

**I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, May 23, 2023, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 6:59 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 9, 2023 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE**

The meeting was opened with a salute to the flag.

**III. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Coffey, Mr. MacMoyle, Mrs. Ornstein, Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Guarascio

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**IV. PRESENTATION**

School Principals Cara Burton, Andrea Cimino, Daniel Prima, and Steven Reider, recognized Teachers of the Year: Michelle Speidel (CBW), Christina Lee (HMP), Charles Hurley (BTES), and Patricia Robinson (BAY).

Tom Ettari, BTEA President, recognized Maria Hernandez as the Educational Support Professional of the Year.

**V. PRESIDENT'S REPORT**

Good evening everyone.

Congratulations to our teachers of the year. It's a wonderful accomplishment to be chosen by your peers amongst a group of highly educated, intelligent people. Great job.

Congratulations also to my fellow board members, Dave Ytreboe and Tom Guarascio on their 11 years of service to the district.

Arbor Day was a great success. A lot of our board members attended the various events. I was happy all four schools were able to participate.

This is our last meeting before the end of the school year. Congratulations and good luck to our 6th graders moving on to Central Regional. I want to thank the entire staff for their service and dedication to making our district one of the best in Ocean County.

This concludes my President's report. Thank you.

## **VI. SUPERINTENDENT'S REPORT**

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

## **VII. PUBLIC COMMENT ON AGENDA ITEMS**

None

## **VIII. COMMITTEE REPORTS**

**Policy:** Mrs. Bacchione reported that the Policy Committee met tonight, May 23, 2023 and reviewed all policies and regulations that are on tonight's agenda for approval.

**Finance:** Mr. MacMoyle reported that the Finance Committee met tonight, May 23, 2023 and reviewed all bills and purchase orders that are on the agenda for approval and also discussed shared services with Berkeley Township and the refuse and recycling contract.

**Personnel:** Mr. Ytreboe reported that the Personnel Committee met on May 16, 2023 and reviewed all personnel agenda items.

**Education Committee:** Mrs. Shedlock reported that the Education Committee met on May 16, 2023 and reviewed all education agenda items.

## **IX. EXECUTIVE SESSION**

A motion was made by Mr. Coffey and seconded by Mrs. Shedlock that the Board move to Executive session at this time, 7:17 p.m. for the purpose of student matters. Action will be taken after the Executive Session concludes. The Board expects the Executive Session to last approximately 10 minutes. All in Favor.

**X. ROLL CALL TO RECONVENE**

**PRESENT:** Mr. Bowens, Mr. Coffey, Mr. MacMoyle, Mrs. Ornstein, Mrs. Shedlock, Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Guarascio

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Tyler Verga, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**XI. SUPERINTENDENT'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Superintendent, Items A1-A18 be approved.

**SECOND** by Mr. Bowens

**ROLL CALL VOTE:** (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

**A. PERSONNEL RESOLUTIONS**

**1. Resignation/Retirement**

Recommend the Board accept the retirement/resignation of the following staff members:

<b>Name</b>	<b>Position/School</b>	<b>Reason</b>	<b>Effective</b>
<b>a)</b> Irma Roman	PCA - CBW	Resignation	5/7/23
<b>b)</b> Terra Bergquist	Teacher Aide - BAY	Resignation	6/16/23
<b>c)</b> Gary Frustieri	Maintenance Repairer - Dist.	Retirement	7/1/23
<b>d)</b> April Koffler	Teacher Aide - HMP	Retirement	5/11/23
<b>e)</b> Marianne Rutzler	Secretary - CST	Retirement	8/1/23
<b>f)</b> Kimberly Schroeder	Asst. Cook - CBW	Retirement	7/1/23
<b>g)</b> Judith Kasyan	Teacher Aide - HMP	Retirement	7/1/23

## 2. New Hire

Recommend the Board approve the following new hire, in the position listed, for the remainder of the 2022-2023 school year, pending completed paperwork:

Name	Position	Effective	Salary
a) Matthew Blake	Asst. Systems Analyst	TBD	Contractual

## 3. Leaves of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #4745-Driver-District:  
Medical leave of absence from 5/1/23 through 5/7/23.
- b) I.D. #4344-Cafeteria-BAY:  
Extension of medical leave of absence from 4/25/23 through 5/26/23.
- c) I.D. #6716-Bus Aide-District:  
Medical leave of absence from 4/27/23 (pm) through 5/30/23.
- d) I.D. #5567-Aide-CBW:  
Leave of absence from 4/24/23 through 5/31/23.
- e) I.D. #4770-Custodian-HMP:  
Extension of medical leave of absence from 5/15/23 through 6/16/23.
- f) I.D. #6319-Teacher-HMP:  
Maternity leave of absence from 9/18/23 through 1/29/24.
- g) I.D. #4678-Aide-HMP:  
Medical leave of absence from 5/4/23 through 6/16/23.
- h) I.D. #5677-Aide-HMP:  
Extension of leave of absence from 5/15/23 through 6/16/23.
- i) I.D. #5498-Teacher-CST:  
Leave of absence from 5/16/23 through 6/16/23.
- j) I.D. #6916-Teacher-HMP:  
Maternity leave of absence from 10/30/23 through 6/14/24

**4. Start Date**

Recommend the Board approve the start date for the following new hire:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
a) Debra Pacella	F/T Bus Driver - District	5/3/23

**5. Substitutes**

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the remainder of the 2022-2023 school year, pending completed paperwork:

<b>Name</b>	<b>Position</b>
a) Anthony Mannarino	Custodian
b) Debra Braitsch	Bus Driver
c) Jaclyn Itte	Teacher
d) Oryonn Rodriguez	Custodian
e) Kevin King	Custodian

**6. Approval of Extended School Year Staff Positions - 2023**

a) Recommend the Board approve the following Extended School Year/Special Education staff positions, at the contractual rate of pay, to be held at CBW, effective 6/21/23-7/27/23. (Program will run Monday through Thursday from 8:00 am-12:00 pm):

**ESY STAFF FOR 2023**

<b>Name</b>	<b>Position</b>	<b># of hrs.</b>
a) Lisa Zarra	Preschool Teacher	4.5 daily
b) Caitlin Farley	Preschool Teacher	4.5 daily
c) Shaina Noval	MD	4.5 daily
d) Lisa Spano	MD	4.5 daily
e) Kimberly Tacon	LLD	4.5 daily
f) Amy Sherwood	LLD	4.5 daily

<b>g)</b> Jennifer Sansone	LLD	4.5 daily
<b>h)</b> Kristen Kane	LLD	4.5 daily
<b>i)</b> Cassandra Colello	LLD	4.5 daily
<b>j)</b> Chelsea Conaty	Autism	4.5 daily
<b>k)</b> Amanda O'Neill	Autism	4.5 daily
<b>l)</b> Dana Keene	Autism	4.5 daily
<b>m)</b> Steve Poppe	BD	4.5 daily
<b>n)</b> Alexis Smith-Cooper	Behaviorist	4.5 daily
<b>o)</b> Jeanna Culp	Music Physical Education	4.5 daily for 5 days 4.5 daily for 5 days
<b>p)</b> Melissa Stierle	Technology	4.5 daily for 5 days
<b>q)</b> Hayley Haggerty	Occupational Therapist	4.5 daily
<b>r)</b> Kelsey Brady	Speech	4.5 daily for 10 days
<b>s)</b> Lauren Monaco	Speech	4.5 daily for 10 days
<b>t)</b> Laudonia Lawra	Nurse	4.5 daily for 10 days

**b)** Recommend the Board approve the following aides for the Extended School Year/Special Education Program to be held at CBW, for 20 days, 4 hours daily, at the summer contractual rate of pay, effective 6/21/23-7/27/23, (Program will run Monday through Thursday from 8:00 am-12:00 pm):

<b>a)</b> Maureen Gioia	<b>k)</b> Nina Flora
<b>b)</b> Jillian Bartlett	<b>l)</b> Patricia Alvarez
<b>c)</b> Holly Lantz	<b>m)</b> Meghan Faljean
<b>d)</b> Lisa Werner	<b>n)</b> Marion Lawler
<b>e)</b> Adrienne Moroney	<b>o)</b> Vaile Jensen
<b>f)</b> Debbie Neivdomski	<b>p)</b> Julia Stavallo
<b>g)</b> Lori Pereira-Arnold	<b>q)</b> Colleen Wright

<b>h)</b> Stephanie Caton	<b>r)</b> Effie Xanthacos
<b>i)</b> Michelle O'Brien	<b>s)</b> Antonio Tedeschi
<b>j)</b> Denise Giordano	<b>t)</b> Michelle Porrino

## 7. Camp Paw Program

Recommend the Board approve the following teachers, for 20 days, 4.5 hours daily, at the contractual rate of pay, for the Camp Paw Program to be held at BTE, to run 6/21/23-7/27/23:

<b>a)</b> Laura Bale	<b>f)</b> Kristen Reiser
<b>b)</b> Shannon Ponticelli	<b>g)</b> Alyssa Ringel
<b>c)</b> Melissa Davenport	<b>h)</b> Michelle Smith
<b>d)</b> Tracey Jarossy	<b>i)</b> Danielle Stesner
<b>e)</b> Erin LeBert	<b>j)</b> Hanna Wieczorek

## 8. Tiny Paws Program

Recommend the Board approve the following staff members, in the positions listed, for the Tiny Paws Program, to be held at CBW, for 7 days at the summer contractual rate of pay, to run 6/20/23-6/29/23, paid through PEA Funding:

<b>Name</b>	<b>Position</b>	<b>Hours</b>
<b>a)</b> Heather Ettari	Master Teacher	5 daily
<b>b)</b> Megan Drake	Teacher	4.5 daily
<b>c)</b> Jennifer Bell	Teacher	4.5 daily
<b>d)</b> Melanie Rebenski	Teacher	4.5 daily
<b>e)</b> Jacqueline Matteo	Teacher	4.5 daily
<b>f)</b> Donna Palumbo	Teacher	4.5 daily
<b>g)</b> Patricia Robinson	Teacher	4.5 daily
<b>h)</b> Jessica Silverstein	Teacher	4.5 daily

i) Kimberly Woodman	Teacher	4.5 daily
j) Danielle Perez	Teacher	4.5 daily
k) Ashley Bennett	Aide	4 daily
l) Tracy Romero	Aide	4 daily
m) Addie Campos	Aide	4 daily
n) Meghan Askew	Aide	4 daily
o) Marianne Grasso	Aide	4 daily
p) Tracy Sanders	Aide	4 daily
q) Wendy Jennings	Aide	4 daily
r) Bonnie Sojka	Aide	4 daily
s) Bonnie Collins	Aide	4 daily

**9. Summer Learning Academies Teachers**

a) Recommend the Board approve the following teachers for the Summer Learning Academies, for 20 days, 4.5 hours daily, at the contractual rate of pay, as listed below, paid through ARP Funding:

a) Christina Lee♦	g) Regina Avenoso
b) Sandy Cotten	h) Yvonne Desch
c) Cheryl DePetro	i) Gina Boyles♦
d) Michelle Conforti	j) Lauren Treshock
e) Sharon Ofsanko	k) Stephanie Violente♣
f) Erin Miller	l) Laurie Peters

♦ 10 days

♣ Summer Program Substitute



b) Recommend the Board approve the following aides for the Summer Learning Academies, for 20 days, 4 hours daily, at the summer contractual rate of pay, as listed below, paid through ARP Funding:

a) Laura Graf	d) Kimberly Oriole♦
b) Susana Dias	e) Nicole Sullivan♦
c) Angela Oakes	

♦Substitute rate of pay

**10. Summer Technology Helpers**

Recommend the Board approve the following individuals as Summer Technology Helpers, effective on or about 6/20/23 at the rate of \$14.13 per hour, for approximately 20 hours per week, Monday through Thursday, not to exceed 10 weeks, and charged to the line account indicated:

Name	Position	Account #
a) Ethan Broome	Technology Helper	11-000-252-100-07-0009
b) Ryanne McShaffrey	Technology Helper	11-000-252-100-07-0009

**11. Contract approval**

Recommend the Board approve the Berkeley Township Administrators Association (BTAA) contract from 7/1/23 to 6/30/27.

**12. Rescind Appointment**

Recommend the Board rescind the appointment of Kyle Pidgeon, Part-time Custodian, assigned to the Clara B. Worth School, effective 5/8/23.

**13. Gifted & Talented Family Night**

Recommend the Board approve the following staff members for a two hour Gifted and Talented Family Night, on 6/12/23:

a) Regina Avenoso - BAY	c) Melissa Davenport - CBW
b) Jeanna Culp - HMP	d) Adam Steinmetz - BTE

**14. Revised Employment Status**

Recommend the Board approve a revised employment status for the following CST staff members, effective 7/1/23:

<b>Name</b>	<b>From</b>	<b>To</b>
a) Michael Betts	11 months	12 months
b) Gianna Clavelli-Bassford	10 months	11 months

**15. Extra Summer Work**

Recommend the Board approve the following CST staff members to perform extra summer work, at the contractual rate of pay, in the positions listed:

<b>Name</b>	<b>Position</b>	<b># of Days</b>	<b># of hours</b>
a) Nelia Ziobro	School Psychologist	10	7 daily
b) Sharon Levine Kulchinsky	School Psychologist	10	7 daily
c) Jessica Irwin	Social Worker	10	7 daily
d) Sandra Cotten	Translator	—	6 total

**16 Compensatory Education Hours**

Recommend the Board approve Compensatory Education Hours for the following staff member, effective 6/19/23 through 8/31/23, at the contractual rate, paid through ARP funding:

<b>Student</b>	<b>Teacher</b>	<b>Hours</b>
a) CL #1000226	Tracey Jarossy - CBW	22

**17. Before/After School Intervention Club**

Recommend the Board approve Anita De Benedictis as the Lead Teacher for the Busy Bees Before/After Intervention Program at the Clara B. Worth School, effective 5/17/23, for the remainder of the program.

**18. Termination of Employment**

Recommend the Board approve the termination of employment for I.D. #7156 effective 5/18/23.

**XI. SUPERINTENDENT'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Superintendent Items B1-B6 be approved.

**SECOND** by Mr. Coffey

**ROLL CALL VOTE:** (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

**1. HIB Report Update**

\_2\_ HIB investigations conducted - Apr. 26, 2023 - May 22, 2023

\_1\_ HIB investigations affirmed - Apr. 26, 2023 - May 22, 2023

\_1\_ HIB investigations alleged - Apr. 26, 2023 - May 22, 2023

\_4\_ Suspensions - Apr. 26, 2023 - May 22, 2023

**2. Anti-Bullying Bill of Rights Act School Self Assessment 2021-2022**

Recommend the Board approve the Anti-Bullying Bill of Rights Act School Self Assessment for 2021-22:

- Bayville School (Score 73 out of a possible 78 points)
- Berkeley Township Elementary School (Score 73 out of a possible 78 points)
- Clara B. Worth School (Score 73 out of a possible 78 points)
- H & M Potter School (Score 73 out of a possible 78 points)

**3. First Reading of New/Revised ByLaws/Policies/Regulations**

Recommend the Board approve the First Reading of the New/Revised ByLaws/Policies/Regulations listed below:

Policy 0144	Board Member Orientation and Training (Revised)
Policy/Reg 2520	Instructional Supplies (Mandated/Revised)
Policy 3217	Use of Corporal Punishment (Revised)
Policy 4217	Use of Corporal IPunishment (New)
Policy 5305	Health Services Personnel (Mandated/Revised)
Policy/Reg 5308	Student Health Records (Mandated/Revised)

Policy/Reg 5310	Health Services (Mandated/Revised)
Policy 6112	Reimbursement of Federal and Other Grant Expenditures (Mandated/Revised)
Policy 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (Mandated/New)
Policy 6115.04	Federal Funds - Duplication of Benefits (Mandated/New)
Policy 6311	Contracts for Goods or Services Funded by Federal Grants (Mandated/Revised)
Policy 7440	School District Security (Mandated/Revised)
Policy 9140	Citizens Advisory Committee (Revised)

**Abolished:**

Policy 9100	Public Relations
Policy 9140	Citizens Advisory Committee (Mandated)

**4. Homebound Instruction**

Recommend the Board approve Homebound Instruction for the following student::

I.D. #99967 - Orton-Gillingham 3 times/week for 30 minutes - Hannah Wieczorek will  
provide instruction - effective 6/21/23-7/27/23

**5. Out-of-District Placements 2023-2024**

Recommend the Board approve the following students for out-of-district placements for the  
2023-2024 School Year inclusive of ESY 2023: **(Contracts available in Business Office  
when received.)**

- I.D. #999891 - Regional Day School - effective 7/5/23-8/15/23 + 9/7/23-6/30/24
- I.D. #1000555 - DCF Regional School, Ocean Campus - effective 7/1/23-6/30/24  
(State Facility)
- I.D. #1001673 - Hawkswood School - effective 7/6/23-8/16/23 + 9/1/23-6/30/24
- I.D. #1001030 - Lehman School & Tech Center - effective 7/5/23-8/28/23 + 9/1/23-6/30/24
- I.D. #1002224 - Lehman School & Tech Center - effective 7/5/23-8/28/23 + 9/1/23-6/30/24
- I.D. #1001220 - Children's Center of Monmouth County - effective 7/5/23-8/24/23  
+ 9/1/23 - 6/30/24
- I.D. #999701 - The Laurel School of Princeton - effective 7/5/23-8/15/23 + 9/1/23-6/30/24
- I.D. #1002494 - New Road School - effective 7/5/23-8/15/23 + 9/1/23-6/30/24
- I.D. #1000866 - Regional Day School - effective 7/5/23-8/15/23 + 9/7/23-6/30/24
- I.D. #1001458 - Regional Day School - effective 7/5/23-8/15/23 + 9/1/23-6/30/24

**6. Automatic Bedside Instruction**

Recommend the Board approve automatic bedside instruction for the following student for the 2022-2023 school year:

I.D. #1002527 - JoAnn Donachy will provide instruction - not to exceed 1 hour  
per absence

**XII. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mrs. Trethaway that upon recommendation of the Business Administrator Items 1-13 be approved.

**SECOND** by Mr. MacMoyle.

**ROLL CALL VOTE:** (8 Ayes, 1 Nay, 1 Abstain) Mr. Coffey Nay on Item 11d and Mr. MacMoyle Abstains on Item 3. Motion carries.

**1. Minutes**

RESOLVED that the minutes of the following meetings be approved:

- a) Minutes of the Regular Meeting held on April 25, 2023. **(Attachment 2)**
- b) Minutes of the Executive Session held on April 25, 2023.

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

*Check number 52540 voided and replaced with check number 52908.*

Bills List dated May 23, 2023

Check numbers 52909-53056

\$1,413,891.30

**(Attachment 3)**

Purchase Orders numbered 23-1814 through 23-2112

\$ 700,106.63

**(Attachment 4)**

**3. Payroll Approval**

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

April 15, 2023	\$1,370,809.32
April 30, 2023	\$1,330,647.15

**4. Appropriation Transfers**

BE IT RESOLVED that the Appropriation Transfers for the month of April 2023, be approved.  
**(Attachment 5)**

**5. Board Secretary's Report**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of April 30, 2023, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
**(Attachment 6)**

**6. Report of the Treasurer of School Monies**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended April 30, 2023, and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement.  
**(Attachment 7)**

**7. Travel**

RESOLVED, that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop (Registration &/or Mileage)	Dates	Not to Exceed
Hanna Wieczorek	Brainspring-Phonics First Level I Refresher (virtual self-paced)(registration)	8/15/23	\$159.00
Melissa Gallagher	2023 LinkIt Data Summer Institute at Barnegat High School (registration & travel)	7/24-7/25/23	\$255
James Roselli	NSPRA National Seminar, St. Louis, MO (registration & travel)	7/15-7/19/23	\$2,000

**8. Transportation**

Recommend the Berkeley Township Board of Education approve the following transportation jointure:

Host District	Student ID	Dates	School	Per Diem Rate
Central Regional	999891	7/5-8/15/23	Jackson Regional Day School	\$55.50
Central Regional	1001458	7/5-8/15/23	Jackson Regional Day School	\$55.50
MOESC	1000866	7/5-8/15/23	Jackson Regional Day School	TBD
MOESC	1001220	7/5-8/24/23	Children's Center of Monmouth County	TBD
MOESC	1001030	7/3-8/25/23	Lehmann School	TBD
MOESC	1002224	7/3-8/25/23	Lehmann School	TBD

**9. Approval to Bid for Refuse/Recycling Removal**

Recommend the Board authorize the Business Administrator to advertise for refuse/recycling removal for the 2023-2024 School Year.

**10. Request for School Taxes**

RESOLVED that the amount of the district taxes needed to meet the obligations of this Board for the 2023-24 School Year (July 1, 2023 through June 30, 2024) of \$31,602,774 for General Funds, and the Township of Berkeley is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next twelve months, beginning July 1, 2023 through June 30, 2024 in accordance with the statutes relating thereto, and as follows:

**2023-24 SCHOOL DISTRICT BUDGET  
BERKELEY TOWNSHIP**

MONIES DUE	GENERAL FUNDS	DEBT SERVICE	TOTAL
July 17, 2023	\$2,633,564	-	\$2,633,564
August 21, 2023	\$2,633,564	-	\$2,633,564
September 18, 2023	\$2,633,564	-	\$2,633,564
October 16, 2023	\$2,633,564	-	\$2,633,564

November 20, 2023	\$2,633,564	-	\$2,633,564
December 18, 2023	\$2,633,564	-	\$2,633,564
January 15, 2024	\$2,633,564	-	\$2,633,564
February 19, 2024	\$2,633,564	-	\$2,633,564
March 18, 2024	\$2,633,564	-	\$2,633,564
April 15, 2024	\$2,633,564	-	\$2,633,564
May 20, 2024	\$2,633,564	-	\$2,633,564
June 17, 2024	\$2,633,570	-	\$2,633,570
Total Local Taxes	\$31,602,774	-	\$31,602,774

#### 11. Professional Appointments

**WHEREAS**, the Berkeley Township Board of Education published Requests for Proposals (RFPS) for the following Professional Services: Auditor, Property and Casualty Insurance Broker, Health Insurance Broker, Legal Services, Legal Services-Special Education and Student Matters, Legal Services-Employment and Labor Issues and Legal Services-Conflict Attorney.

**WHEREAS**, on March 24, 2023, the RFPS were received in the Business Office, and,

**WHEREAS**, the RFPS were reviewed and scored,

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education makes the following appointments for the 2023-2024 school year:

RFP	Firm Awarded Contract
a) 23-01 Auditors	Holman Frenia Allison, P.C.
b) 23-02 Property and Casualty Insurance Broker	John Hill Agency Insurance
c) 23-03 Health Insurance Broker	Conner Strong & Buckelew
d) 23-04 Legal Services	Berry, Sahradnik, Kotzas, & Benson, P.C.
e) 23-05 Legal Services: Special Education and Student Matters	Lenox Law Firm
f) 23-06 Legal Services: Employment and Labor Issues	Lenox Law Firm
g) 23-07 Legal Services: Conflict Attorney	Dasti & Associates



**12. Climate Awareness Education Grant**

RESOLVED that the Berkeley Township Board of Education accept the Climate Awareness Education Grant for FY23 in the amount of \$6660.

**13. Renewal of Food Service Management Company (FSMC) Contract**

**WHEREAS**, districts are permitted to renew contracts at an increase less than or equal to the Consumer Price Index, and

**WHEREAS**, Sodexo Management, Inc. has agreed to renew its 2023-2024 contract at an amount less than or equal to the Consumer Price Index,

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education, upon recommendation of the Business Administrator, Tyler Verga, approves the FSMC base year contract with Sodexo Management, Inc. for the 2023-2024 school year as follows:

The total cost of the contract is \$944,969.17

Meal Rate: Fixed Cost Per Meal Rate: SFA shall pay Three Dollars and Fifty Six and 74/1000 cents (\$3.5674) per Breakfast for the 2023-2024 contract year.

Meal Rate: Fixed Cost Per Meal Rate: SFA shall pay Sodexo Three Dollars and Fifty Six and 74/1000 cents (\$3.5674) per Lunch, Ala Carte Meal Equivalent & Dinner for the 2023-2024 contract year.

Guarantee: Sodexo guarantees that SFA shall break even for the 2023-2024 school year.

**XIII. OLD BUSINESS**

None

**XIV. NEW BUSINESS**

None

**XV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

None

**XVI. ADJOURNMENT**

A motion was made by Mrs. Shedlock to adjourn the meeting. Second by Mrs. Ornstein. All in favor. Meeting adjourns at 8:14 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tyler Verga", with a stylized flourish at the end.

Tyler Verga, CPA  
Business Administrator/Board Secretary