

CHARLES CITY COUNTY PUBLIC SCHOOLS
Proposed FY2022 Budget Development Calendar *
School Board
October 22, 2020

Day	Date	Time		Activity
Tuesday	10/20/2020	6:30 PM	<i>R</i>	Regular School Board Meeting - Board votes on Proposed Budget Development Calendar
Wednesday	10/21/2020	10:00 AM	<i>Internal</i>	Budget Calendar posted to school website, and distributed to Principals and Budget Managers.
Wednesday	10/21/2020	10:00 AM	<i>Internal</i>	SLT/DLT discuss FY22 staffing needs. Budget preparation packet is distributed to staff and department heads with instructions on completion. Enrollment projection is due 11/10/20. Preliminary cost estimates will be run for consideration of salary increases and new positions requested. Department budget request packet is due to Finance by December 1, 2020.
Tuesday	11/10/2020	10:00 AM	<i>Internal</i>	Enrollment projection is due, for inclusion in Board Packet.
Tuesday	11/17/2020	6:30 PM	<i>R</i>	Regular School Board Meeting
Tuesday	12/1/2020	10:00 AM	<i>Internal</i>	All FY22 Budget request packets due to Finance
Various	12/7/2020-12/18/2020	n/a	<i>Internal</i>	Superintendent discusses preliminary consolidated with Principals and Staff to review and revise budgets
Tuesday	12/15/2020	6:30 PM	<i>R</i>	Regular School Board Meeting - Preliminary Identification of Board's Priorities for 2022 Budget Development. Preliminary figures shared with the Board: ADM estimate, cost of raises, and staffing needs shared with Board.
Friday	1/1/2021	n/a	<i>Internal</i>	Public notice is posted at least 10 days prior to public hearing
Tuesday	1/19/2021	6:30 PM	<i>R</i>	Regular School Board Meeting - Includes updates on Governor's proposed budget.
Thursday	1/21/2021	5:30 PM	<i>Add'l</i>	Additional School Board Meeting - Superintendent presents Proposed FY22 Operating and FY22 CIP Budget to the School Board, followed by School Board work session.
Friday	1/22/2021	10:00 AM	<i>Internal</i>	Superintendent's Proposed Budgets are posted to the school website.
Thursday	Jan-TBD/Last week in January	TBD	<i>Add'l</i>	Proposed Joint Board Worksession
Tuesday	2/1/2021	6:30 PM	<i>Add'l</i>	Additional School Board Meeting - public hearing and work session on operating and CIP budgets
Tuesday	2/16/2021	6:30 PM	<i>R</i>	Regular School Board Meeting - School Board Votes Adoption of FY22 Proposed Operating Budget and CIP Budget [Note: Board cannot vote for 7 days following public hearing]
Wednesday	2/17/2021	10:00 AM	<i>Internal</i>	School Board Adopted FY2022 Budget is posted to school website
Tuesday	2/23/2021	7:30 PM	<i>BOS</i>	Presentation to Board of Supervisors at their regular meeting (Note: County Administrator's recommendation is in March)
Tuesday	3/23/2021	7:30 PM	<i>BOS</i>	County Administrator presents consolidated budget recommendation to Board of Supervisors
Tuesday	4/20/2021	6:30 PM	<i>R</i>	Regular School Board Meeting - School Board work session, if needed, based on County Administrator's recommended budget.
Tuesday	4/27/2021	6:30 PM	<i>R</i>	Board of Supervisor's Budget Adoption
Tuesday	4/30/2021	6:30 PM	<i>Add'l</i>	Additional School Board work session, if needed, based on County Adoption, and approval of employees for contracts (to issue by 5/14/2021)
Tuesday	5/18/2021	6:30 PM	<i>R</i>	School Board second adoption of FY22 Operating and FY22 CIP Budget, <i>if needed.</i>
* Subject to revision				