



**CHARLESTON CHARTER**  
*School for Math + Science*

**Board of Directors Meeting Minutes**  
**Date: October 20, 2022**

**Board Members Present:**

1. Jennifer Albert
2. Russ Campbell
3. Delores Gray
4. Michael Horner
5. Rhonda Lee
6. Dave Neff
7. David Wolf (6:30pm arrival)

**Board Members Absent:**

Donloyn Gadson  
Cassie Watson

**Others present:**

Mary Carmichael, Executive Principal and CEO  
Kelly Ferderigos, Director of Operations

1. Russ Campbell declared a quorum of the board and called the meeting to order at 6:01pm.
2. Russ Campbell led the Pledge of Allegiance.
3. Delores Gray read the mission statement of CCSMS.
4. Rhonda Lee made the motion to adopt the agenda, and David Neff seconded the motion. The motion passed with a unanimous vote of Yes-6, No-0 and Abstain-0.
5. Jennifer Albert made the motion to approve the September minutes with 1 typo change. Rhonda Lee seconded the motion. The motion passed with unanimous vote of Yes-6, No-0, and Abstain-0. Minutes from the September meeting were approved.
6. No public comment was made.
7. Staff provided an update of the current enrollment and future projections.
8. The draft financial report from September 2022 was shared with the board. No action on the September draft. The board will review the September 2022 financial report at the November 17, 2022 board meeting.
9. Mary Carmichael gave updates (end-of-quarter information, fall festival plans, scholar supports, and project based learning professional development) of the 2022-23 school year).
10. Mary Carmichael updated the board with Charter renewal information (timeline, budget plans, current progress, and measurable goals). Mary Carmichael suggested that the

board update the CCSMS Mission Statement, and Mary Carmichael asked for feedback on the possible increase in student count from 560 to 600 over a 3-year period.

11. David Wolf made the motion to enter into Executive session. Delores Gray seconded the motion. The motion passed with unanimous vote of Yes-7, No-0, and Abstain-0.
12. Delores Gray made the motion to exit Executive session. David Wolf seconded the motion. The motion passed with unanimous vote of Yes-7, No-0, and Abstain-0.
13. There were no action items from Executive session.
14. Action Items:
  - a. Delores Gray made the motion to accept the results of the 2022 board election. Michael Horner seconded the motion. The motion passed with unanimous vote of Yes-7, No-0, Abstain-0.
  - b. Mary Carmichael informed the board of the resignation of board member Cassie Watson. Board formed a Board Development Committee (Delores Gray, David Wolf, Jennifer Albert, 1 HS representative TBD, & 1 MS representative TBD) to recommend 3 candidates for 1 vacant board seat.
15. A motion to adjourn was made by Dave Neff and seconded by Delores Gray. The meeting was adjourned at 6:55pm.