



# Steger School District 194

Administration Center • 3753 Park Avenue • Steger, Illinois 60475  
(708) 753-4300 Phone • (708) 755-9512 Fax • [www.sd194.org](http://www.sd194.org)



## **2023-2024 REGISTRATION DOCUMENTS, REQUIREMENTS & FEES**

### **Registration HELP Days**

Location: Columbia Central School

Tuesday, July 18, 2023      12:00 p.m. - 2:00 p.m.   &   5:00 p.m. - 7:00 p.m.  
Wednesday, July 19, 2023      12:00 p.m. - 2:00 p.m.   &   5:00 p.m. - 7:00 p.m.

### **Registration Days**

Location: Columbia Central School

Tuesday, July 25, 2023      12:00 p.m. - 2:00 p.m.   &   5:00 p.m. - 7:00 p.m.  
Wednesday, July 26, 2023      12:00 p.m. - 2:00 p.m.   &   5:00 p.m. - 7:00 p.m.  
Tuesday, August 1, 2023      12:00 p.m. - 2:00 p.m.   &   5:00 p.m. - 7:00 p.m.  
Wednesday, August 2, 2023      12:00 p.m. - 2:00 p.m.   &   5:00 p.m. - 7:00 p.m.

### **All documents must be CURRENT and show your name and address**

**Families seeking a fee waiver need to provide a copy of their 2022 tax return.**

#### **Category A – Provide One (1) Document**

- Current mortgage document
- Current signed lease  
(Lease from Linden Park/Colonies must have child's name)
- Current real estate tax bill
- Section 8 letter
- Military housing letter
- Residency Attestation form (for third party residents)

#### **Category B – Provide Two (2) Documents**

- Homeowners/Rental Insurance document
- Current utility bill (Gas, Electric, Water or TV)
- Paycheck Stub
- Vehicle Registration Card

### **New Student or Transfer Student Requirements**

- Birth Certificate:  
Copy must be given to the school within 30 days of enrollment.
- Illinois State Transfer Form:  
This form is required by State law. Registration cannot proceed until this form is provided by the parent/guardian.  
If transferring from an out-of-state district, check to see if they can provide a form or letter from the previous district.
- Illinois School Physical:  
Required for Early Childhood, Kindergarten and 6<sup>th</sup> Grade, and all out-of-state transfer students regardless of grade.  
Include all Immunization Records
- Illinois Dental Form:  
Required for Kindergarten, 2<sup>nd</sup> & 6<sup>th</sup> Grade, and all out-of-state transfer students regardless of grade.
- Illinois Vision Form:  
Required for Kindergarten and all out-of-state transfer students regardless of grade.
- Any Test Scores:  
If possible, please bring any previous test scores and standardized test results given by the previous district.
- Discipline Report.
- Does the transfer student have any special needs?
- Copy of most current or end-of-year Report Card for grade placement.

#### **Book Rental Fee**

- Registration Days July 18, 19, 25 26, & August 1 & 2      \$135\*  
\*Those registering on these days receive a \$50 discount
- Technology Fee      \$25
- November 13<sup>th</sup> – February 16<sup>th</sup>      \$105
- February 20<sup>th</sup> – May 31<sup>st</sup>      \$55

#### **Book Rental Fee Refund**

- Book rental fee originally paid in full
- Refund 50% 8/24/23-11/13/23 refund \$67.50
- Refund 40% 11/13/23-2/16/24 refund \$54.00
- No Refunds are given after 2/24/24
- No Refunds are given regardless of time of year unless the parent/guardian has paid the book rental fee in full.

*Engaging every student .... every day .... in quality learning opportunities.*