

## LLCS Minutes

**Team Name: Maintenance Committee**

**DATE: June 24, 2019**

**FACILITATOR: Noelle Short**

**RECORDER: Vickie Snide**

### **DISCUSSION HIGHLIGHTS:**

#### **Summer Schedule**

-Discussed room location changes. Tina Pine will need a whiteboard. Also may need a corkboard outside Room 309. T. Clark to check with T. Pine.

-The bookcase in the lobby is from the old faculty lounge and M. Billings has claimed it.

-H. LaMere updated the status of the garden shed. Still needs shingles, door and a window. The TL Supply order he placed was not needed as his father donated the supplies.

-T. Clark to get paint samples to N. Short to decide on colors for Room 307 (social studies) and Room 302 (computer lab).

-E. Noonan needs coat hooks in her cubbies.

-N. Curtin needs a book shelf partial replacement.

-K. Farr wants lockers in her classroom removed and replaced with wooden cubbies. The cubbies are in groups of 3 and are movable so may move some into her classroom and purchase more in the 20-21 budget year.

-TBS contract for heating controls and JJ Curran contract for gym floor refinishing need to be signed.

-K. Adams retyped the room painting list. V. Snide will review, update, and then give copies to all.

-Steam pipe near L. Walkers desk needs the wrap replaced.

-Fitness Center summer hours are Monday-Thursday 6:30 a.m. – 9:00 a.m.

#### **Other Items**

-The outlet by the gym water fountain was reattached. Believe someone stood on it or kicked it.

-N. Short needs a key to the Technology Room outside door as it does not work with a master key. T. Clark believes he has spares.

-Lost and Found Table needs to be put out for the awards ceremony on 6/25/19.

-Handicapped and visitor parking signs need to be put out in parking lot.

-There is a stage outlet that has no cover on it – needs a plate put on it before graduation.

### **MEMBERS PRESENT:**

Tony Clark  
Hayden LaMere  
Vickie Snide  
Noelle Short

### **Members Absent:**

Eric Hample  
Fred Short

### **NEXT MEETING:**

Date:  
Time:  
Location:

### **NEXT AGENDA:**

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### **ITEMS COMPLETED:**