

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION
Tuesday, December 10, 2019
Regular Board of Education Meeting
WHS Library

REVISED: January 15, 2020
MINUTES

BOE Members Present: Lee Bridgewater, Sally Greaves, Zachary Hayden, Mary Ella Luft, Michelle Palumbo, Kim Walker, Don Perreault, Christine Kuehlewind, Mike Esposito

Also Present: Superintendent Patricia A. Ciccone; Business Manager, Lesley Wysocki, Administrators Tara Winch, Ruth Rose, Taylor Wrye, Madeline Illinger; IT Specialist Ben Russell. Teg Cosgriff, Athletic Director

I. CALL TO ORDER – The regular Board of Education meeting of December 10, 2019 was called to order by Superintendent Patricia A. Ciccone at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ELECTION OF OFFICERS

A. Election of BOE Officers:

Superintendent Ciccone conducted the nomination process for officers of the Board of Education. According to policy, election of officers is held each December. Voting for nominated candidates was done by paper ballot and the results are as follows:

S. Greaves nominated L. Bridgewater as Chair. M. Esposito nominated M. Esposito as Chair. Board members voted by paper ballot. Lee Bridgewater elected as Chair by majority vote - 7-2.

M. Palumbo nominated S. Greaves for Vice President. The results by paper ballot elected S. Greaves as Vice President by majority vote 8-0, with one abstention.

D. Perreault nominated K. Walker as Secretary. The result of paper ballot elected K. Walker as Secretary by majority vote 8-0, with one abstention

Final results of the Election of Officers for 2019-20: **Chair, Lee Bridgewater; Vice Chair, Sally Greaves; and Secretary, Kim Walker**

- B.** Subcommittees – Subcommittees were reorganized with the following changes: **LRP:** C. Kuehlewind will replace J. Lyman. **Policy:** M. Esposito will replace D. Adorno and D. Perreault removed himself from the Policy committee. **Insurance:** D. Perreault will replace J. Lyman; **LEARN** – C. Kuehlewind is interested. Supt. Ciccone will follow -up with LEARN Executive Director to determine if there are any conflicts. **PTSO Representatives:** M. Luft (Daisy PTSO Representative), Z. Hayden (WMS PTSO Representative), and M. Esposito (WHS PTSO Representative)

IV. BOARD OF EDUCATION ACKNOWLEDGEMENTS: MSSA Superintendent Awards: WHS Students, Madison Liberatore and Juliana Abruzzi were recognized by the BOE as having received the CAPSS Superintendents' award for leadership, scholarship, and community service. These students were recognized on December 10th at a luncheon at the Saybrook Point Inn. T. Winch, WHS Principal attested to the accomplishments of these deserving students and facilitated the recognition. Each was presented with a Certificate of Excellence from the BOE.

V. STUDENT REPRESENTATIVE REPORT – Jesse McGannon reported on WHS activities including fall sports teams accomplishments, the Medical Career Conference which provided interested students an opportunity to meet about internships and job shadowing; the upcoming Holiday Assembly sponsored by Student Council, and the onset of mid terms.

VI. PUBLIC COMMENT: None

VII. OLD BUSINESS

A. Facilities Report: R. LeFleur and J. LeFleur gave an overview of the Facilities Report, and provided some highlights as follows as to what the priorities should be: Ventilators at Daisy, Roof top and ventilators at WHS. Mr. LeFleur noted the roof at the high school is going into year seven and had only been a refurbishment last time and should be a full replacement. D. Perreault asked about AC being installed in the high school and L. Wysocki will investigate costs. The Long Range Plan Committee will meet with Mr. LeFleur.

VIII. ADMINISTRATOR(S) COMMENTS

A. Fall Sports Wrap Up – T. Cosgriff, Athletic Director, gave an overview of the fall sports teams and their standings. Some highlights included Boys' Soccer with 30 participants and making the state tournament; Field Hockey won the Shoreline Class S Championship and are rated 9th in the entire state. He mentioned that 43% of the student body participates in sports. Twenty-five athletes participated in a program run by Mr. D. Hanssen focusing on spirit, mind and body. There was a request to place Mr. Hanssen's program on the athletic website. Unified Sports teams participated in events at Rocky Hill. Mr. Cosgriff provided Board members a handout from CIAC on options to stay up to date on team schedules, etc.

B. Kind Kids are Contagious – R. Rose, Daisy Ingraham Principal, introduced Adeline Squillacote, a third grader who talked about her project “Kind Kids are Contagious. . .Pass it on” project. Adeline told the Board how her project came to be when she experienced an act of kindness. She provided “Be Kind to Each Other” cards and bracelets to BOE members and asked them to “Pay it forward.”

IX. NEW BUSINESS

A. 2020-21 School District Calendar – Board members were provided with a draft of the district calendar for 2020-21. After discussion, it was concluded that T. Winch will gather calendars from other area schools to compare and consider snow-flake days being built in and the option of setting a solid graduation date. This agenda item will be brought back to the January meeting.

X. SUPERINTENDENT’S REPORT

- A. Enrollment – Superintendent Ciccone reported December enrollment is currently 668 students which includes 6 out-placed students.
- B. Budget Process Update: Superintendent Ciccone said she continues to meet with administrators on budget proposal requests. The budget workshop will take place in February.

XI. CONSENT AGENDA

- A. Approval of Minutes:
1. Regular Meeting – November 12, 2019: Moved by Z. Hayden and seconded by M. Palumbo to approve the minutes of the regular meeting of November 12, 2019. Vote: Ayes – Z. Hayden, M. Luft, M. Palumbo, L. Bridgewater, S. Greaves, K. Walker, D. Perreault Abstained: C. Kuehlewind, M. Esposito

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for November 14, 2019 in the amount of \$256,903.22. L. Wysocki will provide a list of acronyms for the new board members to better understand the listings of expenditures.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the current budget as it stands.
- C. Line Item Transfer
- D. Insurance Report: The current insurance report was provided.

XIII. BOARD COMMITTEE REPORTS

- A. LEARN report: No report
- B. Policy– K. Walker (no report) – will meet soon.
- C. Long Range Planning – M. Palumbo – no report
- D. Insurance- L. Bridgewater (no report): A meeting will be scheduled prior to the January Board meeting.
- E. Negotiations - S. Greaves (no report)

- F. Town Ad Hoc Committee – L. Wysocki reported that Chris Ehlert and Chris Whitman from Soloman Energy will get together on how credit and billing will work.
- G. PTSO Representatives - M. Luft, M. Palumbo – No report

XIV. PERSONNEL

The Board was informed of Non-Certified Appointment(s) as follows:

- 1.Rebecca Corcoran – Registered Behavioral Technician (Daisy)
- 2.Ronald J. Botelho – Paraprofessional (WHS)
- 3.Maggie Jurgen – Paraprofessional (WHS)
- 4.Lisa Johnson Sizer – Secretary (Daisy)
- 5.Annie Shariff – Kitchen Manager - WMS

- XV. ADJOURN:** Moved by D. Perreault and seconded by M. Palumbo to adjourn at 8:40 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk