

**I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, September 28, 2021, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:00 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 9, 2021 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE**

The meeting was opened with a salute to the flag and a moment of silence for Gerald Duggan's full recovery.

**III. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Guarascio, Mr. Pellecchia, Mrs. Shedlock,  
Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Coffey and Mr. MacMoyle

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Laura Gingerelli, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**IV. EXECUTIVE SESSION**

A motion was made by Mr. Guarascio and seconded by Mr. Bowens that the Board move to Executive session at this time, 7:03 p.m. for the purpose of personnel matters . Action will be taken after the Executive Session concludes. The Board expects the Executive Session to last approximately 10-15 minutes. All in favor.

**V. MOTION TO RECONVENE**

A motion was made by Mr. Gurascio and seconded by Mrs. Trethaway to reconvene the open portion of the meeting at 7:15 p.m.

**VI. ROLL CALL**

**PRESENT:** Mr. Bowens, Mr. Guarascio, Mr. Pellecchia, Mrs. Shedlock,  
Mrs. Trethaway, Mr. Ytreboe and Mrs. Bacchione

**ABSENT:** Mr. Coffey and Mr. MacMoyle

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Laura Gingerelli, CPA, Business Administrator/Board Secretary  
Mathew Thompson, Board Attorney

**VII. PRESIDENT'S REPORT**

Good evening everyone.

On behalf of the board, I would like to thank the teachers, staff, bus drivers, aides, custodians, administrators and Dr. Roselli for a successful opening of our 2021-2022 school year.

I, along with Mr. Duggan, was able to join Dr. Roselli and the Administrators for our two orientation days. It was great to see all the teachers and staff.

We have a lot of challenges to face again this year with Covid 19 being at the forefront, however, everyone is working extra hard to push forward. Our students' education and well-being are most important.

We have had a lot of resignations and retirements for this year and the board has been involved with some of the interview process. As we will greatly miss the ones leaving us, we look forward to meeting new people and working together to keep Berkeley the best district in Ocean County.

This concludes the President's report. Thank you.

**VIII. SUPERINTENDENT'S REPORT**

Dr. Roselli noted his report is included as **Attachment 1** and highlighted some of the items.

**IX. PUBLIC DISCUSSION ON AGENDA ITEMS**

None

## **X. COMMITTEE REPORTS**

**Building and Grounds:** Mr. Bowens reported that the Building and Grounds Committee met with Mrs. Gingerelli, Mr. Rieder, Mrs. LaBarca, Mr. Mueller and Settembrino Architects on August 18, 2021 at Bayville School to look at the windows in D wing. It was determined that they do need to be replaced and we will need to go out to bid for the project.

**Finance:** Mr. Bowens reported that the Finance Committee met on September 22, 2021. All bills, claims and purchase orders were reviewed and approved.

**Personnel:** Mr. Ytreboe reported that the Personnel Committee met on September 21, 2021. Agenda items 1-25 were reviewed for approval.

**Education:** Mrs. Shedlock reported that the Education Committee met on September 21, 2021. The following items were discussed:

### **StemNova**

The Board is looking into collaborating with the MATES program for the StemNova program. We are looking to have this run in the spring. Students would help to run the club and it would possibly be virtual. High school students would volunteer to run the program and work with the students.

### **Safe Return Plan**

- If need be, meals will be made available for drop off and pick up.
- If needed, virtual days will be 4 hours as per the state. This does not include lunch or recess.
- Chromebooks and hotspots would be provided as needed.

### **Professional Development**

For the Columbus Day In-Service Day, there will be a focus on the new math curriculum and SEL for preschool.

## **XI. SUPERINTENDENT'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A27 be approved.

**SECOND** by Mr. Pellecchia

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

**A. PERSONNEL RESOLUTIONS**

**1. Retirement/Resignation**

Recommend the Board accept the retirement/resignation of the following staff members:

<b>Name</b>	<b>Position/School</b>	<b>Reason</b>	<b>Effective</b>
<b>a)</b> Michael Hastick	Custodian - BTE	Retirement	12/1/21
<b>b)</b> Laura Hastick	Teacher Aide - BTE	Retirement	12/1/21
<b>c)</b> Tamara Post	Teacher Aide - HMP	Resignation	9/1/21
<b>d)</b> Kaitlyn Brandenburg	PS Teacher Aide - BAY	Resignation	9/6/21
<b>e)</b> Michelle Laskowski	Cafeteria Aide - CBW	Resignation	9/17/21
<b>f)</b> Robyn Romano	Teacher - CBW	Retirement	1/1/22
<b>g)</b> Mary Jones	Bus Aide - District	Resignation	9/1/21
<b>h)</b> Priscila Wagner	Teacher Aide - HMP	Resignation	9/21/21

**2. Rescind Employment**

Recommend the Board rescind the employment of the following new hires:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
<b>a)</b> Jessica Duffy	PS Aide - HMP	8/18/21
<b>b)</b> Jennifer Hunter	Spec. Ed. Aide - BAY	8/26/21
<b>c)</b> Sandra Maffucci	Spec.Ed. Aide - BTE	8/31/21

**3. New Hire(s)**

Recommend the Board approve the following new hires, in the position listed, for the 2021-2022 school year, pending completed paperwork:

<b>Name</b>	<b>Position</b>	<b>Effective</b>	<b>Salary</b>
<b>a)</b> Tyler Verga	School Business Admin./ Board Secretary	1/1/22	Contractual
<b>b)</b> Michelle Abello	Bus Attendant	TBD	Contractual
<b>c)</b> Christina Marr	Bus Attendant	TBD	Contractual

d) Michele Hess	School Nurse - BTE	TBD	Contractual
e) Dominick Mastroianni	Spec.Ed. Aide - BTE 6 hrs./daily	TBD	Contractual
f) Michael DelPriore	P/T Custodian 4 hrs./daily	9/29/21	Contractual
g) Diane Hernandez	P/T Custodian 4 hrs./daily	9/29/21	Contractual
h) Gail Setnicky	Bus Attendant	10/12/21	Contractual
i) Stephanie Bender	Spec.Ed. Aide - CBW 6 hrs./daily	TBD	Contractual
j) Laura Graf	Cafeteria Aide - CBW	TBD	Contractual

#### 4. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member (start and end dates are subject to change):

- a) I.D. #5796-CBW:  
Maternity leave of absence to start 11/29/21 and continue through 4/13/22.
- b) I.D. #4507-Bus Driver-Trans  
Medical leave of absence to start 9/7/21 and continue through 10/14/21.
- c) I.D. #5588-Aide-CBW:  
Medical leave of absence to start 10/21/21 and continue through 11/5/21.
- d) I.D. #6813-Bus Aide-Trans:  
Personal leave of absence to start 9/16/21 and continue through 9/24/21.

#### 5. Substitutes

Recommend the Board approve the following substitutes for the assignments listed for the 2021-2022 school year pending completed paperwork:

Name	Position
a) Jacklyn Pujols	Aide/Clerical Worker
b) Alexis Bajada	Aide
c) Heather Arnold	Teacher/Aide/Bus Attendant

d) Cassandra Colello	Teacher
e) Jack Mangan	Custodian
f) Michael DelPriore	Teacher/Aide
g) Kristina Plewa	Nurse
h) Renee Kerin	Teacher
i) Monica Campagnolo	Teacher/Aide/Clerical Worker
j) Coral Crouse	Bus Attendant
k) Michelle Abello	Clerical Worker
l) Julia Stavalo	Teacher/Aide
m) Dyllon Lloyd	Aide
n) Angela Cora	Aide
o) Michele Porrino	Aide/Clerical Worker
p) Ksenia Juarez-Salmon	Clerical Worker
q) Savanna Magliacane	Aide

**Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.**

**6. Long term Substitute**

a) Recommend the Board **rescind** the appointment of Jeannamarie Halleran as the long-term substitute for I.D. #6946, Teacher-BTE, from 9/1/21 to 1/4/22.

b) Recommend the Board approve the following long-term substitute, meeting the criteria established by the Superintendent, at the Board approved rate (start and end dates are subject to change):

Name	In For	Effective
Renee Kerin	I.D. #6946-Teacher-BTE	9/29/21 - 1/4/22

## 7. Start Date

Recommend the Board approve the start date for the following new hires:

Name	Position	Effective
a) Lisa Calabrese	Speech Therapist - HMP	9/8/21
b) Betsy Lazar	Clerk - Administration Bldg.	9/10/21
c) Kimberley Burger	Media Specialist - CBW	10/11/21

## 8. Teacher Aides Work Hours

Recommend the Board approve the work hours for the teacher aides, at their contractual rate of pay, for the 2021-2022 school year. **(Attachment 2)**

## 9. Stipends

Recommend the Board approve the following stipends for Beth Persong for the 2021-2022 school year:

- a) Special Education Medicaid Initiative Stipend (SEMI) - \$1,500
- b) Free and Reduced Lunch - \$2,000

## 10. School Copy Aides

Recommend the Board approve the following individuals as school copy aides, at their contractual rate of pay, for the 2021-2022 school year (\*not to exceed 6 hours per month):

- a) Kecia Drake - BAY
- b) April Koffler - HMP
- c) Maureen Bruno\* - BTE
- d) Denise Giordano - CBW

## 11. Cafeteria Workers Hours

Recommend the Board approve the work hours for the following cafeteria workers, for 5 days per week, at the contractual rate of pay, for the 2021-2022 school year:

- |   |  |
|---|--|
| <p><b><u>BAY</u></b></p> <ul style="list-style-type: none"> <li>a) Nora Flanagan - 6.0</li> <li>b) Chris Kurnel - 4.75*<br/>(*10/1/21-6/30/22)</li> </ul> | <p><b><u>CBW</u></b></p> <ul style="list-style-type: none"> <li>a) Kim Lipinski - 6.5</li> <li>b) Kim Schroeder - 5.5</li> <li>c) Chris Kurnel - 4.75 (until 9/30/21)</li> </ul> |
| <p><b><u>HMP</u></b></p> <ul style="list-style-type: none"> <li>a) Theresa Catalano - 6.0</li> </ul>  | <p><b><u>BTE</u></b></p> <ul style="list-style-type: none"> <li>a) Donna DeSilva - 6.5</li> <li>b) Julie Harman - 6.25</li> </ul>  |

**12. School (Cafeteria) Aides Hours**

Recommend the Board approve the hours for the following school (cafeteria) aides, for 5 days per week, at the contractual rate of pay, for the 2021-2022 school year:

**BTE**

- a) Tamara Carsten - 3.25
- b) Catherine Becella - 3.25
- c) Elisa Suarez - 4.25

**BAY**

- a) Maria Rosen - 4.75
- b) Kecia Drake - 4.75
- c) Susan Mattina - 4.75

**HMP**

- a) Lori DiPiazzi - 4.75
- b) Donna Robinson - 4.75
- c) Michelle Rhinehart - 4.75

**CBW**

- a) Nicole Fisher - 4.75
- b) Laura Graf - 4.75
- c) Cindylynn Kuch - 4.75

**13. Extra-Curricular Position**

Recommend the Board approve the appointment of the following staff members to the stipend extra-curricular position listed for the 2021-2022 school year:

- Safety Patrol Coordinators:
- a) Jackie Wright - BAY
  - b) Mitch Lange - CBW
  - c) \*Thomas Ettari - HMP
  - d) \*Steve Poppe - HMP
  - e) Sharon Ofsanko - BTE
- (\*Will split duties and stipend)

**14. Schoolhouse Personnel**

Recommend the Board approve the following personnel for Schoolhouse for the 2021-2022 school year, at the hourly contractual rate:

Kathy Palagonia - Coordinator (56 days max. 112 hrs.)  
 (Position is for 2 year term - 2021-2023)  
 Lisa Spano - Teacher (28 days for 1.5 hrs.)  
 Erin LeBert - Teacher (28 days for 1.5 hrs.)  
 Steve Poppe - Teacher (28 days for 1.5 hrs.)  
 Substitute Teacher - position will be split by the 4 teachers  
 Scott Selby - Security (2 hrs./day @ \$35/hr.)



# **15. Bus Drivers/Attendants Work Hours**

Recommend the Board approve the work hours for the following bus drivers and attendants, at the contractual rate of pay, for the 2021-2022 school year:

<b>Driver</b>	<b>AM</b>	<b>PM</b>	<b>Total</b>
Bassett, Veronica	6:15-9:45	1:30-4:45	6.75
Beckner, Daniel	6:15-9:45	1:30-4:45	6.75
Bobinski, Alice	6:15-9:45	1:30-4:45	6.75
Braitsch, Debra	6:30-9:45	1:30-4:45	6.5
Caruso, Jackie	6:15-9:45	1:30-4:45	6.75
Celeste, Sharon	6:15-9:45	1:30-4:45	6.75
Kaminski, Robert	6:15-9:45	1:30-4:45	6.75
Kleshick, Cheryl	6:15-9:15	1:30-4:45	6.25
Kmetz, Carol	6:15-9:45	1:30-4:45	6.75
Kuch, Dawn	6:15-9:45	1:30-4:45	6.75
Wright, Daniel	6:15-9:15	1:30-4:30	6
Martin, Robert	6:15-9:45	1:30-4:45	6.75
Meier, William	6:15-9:45	1:30-4:45	6.75
Mitchell, Susan	5:45-9:45	1:30-5:15	7.75
Pfeiffer, Joe	6:15-9:45	1:30-4:45	6.75
Walker, Donna	6:15-9:15	1:30-4:30	6
Yezzo, Wayne	6:15-9:30	1:30-4:45	6.5
<b>Driver</b>	<b>AM</b>	<b>PM</b>	<b>Total</b>
Meier, Donna	6:15-9:45	1:30-5:00	7
Gajewski, Mary	6:15-9:45	1:30-4:45	6.75
Halpin, Sherri	6:15-9:45	1:30-4:45	6.75
Hough, Michelle	6:15-9:45	1:30-4:45	6.75
Kalinowski, Patty	5:45-9:45	1:30-5:15	7.75
Lewis, Lillian	6:15-9:45	1:30-5:15	7.25
Morgan, Laura	6:15-9:15	1:30-4:30	6
Okuniewicz, Lanette	6:15-9:15	1:30-4:30	6
LeVance, Luann	6:15-9:45	1:30-4:45	6.75

<b>Bus Attendants</b>	<b>AM</b>	<b>PM</b>	<b>Total</b>
Capra, Gina	6:30-9:30	1:30-4:30	6
Cavallo, Mary	6:30-9:30	1:30-4:30	6
Cerbone, Debbie	6:30-9:30	1:30-4:30	6
Emerenciano, Ana	6:15-9:30	1:30-5:00	6.75
Germek, Diane	6:30-9:30	1:30-4:30	6
Keyes, Robin	6:30-9:30	1:30-4:30	6
Monahan, Janet	6:30-9:00	1:30-4:00	5
Sabo, Joanne	6:45-9:30	1:30-4:30	5.75
Zisa, Debra	6:30-9:30	1:30-4:30	6
Malloy, Kelly	7:15-9:30	2:20-4:20	4.25
Nichols, Lorraine	7:15-9:30	2:20-4:20	4.25
Orovio, Denise	7:15-9:30	2:20-4:20	4.25
Sojka, Bonnie	7:15-9:30	2:20-4:20	4.25
Summerton, Kathryn	7:15-9:30	2:20-4:20	4.25
Wells, Russell	7:15-9:30	2:20-4:20	4.25

#### 16. Coordinators, Sponsors & Clubs - Fall cycle

Recommend the Board approve the Coordinators, Sponsors and Clubs for the Fall 2021 Cycle, to run for 10 sessions. (Coordinators will be paid for 1.5 hours at the hourly supplemental rate, Sponsors will be paid for 1 hour at the hourly supplemental rate per club meeting date, and Aides will be paid for 1 hour at their contractual rate):

<b>School</b>	<b>Sponsor</b>	<b>Club</b>
<b>CBW</b>	a) Michelle Speidel, Coordinator & Sponsor	Lego (Gr. 1/2)
	b) Kristen Reiser	Sports (Gr. 1/2)
	c) Krista DesJardin	Game (Gr. 1/2)
	d) Christina Palmieri	Creative Collaboration (Gr. 3/4)
	e) Mary Onopchenko	Percussion (Gr. 3/4)
	f) April Krajewski	Art (Gr. 3/4)
	g) Melissa Davenport	Future Scientist (Gr. 3/4)
	h) Stephanie Violante	Sports (Gr. 3/4)

	i) Kristy Collins, Substitute Teacher (as needed)	
	j) Tracey Jarossy. Substitute Teacher (as needed)	

(Club dates: Sept. 30;Oct. 7,14,21,28;Nov. 11,18;Dec. 2,9,16-after school for 1 hr.- 2:30 pm-3:30 pm)

School	Sponsor	Club
<b>HMP</b>	a) Erin LeBert, Coordinator & Sponsor	Talent Show - Group 1
	b) Rebecca Melanson	Talent Show - Group 2
	c) Tracy Foster	STEM/STEAM
	d) Steve Poppe	Chef
	e) Michelle Smith	Cursive
	f) Erin Miller	Crazy 8's
	g) Tom Ettari	Minecraft
	h) Marianne Cicco	Chess

Club dates: **Session A:Thurs. Oct. 7,14,21,28;Nov. 11**  
**Session B:Thurs. Nov. 18;Dec. 2,9,16;Wed. Dec. 22**

School	Sponsor	Club
<b>BTE</b>	a) Kim Mitchell, Coordinator & Sponsor	Books to Movies
	b) Melissa Tomaini	Puzzle
	c) Brian Harkavay	Film
	d) Vicky Guy	Art of Positivity
	e) Aimee Zettel	Fitness and Nutrition
	f) Brianna Pastrick	Sports and Games
	g) Stephanie Caton, Aide (as needed)	
	h) Melanie Biscardi. Substitute Teacher (as needed)	

(Club dates: Gr. 5: Sept. 30;Oct. 7,14,21,28;Gr. 6: Nov. 11,18;Dec. 2,9,16-after school for 1 hr.-1:50 pm-2:50 pm)

School	Sponsor	Club
<b>BAY</b>	a) Dawn Blumensteel, Coordinator & Sponsor	Fun & Games
	b) Nicole Ettari	Art

	c) Claudine Parga	Book
	d) Melissa Stierle	Yoga
	e) Meredith Trembulak	Kindness
	f) Cheryl DePetro, Substitute Teacher (as needed)	

(Club dates: Oct. 7,14,21,28; Nov. 11,18; Dec. 2,9,16,22-before school for 1 hr.-7:35 am-8:35 am)

#### 17. Teacher Mentor

Recommend the Board approve the following teacher to perform as a Mentor, at the stipend listed, to be paid by the Mentee:

Mentee	Mentor	Stipend
a) Jennifer Krebs	Kathleen Dorso	\$233.34 over 7 weeks

#### 18. Eligibility of Non-Resident Pupils

Recommend the Board approve attendance at the Berkeley Township Schools for the following non-resident pupils for the 2021-2022 school year:

<u>Returning Students</u>		
I.D. #	Grade	School
a) 1000539	2	HMP
b) 1000614	1	HMP

#### 19. Gifted & Talented Enrichment Program

Recommend the Board approve the following teachers for an after school Enrichment Program, for grades K-2 and Grade 5, to run twice a week for one hour each day for 40 sessions, at the contractual rate of pay, for the 2021-2022 school year:

a) Regina Avenoso - BAY	c) Melissa Davenport - CBW
b) Marianne Cicco - HMP	d) Adam Steinmetz - BTE

**20. Gifted & Talented Family Nights**

Recommend the Board approve the following teachers for a one hour virtual Gifted and Talented Family Night, date to be determined in October:

a) Regina Avenoso - BAY	c) Melissa Davenport - CBW
b) Marianne Cicco - HMP	d) Adam Steinmetz - BTE

**21. Basic Skills Program After School Program**

Recommend the Board approve the following teachers and positions for the Basic Skills After School Program at H. & M. Potter and Bayville Schools, to run for 40 sessions throughout the school year, at the contractual rate of pay (paid through Title I Grant funding):

HMP	BAY
a) Thomas Ettari - Lead Teacher 1.5 hrs. per session	a) Laurie Peters - Lead Teacher 1.5 hrs. per session
b) Gina Boyles - Teacher 1 hr. per session	b) Cheryl DePetro - Teacher 1 hr. per session
c) Tracy Foster - Teacher 1 hr. per session	c) Sandy Cotten - Teacher 1 hr. per session
d) Laura Hatcher - Substitute	

**22. Basic Skills Information Night**

Recommend the Board approve the following teaching staff members for a Basic Skills Information Night, three (3) hours (date in October to be determined), at the contractual rate of pay:

a) Laura Bale - CBW	♦k) Laurie Peters - BAY
b) Denise Mannarino - CBW	♦l) Diane Fraone - BAY
c) Robyn Romano - CBW	♦m) Stephanie McClelland - BAY
d) Anita DeBenedictis - CBW	♦n) Robert Ernst - BAY
e) Melanie Biscardi - BTE	♦o) Thomas Ettari - HMP
f) Diane Steller - BTE	♦p) Gina Boyles - HMP
g) Sharon Glenn - BTE	♦q) Valerie Rollis - HMP

h) Kimberle Mitchell - BTE	✦r) Tracy Foster - HMP
i) Sandy Cotten - BAY	
j) Erica Iezzi - BAY	

✦ Paid through Title I Grant Funding

**23. Contract Addendum**

Recommend the Board approve the Addendum to the Administrative Office Staff's Contract for September 1, 2021 to June 30, 2025.

**24. Project Starfish**

Recommend the Board approve the staff members for Project Starfish, an after-school program, for the 2021-2022 school year, paid through the McKinney-Vento "Project Starfish" Grant.

**(Attachment 2A)**

**25. Compensatory Hours**

Recommend the Board approve Compensatory Education Hours for the following staff members at the contractual rate, payable through CRRSA-ESSER 11 Funding:

- a) Amy Sherwood to provide 19.5 hours, the remaining balance of the 40 hours previously approved at the 8/10/21 Board meeting, for I.D. #998714, effective on or about 9/20/21.
- b) Laurierae Mongaliri and Tia DiFiore, for I.D. #999701, not to exceed 4 hours per week total, effective 9/27/21 through 6/20/21.

**26. Retirement**

Recommend the Board accept the retirement of the following staff member:

Name	Position/School	Reason	Effective
Gerald Duggan	Teacher - CBW	Retirement	11/1/21

**27. Leave of Absence**

Recommend the Board approve a leave of absence (new or revised) for the following staff member (start and end dates are subject to change):

- e) I.D. #4433-Custodian-BTE:  
Medical leave of absence to start 10/12/21 and continue through 11/2/21.

## **XI. SUPERINTENDENT'S AGENDA**

**MOTION** by Mr. Guarascio that upon recommendation of the Superintendent Items B1-B12 be approved.

**SECOND** by Mr. Pellecchia

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

### **B. OTHER BOARD ITEMS**

#### **1. HIB Report Update**

\_\_0\_\_ HIB investigations confirmed - Sept. 7-Sept. 27, 2021  
\_\_0\_\_ HIB's alleged Sept. 7-Sept. 27, 2021

#### **2. Homebound Instruction**

Recommend the Board approve Homebound Instruction for the following students for a minimum of two weeks for the 2021-2022 school year:

I.D. #999557 - Steve Poppe will provide instruction - 2 hrs./wk.  
I.D. #999059 - Allison Mitchell will provide instruction - 2 hrs./wk.  
Kelsey Kelly will provide Speech Therapy - one 60 minute session/  
one time/wk.  
I.D. #999676 - Melissa Whitworth will provide instruction - not to exceed 10 hrs./wk.  
Kristine Chudzik will provide Speech Therapy - one 60 minute session/  
one time/wk. - 9/13/21-  
11/30/21  
I.D. #1001458 - effective 9/20/21 - Steve Poppe will provide instruction - 5 hrs./wk.

#### **3. First Reading of ByLaws/Policies/Regulations**

Recommend the Board approve the First Reading of the ByLaws/Policies/Regulations listed below:

Policy 0131	ByLaws, Policies and Regulations - Revised/Recommended
Policy 1648.11	The Road Forward COVID-19 - Health and Safety - New/Mandated
Policy 3134	Assignment of Extra Duties - Revised/Suggested
Policy/Reg 3142	Non-renewal of Non-tenured Teaching Staff Member - Revised/Recommended
Policy/Reg 3221	Evaluation of Teachers - Revised/Mandated
Policy/Reg 3222	Evaluation of Teaching Staff Members Excluding Teachers and Administrators - Revised/Mandated
Policy/Reg 3223	Evaluation of Administrators Excluding Principals, Vice Principals and Asst. Principals - Revised/Mandated

Policy/Reg 3224	Evaluation of Principals, Vice Principals and Asst. Principals - Revised/Mandated
Policy/Reg 4146	Non-renewal of Non-tenured Support Staff Members - Revised/Recommended
Policy/Reg 6471	School District Travel - Revised/Mandated
Policy 8561	Procurement Procedures for School Nutrition Programs - Revised/Mandated

**Abolished:**

Policy 1521	Educational Improvement Plans
Policy 1648	Restart and Recovery Plan
Policy 1648.02	Remote Learning Options for Family
Policy 1648.03	Restart and Recover Plan - Full Time Remote Instruction

**4. Second Reading of New/Revised ByLaws/Policies/Regulations**

Recommend the Board approve the Second Reading of the New/Revised ByLaws/Policies/Regulations listed below:

P/R 1642	Earned Sick Leave - New/Mandated
P/R 7440	School District Security

**5. Amended Long Range Facilities Plan**

Recommend the Board approve the Long Range Facilities Plan as amended 6/15/21.  
**(Copy available in the Superintendent's Office)**

**6. Participation Agreement**

Recommend the Board approve the Participation Agreement with Ocean County College Professional Development Academy, in the amount of \$1,200, for the 2021-2022 school year, to be held on the Ocean County College Campus.

**7. Emergency Operations Plan**

Recommend the Board approve the Emergency Operations Plan for the 2021-2022 school year.

**8. Use of Facilities**

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

**HMP**

Auction Setup - 4:00 pm - 11:30 pm  
Friday, April 8, 2022  
PTA - Auction - 12:00 pm - 11:30 pm  
Saturday, April 9, 2022



**9. Safe Routes to School Project and Funding**

Recommend the Board approve the following Resolution:

**RESOLUTION OF THE BERKELEY BOARD OF EDUCATION OF  
BERKELEY TOWNSHIP, OCEAN COUNTY, NEW JERSEY**

**BE IT RESOLVED**, that, upon the recommendation of Superintendent of Schools, the Board approves the Resolution of The Berkeley Township Board of Education supporting Berkeley Township's Safe Routes to School Project and the Application for Safe Routes to School Funding to make infrastructure improvements that will improve the walking and biking environment for students,

**WHEREAS**, it is our understand that the Township of Berkeley proposes to install sidewalks on Station Road, and

**WHEREAS**, this project serves school walkers and bicyclist on the route to Berkeley Township Elementary School; and

**WHEREAS**, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in Berkeley; and

**WHEREAS**, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to School program and the policies of the Berkeley Township School District, and that fund this project would provide a significant opportunity for the Township of Berkeley to improve student safety in the Township of Berkeley.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF BERKELEY SCHOOL DISTRICT AS FOLLOWS:**

The Berkeley School District fully supports the Township of Berkeley's efforts in seeking New Jersey Department of Transportation Safe Routes to School funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other uses of the road.

**10. Safe Return to School Plan**

Recommend the Board approve the Safe Return to School Plan.  
(Enclosed in Board packet)

**11. School Trips**

Recommend the Board approve the attached list of school trips for the 2021-2022 school year.  
(Attachment 18)

**12. Virtual or Remote Instruction Plan for 2021-2022**

Recommend the Board approve the Berkeley Township School District Virtual or Remote Instruction Plan for the 2021-2022 school year.

**XII. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mr. Pellechia that upon recommendation of the Business Administrator Items 1-7 be approved.

**SECOND** by Mrs. Shedlock.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 1 Abstain) Mr. Guarascio Abstains on Item 3. Motion carries.

**1. Minutes**

RESOLVED that the Minutes of the Regular Meeting held on August 10, 2021 be approved.  
(Attachment 3)

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated August 23, 2021 Check numbers 49877 through 49888	\$ 625,656.39
Bills List dated August 25, 2021 Check numbers 49889 through 49894	\$ 1,505.05
Bills List dated September 13, 2021 Check numbers 49895 through 49905	\$ 489,110.66
Bills List dated September 28, 2021 Check numbers 49906 through 50057 (Attachments 4, 5, 6 & 7)	\$3,561,894.85
Purchase Orders numbered 22-0248 through 22-0564 (Attachment 8)	\$4,211,668.74

### 3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

August 15, 2021	\$ 290,327.61
August 30, 2021	\$ 380,423.18

### 4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of June, July and August 2021, be approved. **(Attachments 9, 10 & 11)**

### 5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of June 30, 2021, July 31, 2021 and August 31, 2021, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachments 12, 13 & 14)**

### 6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended June 30, 2021, July 31, 2021 and August 31, 2021 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachments 15, 16 & 17)**

### 7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop (Registration &/or Mileage)	Dates	Not to Exceed
a) Various	Ocean County College Professional Development Academy (registration)	9/29/2021-6/30/2022	\$1,200
b) Danielle Austin	NJ DOE TPOT Reliability Course (registration) (virtual)	10/4-10/6/2021	\$325
c) Steven Poppe	Crisis Prevention Institute (registration) (virtual)	9/30/2021	\$1,199
d) Melissa Gallagher	MC3 Member Meetings for 2021-2022 (registration & mileage)	10/15, 11/12, 12/17/2021 1/28, 2/11, 3/25, 4/8, 5/6, 6/3/2022	\$225

e) Various	Regional Professional Development Academy, Eatontown, NJ (registration)	9/29/2021-6/30/2022	\$1,995
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**MOTION** by Mr. Bowens that upon recommendation of the Business Administrator Items 8-13 be approved.

**SECOND** by Mr. Pellecchia.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 1 Abstain) Mr. Guarascio Abstains on Item 10. Motion carries.

## 8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
a) MOESC	1001220	9/7/21-6/16/22	Children's Center of Monmouth County	TBD
b) MOESC	1001030	9/7/21-6/16/22	Lehman School	TBD
c) MOESC	1001533	9/9/21-6/15/22	New Road School	TBD
d) MOESC	999980	9/14/21-6/16/22	Little Egg Harbor to/from BTES	TBD
e) Central Regional	999891	7/6-8/16/21	Jackson Regional Day	\$35.36
f) Central Regional	999891	9/7/21-6/16/22	Jackson Regional Day	\$78.89

## 9. Transportation Routes

RESOLVED that the Berkeley Township Board of Education approve the 2021-2022 Transportation Routes for submission to the Executive County Superintendent's Office and the Berkeley Township Police Department.

**10. Substitute Rate Increases**

Recommend the Board approve an increase in the rates for substitutes, effective 10/1/21, as follows:

<b>Position</b>	<b>From</b>	<b>To</b>
a) Substitute Teacher	\$85.00 per diem	\$105.00 per diem
b) Substitute Teacher (Hourly)	\$12.15 per hour	\$15.00 per hour
c) Substitute Teacher Long Term	\$100.00 per diem	\$120.00 per diem
d) Substitute Teacher Long Term (Hourly)	\$14.50 per hour	\$17.15 per hour
e) Substitute Nurse	\$125.00 per diem	\$150.00 per diem
f) Substitute Nurse (Hourly)	N/A	\$21.43 per hour
g) Substitute Aide (Teacher/Bus/Cafe)	\$12.00 per hour	\$15.00 per hour
h) Substitute Secretary	\$12.00 per hour	\$15.00 per hour
i) Substitute Custodian	\$12.00 per hour	\$15.00 per hour

**11. Bayville School Window Replacement - Other Capital Project**

**Project Submittal to NJ DOE**

Be it resolved that the Berkeley Township Board of Education authorizes Settembrino Architects to submit a capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

<b><u>School Project</u></b>	<b><u>DOE Project Number</u></b>
Window Replacement at Bayville Elementary School	0320-020-21-1000

The project shall include replacement of existing windows in the 'D' wing with new aluminum window units.

This project is an other capital project. The Berkeley Township Board of Education is not seeking any state funding for these projects.

**Authorization to Advertise for Bid**

Be it further resolved that the Berkeley Township Board of Education authorizes the business administrator to advertise the project as per the New Jersey Public School Contracts Law N.J.S.A. 18A:18A-1 et seq.

**Funding**

Project will be funded as follows:

\$300,000 from ESSER II/CRRSA Funds

\$250,000 Local Funds

\$550,000 Project Budget

**12. Title IIA**

Recommend the Berkeley Township Board of Education approve the following for the October 11, 2021 In-service Day to be paid out of Title IIA funds 20-272-100-330-09-0000:

Envision Math                      \$3,600

**13. Approval of Appointments**

Recommend the Board approve the following appointments for the 2021-2022 School Year:

504 Officer	Debbie Fierra
AHERA Representative	John Skinner*
Asbestos Management Officer	John Skinner*
HAZCOM Instructor	John Skinner*
HIB Coordinator	School Principals
Homeless Education Liaison	Debbie Fierra/Amy Coppinger
Indoor Air Quality Designee	John Skinner*
IPM Coordinator	John Skinner*
Safety Coordinator	John Skinner*

\*Effective 9/1/21

**XIII. OLD BUSINESS**

None

**XIV. NEW BUSINESS**

None


**XV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

None

**XVI. ADJOURNMENT**

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mr. Pellecchia. All in favor. Meeting adjourns at 7:28 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA  
Business Administrator/Board Secretary

