EVANS PARK ELEMENTARY SCHOOL
PEARL RIVER, NEW YORK

Together We Can

Arrival and Dismissal
2021-2022

ARRIVAL

Parent Drop Off

- All students who walk or are driven to school should plan to arrive between 8:45 AM and 9:00 AM, when supervision is available.
- Parents/drivers should remain in the car while children disembark. Staff will be available to assist students.
- If arriving a few minutes early, please remain in the car.
- Students will enter through their assigned doors. Staff are present outside, at doors, and in hallways to assist.
    - K, 3, & 4 will enter through the front door
    - Grades 1 & 2 will enter through the side door near the playground.

Bus Drop Off

- Drop off begins at 8:45 AM
- Buses will pull up at the curb and children will exit the vehicle.
- Attendance will be taken as students exit the bus.
- Staff will be available to assist students as they walk to their classrooms.
- Children will enter the building through their assigned doors.
    - K, 3, & 4 will enter through the front door
    - Grades 1 & 2 will enter through the side door near the playground.

DISMISSAL

Walkers will be dismissed at 3:15 PM and will exit from the same doors they used to enter.

- K, 3, & 4 will exit through the front door
- Grades 1 & 2 will exit through the side door near the playground.

Parents or their designees should park and wait outside **on the blacktop,** for their children. We will instruct students to tell a staff member that you are here (they will usually point you out to us as well). Please leave the school grounds as soon as you have met your children at the end of the day to alleviate traffic congestion.

Students going home by bus will be dismissed at 3:15 PM. They will go out the main entrance door and will sit in assigned seats.

Changes in dismissal require careful attention and monitoring. For this reason, all parents requesting any change must inform the classroom teacher in writing each school day, preferably at the start of the school day and on paper. Your cooperation in minimizing the number of dismissal changes is critical; thank you in advance for that.

What cannot be stated too carefully and too often is that the children's safety is our first concern. Please adhere to all arrival and dismissal guidelines and share them with relatives or friends who may be coming in your place to drop off or pick up.

VEHICULAR TRAFFIC

- Drivers of private vehicles drop their children off at the end of the driveway, not near the front entrance. When you arrive behind a bus, you must wait until the bus pulls away and drive to the end of the driveway before releasing children from the cars. **Private vehicles should NEVER stop to release children from the car in the bus area, behind buses or in the middle of the driveway.**

- If your child requires assistance in exiting your car, staff members will provide help. Please do not leave the driver's seat of your car when stopped along the driveway; this causes unnecessary delays for those behind you.

- Afternoon buses will be parked early; they need the full length of the driveway to do so. At dismissal time, park in empty spaces or along the side streets, but never in the driveway. **Please leave your car and meet your children on the blacktop. No students will be permitted to meet parents or designees at their cars.**

- Please, always use extreme caution when driving in or around the building, remembering that the same traffic rules for stopping for school buses with flashing red lights apply in front of the school.

PARKING

Parking is limited on the property of Evans Park; please park only in marked spaces when visiting the building. Parking along the side streets is also available, but must be in accordance with Orangetown parking rules, clearly marked with signs on the streets. ***Please do not park in areas that block other cars, buses, or driveways.***

Again, the children's safety is our first concern. Please adhere to parking and traffic regulations to ensure that all children are out of harm's way when moving outside around the building.