

## LLCS Minutes

### Team Name: Maintenance Committee Meeting

DATE: February 15, 2022

FACILITATOR: Vickie Snide

RECORDER: Vickie Snide

#### DISCUSSION HIGHLIGHTS:

##### February Break Plans

-TBS here to install new motor and bearing in **Technology Room Heater**

-BJ Queen here to **replace steam traps in gym roof ventilation unit and replace grease trap in kitchen**

-Kevin Elkin hopefully here for **tree removal**

-Custodian plans:

- Replace flag and flag holders needed
- Tighten up two science room faucets
- Gymnasium needs good cleaning
- Install latch cover on Psychologist office door
- Replace boiler room F&T trap if parts arrive
- Replace steam valves in elementary library and guidance office as heat needs to be turned off

##### Capital Project

-E. Hample called Comalli and they said **both lobby interior and exterior doors will be able to be unlocked/locked** remotely once all door installations/connections are done.

-**Precision, LeChase, Comalli and Schoolhouse will be here** Monday & Tuesday during break to work on door installations and various punch list items

##### General Notes

-**Electric heater for Psychologist office** is here and in place.

-**Air Conditioner draft covers** are installed

-**Elevator maintenance contract** expired 9/30/18. Otis has been renewing annually. Received quote for new renewal that has 5% discount, which we have signed.

-**Triennial Asbestos Survey** will be done by Jeff/Lewis BOCES this spring.

-Mosaic to finish preparing the **5 Year Plan** which is budgeted for this school year. Mosaic needs to provide cost breakdowns still. Once we receive this, we need to meet to review and update items.

-**Lobby ceiling has been insulated** and the lobby heater did not freeze up during recent cold spell.

-**Asbestos Contractor initial certificate** is good for two years. After that it's an annual renewal.

-E. Hample to talk to S&L Electric to figure out plan for an outlet for the **relay that connects to our new digital sign**.

-We need a **new gym floor scrubber** as ours has died. E. Hample has received several quotes.

#### MEMBERS PRESENT:

Eric Hample  
Vickie Snide

#### MEMBERS ABSENT:

Noelle Short

#### NEXT MEETING:

Date: March 10, 2022

Time: 9:30 a.m.

Location: Room 206

#### NEXT AGENDA:

#### ITEMS COMPLETED: