



Steger School District 194

Administration Center • 3753 Park Avenue • Steger, Illinois 60475
(708) 753-4300 Phone • (708) 755-9512 Fax • www.sd194.org

Dr. David T. Frusher
*Superintendent
of Schools*

Eric T. Diehl
*Assistant Superintendent
of Finance and Operations*

Jan Lenci
*Director of Teaching
and Learning*

Kimberly W. Mahoney
*Director of
Special Education*

Friday, May 8, 2020

Dear Steger School District 194 Families,

Inspiring our students to inquire, discover, and learn is always a top priority at SD 194. While our modes of delivery have changed for the moment, it is critically important we continue to provide access to learning and practice of prioritized skills for all students. Thus, we need to closely review who is engaging with assignments and provide meaningful feedback to our students and give additional support, as needed.

SD 194 will utilize the following guidelines for grading practices throughout the duration of Remote Learning:

- Our primary focus is to ensure our students are engaged and making progress towards readiness for the next grade level with learning focused on previously taught grade level essential standards.
- Teachers are providing regular weekly feedback to students on their academic progress during Remote Learning. Examples of feedback include written feedback (email or Google Doc), phone conference, or virtual conference.
- The 3rd trimester grading system has moved to a PASS/INCOMPLETE.
- Building administrators will contact families of students that are receiving an incomplete by May 22. If no contact has been made with a student/family by May 27, the student will receive an incomplete. When resuming in-person instruction, make up work will be assigned.
- Report Cards will be mailed home the first week of June.
- Paper packets can be returned when in-person instruction resumes or to the Administration Center on Mondays and Thursdays from 8am-10am until May 28.

In summary, the overall grading focus will be on engagement, communicating what has been learned, and how the students can continue to grow towards their learning goals.

We are very proud of our students during this time. Education is a shared responsibility and our students can not thrive without support. I thank our families for supporting and encouraging students to continue learning. We could not do it without you. If you have any questions, please contact the Administration Center at 708-753-4300.

Thank you,
Jan Lenci

To ensure all students, staff, and stakeholders learn and grow together as a community