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**Ms. Heather Benson, Principal**

**Dr. Janine Chatterton Mrs. Danielle Tweedy Mr. Kalosh Dalipi Mr. Peter Cantalupo**

**Asst. Principal, Annex Asst. Principal Asst. Principal Asst. Principal**

**School Leadership Team Meeting Agenda**

**June 18, 2020**

**2:45 PM – 5:45 PM**

1. Call to Order:
   * Members will confirm attendance
2. Reading and Approval of May 14, 2020, Meeting Minutes
   * Ms. Bibiloni, SLT Secretary
3. Unfinished Business:

* Comfort Dog: In process. CCI won’t let Mrs. Benson or any AP host the dog because they are not in classrooms. Ms. Hammer has volunteered to host the dog. If the service dog doesn’t work out, Mrs. Benson will sign her dog up for the DOE comfort dog training. This will take a little bit longer.

1. New Business:

* Car Parade: Rescheduled for Wednesday at 11:30 am. A map will be published on the school website to let families know what times the parade will pass through which locations. Not all teachers could be in attendance because not all teachers have cars. They are also working from home full time. Mrs. Benson can not require 115 teachers to participate in the parade. 30 cars will be participating. If a parent is upset that their child’s teacher is not participating, she will talk to them. The 115th precinct is blocking off the street for the parade.
* School Supply List: List is shorter than in the past. For the first week students are asked to have 8 sharpened pencils, 4 notebooks, 5 folders, crayons, all labeled with students’ names and places in a labeled Ziploc bag or pencil case. Students will only use their own personal supplies. They will not share. For K- labeled change of clothes. Scissors, glue sticks, dry erase markers and post it notes are not mandatory, but should be sent in if parents want their child to have their own and not share.

Mary: The list is perfect. The PTA would like to give some money for supplies as soon as they are allowed into the school to access the funds.

Luzzette: What about students who can’t get those things?

Mrs. Benson: The school has enough supplies to cover those students who need them. Beacon is purchasing post it notes and dry erase markers. Mrs. Benson suggested the PTA purchasing some “just in case“ supplies.

Widom: Students can use the supplies they did not get to use from last year.

Mrs. Benson: We will do our best to match students with their supplies that were left in the building this year.

* Budget: There is no budget yet. We might get it on June 27th.
* Half-Day 6/26: Mrs. Benson: Teachers have a meeting from 11:30 onward. Teachers are available to students from 8:05 am to 11:30 am. Report cards will be published in the My Schools account of each parent. Parents can reach out to Marjorie as of the 29th to help them get into the account. Teachers will send students’ future classes to parents on Class Dojo or email for those parents that do not have a Class Dojo account.

Mary: The What’s App chat will be put on hold as of the 27th.

Ignacio: Will Marjorie be available in the school or by the phone?

Mrs. Benson: Marjorie will be working remotely. Not physically in the school.

* Space Planning Survey:

Mrs. Benson: What questions does SLT have about opening in the Fall? It is a shared DOE document being filled out by other schools as well.

Luzzette: If a parent wants to choose to keep their kid home, is that an option?

Mrs. Benson: We would like to send a survey to all of the parents asking which would like to opt to learn at home. We are only allowed to have 440 students in the building at one time. We would have 2 cohorts of 440 and one of 500. We would ask who would stay home so that we could possibly have an at home cohort and then rotate cohort A and B week by week.

Mrs. Benson has asked parents to write their questions in the Meet chat and she will copy and paste them into the Space Planning Survey.

Ms. Webb: Will teachers be mandated to be Covid19 tested before we go back in September?

Mary: Hay opcion de regresar al edificio los que desean y quedarse en casa, los que desean?

Luzzette: Elementary school should be remote because little kids won’t be able to keep a mask on or

maintain social distance.

Michelle DiMasi: I’ve heard we are only going to have nine children in a class at a time. Is that true?

* Review CEP Goals: We took the CEP goals from last year and dropped them into the new form.

\*Required

\*Goal 1: Math- by June 2021 we will go up 4% in math scores of 3’s and 4’s. (Bearing in mind the amount of students who did not engage in school at all from March to June. The same is true for ELA)

\*Goal 2: ELA- by June 2021 we will go up 4% in math scores of 3’s and 4’s.

\*Goal 3: Chronic absenteeism- will decrease from 16%-10%

\*Goal 4: Quality IEP Goal- Working on it. It’s new. Mrs. Benson will seek more guidance on it.

Ms. Widom: SIT time does 7 Quality IEP reviews that are sent to central. Possible language may be: By June, 90% of IEP’s will meet Quality Review criteria.

\*Goal 5: School Survey Goal

Goal 4: ELL’s- we will put this goal on hold until the new template comes out. The current template does not allow the goal to be expressed accurately.

Due by July 24th. New template is coming.

* Summer Communication: Mrs. Benson: School website. Mrs. Benson and Marjorie will be working together all Summer. Morning announcements will be taken down and community announcements will be posted on the main page. Mrs. Benson will make sure that Marjorie’s resources page is paid up and easily visible on the school website. We also have 80 students registered for Summer School so those students will be in contact with teachers.

Bibiloni: What about the students who haven’t engaged in any work since March? How will we reach out to them over the Summer to see about closing the technology gap for them?

Angelina: She is working for Queens Community house. The food pantry is open every Thursday.

* Covid 19 Reopening Safety: See above. Also, there will be a team working over the Summer on possible scenarios to make sure everyone will be safe.
* Instructional Concerns:

Luzzette: Hoping that all teachers will be tech savvy by September.

Carlos: What i would like as a parent is fluidity...use of apps and software is great but we need

consitency. My son was on google class, razkids, ixl, epic, lexia, and a few more apps... Too many

different apps and software...

Mary: We all are working together. Everyone was learning the technology. She knows everything will be

easier for everybody. She thinks that live meetings are the key.

1. Creation of Agenda for Next Meeting

•Review of CEP Goals

•Voting for new staff SLT members: 3 of the 5. If no one runs against them, they can stay for a 3rd year.

1. Adjournment
2. Executive Session