



# *Steger School District 194*

Columbia Central School • 94 West Richton Road • Steger, Illinois 60475  
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**Bruce Nieminski**  
*Principal*

**Thomas Aguirre**  
*Associate Principal*

January 14, 2021

Dear Columbia Central Parents:

Happy New Year! As we start this new calendar year, we will continue to focus on safety as our top priority while we work to meet your child's academic and social/emotional needs. We are set to begin our in-person learning for students (based on families that have selected this option in the Student Choice Portal back in October) on **January 25, 2021**. To help with this transition, we would like to review some very important safety reminders.

**If your student is returning to school for in-person learning:**

- If your student is experiencing ANY Covid-19 symptoms, PLEASE keep them at home. If they can, they should join their class remotely until they are symptom free. Please inform the teacher and office if this occurs.
- All students must wear face masks at all times while in school and on school property, including buses. Seats on the bus will be assigned. Social distancing will be adhered to when possible in classrooms and in hallways.
- No breakfast, snack or lunch will be eaten at school. Please make sure your child eats breakfast before coming to school. Students that pre-order breakfast/lunch, will be sent home with these meals at the end of the day. Students may bring their own water bottles to school. Water fountains will not be available.
- Doors will open at 7:35 AM - school will start promptly at 7:50 AM. **See chart for arrival door assignments**. If your child will be absent, please make sure to call the attendance line at (708) 753-4700 and press 1.
- Walkers/Car Riders: Please note that your child will not be allowed in the building until 7:35 AM. Due to social distancing guidelines, we will not allow students to wait in the front vestibule. Supervisors will be outside to assist - please follow the directions of the supervisors.
- Students are expected to bring their fully charged school issued devices back and forth to school each day. If your child has not received a school issued device yet, one will be provided for them to use while they are in the building. It will not be sent home each day.
- For safety reasons students will not store personal belongings in a hallway locker. Each student will receive a crate to carry their school materials when they transition to a Specials class and back again to their homeroom class. Jackets or other outerwear garments can be left in homerooms for safe keeping.
- Dismissal from the building will be conducted by grade level with the expectation that all grade levels will have exited the building by 12:00 PM. It is expected that buses will leave the school property at approximately 12:05 PM each day.
- A video depicting how students are expected to move into and out of the school building is available on our website or at <https://youtu.be/ZoWuchZdGOI>.
- Students are expected to participate in asynchronous classroom activities from 1:15 PM - 2:15 PM except on Wednesdays when we have a 1:30 PM dismissal. Asynchronous activities on Wednesday will be from 1:05 PM - 1:35 PM.

**If your student is continuing to stay remote and learn at home:**

- Make sure to check emails from your child's teacher regularly; schedules are sure to change.
- Columbia will alternate every day between meeting with Periods 1/3/5/7 and Periods 2/4/6/8. Teachers will communicate this information to both in-person and remote learners.
- Check your child's Google Classroom each day - important information will be shared via this format as well as email.

*To ensure all students, staff, and stakeholders learn and grow together as a community*

- Remote students are expected to be logged into their Google Classroom Meet every day from 7:50 AM - 12:00 PM. There will be additional activities, in the afternoon, from 1:15 PM - 2:15 PM. Some of these activities will be live specials classes, and others will be independent activities. If your child will be absent, please make sure to call the attendance line at (708) 753-4700 and press 1.

#### Important Dates:

January 18	No School – Martin Luther King Jr. Birthday
January 19	Remote Learning Continues for All: All Periods will meet.
January 20	Remote Learning Continues for All: Periods 2/4/6/8 will meet. (See schedule below)
January 21	Remote Learning Continues for All: Periods 1/3/5/7 will meet. (See schedule below)
January 22	Remote Learning Continues for All: Periods 2/4/6/8 will meet. (See schedule below)
January 25 – February 26	Hybrid Learning (In-person and Remote) (See Schedule Below)

Odd numbered days of the calendar will be known as ‘Red Days’ in which Periods 1, 3, 5, and 7 will meet. Even numbered days of the calendar will be known as ‘White Days’ in which periods 2, 4, 6, and 8 will meet.

#### The schedule will be as follows:

White Days – Periods 2, 4, 6, 8	Red Days – Periods 1, 3, 5, 7	Arrival Door Numbers 7:35 AM – 7:50 AM
7:50 AM – 8:00 AM HR	7:50 AM – 8:00 AM HR	5 <sup>th</sup> Grade – Door 2 (Activity Entrance)
2 <sup>nd</sup> 8:00 AM – 8:50 AM	1 <sup>st</sup> 8:00 AM – 8:50 AM	6 <sup>th</sup> Grade – Door 7 (Back Drive - Main Gym)
4 <sup>th</sup> 9:00 AM – 9:50 AM	3 <sup>rd</sup> 9:00 AM – 9:50 AM	7 <sup>th</sup> Grade – Door 8 (Back Drive - Cafeteria)
6 <sup>th</sup> 10:00 AM – 10:50 AM	5 <sup>th</sup> 10:00 AM – 10:50 AM	8 <sup>th</sup> Grade – Door 12 (West Entrance)
8 <sup>th</sup> 11:00 AM – 11:50 AM	7 <sup>th</sup> 11:00 AM – 11:50 AM	After 7:50 AM Main Entrance

#### Please keep your child at home to e-learn if your child experiences any of the following signs and symptoms:

- \*Cough, shortness of breath or difficulty breathing
- \*Congestion or Runny Nose
- \*New loss of taste or smell
- \*Fever or chills
- \*Sore Throat
- \*Nausea/Vomiting or Diarrhea
- \*Muscle fatigue, body aches, or headache

We continue to appreciate your patience as we continue to navigate through these unprecedented times. Together, we can make this transition a positive experience for all our students. Should you have any questions, please contact the school office at (708) 753-4700 and press 1.

Sincerely,

*Bruce Nieminski*  
Bruce Nieminski  
Principal  
Columbia Central

*Tom Aguirre*  
Tom Aguirre  
Associate Principal  
Columbia Central