

		<p><i>The Fairview School Public School 14, Queens</i></p> <p>107-01 Otis Avenue, Corona, New York, 11368</p> <p>Telephone: (718) 699-6071 Fax: (718) 699-3224</p>		
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Ms. Heather Benson, Principal

Dr. Janine Chatterton

Mr. Kalosh Dalipi

Mr. Peter Cantalupo

School Leadership Team Meeting Minutes
December 10th, 2020
3:00 – 6:00 PM

1. Call to Order:

- ❖ Members will confirm attendance: Mrs. Benson, Ms. Russo, Ms. Hammer, Ms. Bibiloni, Ms. LaPerla, Ms. Alvarez, Ms. Piloza, Mr. Chavez, Ms. Ramirez, Ms. DeMasi, Ms. Muñoz, Ms. Gallardo

2. Reading and Approval of November 12th and December 3rd, 2020, meeting minutes.

- ❖ Ms. Bibiloni, SLT Secretary

3. **Old Business from November 12th:**

- Update on opt-in students and programming: 50 students have opted back in which we can absorb into our current model. We may need to move existing students into different cohorts, but we will not have to add a different cohort. That process will begin Monday. Parents will be aware of any changes before we come back from Thanksgiving.
- Title 3 Saturday Program: Ms. Webb worked on this. Usually it is a hr program for 10 sessions. Ms. Webb and Mrs. Benson is asked parents if we should shorten the time and increase the sessions since it will be all remote. Ex. 2 hrs for 15 sessions. Program is only for ELL students. Perhaps a movement break can be added.
- Review and sign bylaws: Ms. Wisdom sent them by email for necessary members to review and sign. Garden update: Soil was removed from 108th st and Otis space.
- Review CEP goals: Language acquisition plan, Language translation plan, and Title plan are currently being worked on. Then it will be done. Benchmark exams are happening for ELA and Math. We will check in about this in February.
- School photos: We have not booked for photos yet. A meeting needs to be scheduled with 5th grade team leaders. Ms. Jackie scheduled a picture day for March 17th, 18th, 19th.
- Therapy dog: Ms. Hammer and Mrs. Benson will look into this further.

Old Business from December 3rd:

- Discussion of School Scheduling
 - What are we hearing from parents, central, etc.? Do parents want 5 days a week? What about only bringing 12-1-1 back 5 days a week?

- Mrs. Benson: Currently we do not have the capacity for 5 days a week. Not enough teacher or space to follow CDC guidelines.
- Carlos: Suggested that we keep everything the same until next year.
- Luzzette: Mrs. Benson could bring back “Coffee with Mrs. Benson” parent engagement time to provide a forum for parent questions. Carlos suggested it be bi-weekly.
- Ms. Russo: Bilingual informational power point on the school website.
- Ms. Bibiloni: The power point can be emailed to teachers who can then email it to their families.
- Cynthia: PA Facebook page can be used to post information about school scheduling.
- Mrs. Benson will have a Monday afternoon meeting for parents this coming Monday and continue the meetings every first Monday. She will do a follow up meeting possibly the following Thursday morning. She will also do a screen cast with the same information to post on the school website.
- Mandatory Student/Staff Covid-Testing Consent Forms
 - ❖ **Online:** Fill out the form online using a [New York City Schools Account \(NYCSA\)\(Open external link\)](#)
 - ❖ **Paper form:** Fill out and return the paper form to school. A printable PDF file is available in ten languages at [COVID-19 Testing for Students and Staff](#).

4. New Business:

- ❖ Review Budget
- ❖ Typing app. for students to practice on
- ❖ Update about opt in students
- ❖ Saturday program update
- ❖ Garden update
- ❖ P.S. 14 “spirit apparel” website to order merchandise from?
- ❖ Dual language program
- ❖ Donations for books from
- ❖ Morning/Afternoon - Enrichment/RTI programs/Clubs
- ❖ Web Committee
- ❖ Sign Bylaws update
- ❖ Parent Vote for New Member
- ❖ Vote for SLT positions (Chair & Secretary)

5. Creation of New Agenda

6. Adjournment

7. Executive Session