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**Ms. Heather Benson, Principal**

**Dr. Janine Chatterton Mrs. Danielle Tweedy Mr. Kalosh Dalipi Mr. Peter Cantalupo**

**Asst. Principal, Annex Asst. Principal Asst. Principal Asst. Principal**

**School Leadership Team Meeting Minutes**

**November 7, 2019**

**2:45 PM – 5:45 PM**

1. Call to Order:
   * Members, please sign in.
2. Reading and Approval of October 10, 2019, Meeting Minutes
   * Ms. Bibiloni, SLT Secretary
3. Unfinished Business:

* Signature Page- completed
* Sign Bylaws- completed
* Attendance update: Kindergarten last year highest monthly avg.-92%, this year-93.96% so far

1st- 94.5/96.5, 2nd- 94.8/96.9, 3rd- 95.2/96.3, 4th- almost 96/96.2, 5th- 95.8/96.2

Concern about cold months- parents do not want to walk in 4 degree weather. Asked if there were bus vouchers available. This is based on distance according to Ms. DeMassi. Under 3rd grade it is a mile and over according to OPT. The distance increases with age. Medical conditions have special considerations. If you live under a half a mile, there is nothing available. Parents should apply to the office early for passes.

* School Events:

Movie Night- Nov. 22nd, Angry Birds 2. Small cafeteria, pre-sale tickets.

December: International Food night with performances. Will be announced at Nov. PA meeting. Some ideas are to send sign up form home. 4th grade students in African dance program may be great candidates to perform.

December 17th: PA meeting 3 pm followed by Holiday Show

1. New Business:

* Navigating iPlan Portal
* Clubs: Once ENL situation is resolved, clubs can begin after Thanksgiving. Parents are suggesting dance or other performance club, running club in Spring, art (painting), yoga/mindfulness, soccer club.
* ELL Services for students not receiving services: ENL teacher retired. Her program is covered by existing ENL teachers/classroom teachers-for extra pay. When she comes off of payroll, we may get an ATR to replace her. May be able to hire an F-Status teacher as well. Everyone will be covered in the next week.
* ELL Saturday School: Title 3 Saturday school for students identified as ELL’s. Budget is much less than in the past. It will be 10 weeks ending at April break. Offered to entering, emerging, and transitioning students. Then depending on budget, expanding students.
* Beacon Update: Spanish/English G.E.D. beginning in January for 21 and up.

1. Creation of Agenda for Next Meeting

• Club update

•Attendance update

•ELL update

1. Adjournment
2. Executive Session