

**MOUNT PLEASANT COTTAGE SCHOOL UFSD
Draft Minutes of Regular Meeting
Monday, May 15, 2023**

1. Opening Items

1.1 Call to Order

The Board of Education meeting of the Mount Pleasant Cottage School Union Free School District was called to order by Mrs. Rita Golden, Board of Education President at 7:00 pm.

1.2 Roll Call

Board Members Present: Mrs. Golden, Mr. Carter, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein
Also Present: Mr. Beovich, Mr. Rubbo, Ms. Leamon, Mr. Baier, Ms. Harris, Mr. Pompa, Mr. Nolan, Mr. Jacoby, Mr. Hearn, Ms. Ms. Schwall, Ms. Mooney, Mr. Shaw

2. Correspondence

2.1 Claims Audit Report

Mr. Rubbo shared with the Board Andrea Aitken's Claim's Report for claims paid by the District between March 1, 2023 and March 31, 2023.

3. Meeting Minutes

3.1 Approval of Meeting Minutes Consent Items

With the consent of the Board, Mrs. Golden took items 3.2 through 3.4 under one motion.

3.2 Approval of Minutes of the April 18, 2023 Board of Education Meeting

The Board of Education approved the minutes of the April 18, 2023 Board of Education Meeting.

3.3 Approval of the April 20, 2023 Special Board of Education Meeting

The Board of Education approved the minutes of the April 20, 2023 Special Board of Education Meeting.

3.4 Approval of the April 26, 2023 Special Board of Education Meeting

The Board of Education approved the minutes of the April 26, 2023 Special Board of Education Meeting.

Motion: Mrs. Spieler

Second: Mr. Johnson

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mr. Hucke, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

4. Superintendent's Report

4.1 Census Report

Mr. Rubbo shared the April Census Report with the Board.

4.2 New Employee Introduction

Mr. Nolan introduced Ms. Nicole Schwall, School Psychologist being presented to the Board for approval this evening.

Mr. Baier introduced Mr. Larry Hearn, Assistant Principal being presented to the Board for Approval this evening.

The Board welcomed our new employees.

4.3 2023 -2024 Budget Presentation

Mr. Rubbo reviewed the Preliminary Budget with the Board and answered questions from the Board members.

4.4 FBA and BIP review

Mr. Nolan reviewed the Functional Behavioral Assessment and the Behavior Intervention Plan process along with Kathleen Mooney our ABA consultant and answered questions from the Board.

5. Board Policies

5.1 Policy 8240 - Instruction in Certain Subjects (first reading).

The Board conducted a first reading of Policy 8240 - Instruction in Certain Subjects.

5.2 Policy 5630 - Facilities: Inspection, Operation, and Maintenance (first reading).

The Board conducted a first reading of Policy 5630 - Facilities: Inspection, Operation, and Maintenance.

5.3 Policy 7420 - Sports and Athletic Program (first reading).

The Board conducted a first reading of Policy 7420 - Sports and Athletic Program.

6. Business Matters

6.1 Approval of Business Matters Consent Items

With the consent of the Board, Mrs. Golden took items 6.2 through 6.18 under one motion.

6.2 Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account

The Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of March 1, 2023 through March 31, 2023 was accepted.

6.3 Check Runs

The check runs for the period of March 1, 2023 through March 31, 2023 were accepted as recommended by the subcommittee from: #57779 through #57933 in the amount of \$436,863.32.

6.4 Approval of Budget Transfers

The Board of Education approved the attached budget transfers for the 2022-2023 school year.

6.5 Approval of Supplemental Memorandum of Agreement (Teachers).

The Board of Education approved the Supplemental Memorandum of Agreement between the Mount Pleasant Cottage School Union Free School District and the Mount Pleasant Cottage School Union Free School District Teachers' Association dated May 3, 2023.

6.6 Approval of the 2023-2024 Westchester-Putnam School Boards Association's Budget

The Board of Education approved the Westchester-Putnam School Boards Association's budget of \$284,639 for the 2023-2024 school year.

6.7 Nomination of Officers and Members of the Board of Directors of the Westchester-Putnam School Board Association

The Board of Education casts its vote for the Westchester-Putnam School Board Association's 2023-2024 nominating slate of officers and members of the Board of Directors.

6.8 Fiscal Stabilization Reserve Fund

WHEREAS, the Board of Education of the Mt. Pleasant Cottage School Union Free School District previously established a Fiscal Stabilization Reserve Fund pursuant to Chapter 56 of the Laws of 2022 (Section 19-a) to enable the School District to retain funds in excess of the School District's allowable and reimbursable costs incurred for services and programs provided to school-age students to support fiscal stabilization; and

WHEREAS, the Board wishes to update the resolution establishing the Fiscal Stabilization Reserve Fund in accordance with a Memo from the NYS Education Department on Tuition Rate Setting Methodology for 2022-23 Rates for School-Age Providers serving Students with Disabilities, dated August 4, 2022 and updated March 23, 2023 ("NYSED Memo");

THEREFORE, BE IT RESOLVED, that the Board of Education of the Mt. Pleasant Cottage School Union Free School District hereby revises the resolution establishing the Fiscal Stabilization Reserve Fund to provide that the amount of funds to be retained annually will not exceed: 11% of the school district's total allowable and reimbursable costs for programs and services for school-age students for the 2022-23 and 11% for the 2023-24 school year, 8% for the 2025-26 school year, 5% for the 2026-27 school year, and 2% for the 2027-28 school year, and thereafter in accordance with the SED Memo, and as such SED Memo may be updated in the future; and

BE IT FURTHER RESOLVED, that the Board hereby appropriates the sum of up to \$2,095,406 from the general fund for School Age (K-12) program, code 9000, for such purpose and authorizes the transfer of such funds to the Fiscal Stabilization Reserve Fund by June 30, 2023.

6.9 Approval of Revised Agreement with Monticello Central School District

The Board of Education approved a revised agreement for the provision of educational services to day students from Monticello Central School District during the period of July 1, 2022 through June 30, 2023.

6.10 Approval of Confirmation of Services for Pupil Personnel Services

The Board of Education approved a confirmation of Services Agreement with Putnam Northern Westchester BOCES for Consulting Services from Selena M. Fischer, Ph.D. for Pupil Personnel Services/Transitional Services for up to an additional 5 days during the 2022-2023 school year.

6.11 Approval of Confirmation of Services for Speech Language Pathology Services

The Board of Education approved a Confirmation of Services with Putnam Northern Westchester BOCES for Speech Language Pathology Services for the remainder of the 2022-2023 school year at the rate of \$165.00 per hour.

6.12 Approval of Additional Expenses from Environmental Maintenance Contractors, Inc.

The Board of Education approved an additional expense of \$3,062.50 for boiler insulation abatement and boiler demolition related to the boiler replacement at Mount Pleasant Cottage School.

6.13 Approval of Agreement with Pitney Bowes

The Board of Education approved the agreement with Pitney Bowes for a District Postage Machine for an annual fee of \$2023.92 commencing on 09/04/2023 for 60 months.

6.14 Approval of Contract for Cooperative Educational Services with Southern Westchester BOCES

The Board of Education approved the Southern Westchester BOCES Contract for Cooperative Educational Services for the 2023-2024 School Year in the amount of \$95,433.00.

6.15 Approval of Initial Service Request with Lower Hudson Regional Information Center

The Board of Education approved the Lower Hudson Regional Information Center Initial Service Request for 2023-2024 in the amount of \$408,177.93.

6.16 Donation

The Board of Education accepted a donation of 18 books from Amada Abad at Galapagos Books.

6.17 Disposal of Assets

The Board of Education approved the disposal of the following items which have been deemed damaged, obsolete and/or beyond repair:

2003 Hyundai Elantra
2000 Nissan Altima

6.18 Approval of Proposal from LHRIC for Exterior Camera Replacement

The Board of Education approved the proposal from LHRIC for replacement of the Edenwald exterior Camera for a fee not to exceed \$2,658.45 and authorized the Superintendent or designee to execute any agreement related to the proposal.

Motion: Mr. Johnson
Second: Dr. Naidich
Final Resolution: Motion Carries
Yea: Mrs. Golden, Mr. Carter, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

7. Personnel Matters

7.1 Approval of Personnel Matters Consent Items

With the consent of the Board, Mrs. Golden took items 7.2 through 7.8 under one motion.

7.2 Appointment of Psychologist

The Board of Education approved the appointment of Nicole Schwall to a four-year probationary term as a School Psychologist, effective August 30, 2023 in the tenure area of School Psychologist. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four-year probationary period and may not receive an ineffective rating in the final year of probation. Ms. Schwall holds the following certification: School Psychologist, Provisional Renewal Certificate. Ms. Schwall's salary will be \$78,540 BA40/MA Step 8.

7.3 Civil Service Appointments

The Board of Education approved the following appointments:

Name: Christopher Jimenez
Position: Teacher Aide
Building: MPCS

Rate: \$20.00
Probationary Period: 12 - 52 weeks
Effective Date: April 17, 2023

Name: Courtney Postell
Position: Teacher Aide
Building: MPCS
Rate: \$20.00
Probationary Period: 12 - 52 weeks
Effective Date: April 17, 2023

Name: Priya Mohan
Position: Teacher Aide
Building: MPCS
Rate: \$20.00
Probationary Period: 12 - 52 weeks
Effective Date: April 17, 2023

Name: Taurie Gonzalez
Position: Teacher Aide
Building: Edenwald
Rate: \$20.00
Probationary Period: 12 - 52 weeks
Effective Date: May 1, 2023

7.4 Resignation

The Board of Education accepted the following resignations:
Justin DiSanto, Teacher Aide - Edenwald effective 4/19/2023
Michelle Agbana, Teacher Aide - Edenwald effective 4/27/2023
Nicole Metzger, Teacher Aide - MPCS effective 5/12/2023

7.5 Retirement Revisions

The Board of Education accepted the following retirement revision:
- Annamarie Greaves, Social Worker - Retirement effective date revised from August 31, 2023 to June 30, 2023
- John Walsh, Teacher - Retirement effective date revised from June 30, 2024 to June 30, 2023
- Stephen Ojoe, Teacher - Retirement effective date revised from June 30, 2023 to May 31, 2023

7.6 Summer School Appointments 2023

The Board of Education approved the following Summer School Teacher Aide appointments effective July 10, 2023 through August 18, 2023 at their then current hourly rate.

Denise Ahmad	Barbara Newman
Shanica Anderson-Nixon	Mark Newman
Isabel Bautista	Janice Nixon
Shennel Brown	Ashley Owens
Jihan Bryan	Sara Redrick-Pink
Donna DeGraffe	Mildred Quinones
Tazjai Green	Hiram Ratliff
Shanelle Hacker	Katherine Shymonowicz
Alicia Harris	Nardia Sylvester
Melinda Harris	Juana Thomas
Celestine McGhee	Nayge Wagner
Gregory Michaux	Avia Waugh
Matthew Muller	

BE IT FURTHER RESOLVED, that the Board of Education approves the following Summer school appointments effective July 10, 2023 through August 18, 2023:

** appointment for Christine Hickey is effective June 26, 2023 through August 29, 2023.

NAME		POSITION	LOCATION	HOURLY RATE
Kayla	Pagano	Long Term Substitute Teacher	MPCS	\$42.88
Joseph	Solano	School Psychologist	Edenwald	\$48.03

NAME		POSITION	LOCATION	HOURLY RATE
Ariana	Braia	Speech	Edenwald	\$44.60
April	Morales	School Psychologist	MPCS	\$42.88
Christine	Hickey	Guidance Counselor	MPCS	\$44.60 **
Steve	Bykov	School Psychologist	MPCS	\$46.31
Shanelle	Hacker	Teacher Assistant	Edenwald	\$30.87
Maxwell	Allen	Teacher Assistant	Edenwald	\$30.87
Bobby	Brown	Long Term Substitute Teacher	Edenwald	\$42.88
Kelly	Happaney	Long Term Substitute Teacher	Edenwald	\$42.88
Carolyn	Hartman	Teacher	Edenwald	\$48.03
Andrew	Helmrich	Long Term Substitute Teacher	Edenwald	\$42.88
Vincent	Krutchick	Teacher	Edenwald	\$48.03
Martin	McGuane	Teacher	Edenwald	\$42.88
Brenna	Sherlock	Teacher	Edenwald	\$44.60
Olga	Svensson	Teacher	Edenwald	\$42.88
Jessica	Waters	Teacher	Edenwald	\$42.88
Alana	Witkowich	Teacher	Edenwald	\$44.60
Marco	Pompa	Long Term Substitute Teacher	Edenwald	\$42.88
Joanne	White	Teacher	Edenwald	\$48.03
Eileen	Olivero	Teacher	Edenwald	\$48.03
Robert	Adams	Teacher Assistant	MPCS	\$30.87
Shawn	Carter	Teacher Assistant	MPCS	\$30.87
Anthony	Owens	Teacher Assistant	MPCS	\$30.87
Corrine	White	Teacher Assistant	MPCS	\$30.87
Janet	Lawson	Teacher	MPCS	\$48.03
Alicia	DeThomas	Long Term Substitute Teacher	MPCS	\$48.03
Kathleen	Shenefield	Teacher	MPCS	\$42.88
Mara	Ivkosic	Teacher	MPCS	\$42.88
Tara	Peters	Teacher	MPCS	\$44.60
Conor	McCarthy	Long Term Substitute Teacher	MPCS	\$42.88

7.7 Appointment of Substitute School Monitor

The Board of Education approved the appointment of Janice Nixon as a Substitute School Monitor effective January 11, 2023 at an additional hourly rate of \$10.00 per hour excluding Breakfast and Lunch coverage.

7.8 Approval of Agreement with Larry Hearn

The Board of Education authorized the Superintendent of Schools and Board President to execute an Agreement, dated May 15, 2023, on behalf of the School District with Mr. Larry Hearn, as presented to the Board at this meeting, whereby Mr. Hearn shall perform contract services as an Assistant Principal for the School District for the period commencing July 1, 2023 and terminating on June 30, 2024. A copy of the Agreement shall be incorporated by reference within the minutes of this meeting.

Motion: Mrs. Spieler

Second: Mrs. Stein

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

8. Committee on Special Education

8.1 Approval of Special Education Committee Recommendations

The Board of Education approved the recommendations of the Mount Pleasant Cottage School District's Committee on Special Education as recommended and presented by the subcommittee.

Motion: Mrs. Stein

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

9. Public Comment

9.1 Public Comment

Having heard none, Mrs. Golden moved on with the agenda.

10. Meeting Notification

10.1 Announcement of June Board of Education meeting

The next scheduled meeting of the Board of Education will be held on Monday, June 12, 2023 at 7:30 pm.

11. Executive Session

11.1 Proposed Executive Session Subject to Board Approval

The Board of Education adjourned to Executive Session to discuss the possible appointment of a school district officer, to discuss the employment history of a particular person or persons, and to discuss collective bargaining under the Taylor Law pertaining to the Teacher's Unit and the Teacher Aide unit.

Motion: Dr. Naidich

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

11.2 Reconvene to Public Session

The Board of Education reconvene to Public Session.

Motion: Mr. Huckle

Second: Mr. Johnson

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

12. Adjournment

12.1 Adjourn Meeting

The Board of Education adjourned the Public Session at 10:02 pm.

Motion: Mrs. Stein

Second: Dr. Naidich

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mr. Carter, Mr. Huckle, Mrs. Irwin, Mr. Johnson, Dr. Naidich, Mrs. Spieler, Mrs. Stein

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