



**CHARLESTON CHARTER**  
**School for Math + Science**

**Board of Directors Meeting Minutes**  
**Date: September 15, 2022**

**Board Members Present:**

1. Jennifer Albert
2. Russ Campbell
3. Donloyn Gadson
4. Michael Horner
5. Rhonda Lee
6. Dave Neff
7. David Wolf

**Board Members Absent:**

Delores Gray  
Cassie Watson

**Others present:**

Mary Carmichael, Executive Principal and CEO  
Melissa Frasier, Lead Principal  
Kelly Ferderigos, Director of Operations  
Kathy Walsh, Procurement Officer/Administrative Support

1. Russ Campbell declared a quorum of the board and called the meeting to order at 6:00pm.
2. Russ Campbell led the Pledge of Allegiance.
3. Michael Horner read the mission statement of CCSMS.
4. Donloyn Gadson made the motion to adopt the agenda and David Wolf seconded the motion. The motion passed with a unanimous vote of Yes-7, No-0 and Abstain-0.
5. Minutes from the August meeting were approved.
6. No public comment was made.
7. Staff provided an update of the current enrollment and future projections.
8. The financial reports from August 2022 were shared with the board. Russ Campbell made the motion to adopt the August 2022 Financial Report and Donloyn Gadson seconded the motion. The motion passed with a unanimous vote of Yes-7, No-0 and Abstain-0.
9. Mrs. Carmichael and Mrs. Frasier gave updates on day to day operations of CCSMS as well as the long term planning needs.
10. Executive Session was not needed.
11. There was no other action of the board.
12. A motion to adjourn was made by David Wolf and seconded by Rhonda Lee. The meeting was adjourned at 6:40pm.