** I also agree to indemnify, defend, and hold harmless the District and its administrators, trustees, agents, employees, or other representatives against any and all claims, demands, actions, liabilities, losses, or damages that are in any way related to my illness or death, whether caused by the negligence of Released Parties or otherwise. This indemnification shall also include reimbursement of reasonable attorney fees incurred by the Released Parties.

**I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS WAIVER AND RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE:**

STUDENT (printed): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I am the parent or legal guardian of the minor named above. I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Waiver and Release.**

Name (printed): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Operations – School Facilities, Nutrition Services, & Transportation

### Supplies, equipment and materials

Transportation	Super HDQ Neutral Disinfectant 55 gal
Transportation	Spray Bottles
Nutrition Services	Grab & Go -Cambro Stations (i.e. cart with shelving & wheels) equipment
Nutrition Services	Cam Shelving Signs
Nutrition Services	Cam GoBox Insulated Food Pan Carrier
Nutrition Services	Camwear Food Storage Containers
Nutrition Services	Camchiller
Technology	Alcohol Wipes (pkg of 100) (limit of 10 per customer)
Technology	Microfiber Towels (pkg of 12 from warehouse)
Technology	iPad Cases
Technology	Laptop Cases
Technology	Internet Access
Technology	Go Bags
Facilities	Disinfectant wipes
Facilities	Spray bottles
Facilities	Hand sanitizer
Facilities	Foggers
Facilities	UVC Handheld lighting
Facilities	Neutralizer disinfectant
Facilities	Disposable Face Masks
Facilities	Disposable gloves
Facilities	Cleaner disinfectant disinfectant deodorizer

Facilities	Sanitizing hand wash soap
Facilities	<del>Effervescent disinfectant tablets</del>
Facilities	Full face shields
Facilities	Sanitizer wipes
Facilities	Disposable Gowns, Large
Facilities	Cloth Masks sm/child
Facilities	Cloth Masks Adult
Facilities	Backpacks
Facilities	Negative Pressure AHU
Facilities	Touchless Thermometers
Facilities	Touchless Thermometers
Facilities	UVC 264nm
Facilities	98.6 scanner kiosk
Facilities	Signs, Signage and messaging
Facilities/Warehouse	Shelving
Facilities/Warehouse	Walk Behind Forklift
Special Services	Communicator Surgical Masks
Special Services	Safety Face Shields
Special Services	Disinfectant wipes
Special Services	Exam Table Paper 21x225
Special Services	AMZ Medical Table Paper cutter and holder

## Re-entry to all Facilities

### Custodial and Maintenance:

- Custodial hours will be adjusted so that there is a custodian on duty all day.
- We have established an emergency crew that will be on-call for any type of outbreak or incident. Each team has the training, knowledge and resources and can disinfect buildings in a timely manner, at a moments notice.
- Frequency in cleaning for high demand areas and surfaces will be increased.
- We have ordered more fogging type disinfecting, handheld equipment.
- Buildings will be fogged, with a disinfectant on a regular basis and will increase should there be a need.
- We will continue to use a color code system for our rags. Red for restrooms, Green for disinfectant, Blue for glass and Yellow for wipe-boards/chalkboards.
- All schools have washers and dryers and will continue to wash and disinfect their own mops heads and rags.
- We have ordered alcohol based hand sanitizer and wipes.
- We still have non-alcohol based, which contains a QAC which is listed by the CDC and EPA for killing Human Coronavirus.

- All of our cleaning products are either alcohol based or contain a Quaternary chemical, mostly, alkyl dimethyl benzyl ammonium chloride.
- We have acknowledged all fire codes, ICC & NFPA, in storing larger than normal amounts of alcohol base chemicals, (hand sanitizer & wipes) with-in our District.
- Facilities have increased all air handlers' air flows, in all schools and Administration buildings, to meet CDC and ASHRAE guidelines, for COVID-19.
- We are looking at installing UV-c lighting in all air handler units. Waiting on estimates.
- We are monitoring all staff temps prior to clocking in.
- When necessary, air-handler filter compartments will be disinfected with an alcohol base canister.
- We have ordered small negative air pressure machines for nurses' offices should a student or staff member have a fever or other symptoms. This will protect everyone who is in the building by creating a negative pressure room and discharging the room air outside.
- We have ordered kiosk mounted scanners to detect temperatures of anyone entering our buildings.
- We will be separating entrances for incoming and outgoing traffic.
- We have ordered Personal Protective Equipment and are currently writing up an OSHA respirator protocol, should staff want to wear an N-95 respirator.
- All schools will have handheld touchless scanners for convenience.
- We are holding weekly meetings to keep our staff up to speed on the newest information, from the CDC and the State Health Department, concerning COVID-19.

### **Re-entry procedures for Nutrition Services**

- Staff will take their temperature daily as they enter the school site and write down the information in a logbook with the time and date.
- Staff will wash their hands upon arrival and follow the USDA guidelines for hand washing and use of gloves.
- Food safety guidelines will be strictly adhered to.

Meal Formats- Meals which meet the USDA nutritional guidelines may be provided in the classroom, in the cafeteria, or grab and go take-home.

- If students will be eating in the classrooms a Grab & Go Flex Cart will be used for the delivery of these meals to classrooms. Hot and cold meal items will be an option for students fed at school. The meals will be served in clamshells or sacks.
- If meals are served in the cafeteria there will be sufficient space for social distancing along the serving line, cashier stations and at tables. This option could be possible at schools with smaller enrollments.
  - Is this possible?
- Meals served at bus sites located throughout the community will be similar to the current process.
- Bus Sites - Social distancing measures will be implemented. A sign will be placed at each site six feet away from where individuals picking up meals will request the number of meals needed. The meals will then be placed on the table for pick up. The table is then sanitized after each meal pickup occurs. A food safety sheet will be included in each meal sack which provides instructions for keeping cold items cold, heating instructions, and information when food should be discarded.

### **Re-entry procedures for Transportation**

Staff Process:

- Staff will be temperature checked PRIOR to entering the building.
- Staff time in the building will be limited.

- Social distancing procedures will be used.
- Building will be sanitized twice a day (after AM shift and after PM shift).

#### Sanitizing Process for Buses:

- Buses will be wiped down each day in preparation for sanitizing. The buses need to be clean prior to using the sanitizing agent.
- Buses will be sanitized after each route (numerous buses run multi-tiered routes)
- The sanitizing agent is Super HDQ Neutral and is EPA/CDC approved for Human Coronavirus.
- Drivers will disinfect a minimum of two times per day. However, if there is available time, drivers will be encouraged to disinfect as often as possible.

#### Process for Riding Buses:

- Students will be temperature checked PRIOR to boarding the bus.
- If the temperature is over 100.4, the student will not be allowed to board the bus. Parents will need to be available to care for their child in this case.
- CDC guidelines suggest students sit 6 feet apart or every other seat.
- Students will load from the back of the bus to the front of the bus and unload from the front of the bus to the back of the bus.
- Students will need to sit by a window; no aisle seats will be used.

#### Super HDQ Neutral Information:

- EPA registration number – 10324-141-5741
- Dilution – 0.5 oz/gal of water
- PH: 7.2 – 8.2; the pH scale measures how acidic or basic a substance is. The pH scale ranges from 0 to 14. A pH of 7 is neutral. A pH of less than 7 is acidic.
- Broad spectrum disinfectant that kills Human Coronavirus, methicillin resistant. *Staphylococcus aureus* (MRSA), vancomycin resistant *Enterococcus faecalis* (VRE), and tough viruses such as Respiratory Syncytial Virus (RSV). Effective against HBV, the HIV Virus and HCV. Used in hospitals, nursing homes and other institutional applications.



## Instruction, Technology, & Professional Development

#### School Attendance

The way schools look for the 2020-2021 school year will vary based on the restrictions in place by the following organizations:

- Centers for Disease Control (CDC)
- Wyoming Department of Health
- Sweetwater County Department of Health

There are several scenarios that need to be considered the 2020-2021 school year due to the COVID-19 pandemic. Sweetwater #1 is committed to keeping everyone safe and healthy and educating our youth. The CDC has released the following guiding principles for schools to help with decision making. [\*Considerations for K-12 Schools: Readiness and Planning Tool\*](#)

- **Lowest Risk:** Students and teachers engage in virtual-only classes, activities, and events.

- **More (Medium) Risk:** Small, in-person classes, activities, and events. Groups of students stay together and with the same teacher throughout/across school days and groups do not mix. Students remain at least 6 feet apart and do not share objects.
- **Highest Risk:** Full sized, in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

## Scheduling Options

It will be critical to train all staff to adopt a blended learning model no matter what scheduling option will be used. Teachers will need to spend the initial days with students getting them comfortable with their technology, logging into accounts, and having online options for students to participate in class and complete work.

Risk Level	Scheduling Option	Transportation Plan	Nutrition Services Plan	Technology Plan
Low	Online Education and teachers working from home	Transportation will transport food to feeding sites for families to pick up breakfast and lunch	Breakfast and lunch will be served at approved feeding sites	Technology distributed the week before school begins
Medium (1)	Two cohorts (1-2) Each cohort attends two days a week. Wednesdays? online for extensive cleaning	Transportation will transport students to school each day utilizing additional buses to aid in social distancing	Breakfast and lunch will be served at school and at approved feeding sites	Technology will be distributed by staff the first days with students
Medium (2)	Two cohorts (1-2) Each cohort attends for 10 days consecutively, providing the opportunity for 14 day quarantines for each cohort	Transportation will transport students to school each day utilizing additional buses to aid in social distancing	Breakfast and lunch will be served at school and at approved feeding sites	Technology will be distributed for all students the week before school begins
High (1)	Students attending in person unless they are considered high risk at which time those students will participate virtually	Transportation will transport students to and from school each day using recommended safety precautions	Breakfast and lunch will be served at school with additional feeding options for students unable to attend in person	Technology will be distributed on the first day of school, with additional pick up options for students unable to participate in person
High (2)	All students attend in-person with precautions	Transportation will provide busing to and from school using recommended safety precautions	Breakfast and lunch will be served at the schools	Technology will be distributed by teachers on the first day of school

## Platforms and software

- Canvas LMS

- Google Classroom
- Google Meetings
- IXL Learning
- DreamBox

## **Special Services Department / 504**

SCSD #1 is developing a plan to protect medically vulnerable students when school doors reopen. Students who are immunocompromised or have a history of respiratory illness may be at greater risk of either contracting the coronavirus or experiencing severe symptoms. As districts plan to reopen school buildings and resume school activities, IEP and 504 teams should give special thought to how they will program for and place students who are medically fragile.

### **Team considerations:**

IEP teams and 504 teams should reconvene to determine what accommodations a student may need to remain safe and whether the student may require an alternative placement. Know what general modifications will be made to support the students in the educational setting. In order for teams to properly consider what accommodations a student needs, the IEP and 504 team must know what general modifications the school will be putting in place, so the team can make informed decisions about what additional steps are necessary. Include the student's primary care physician (or medical specialist) in the discussion. Teams should be ready to succinctly describe to the student's medical providers what modifications are being made to protect the general student population. Then, they should ask for specific recommendations as to what additional measures might be needed to keep the student safe.

Identify students who cannot safely learn in school buildings. IEP and 504 teams must determine which students are at too great a risk regardless of what safeguards are in place. These students may need to continue learning online, but that decision must be made by the IEP team on an individualized basis and with the benefit of appropriate data. Keep up with research. Schools will need to be vigilant about keeping up with current research on COVID-19 to effectively minimize the risks at school.

### **IEP Programming considerations:**

Developing and implementing programming for a student who is medically vulnerable is often difficult for an IEP and 504 team even outside of pandemic circumstances. The same considerations that applied prior to pandemic and decisions driven by educational needs and abilities should still apply.

### **IEP teams may need to give more attention to:**

- Medical information from the student's private providers.
- School-based infection control precautions.
- Increased or altered cleaning regimens in school facilities (and the potential impact of those regimens on the student's safety).
- Other supports that may be needed for educators or service providers to serve the student.

These considerations will help guide the team's discussion and determine the student's least restrictive environment, as well as in what role, if any, continued virtual instruction should play in the provision of appropriate programming for the individual student.

SCSD#1 will need to plan to address these issues and offer flexibility to meet individual



student needs. Another option may be to keep some students in small groups to reduce the risk of infection. In deciding how to protect a medically vulnerable student and whether the student can safely attend school, the IEP team will need to:

- Seek the input of the student's medical provider to help determine the needed environment and supports.
- Discuss what realistically can and can't be done in a school building to keep a student safe.
- Obtain the parent's input.
- Consider convening the team before school begins to discuss offering new accommodations
- Or the IEP team should consider a new placement.

The following checklist can help guide IEP and 504 teams in thinking through a successful school re-entry plan following an extended school closure or absence for individual students. [Students with Disabilities Checklist](#)

### **How can I protect myself and the people I work with?**

As a teacher and service provider, your risk of exposure will depend on factors including the setting you work in, the number of people you provide services to, and the spread of COVID-19 in your community. Check and stay updated on the CDC guidelines and SCSD#1's policies and procedures related to COVID-19. Stay current on these procedures and practice everyday prevention actions when working with students without suspected or confirmed COVID-19. In addition:

- When possible, keep at least 6 feet of distance between yourself and others in the home or community setting.
- Wear a cloth face covering when you are at work.
- Encourage your student to wear a cloth face covering.
  - Wearing cloth face coverings may be difficult for people with sensory, cognitive, or behavioral issues. Cloth face coverings are not recommended for children under 2 or anyone who has trouble breathing or is unconscious, incapacitated or otherwise unable to remove the covering without assistance.
- If there is potential that you may be splashed or sprayed by bodily fluids during your work, use standard precautions. Personal protective equipment (PPE) includes a facemask, eye protection, disposable gloves, and a gown.
- Wash your hands with soap and water: when entering and leaving the home or community setting; when adjusting or putting on or off face masks or cloth face coverings; or before putting on and after taking off disposable gloves. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Learn more about proper handwashing.
- Wear disposable gloves when touching the student (e.g., dressing, bathing/showering, transferring, toileting, feeding), handling tissues, when changing clothes or doing laundry. Safely dispose of gloves after use. As noted above, wash your hands before and after taking off disposable gloves. If gloves are unavailable, wash hands immediately after touching the student or handling their belongings.
- Wash work uniforms or clothes after each use with the warmest appropriate water setting for the items and dry items completely.
- Monitor yourself for symptoms. Do not go to work or care for others if you develop symptoms.
- Help make or update care plans or an emergency notebook.
  - Care plans typically include important information about a person's medical conditions, how to manage those conditions, how to contact healthcare providers, therapists and pharmacy, information on allergies, medications (names, dosages, and administration instructions), preferences (food and other), daily routines and activities.

- This information may help the student and teacher or itinerant staff member provide consistent care to the student.
- Plan at least two ways of communicating from home and work that can be used rapidly in an emergency (e.g., landline phone, cell phone, text-messaging, email). Write this information down for both you and the student. Each of you should keep a copy with you.

### **If you provide services for a student in a community-based setting:**

Follow any SCSD#1, employer, and program guidance for additional precautions related to COVID-19.

- Encourage the students you work with to practice everyday prevention actions, if possible, and assist them when needed.
- Follow everyday prevention actions if there are no known or suspected cases of COVID-19 in the community-based setting where you work.

SCSD #1 believes student and staff safety is the main priority. The district must consider several factors regarding special education programs as we welcome students back to school after the extended closure. To ensure students and staff are safe during a pandemic, the following checklist can provide steps to help us organize and plan for a safe and smooth transition back to school. [SCSD #1 Checklist](#)

### **Technology**

Sweetwater #1 recognizes the need for technology in the hands of all students no matter the type of instruction. Equal access to resources both online and in person are critical to the success of students and staff. Over the 18-19 school year, Sweetwater #1 distributed iPads to all K-3rd Grade students to be used in the classroom. At the same time, laptops were given to all 4th through 6th graders to be used in the classroom. In the 19-20 school year, Sweetwater #1 had the unique opportunity to provide all 7th-12th grade students with a laptop they were able to use throughout the school year. Students were provided with neoprene sleeves to protect the devices and encouraged to take them home each day with them.

In March of 2020, during the COVID-19 pandemic, all of the technology was distributed to students as the decision was made to educate students at home in an effort to social distance. On Tuesday, March 24, 2020 parents of students had the opportunity to go to the school and pick-up a “Go Bag” for their student with technology and resources needed to learn from home. A partnership was established with AllWest, a local internet provider to provide students who qualified for Free & Reduced lunches free internet access through the end of the school year.

The Sweetwater #1 Technology department realizes the importance of being able to adjust and change at a moment’s notice. It is through the foresight of the board’s emphasis and priority on technology over the last several years that has made this a possibility for our students. Access to the internet and a device is as important in education as the resources that are part of a curriculum adoption or even the pencils, pens, and papers that have been used everyday. Not every family has the resources to afford these necessities, so technology will be provided to all of our students. It is with this knowledge that the decision has been made to send devices home with students from the start of the school year.

- Kindergarten - 3rd Grade - iPad, iPad Case, charging cords
- 4th Grade - 12th Grade - MacBook Air, laptop carrying case, charging cords

The Technology Department understands the importance of being able to provide support to all students and staff. The following methods of support will be available for the 2020-2021 school year.

- Staff Help Desk ticket system
- Student Help Desk ticket system
- Telephone support

- Chat support (students, parents, staff may submit chat questions that will be answered by an available tech) If students are unable to attend school, this support will be available from 8:00 am - 4:00 pm with after-hour questions being addressed the next working day.

The district has also purchased Go Bags for each and every student to be used in the case of being sent home pending an outbreak of COVID-19 at a school or in the community. These bags will be able to be used to send supplies necessary to continue learning at home.

## Technology Training

TBD



## Parent and Community Support

### Parent Training

#### 6 -17-20 Things to think about:

Training for teachers to help them teach online

COVID training - Public School Works (i.e. like Bloodborne Pathogens)

Attendance policy - families don't want to send sick kids to school

Organization of the planning committee is excellent. I really appreciate the approach to deal with the crisis.

I agree we need to be flexible, this is a good group to work on things with stakeholders represented; I ate a lot of chocolate thinking about all of the potential issues.

Will community use classes be available? (specials)

How will supplies be handled? (Will they be available?)

Bathrooms? Lockers?

## Strategic Plan 2018-2023

*As an innovative district, united with our community, we empower and inspire all students to academic excellence in pursuit of their interests and passions.*

*To provide a quality education for all students.*



**Sweetwater County School District #1 will create and foster academic success through partnerships with its schools, community and families.**

Increase student and family awareness of educational and career opportunities in Sweetwater County and beyond.

Instill and reinforce employability skills and a drive for learning.

Recognize and celebrate student, family, community and employee contributions.

**Sweetwater County School District #1 will nurture a positive learning climate and culture.**

Promote positive behaviors and relationships among students, staff, families and the community.

Ensure schools are safe and secure.

Proactively support physical, mental and emotional



*The Crest symbolizes the heart and soul of Sweetwater County School District #1. It was developed to unify education within the community, industry, and the character of Sweetwater County.*



*A pick and a shovel represent the chief industry*



*A few sprouts of sagebrush were added to portray the character of the surrounding country*



*An open book and a torch of knowledge depict scholarship*



*A loving cup represents sportsmanship, comradeship and loyalty*