#### I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, August 14, 2018, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mr. Ytreboe called the meeting to order at 6:30 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 11, 2018 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

### II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for the military.

#### III. ROLL CALL

PRESENT:

Mrs. Bacchione, Mr. Cammarato, Mr. Guarascio, Mr. MacMoyle,

Mr. Pellechia, and Mr. Ytreboe

ABSENT:

Mr. Fisher and Mrs. Shedlock

ALSO PRESENT:

Dr. James Roselli, Superintendent

Laura Gingerelli, CPA, Business Administrator/Board Secretary

Jack Sahradnik, Board Attorney

#### IV. OATH OF OFFICE

Mrs. Gingerelli, Business Administrator/Board Secretary, administers the Oath of Office to Douglas Bowens. Mr. Bowens takes his seat.

#### V. ROLL CALL OF NEW BOARD

PRESENT:

Mrs. Bacchione, Mr. Bowens, Mr. Cammarato, Mr. Guarascio,

Mr. MacMoyle, Mr. Pellechia, and Mr. Ytreboe

ABSENT:

Mr. Fisher and Mrs. Shedlock

ALSO PRESENT:

Dr. James Roselli, Superintendent

Laura Gingerelli, CPA, Business Administrator/Board Secretary

Jack Sahradnik, Board Attorney

### VI. EXECUTIVE SESSION

A motion was made by Mr. Guarascio and seconded by Mrs. Bacchione and all in favor that the Board move to Executive session at this time, 6:40 pm for the purpose of personnel matters, HIB and legal matters. Action will be taken after the Executive Session concludes. The Board expects Executive Session to last approximately 20 minutes.

A motion was made by Mr. Cammarato at 7:00 pm to reconvene into open session.

Second by Mr. Pellechia.

All in favor

**ROLL CALL:** 

PRESENT: Mrs. Bacchione, Mr. Boy

Mrs. Bacchione, Mr. Bowens, Mr. Cammarato, Mr. Guarascio,

Mr. MacMoyle, Mr. Pellechia, and Mr. Ytreboe

ABSENT:

Mr. Fisher and Mrs. Shedlock

ALSO PRESENT:

Dr. James Roselli, Superintendent

Laura Gingerelli, CPA, Business Administrator/Board Secretary

Jack Sahradnik, Board Attorney

#### VII. PRESIDENT'S REPORT

I would like to welcome Mr. Douglas Bowens to the Berkeley Township Board of Education. Douglas is a product of the school district and has decided to give back to his community through community service. I am excited that our Board is back to being nine members strong with the addition of Douglas.

In a few weeks, we will be opening our doors to our students to start a new school year. A lot of work is done behind the scenes to get ready for this endeavor. I would like to thank our custodians, maintenance workers, tech department, administrators and our building and district level secretaries.

I would also like to send thoughts to Mrs. Shedlock who suffered a loss in her family and could not be with us this evening.

### VIII. SUPERINTENDENT'S REPORT

Thank you, Mr. President. Good Evening. Hope everyone is having a relaxing and enjoyable summer.

Both of our extended school year programs are complete. Thank you to all students and staff who made ESY and Camp Paw a success.

This summer, the BTES hosted Beth Moore and the Central Regional Drama Club as the CRHS auditorium was being renovated. Always a pleasure to assist Beth Moore and the drama students in her program.

Congrats and welcome aboard to our newest Board of Education member, Douglas Bowens. We are looking forward to working with you during the upcoming school year.

Thank you to all district departments that are busy preparing schools for the opening of school.

**Tuesday, September 4 -** Inservice for staff with breakfast at 7:30 am **Wednesday, September 5 -** 1st day for students

We are all eagerly anticipating word from the NJDOE and our potential preschool expansion grant.

We will keep everyone in the loop as soon as the NJDOE provides notification.

Please visit our website/Facebook page for all important information regarding opening of school, orientations, opening of the parent portal, etc.

Wishing everyone a happy & healthy remaining days of summer.

This concludes my Superintendent Report.

Thank you, Mr. President!

# IX. PUBLIC DISCUSSION ON AGENDA ITEMS

None.

### X. COMMITTEE REPORTS

#### XI. SUPERINTENDENT'S AGENDA

**MOTION** by Mr. Cammarato that upon recommendation of the Superintendent Items A1-A12b be approved.

**SECOND** by Mr. Guarascio.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

### A. PERSONNEL RESOLUTIONS

### 1. Resignation

Recommend the Board accept the resignation of Paige Deckler, Special Education teacher assigned to the Bayville School, effective 7/26/18.

# 2. Rescind Appointments

- a) Recommend the Board rescind the appointment of Errin Darling-Pennell as a Preschool teacher at the H. & M. Potter School for the 2018-2019 school year.
- **b)** Recommend the Board rescind the appointment of Megan Drake as the long-term substitute for I.D. #5797.

### 3. New Hire

- a) Recommend the Board approve the appointment of Megan Drake as a Preschool teacher at the H. & M. Potter School, Step 1-BA, for the 2018-2019 school year, effective 9/1/18.
- b) Recommend the Board approve the appointment of Hanna Wieczorek as a Resource Center teacher at the Berkeley Township Elementary School, Step 1-BA, for the 2018-2019 school year, effective 9/1/18.

# 4. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #5792-Teacher-BAY:

  Maternity leave of absence to start 9/10/18 and continue through 1/4/19.
- a) I.D. #5801-Teacher-CBW:

  Medical leave of absence to start 9/1/18 and continue through 11/12/18.

### 5. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

Name	Position
a) Brynn Albanese	Teacher
b) Mitchell Albanese	Aide
c) Jessica Duffy*	Teacher/Aide
d) Kelly Emberson*	Teacher
e) Carrie Hayden	Teacher
f) Jane McAteer	Bus Attendant
g) Gina Principato	Teacher/Aide
h) Carrie Ann Quinones*	Aide
i) Maria Rosen	Bus Attendant
j) Brigitte Rose-Murray	Teacher
k) Isaac Rodriguez*	Teacher
l) Janet Walsh*	Aide/Clerical Worker
m) Ashley Glenn*	Teacher
n) Donna Palumbo*	Teacher
o) Lauren Frank*	Teacher

<sup>\*</sup>Pending completed paperwork

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

### 6. Long-term Substitutes

Recommend the Board approve the following long-term substitutes meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
a) Therese Hagan	I.D. #5792-Teacher-BAY	9/10/18 - 1/4/19
b) Kelly Emberson*	I.D. #5797-Teacher-CBW	9/1/18 - 1/31/19
c) Meghan Roth	I.D. #5801-Teacher-CBW	9/1/18 - 11/12/18

<sup>\*</sup>Pending completed paperwork

# 7. Long-term Substitute Bus Drivers

Recommend the Board approve the following as a long-term substitute bus drivers for 4 hours daily, at the rate of \$15/hr., for the 2018-2019 school year:

a)Maureen Murray b) Cheryl Kleshick

### 8. Assistance for Back-to-School Night

Recommend the Board approve the following staff members to provide assistance at Back-to-School Night for the Parent Portal, not to exceed 3 hours, at the contractual rate of pay, for the dates indicated:

- a) Dawn Ottomanelli, Maureen Bruno BTE 9/13/18
- b) Angel'a Marchetti, Diane McKerry BAY 9/12/18
- c) Sally Grimaldi, Chris Adelhelm HMP 9/12/18
- d) Vicky Tillett, Vikki Figurelli CBW 9/12/18

#### 9. Extra-Curricular Position

Recommend the Board approve the appointment of the following staff members to the stipend extra-curricular position listed for the 2018-2019 school year:

Safety Patrol Coordinators: a) \*Isabella Appignani - BAY

b) \*Jacqueline Wright - BAY

c) Theresa Pasqualetto - CBW

d) Thomas Ettari - HMP

e) Michael Peterson - BTE

(\*Will split duties and stipend)

#### 10. **School Copy Aides**

Recommend the Board approve the following individuals as school copy aides, at their contractual rate of pay, for the 2018-2019 school year (\*not to exceed 6 hours per month):

- a) Angel'a Marchetti\* BAY
- c) Maureen Bruno\* BTE
- b) April Koffler HMP
- d) Denise Giordano CBW

#### 11. School (Cafeteria) Aides Hours

Recommend the Board approve the hours for the following school aides, at the contractual rate of pay, for the 2018-2019 school year:

#### BTE

- a) Tamara Carsten 2.5
- b) Catherine Becella 2.5
- c) Elisa Suarez 3.5

### BAY

- a) Maria Rosen 2.5
- b) Kecia Drake 3.5
- c) Ellen Hughes 3.5

#### **HMP**

- a) Lori DiPiazzi 3.5
- b) Mary Fitzgerald-Tuzzo 3.5
- c) Michelle Rhinehart 2.5

### **CBW**

- a) Elizabeth Keenan 3,5
- b) Mary Mahan 3.5
- c) Lori Pereira-Arnold 2.5

#### 12a. Cafeteria Workers

Recommend the Board approve the work hours for the following cafeteria workers for the 2018-2019 school year:

### BAY

- a) Nora Flanagan 6.0
- b) Kim Schroeder 5.5

### CBW

- a) Kim Lipinski 6.5
- b) Chris Kurnel 3.75
- c) Theresa Catalano 6.0

### **HMP**

a) Susan Steele - 6.5

## BTE

- a) Donna DeSilva 6.5
- b) Julie Harman 6.25

#### 12b. Dyslexia Handbook

Recommend the Board approve the following teachers to write the Berkeley Township School District Dyslexia Handbook, for 4 hours at the contractual rate of pay, (paid from Professional Development Account #11-000-223-580-09-0000):

- a) Laurie Peters BAY b) Gina Boyles HMP
- c) Angela Frawley BTE

#### Items 13 and 14 have been tabled.

# 13. Linklt Program

Recommend the Board approve a stipend of \$2500 each for the following administrators, paid through Title II funds, to manage the Linklt Program:

- a) Andrea Cimino HMP
- c) Dan Prima BTE
- b) Cara Burton CBW
- d) Steve Rieder BAY

# 14. Rubicon Atlas Program

Recommend the Board approve a stipend of \$2500 each for the following administrators, paid through Title II funds, to manage the Rubicon Atlas Program:

- a) Melissa Gallagher HMP
- c) Kevin Waldron BTE
- b) Keith McShaffrey CBW
- d) Mike Conforti BAY

**MOTION** by Mr. Pellechia that upon recommendation of the Superintendent Items A15-A26 be approved.

**SECOND** by Mr. Cammarato.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 1 Abstain) Mr. MacMoyle on Item 16. Motion carries.

### 15. After School Program

Recommend the Board approve the following teachers for an after school Enrichment Program, (Grades K-2 & Grade 5), to run two (2) times a week for 40 one-hour sessions, for the 2018-2019 school year, at the contractual rate of pay (11-120-100-101-07-0001):

- a) Regina Avenoso BAY
- c) Marianne Cicco HMP
- b) Melissa Davenport CBW
- d) Adam Steinmetz BTE

# 16. Information Night

Recommend the Board approve the following teaching staff members for a Basic Skills Information Night, three (3) hours (dates to be determined), at the contractual rate of pay:

a) Nicole Frazier - CBW	+ h) Laurie Peters - BAY
b) Robyn Romano - CBW	→ i) Meera Malik - BAY
c) Laura Bale - CBW	→ j) Sandy Cotten - BAY
d) Sharon Glenn - BTE	◆k) Thomas Ettari - HMP
e) Kimberle Mitchell - BTE	◆ I) Tracy Foster - HMP

f) Melanie Biscardi - BTE	→ m) Gina Boyles - HMP
g) Catherine MacMoyle - BTE	

+ - Paid through Title I Grant Funding

# 17. Play Coordinators

Recommend the Board approve the following teaching staff members as Coordinators for producing and directing a school play, for a minimum of 25 hours, not to exceed a total of \$1,100 each:

CBW	a) Dana Vannella	b) Kristy Roth	c) Teresa LaMagra	d) Mary Onopchenko
НМР	a) Gina Boyles	b) Christopher Hensel	c) Deborah Immerso	d) Joan Richie
BAY	a) Nina Britton	b) Melissa Stierle	c) Jackie Wright	d) ✦Lorraine Johnson e) ✦Laurie Peters

<sup>→</sup> Co-coordinators - will be paid \$550 each

# 18. Team Building Activities

Recommend the Board approve the following staff members, to be paid for 3 hours at the contractual rate of pay, for participation in Clara B. Worth School's team building activities with families during the Fourth Annual Specials Night:

- a) Karen Roth Art
- b) Kristen Reiser Phys.Ed.
- c) Mary Onopchenko Music
- d) Melia Hoffman Library
- e) Melissa Davenport Technology

#### 19. PTA Donation

Recommend the Board approve the acceptance of a new sign (valued at \$7298.50) for the Clara B. Worth School from their PTA to replace the existing sign.

### 20. Potter Creek Crusaders

Recommend the Board approve the following individuals as Advisors for the Potter Creek Crusaders Club at the Berkeley Township Elementary School, \*paid through a grant from the Little Stuff Fund, effective 9/1/18 through 6/30/19:

<sup>\*</sup>Jovce Meilner - \$1500

<sup>\*</sup>Lois Schoeck - \$1500

<sup>\*</sup>Betty Pennell - \$1500

Kathy Palagonia - paid at the hourly supplemental contractual rate, not to exceed \$1250

### 21. Camp Paw Staff

Recommend the Board approve Erin LeBert as a substitute Camp Paw teacher at the contractual rate of pay retroactive to June 25, 2018.

# 22. Extended School Day Program

Recommend the Board approve the following teachers and positions for the Extended School Day Program at Bayville and H & M Potter Schools to run two (2) times a week up to 29 weeks at the contractual rate of pay (paid through Title I Grant funding).

Lead Teacher - Thomas Ettari 1.5 hours/day	Lead Teacher - Laurie Peters 1.5 hours/day
Teacher - Tracy Foster 1 hour/day	Teacher - Sandy Cotten 1 hour/day
Teacher - Gina Boyles 1 hour/day	Teacher - Cheryl DePetro 1 hour/day
Sub - Kayla Crick	
Sub - Debbie Immerso	

#### 23. Extra Summer Work

Recommend the Board approve the the following staff members to be paid at the contractual rate of pay for five (5) days, seven (7) hours per day to complete evaluations and IEPs:

- a) Jeanmarie Caboy
- b) Gianna Clavelli Bassford
- c) Nelia Ziobro

### 24. HIB Coordinator

Recommend the Board approve Theresa Pasqualetto as the HIB Coordinator for the 2018-19 school year.

#### 25. New Hire

Recommend the Board approve the appointment of Megan Faljean as a full-time Special Education Aide assigned to the H. & M. Potter School, for 6 hours daily, at the contractual rate of pay, effective 9/5/18.

#### 26. Substitute

Recommend the Board approve the following substitute for the assignment(s) listed for the 2018-2019 school year:

Name	Position
Nicole Bittner	Bus Attendant/Clerical Worker

**MOTION** by Mr. Cammarato that upon recommendation of the Superintendent Items B1-B7 be approved.

**SECOND** by Mr. Pellechia.

ROLL CALL VOTE: (6 Ayes, 0 Nays, 1 Abstain) Mr. Bowens on Items 1-7. Motion carries.

#### B. OTHER BOARD ITEMS

#### 1. Homebound Instruction - ESY 2018

Recommend the Board approve Homebound Instruction for the Extended School Year for the following student:

I.D. #999676 - effective 6/25/18-7/31/18 - Instruction was provided by Steven Poppe

#### 2. Services for the NJ Commission for the Blind 2018-2019

Recommend the Board approve the following students to receive services from the NJ Commission for the Blind at the levels and costs listed, for the 2018-2019 school year:

I.D. #998192 - Level 1 - \$1,900 I.D. #999132 - Level 1 - \$1,900 I.D. #999891 - Level 1 - \$1,900

# 3. Project Starfish

Recommend the Board accept the Homeless Youth Grant in the amount of \$58,311.24 to fund Project Starfish for the 2018-19 school year.

### 4. Statements of Assurance

a) Recommend the Board approve the Statement of Assurance for Professional Development for the 2018-2019 school year.

- **b)** Recommend the Board approve the Statement of Assurance for the District Mentoring Plan for the 2018-2019 school year.
- c) Recommend the Board approve the Statement of Assurances for Preschool Education Expansion Aid for the 2018-2019 School Year.

## 5. ByLaws/Policies/Regulations

a) Recommend the Board approve the **first** reading of the ByLaws/Policies/Regulations listed below:

Policy 5512 Harassment, Intimidation and Bullying - Revised/Mandated
Reg. 5512 Harassment, Intimidation or Bullying Investigation Procedure - Abolished

**b)** Recommend the Board approve the **second** reading of the ByLaws/Policies/Regulations listed below:

Policy/Reg 3221	Evaluation of Teachers - Revised/Mandated
Policy/Reg 3222	Evaluation of Teaching Staff Members, Excluding Teachers &
	Administrators - Revised/Mandated
Policy/Reg 3223	Evaluation of Administrators, Excluding Principals, Vice Principals
	& Asst. Principals - Revised/Mandated
Policy/Reg 3224	Evaluation of Principals, Vice Principals & Asst. Principals -
	Revised/Mandated
Policy/Reg 7100	Long-Range Facilities Planning - Revised/Mandated
Policy/Reg 7101	Educational Adequacy of Capital Projects - Revised/Recommended
Policy/Reg 7102	Site Selection and Acquisition - Revised/Recommended
Policy 7130	School Closing - Revised/Recommended

# 6. Approval of School Trips

Recommend the Board approve the attached list of school trips for the 2018-19 school year. (Attachment 1)

### 7. Student Transportation

Recommend the Board approve Monmouth Ocean Educational Services Commission to transport Student #998937 from student's home to As We Grow Child Care, Manchester for the 2018-19 school year, per diem rate to be determined.

**MOTION** by Mr. MacMoyle that upon recommendation of the Business Administrator Items 1-7 be approved.

**SECOND** by Mr. Pellechia.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 4 Abstain) Mrs. Bacchione on Item 2, Mr. Bowens on Items 1a-c, Mr. MacMoyle on Item 3 and Mr. Pellechia on Items 1a-c. Motion carries.

### XII. BUSINESS ADMINISTRATOR'S AGENDA

#### 1. Minutes

- a) RESOLVED that the Minutes of the Regular Meeting held on June 20, 2018 be approved. (Attachment 2)
- b) RESOLVED that the Minutes of Executive Session 1 of 2 held on June 20, 2018 be approved. (Attachment 3)
- c) RESOLVED that the Minutes of Executive Session 2 of 2 held on June 20, 2018 be approved. (Attachment 4)

# 2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated June 28, 2018 Check numbers 43677 through 43681

\$53,320.29

Check numbers 43682 through 43788 voided due to printing error

Bills List dated June 30, 2018 Check numbers 43789 through 43897

\$389,467.38

Bills List dated July 23, 2018 Check numbers 43898 through 43950

\$1,388,438.55

Check number 43589 voided and replaced with 43951 Check number 43628 voided and replaced with 43952

Bills List dated August 14, 2018 Check numbers 43953 through 44037 (Attachment 5)

\$795,278.51

Purchase Order Report listing
Purchase Orders numbered 18-02058 through 18-02116

\$210,905.54

Purchase Orders numbered 19-00003 through 19-00294 and 19-05000 through 19-05196 (Attachment 6)

\$6,785,850.11

### 3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

June 15, 2018 \$1,044,516.59 June 30, 2018 \$1,457,398.74

# 4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of June 2018, be approved. (Attachment 7)

### 5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of June 30, 2018, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment 8)

## 6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended June 30, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement.

#### 7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	Seminar/Workshop (Registration &/or Mileage)	<u>Dates</u>	Not to Exceed
Laura Gingerelli	NJCPA-CPE Cluster at Harrah's (registration)	8/20, 8/21, 2018	\$558
Jeff Zito	MC3 Member Meetings for 2018-2019 (registration & mileage)	9/14, 10/5, 11/2, 12/7,2018 2/ 8, 3/8, 4/12, 6/7, 2019	\$350

Tia DiFiore	33rd Annual Fall Conference for the NJ Branch of the International Dyslexia Association in Somerset	9/21/2018	\$235
Gianna Bassford	33rd Annual Fall Conference for the NJ Branch of the International Dyslexia Association in Somerset	9/21/2018	\$235
Keith McShaffrey	NJPSA/FEA Affirmative Action Officer Certificate Program in Monroe (registration & mileage) (formerly approved for Cara Burton on 6-20-18)	8/21-8/23, 2018	\$600

**MOTION** by Mr. Guarascio that upon recommendation of the Business Administrator Items 8-13 be approved.

**SECOND** by Mr. MacMoyle.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

# 8. Standard Operating Procedures Manual

Recommend the Board approve the Standard Operating Procedures Manual.

# 9. Medical Specialists

Recommend the Board approve the following to be added to the Medical Specialist List for the 2018-2019 school year:

- a) Jay B. Gordon Pathways Neuropsychology Associates
- b) Dr. Sajjad Zaidi Freehold Child Diagnostic Center

# 10. Preschool Education Expansion Aide

WHEREAS, on July 6, 2018 the Berkeley Township School District received the Notice of Funding Opportunity (NFO) for the Preschool Education Expansion Funding (PEEA) and,

**WHEREAS**, this NFO is designed to increase access to high-quality preschool in 2018-2019 and,

**WHEREAS**, the Department of Education notified Berkeley Township Schools that it is eligible to apply for said funding and,

WHEREAS, mandatory meetings and trainings were held to which District employees attended and developed the plan, budget and application for PEEA,

**NOW, THEREFORE, BE IT RESOLVED** that the Berkeley Township Board of Education does hereby approve of the plan, budget and application for PEEA funding in the amount of \$2,264,383.

#### 11. Settlement

Recommend the Board approve the agreement with Employee I.D. #6309 and the resulting change to Article VII, B.7 of the BTEA's Collective Bargaining Agreement

# 12. Approval to Charge to ESSA Grant

Recommend the Board approve 80% of the following teachers' base salaries to be paid through Title I Grant funding:

Name	Location	Amount
a) Thomas Ettari	HMP	\$55,712
b) Tracy Foster	НМР	\$59,712
c) Meera Malik	BAY	\$73,032
d) Laurie Peters	BAY	\$50,112

### 13. Approval to Charge to Grant

Recommend the Board approve that \$38,084 of Jennifer Vigne's base salary be paid through Title II Grant funding.

### XIII. OLD BUSINESS

None.

#### XIV. NEW BUSINESS

None.

#### XV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None.

# XVI. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mr. Pellechia. All in favor. Meeting adjourns at 7:15 pm.

Respectfully submitted,

Laura Gingerelli, CPA,RSBA

Business Administrator/Board Secretary

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