

**Mount Pleasant Cottage School UFSD
Minutes of Regular Meeting
Monday, October 19, 2020**

1. Opening Items

1.1 Call to Order

The Regular Meeting of the Board of Education of the Mount Pleasant Cottage School Union Free School District was called to order at 7:31 pm by Mrs. Rita Golden, Board of Education President.

1.2 Roll Call

Board Members Present: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein
Also Present: Mr. Beovich, Mr. Baier, Ms. Connelly, Ms. Harris, Ms. Leamon, Ms. Lee, Mr. Nolan, Mr. Pompa, Mr. Rubbo, Dr. Torres and Mr. Welsh

2. Correspondence

2.1 Claims Audit Report

Mr. Rubbo shared with the Board Members Andrea Aitken's Claim Reports for claims paid by the District between August 7, 2020 through August 27, 2020.

3. Meeting Minutes

3.1 Approval of Minutes

RESOLVED, that the Board of Education approve the minutes of the September 15, 2020 Board of Education Meeting.

Motion: Dr. Naidich

Second: Mrs. Stein

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

4. Superintendent's Report

4.1 Reopening Update

Superintendent Beovich, Ms. Harris, Ms. Leamon and Dr. Torres provide the Board with an update on School reopening.

4.2 Introduction of new employee

Ms. Leamon introduced Carol Connelly, a new English teacher being presented to the Board for approval this evening. Superintendent Beovich shared with the Board accomplishments of Dr. Torres regarding Curriculum and Instruction during the pandemic and congratulated her on her new role to be approved by the Board this evening. Superintendent Beovich shared Ms. Lee would be leaving the district and congratulated her on her new role. Mrs. Golden expressed that the Board was sorry to see her go, were so thankful for all she did for the district and also wished her well with her new role.

4.3 My Brothers Keeper Update

Millicent Lee provided an update on the My Brothers Keeper Program and that Mr. Solano and Mr. Bell will be coordinating the program upon her departure. Ms. Harris provided the Board with an overview of the Girls with Impact Program that she is looking into for the female student population.

4.4 Review of Proposed Changes to Purchasing Procedures

Mr. Rubbo reviewed Purchasing procedures, a quote form and proposed changes to purchasing limits.

4.5 Census Report

Mr. Rubbo shared the September census report with the Board.

5. Board Policies

5.1 Policy 6550 - Leaves of Absence

The Board of Education conducted a first reading of Policy #6550 - Leaves of Absence. There were no comments or questions.

5.2 Policy 8241 - Patriotism, Citizenship, and Human Rights Education

The Board of Education conducted a first reading of Policy 8241 - Patriotism, Citizenship and Human Rights Education. Superintendent Beovich addressed questions from the Board.

5.3 Policy 5676 - Privacy and Security for Student Data and Teacher and Principal Data

The Board of Education conducted a first reading of Policy #5676 – Privacy and Security for Student Data and Teacher and Principal Data and the related Parents Bill of Rights. There were no comments or questions.

6. Business Matters

6.1 Approval of Business Matters Consent Items

With the consent of the Board, Mrs. Golden took items 6.2 - 6.17 under one motion.

6.2 Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account

RESOLVED, that the Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of August 1, 2020 - August 31, 2020.

6.3 Check Runs

RESOLVED, that the check runs for the period of August 1, 2020 - August 31, 2020 be accepted as recommended by the subcommittee from check # 55235 through check # 55257 in the amount of \$100,315.66.

6.4 Award of Bid FY2020-2021-2 Internal Claims Auditing

RESOLVED, that the Board of Education does hereby approve the award of Bid FY2020-2021-2 as bid on October 9, 2020 for Internal Claims Auditing Services to Andrea Aitken.

6.5 Approval of Agreement for Internal Claims Auditing Services

RESOLVED, that the Board of Education approve an agreement with Andrea Aitken for Internal Claims Auditing for the period of November 1, 2020 through June 30, 2021.

6.6 Award of Bid FY2020-2021-3 Insurance Brokerage and Related Services

RESOLVED, that the Board of Education does hereby approve the award of Bid FY2020-2021-3 as bid on October 9, 2020 for Insurance Brokerage and Related Services to J.J. Stanis and Company, Inc for Basic Life Insurance for Active & Retired, Supplemental Life for Active and Retired Administrators, AD&D and Supplemental AD&D.

6.7 Approval of Group Life Insurance Renewal with First Reliance Standard

RESOLVED, that the Board of Education approves the Group Life Insurance Renewal for Basic Life (active & retired), Supplemental Life (active and retired Administrators), AD&D and Supplemental AD&D through First Reliance Standard presented by J. J. Stanis and Company, Inc.

6.8 Approval of Agreement with White Plains Public Schools for Educational Services

RESOLVED, that the Board of Education approve the agreement for the provision of educational services to day students of the White Plains Public Schools for the 2020 - 2021 school year.

6.9 Approval of Agreement with Mount Vernon City School District for Educational Services

RESOLVED, that the Board of Education approve the agreement for the provision of educational services to day students of the Mount Vernon City School District for the 2020 - 2021 school year.

6.10 Approval of Agreement with Carol Connelly

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools and Board President to execute an Agreement, dated October 14, 2020, on behalf of the School District with Ms. Carol Connelly, as presented to the Board at this meeting, whereby Ms. Connelly shall perform contract services as an English Teacher for the School District for the period

commencing November 19, 2020 and terminating on June 30, 2021. A copy of the Agreement shall be incorporated by reference within the minutes of this meeting.

6.11 Approval of Amended Agreement with Jeannette Plankl

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools and Board President to execute an amended Agreement on behalf of the School District with Ms. Jeannette Plankl, as presented to the Board at this meeting, whereby Ms. Plankl shall perform contract services as a Science Teacher for the School District for the period commencing September 3, 2020 and terminating on June 30, 2021. A copy of the Agreement shall be incorporated by reference within the minutes of this meeting. This Agreement supersedes the Agreement dated August 28, 2020 which was approved by the Board of Education at the September 1, 2020 Board of Education meeting.

6.12 Approval of Agreement with The Eagle Leasing Company

RESOLVED, that the Board of Education approves an agreement with The Eagle Leasing Company for rental of storage container(s) at a fee of \$119. every 4 weeks for each leased container.

6.13 Approval of Agreement with E-Rate Central

RESOLVED, that the Board of Education approve the agreement with E-Rate Central, a specialized educational consulting firm providing assistance with the E-rate application and funding process for school districts. The annual fee for services for the 2020-2021 fiscal year is \$4,500 and a \$250 administration fee from LHRIC.

6.14 Approval of Proposal with Day Automation

RESOLVED, that the Board of Education approve the proposal with Day Automation in the amount of \$1,930.62 for an interior lock upgrade and and authorizes the Superintendent or designee to execute any agreement with Day Automation for this proposal.

6.15 Approval of Education Law 2-d Opt-In Agreement

WHEREAS, Google LLC ("Vendor"), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service ("TOS") entered into between District and Vendor; and, WHEREAS, the State of New York has enacted New York Education Law 2-d; and, WHEREAS, Erie 1 Board of Cooperative Educational Services ("Erie 1 BOCES"), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement ("Agreement") in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and, WHEREAS, District wishes to become party to the Agreement;

NOW THEREFORE, District attests and agrees as follows: 1. District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement; 2. District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.

6.16 Adoption of Retention and Disposition Schedule for New York Local Government Records

RESOLVED, that the Board of Education of the Mount Pleasant Cottage School District hereby adopts the Retention and Disposition Schedule for New York Local Government Records (Schedule LGS-01), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, containing legal minimum retention periods for local government records for use by all officers in legally disposing of valueless records listed therein; and BE IT FURTHER RESOLVED, that in accordance with Article 57-A: a) only those records described in Schedule LGS-01 will be disposed of after they have met the minimum retention periods described therein; and b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

6.17 Disposal of Assets

RESOLVED, that the Board of Education approves the disposal of the following assets that are damaged, in disrepair, or outdated: Scoreboard, Fellows 500CL Shredder, Various technology equipment detailed in the attached report.

Motion: Mr. Carter

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

7. Personnel Matters

7.1 Approval of Personnel Matters Consent Items

With the consent of the Board, Mrs. Golden took items 7.2 through 7.11 under one motion.

7.2 Recertification of Lead Evaluator

RESOLVED, that the Board of Education pursuant to the requirement of Education Law Section 3012-d and Part 30-3.10 of the Rules of the Board of Regents, hereby certifies that the following individuals have completed all the necessary training to be recertified as lead evaluators of classroom teachers: Jessica Harris, Michael Pompa, Christie Leamon, Brent Baier, Millicent Lee.

7.3 Resolution to Create and Abolish A Position

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby creates one full-time position of Assistant Superintendent for Curriculum and Instruction effective October 19, 2020; and BE IT FURTHER RESOLVED, that the Board of Education hereby abolishes one full-time position of Director of Curriculum and Instruction effective October 19, 2020.

7.4 Change of Title of Administrator

WHEREAS, Dr. Christina Torres has served as Director of Curriculum and Instruction for the Mt. Pleasant Cottage School Union Free School District, in the Director of Curriculum and Instruction tenure area, since September 1, 2019; and WHEREAS, the Board of Education wishes to change Dr. Torres' title from Director of Curriculum and Instruction to Assistant Superintendent for Curriculum and Instruction, the duties of which position are substantially similar to the duties of the Director of Curriculum and Instruction;

THEREFORE, BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby changes Dr. Torres' title from Director of Curriculum and Instruction to Assistant Superintendent for Curriculum and Instruction, effective October 19, 2020, within her current tenure area of employment; and

BE IT FURTHER RESOLVED, that the Board President and Superintendent of Schools are hereby authorized to execute a Terms and Conditions Agreement with Dr. Torres, as presented to the Board at this meeting, a copy of which shall be incorporated by reference within the minutes of this meeting.

7.5 Civil Service Appointments

RESOLVED, that the Board of Education approve the following appointments: Name: Jazmir Skeete Position: Teacher Aide Building: Edenwald Rate: \$18.26/hour Probationary Period: 12 - 52 weeks Effective Date: 9/29/2020.

7.6 Resignation of Administrator

RESOLVED, that the Board of Education accepts the resignation of Millicent Lee, Director of Student Services effective November 6, 2020.

7.7 Resignation of Teacher

RESOLVED, that the Board of Education accept the resignation of Matthew Hlavaty, English Teacher effective September 25, 2020.

7.8 Civil Service Resignation

RESOLVED, that the Board of Education accept the following resignations: - Trevor Everly Jones, Teacher Aide - Edenwald - effective date June 26, 2020 - Jamel Cultherson, Teacher Aide - Edenwald - effective date October 19, 2020.

7.9 Athletic Director Stipend

RESOLVED, that the Board of Education approve the stipend for Eric Buzzetto as Athletic Director for the period of July 1, 2020 through June 30, 2021 for an annual stipend amount of \$7,500.

7.10 Administrative Leave

RESOLVED, that the Board of Education approves a paid administrative leave for employee #894 effective October 7, 2020.

7.11 Leave of Absence

RESOLVED, that the Board of Education approve a leave of absence for Teacher Aide Jihan Bryan Aide effective October 3, 2020 through January 18, 2021.

Motion: Mrs. Irwin

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

8. Committee on Special Education

8.1 Approval of Special Education Committee Recommendations

RESOLVED, that the Board of Education approves the recommendations of the Mount Pleasant Cottage School District's Committee on Special Education as recommended and presented by the subcommittee.

Motion: Mr. Carter

Second: Dr. Naidich

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

9. Public Comment

9.1 Public Comment

Having heard none, Mrs. Golden moved forward with the agenda

10. Meeting Notification

10.1 Announcement of November meeting

The next scheduled meeting of the Board of Education will be held on Monday, November 16, 2020 at 7:30 pm in the Mount Pleasant Cottage School at a location to be determined or via an online meeting application.

11. Executive Session

11.1 Proposed Executive Session

RESOLVED, that the Board of Education adjourn to Executive Session to discuss the employment history of a particular person or persons.

Motion: Mr. Carter

Second: Mrs. Irwin

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

11.2 Reconvene to Public Session

RESOLVED, that the Board of Education reconvene to Public Session at 9:05 pm.

Motion: Mrs. Irwin

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

12. Adjournment

12.1 Adjourn Meeting

RESOLVED, that the Board of Education adjourn the Public Session at 9:06 pm.

Motion: Mrs. Stein

Second: Dr. Naidich

Final Resolution: Motion Carries

Yea: Mr. Carter, Mrs. Golden, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

Respectfully Submitted,

Sheila Pappas
District Clerk