<u>Step 1:</u> If you don't already have an account on **"MySchoolBucks"**, please go to <u>www.myschoolbucks.com</u> and follow instructions to sign up. If you already have an account, please go to **Step 2.**

<u>Step 2</u>: Log in to MySchoolBucks at <u>www.myschoolbucks.com</u> and you will see the Home Page which will look similar to the one below:

Liam : Pearl River High School Avsitable Balance S Meals AutoPay Off S20.50 Balance as of 66/10/22 \$20.50 Im Invoices S0.00 + Add Student	Home • Meal Accounts • School Store • Help •) English • Q 🗜 🥵 Welcome to the Pearl River Union Free School District Parent Portal Please note that the OnePay membership allows for a one time payment of \$12.95 per person or \$26.95 per family that covers the program fee for one year if paying Only by Electronic Check. Click on your name in the top right and select my user profile. Click update Membership in the My Membership box. Choose a membership plan, enter your checking account information. Once this is paid, you will not have to pay another program fee on <u>electronic check payments</u> made through My SchoolBucks for the next 12 months!
IMSB GFEERLIGHT The debit card for kids Manage all your kid's balances, in and out of school. Get started	Announcement from Part River Union Free School District
	Meal Payments Only

<u>Step 3</u>: Click on the person icon in the upper right and you will get a drop down. Then click on "My User Profile"



<u>Step 4</u>: Scroll to the 'My Membership' section and Click on the 'Sign Up' button.



<u>Step 5</u>: Select the OnePay membership for e-checks Membership, then click 'Continue':

<section-header><section-header><text><text><text><text><text><text><text><text>

<u>Step 6</u>: Select the Family Plan (if you would like to enroll one or more of your children) or select Individual Student Plan (if you are just signing up for one student), then click 'Continue':



<u>Step 7</u>: On the next screen, please enter your Bank Account Information and check the box for "Make this my primary billing account", then click 'Continue':

	NAME	STUDENT	UNIT PRICE		QUANTITY	AMOUNT		
	OnePay Student Plan expires Jun 13, 2023 Individual Plan: Expires:	N/A	\$12.95 Jun 13, 2023		1	\$12.95	0	
	Choose a payment method:							
	Bank Routing #				Address Line 1			
(Checking Account #				Address Line 2 (Option	al)		
1	Confirm Checking Acco	unt #			City			
	Name on Account			0	Select State/Province			-
	\sim				ZIP Code			
, (Make this my primary billing	account						
							Subtotal	\$12.95
							Sales Tax	\$0.00
						Pr	ogram Fee	\$0.00
							Total	\$12.95
					в	y clicking this button, you a	gree to our terms	Continue of Service.

<u>Step 8</u>: On the next screen, please review your order and click "Place Order":

NAME	STUDENT	UNIT PRICE	QUANTITY	AMOUNT		
DnePay Student Plan expires Jun 13, 2023	N/A	\$12.95	1	\$12.95		
Individual Plan: Expires:		Jun 13, 2023				
BILL TO: Chec	sking Acct ending in					
					Subtotal	\$12.9
					Sales Tax	\$0.0
					Program Fee	\$0.0
					Total	\$12.9
				B)	Cancel P	lace Order