



Executive Committee Minutes

January 30, 2023

(A) Action

(D) Discussion

(I) Information

Voting Members	Representative
President, Principal	Jim Mackin
1 st Vice President, Athletic Director	Joe Sigillo
2 nd Vice President, Superintendent	Dr. Marc Baiocco
Dutchess Superintendent	Dr. Dwight Bonk
Putnam/Northern Westchester Superintendent	Dr. Jeremy Luft
Rockland Superintendent	Dr. Kris Felicello
Southern Westchester Superintendent	Chris Borsari
Southern Westchester Superintendent	Richard Calkins
Southern Westchester BOCES Superintendent	Dr. Harold Coles <i>(via Phone)</i>
At-Large Athletic Director	Michael Cring
Conference I	Matt Cameron
Conference II	Chris Galano <i>(absent)</i>
Conference III	Denise Kiernan
Non-Voting Members	Representative
Executive Director, CIA/Treasurer	Todd Santabarbara
Assistant Director, CIA/Assistant Treasurer/Recording Secretary	Jesse Merchant
NYSPHSAA Superintendent Rep	Anthony DiCarlo <i>(Absent)</i>
Guests	Representative
None	

I. Call Meeting to Order

Meeting was called to order at 10:17am

II. Approval of the Agenda

(A) Consider approval of the agenda

Motion to approve the agenda: Kiernan / Cring

Carried: Aye=10 Nay=0 Abstention=0

III. Approval of the Minutes

(A) Consider approval of the **November 21, 2022** Executive Committee meeting minutes

Motion to approve the November 21, 2022 Executive Committee minutes: Baiocco / Sigillo

Carried: Aye=10 Nay=0 Abstention=0

IV. Treasurer's Report

(A) Consider approval of the Financial Report

- Cash balance: \$999,737.48
- Reserve fund balance: \$79,527.97

Motion to approve the financial report: Cameron / Kiernan

Carried: Aye=10 Nay=0 Abstention=0

V. Officer's Reports: President, 1st Vice President, 2nd Vice President

President – *Expressed excitement and anticipation for the County Center for Basketball Championships*

1st Vice President – *no report*

2nd Vice President – *no report*

VI. Section One Update

(I) NYSPHSAA Student-Athlete Leadership Conference

Discussion:

Jesse Merchant provided an update on the upcoming Student-Athlete Leadership Conference in Albany hosted by NYSPHSAA. 22 students from 12 districts will be attending the overnight trip on March 29-30th, 2023. With more than 50 applicants a criterion was established to assist in narrowing down who would be invited to participate.

(I) Executive Committee Championship Credentials

Discussion:

Todd Santabarbara thanked the members of the Executive Committee for their time and efforts. As a part of the Section One branding initiative and efforts to improve event security, championship credentials have been more widely utilized. Members of the Section One Executive Committee will be receiving credentials as part of this larger effort.

(I) Update on the InSideOut Initiative

Discussion:

Todd Santabarbara provided a summary of the professional development provided to the member schools including details regarding the professional learning community: Participate.

Core Evidence of Learning

- *Transformational Purpose Statement*
- *Coherent Narrative*
- *Purpose vision*
- *Building Common Language*

Year two of the InSideOut Initiative shifts the focus to providing a professional learning community and professional development for the coaches of Section One. The launch event for coaches is tentatively scheduled for late spring or early fall.

(I/D) Championship Site Visits: Memorial Field & Westchester County Center

Memorial Field

During the Spring of 2022, Todd Santabarbara and Jesse Merchant were invited to a meeting with the Mayor of Mount Vernon and her staff. As a result of that meeting, Todd coordinated a site visit with representatives from Mount Vernon and several Section One Sport Chairs.

Westchester County Center

To examine the status of the renovations prior to considering the adoption of a contract for the 22-23 basketball championships, Todd coordinated a site visit with representatives from Westchester County and the Section One officers. The Officers provided thoughts and feedback To the Executive Committee regarding the improvements and renovations being completed at the County Center. There was interest by committee members to pursue a reasonable multiyear contract for the next 3 years as part of the RFP process.

VII. NYSPHSAA Update

(I) Overview of agenda items for the February 1st NYSPHSAA Executive Committee meeting

Discussion:

The NYSPHSAA Budget/Audit Committee is amending their proposed increased to NYSPHSAA membership dues. The proposed increase is \$1000/school and \$1/student (above 300) in grades 7-12. These adjustments are in part due to increased costs associated with their championship events as well declining attendance at championship events. The NYSPHSAA dues have not been increased in over a decade.

Several NYSPHSAA sub-committees have been formed to address various membership concerns. The Combining of Teams, DEI and Transfer Committees will all be scheduling times to meet in February and March. Section One will be represented on each of these committees.

VIII. Self-Reports: N/A

IX. Appeals / Hearing

Todd Santabarbara shared updates on the following appeals/hearings

- The Ursuline School – Duration of Competition, Extended Eligibility
Section One decision upheld by NYSED Commissioner of Education but currently being adjudicated in the Westchester County Supreme Court.
- Woodlands High School – Sportsmanship Hearing
The Athletic Council rendered a decision regarding an individual(s) conduct pertaining to NYSPHSAA Sportsmanship Standard – Article #28.

X. Budget Development

(D) Consideration of the proposed 2023-24 Section One, Inc. budget

- Review of sport-specific P & L reports
 - Boys & Girls Swimming, Outdoor Track & Field, Wrestling
- Trial balance comparison
- Organizational growth plan

Discussion:

- *Committee members discussed the importance of examining the per pupil cost across all sports.*
- *Todd Santabarbara shared that NYSPHSAA is currently examining an admission charge for spectators for the sports of Cross Country, Tennis & Golf.*
- *Joe Sigillo referenced an interest in pursuing the purchase of timing systems and training staffing to help with cost savings.*
- *Todd referend the need to budget for additional support (stipend staff) into the 23-24 budget*
- *The proposed budget will be presented for approval at the next meeting.*

XI. General Action/Discussion/Information Items (Proposals)

Appointments:

- (A)** Consider approval of **Jesse Merchant** as acting Recording Secretary

Motion to appoint Jesse Merchant as Recording Secretary: Cameron / Luft

Carried: Aye=10 Nay=0 Abstention=0

- (A)** Consider approval of **Tara Lahm** as NYSPHSAA Female Modified Committee representative

Motion to appoint Tara Lahm as NYSPHSAA Modified Committee representative: Kiernan / Cameron

Carried: Aye=10 Nay=0 Abstention=0

Contracts / Engagement Letters:

- (A)** Consider approval of the **Eclipse Gymnastics Center** facility use contract for 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

Motion to approve the Eclipse Gymnastics Center contract: Felicello / Mackin

Carried: Aye=10 Nay=0 Abstention=0

- (A)** Consider approval of the **Hunter Mountain** facility use contract for 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

Motion to approve the Hunter Mountain contract: Borsari / Luft

Carried: Aye=10 Nay=0 Abstention=0

- (A)** Consider approval of the **Westchester County Center** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

Motion to approve the Westchester County Center contract: Sigillo / Baiocco

Carried: Aye=10 Nay=0 Abstention=0

Policy: N/A

XII. Membership Concerns

XIII. Standing Committee Action/Discussion Items (Proposals)

Championship Committee:

- (A)** Consider approval of the **Winter 2022-23** basketball championship venue and amended tournament calendar

Discussion:

- *The proposed amendments were a result of the following:*
 - *Need and desire to better utilize Friday night at the County Center*
 - *Allow flexibility for inclement weather for any of the game slots throughout the weekend*
 - *Classifications were moved to create consistency with the “nights rest”*

Motion to approve the Winter 2022-23 basketball championship calendar: Kiernan / Bonk

Carried: Aye=10 Nay=0 Abstention=0

- (A)** Consider approval of the **Spring 2023** championship venues and tournament calendar

Motion to approve the Spring 2023 championship calendar: Borsari / Bonk

Carried: Aye=9 Nay=0 Abstention=0

Finance Committee

(A) Consider approval of one general admission fee for **Wrestling** Divisionals (\$5.00, children under 5 free)

Motion to approve the admission fee of \$5 for the sport of Wrestling Divisionals: Kiernan / Calkins

Carried: Aye=9 Nay=0 Abstention=0

(A) Consider approval of a general admission fee for **Outdoor Track & Field** Championships and State Qualifier

Motion to approve the general admission fee of \$5 for the sport of Outdoor T&F: Felicello / Baiocco

Carried: Aye=7 Nay=2 Abstention=1

(I/D) Consider increasing the number of athletes to a room for individual state championships

Discussion:

Todd reviewed the significant increased costs in hotel accommodations for state championships as the result of only housing two athletes per room. The Executive Committee discussed decreasing the number of rooms being utilized and reverting back to four per room for individual championships.

- *Superintendent feedback: Many schools are returning to four students/room for overnight events.*
- *The move to four student-athletes to a room occurred because of the demands of returning to state-wide competition all while balancing the demands of the COVID pandemic*
- *No one expressed concerns over the return to the longstanding policy of four athletes to a room for individual championships.*

XIV. Sport Action/Discussion Items (Proposals): N/A

XV. Executive Session

Motion to enter Executive Session: Mackin / Bonk

Carried: Aye=9 Nay=0 Abstention=0

Motion to re-enter public session: Cameron / Borsari

Carried: Aye=8 Nay=0 Abstention=0

XVI. New Membership Applications: N/A

XVII. Proposed Amendments to Section One Constitution: N/A

XVIII. Old Business

XIX. New Business

XX. Adjournment

Motion to adjourn: Mackin / Cameron

Carried: Aye=8 Nay=0 Abstention=0

Next Meeting: March 20, 2023, 10:00am at SWBOCES