

**MOUNT PLEASANT COTTAGE SCHOOL UFSD**  
**Draft Minutes of Regular Meeting**  
**Monday, March 18, 2024**

**1. Opening Items**

**1.1 Call to Order**

The Board of Education meeting of the Mount Pleasant Cottage School Union Free School District was called to order by Mrs. Rita Golden, Board of Education President at 6:06 pm.

**1.2 Roll Call**

Board Members Present: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)  
Also Present: Dr. Torres, Mr. Baier, Mr. Hearn, Mr. Jenkins, Mr. Nolan, Mr. Rubbo

**2. Correspondence**

**2.1 Claims Audit Report**

Mr. Rubbo shared with the Board Members Andrea Aitken's Claim Report for claims paid by the District between January 2, 2024 and January 30, 2024.

**3. Meeting Minutes**

**3.1 Approval of Minutes of the February 26, 2024 Board of Education Meeting**

The Board of Education approved the minutes of the February 26, 2024 Board of Education Meeting.

Motion: Mr. Carter

Second: Mrs. Spieler

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

**4. Superintendent's Report**

**4.1 Census Report**

Angelo Rubbo updated the Board with the current census information.

**4.2 Assistant Superintendent Update on Finance and Facilities**

Angelo Rubbo reviewed current finances and proposed projects in the District.

**5. Board Policies**

**5.1 Policy 6190 - Workplace Violence Prevention Policy Statement (first reading)**

The Board conducted a first reading of Policy 6190 - Workplace Violence Prevention Policy Statement.

**6. Business Matters**

**6.1 Approval of Business Matters Consent Items**

With the consent of the Board, Mrs. Golden took items 6.2 through 6.13 under one motion.

**6.2 Approval of Revised 2023-2024 School Budget**

The Board of Education approved the revised school budget of \$20,155,205 for the 2023-2024 school year.

**6.3 Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account**

The Treasurer's Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of January 1, 2024 through January 31, 2024 was accepted.

**6.4 Check Runs**

The check runs for the period of January 2, 2024 through January 30, 2024 were accepted as recommended by the subcommittee from:  
#XX694 through #XX767 in the amount of \$344,486.24.

### **6.5 Approval of Budget Transfers**

The Board of Education approved the attached budget transfers for the 2023-2024 school year.

### **6.6 Revised Fiscal Stabilization Reserve Fund**

WHEREAS, the Board of Education of the Mt. Pleasant Cottage School Union Free School District previously established s Fiscal Stabilization Reserve Fund pursuant to Chapter 56 of the Laws of 2022 (Section 19-a) to enable the School District to retain funds in excess of the School District's allowable and reimbursable costs incurred for services and programs provided to school-age students to support fiscal stabilization; and  
WHEREAS, the Board wishes to update the resolution establishing the Fiscal Stabilization Reserve Fund in accordance with a Memo from the NYS Education Department on Tuition Rate Setting Methodology for 2022-23 Rates for School-Age Providers serving Students with Disabilities, dated August 4, 2022 and updated March 23, 2023 ("NYSSED Memo");  
THEREFORE, BE IT RESOLVED, that the Board of Education of the Mt. Pleasant Cottage School Union Free School District hereby revises the resolution establishing the Fiscal Stabilization Reserve Fund to provide that the amount of funds to be retained annually will not exceed: 11% of the school district's total allowable and reimbursable costs for programs and services for school-age students for the 2022-23 and 11% for the 2023-24 school year, 11% for the 2024-25 school year, 8% for the 2025-26 school year, 5% for the 2026-27 school year, and 2% for the 2027-28 school year, and thereafter in accordance with the SED Memo, and as such SED Memo may be updated in the future; and  
BE IT FURTHER RESOLVED, that the Board hereby appropriates the sum of up to \$2,037,620 from the general fund for School Age (K-12) program, code 9000, for such purpose and authorizes the transfer of such funds to the Fiscal Stabilization Reserve Fund by June 30, 2024.

### **6.7 Approval of 2024-2025 School Calendar**

The Board of Education approved the 2024–2025 School Calendar.

### **6.8 Approval of 2024-2025 Board of Education Meetings Calendar**

The Board of Education approved the proposed 2024-2025 Board of Education Meetings Calendar.

### **6.9 Approval of Contract Amendment for Southern Westchester BOCES**

The Board of Education approved the Contract Amendment for CoSer 555 for coaching sessions for teachers and staff, responding to individual student cases, with Dr. Dorothy Leone, during March 2024 through June 2024 for a fee of \$6,399.94.

### **6.10 Approval of Enrollment in Educational Data Services, Inc. Time and Material Program**

The Board of Education approved the enrollment in Educational Data Services, Inc. Time and Material Program for a fee of \$2,100 covering services from April 1, 2024 through March 31, 2025.

### **6.11 Approval of Agreement with Management Advisory Group**

The Board of Education approved an Agreement with Management Advisory Group to provide accounting services for the period of April 1, 2024 through June 30, 2024 at a monthly rate of \$4,800.

### **6.12 Approval of Rate Sheet with ProCare Therapy**

BE IT RESOLVED, that on February 26, 2024, the Board of Education approved an Agreement between the District and New Direction Solutions, LLC d/b/a ProCare Therapy for consultant services during the 2023-2024 school year and authorized the Superintendent of Schools and/or her designee to enter into agreements with Pro Care Therapy, and  
BE IT FURTHER RESOLVED, that the Board of Education, upon receipt and review of the rate sheet for the services offered by ProCare, approves the rates listed in said rate sheet and authorizes the Superintendent of Schools and/or her designee to enter into agreements with ProCare for any of the services listed on the rate sheet provided by ProCare, and whereas, such rate sheet shall be incorporated by reference within the minutes of this meeting.

### **6.13 Approval of Rate Sheet with Soliant Health, LLC**

BE IT RESOLVED, that on February 26, 2024, the Board of Education approved an Agreement between the District and Soliant Health, LLC for Speech and Language Pathologist consultant services during the 2023-2024 school year and authorized the Superintendent of Schools and/or her designee to enter into agreements with Soliant Health, LLC, and  
BE IT FURTHER RESOLVED, that the Board of Education, upon receipt and review of the rate sheet for Speech and Language Pathologist Consultant Services offered by Soliant Health, LLC, approves the rates listed in said rate sheet and authorizes the Superintendent of Schools and/or her designee to enter into agreements with Soliant Health, LLC, for any of the services listed on the rate sheet provided by Soliant Health, LLC, and whereas, such rate sheet shall be incorporated by reference within the minutes of this meeting.

Motion: Mr. John  
Second: Dr. Naidich  
Final Resolution: Motion Carries

Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

## **7. Personnel Matters**

### **7.1 Approval of Personnel Matters Consent Items**

With the consent of the Board, Mrs. Golden took items 7.2 through 7.7 under one motion.

### **7.2 Civil Service Appointments**

The Board of Education approved the following appointments:

Name: Tanisha McKenzie  
Position: Teacher Aide  
Building: MPCS  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: February 26, 2024

Name: Kali Pearson  
Position: Teacher Aide  
Building: MPCS  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: March 4, 2024

Name: Michael Riley  
Position: Teacher Aide  
Building: Edenwald  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: February 26, 2024

Name: Michael Walters  
Position: Teacher Aide  
Building: Edenwald  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: March 12, 2024

Name: Sheraka Parkinson  
Position: Teacher Aide  
Building: Edenwald  
Rate: \$20.00  
Probationary Period: 12 - 52 weeks  
Effective Date: March 12, 2024

Name: Derek Rogers  
Position: School Monitor  
Building: MPCS  
Annual Salary: \$36,000  
Probationary Period: 12 - 52 weeks  
Effective Date: March 19, 2024

### **7.3 Resignation**

The Board of Education accepted the following resignation:

Kevin Young - Substitute Teacher - Edenwald, effective March 29, 2024  
Daniel Williams - Teacher Aide - MPCS, effective February 27, 2024

### **7.4 Leave of Absence**

The Board of Education approved a leave of absence for Teacher Aide - Thalia De La Rosa effective March 4, 2024.

### **7.5 Certification of Lead Evaluator of Teachers**

The Board of Education pursuant to the requirement of Education Law Section 3012-d and Part 30-3.10 of the Rules of the Board of Regents, certified that Michael Jenkins has completed all of the necessary training to be certified as lead evaluator of teachers.

### **7.6 Appointment of My Brothers Keeper (MBK) Mentors**

The Board of Education approved the appointment of the following MBK Mentors:

Gregory Bell with a \$1,500 stipend for tasks outside of the after-school program and compensation of \$40.00 per hour for tasks during the after-school program.  
Marlon Green with a \$1,500 stipend for tasks outside of the after-school program and compensation of \$40.00 per hour for tasks during the after-school program.

### **7.7 Appointment for Breakfast, Bus Duty and After School**

The Board of Education approved the following school monitor appointment for Breakfast, Bus Duty and After School at a rate of \$40 per hour effective March 19, 2024 - June 30, 2024: Derek Rogers

Motion: Mrs. Spieler  
Second: Mr. Carter  
Final Resolution: Motion Carries  
Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

## **8. Committee on Special Education**

### **8.1 Approval of Special Education Committee Recommendations**

The Board of Education approved the recommendations of the Mount Pleasant Cottage School District's Committee on Special Education as recommended and presented by the subcommittee.

Motion: Mr. Carter  
Second: Dr. Naidich  
Final Resolution: Motion Carries  
Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

## **9. Public Comment**

### **9.1 Public Comment**

Mr. Baier discussed with the Board the possibility of a Community Prom Dance. He will present a proposal to the Board and the Foundation.

## **10. Meeting Notification**

### **10.1 Announcement of April Board of Education meeting**

The next scheduled meeting of the Board of Education will be held on Tuesday, April 16, 2024 at 6:00 pm. (Please note day and new time.)

## **11. Executive Session**

### **11.1 Proposed Executive Session Subject to Board Approval**

The Board of Education adjourned to Executive Session to discuss the employment history of a particular person or persons, to discuss legal matters, to discuss matters related to school safety, to discuss collective bargaining under the Taylor law pertaining to the Teachers Unit and the Teacher Assistants Unit.

Motion: Mr. Carter  
Second: Mrs. Spieler  
Final Resolution: Motion Carries  
Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

### **11.2 Reconvene to Public Session**

The Board of Education reconvened to Public Session.

Motion: Mr. Hucke  
Second: Mr. John  
Final Resolution: Motion Carries  
Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

## **12. Adjournment**

### **12.1 Adjourn Meeting**

The Board of Education adjourned the meeting at 8:06 pm

Motion: Mrs. Spieler

Second: Mr. Carter

Final Resolution: Motion Carries

Yea: Mrs. Golden, Mrs. Irwin (via zoom), Mr. Carter, Mr. Hucke, Mr. John, Dr. Naidich, Mrs. Spieler, Mrs. Stein (via zoom)

*Generated by Sheila Pappas on Monday, March 18, 2024*