



## Executive Committee Agenda

August 30, 2022  
Re-Organization Meeting

Voting Members	Representative
President, Principal	James Mackin
1 <sup>st</sup> Vice President, Athletic Director	Joe Sigillo
2 <sup>nd</sup> Vice President, Superintendent	Dr. Marc Baiocco ( <i>Absent</i> )
Dutchess Superintendent	Dr. Dwight Bonk
Putnam/Northern Westchester Superintendent / Liaison	Anthony DiCarlo ( <i>Absent</i> )
Rockland Superintendent	Dr. Kris Felicello ( <i>Absent</i> )
Southern Westchester Superintendent	Richard Calkins ( <i>Absent</i> )
Southern Westchester Superintendent	Chris Borsari
Southern Westchester BOCES Superintendent	Dr. Harold Coles
At-Large Athletic Director	Michael Cring
Conference I	Matt Cameron
Conference II	Chris Galano
Conference III	Denise Kiernan
Non-Voting Members	Representative
Executive Director, CIA/Treasurer	Todd Santabarbara
Assistant Director, CIA/Assistant Treasurer	Jesse Merchant
Recording Secretary	Stacy Chimento
Guests	Representative
None	

**I. Call Meeting to Order**

*Meeting was called to order at 10:15am*

**II. Approval of the Agenda**

**(A)** Consider approval of the agenda

*Motion to approve the agenda: Kiernan / Cring*

**Carried:** Aye=9      Nay=0      Abstention=0

**III. Approval of the Minutes**

**(A)** Consider approval of the **May 23, 2022** Executive Committee meeting minutes

*Motion to approve the May 23, 2022 Executive Committee meeting minutes: Bonk / Cameron*

**Carried:** Aye=9      Nay=0      Abstention=0

#### **IV. Treasurer's Report**

##### **(A)** Consider approval of the Financial Report

- *Current Cash Balance: \$665,929.96*

*Motion to approve the Financial Report: Coles / Kiernan*

**Carried:** Aye=9      Nay=0      Abstention=0

##### **(A)** Consider approval of a transfer of to the Reserve Fund

*Motion to approve the transfer of \$33,262.00 to the Reserve Fund: Cameron / Cring*

**Carried:** Aye=9      Nay=0      Abstention=0

#### **V. Section One Update**

##### **(I)** Important Dates

- **Sept. 7<sup>th</sup>** - "Newer" AD's & Administrative Assistants Workshop at SWBOCES
- **Sept. 13<sup>th</sup>** - NYSPHSAA Mandated Eligibility Workshop at Sleepy Hollow Conference Center
- **Sept. 21<sup>st</sup>** - InsideOut Initiative Kickoff at MetLife Stadium
- **Oct. 3<sup>rd</sup>** - Name, Image, Likeness Legal Workshop at Mount Saint Mary College

*Todd shared important dates and highlighted the kickoff event for the InSideOut Initiative that was taking place down at MetLife Stadium..*

##### **(I)** rSchoolToday

*The migration from Sportspak to rSchool is in progress. Jesse presented a new feature, the Championship Corner, which will serve as an extension of our existing website.*

##### **(I)** SAT, ACT, Special Events Memo

#### **VI. NYSPHSAA Update**

##### **(I)** Action items from the July 2022 Central Committee meeting

*Todd & Jesse reviewed the approved items from the July Central Committee meeting.*

##### **(I)** NYSPHSAA Central/Executive Committee

- Female AD Rep – Susan Reid, Rye
- Male AD Rep – Rob Pollok, Alexander Hamilton
- Principal Rep – Jim Mackin, Hendrick Hudson
- Chief School Officer Rep – Anthony DiCarlo, Retired

#### **VII. General Action/Discussion/Information Items (Proposals)**

##### **(A)** Consider approval of the amended 2022-2023 Section One Executive Committee meeting calendar

- August 30, 2022 (*Reorg Meeting*)
- October 6, 2022
- November 21, 2022 (*Preliminary Budget Review*)
- January 30, 2023
- March 20, 2023 (*Budget Adoption*)
- May 22, 2023

*Todd recommended moving the reorg meeting to earlier in the summer. Late August appears to conflict with many district retreats and the opening of school*

*Motion to approve the amended 2022-2023 Section One Executive Committee meeting calendar:*

*Cameron / Mackin*

**Carried:** Aye=9      Nay=0      Abstention=0

**(A)** Consider approval of a NYSPHSAA State Championship advertisement for the 2022-23 programs

*Motion to approve NYSPHSAA State Championship advertisement for the 2022-2023 programs:*

*Sigillo / Coles*

**Carried:** Aye=9      Nay=0      Abstention=0

#### **Appointments:**

**(A)** Consider approval of Chris Borsari as the **Southern Westchester Superintendent** rep (2022-2025)

*Motion to approve Chris Borsari as the Southern Westchester Superintendent rep (2022-2025):*

*Mackin / Cameron*

**Carried:** Aye=8      Nay=0      Abstention=0

**(I/D)** Consider the solicitation and appointment of a **Putnam Northern Westchester Superintendent**

*Todd informed the Committee that he reached out to Ray Sanchez, the President of the PNW CSA to solicit their nomination as a result of the retirement of Anthony DiCarlo.*

**(A)** Consider approval of the appointment of Jesse Merchant to the position of **Records Access Officer**

*Motion to approve the appointment of Jesse Merchant to the position of Records Access Officer:*

*Kiernan / Mackin*

**Carried:** Aye=9      Nay=0      Abstention=0

**(A)** Consider approval of the 2022-23 and 2023-24 rotation of Section One officers

- President, Jim Mackin (Principal)
- 1<sup>st</sup> Vice President, Joe Sigillo (1<sup>st</sup> Vice President)
- 2<sup>nd</sup> Vice President, Marc Baiocco (Superintendent)

*Motion to approve the 2022-23 and 2023-24 rotation of Section One officers: Kiernan / Cring*

**Carried:** Aye=9      Nay=0      Abstention=0

**(A)** Consider approval of the following officer appointments:

- Consider approval of the appointment of Todd Santabarbara to the position of **Treasurer**
- Consider approval of the appointment of Jesse Merchant to the position of **Assistant Treasurer**
- Consider approval of the appointment of Stacy Chimento to the position of **Recording Secretary**

*Motion to approve the following officer appointments: Mackin / Galano*

**Carried:** Aye=9      Nay=0      Abstention=0

#### **Contracts / Engagement Letters:**

**(A)** Consider approval of the **TPG** sponsorship renewal agreement for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the TPG sponsorship renewal agreement for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Kiernan / Mackin*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the **Armory Foundation** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the **Armory Foundation** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Cring / Galano*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the **Bowdoin Park** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the **Bowdoin Park** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Bonk / Cring*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the **Purchase College** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the **Purchase College** contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Sigillo / Mackin*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the **Clarkstown Central School District** facility usage contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the **Clarkstown Central School District** facility usage contract for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Sigillo / Bonk*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the engagement letter with **CBIZ Marks Paneth LLP** to provide general accounting and tax preparation services for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the engagement letter with **CBIZ Marks Paneth LLP** to provide general accounting and tax preparation services for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Mackin / Sigillo*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the engagement letter with **Keane & Beane** to provide general legal services for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the engagement letter with **Keane & Beane** to provide general legal services for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Mackin / Coles*

**Carried:** Aye=9      Nay=0      Abstention=0

(A) Consider approval of the engagement letter with **Thomas, Drohan, Waxman, Petigrow & Maye, LLP** to provide conflict counsel for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One

*Motion to approve the engagement letter with **Thomas, Drohan, Waxman, Petigrow & Maye, LLP** to provide conflict counsel for the 2022-23 school year and authorization for the Executive Director to execute on behalf of Section One: Bonk / Mackin*

**Carried:** Aye=9      Nay=0      Abstention=0

**Policy:**

**(A)** Consider approval of the Section One Diversity, Equity, Inclusion policy and athletic competition guidelines

*Motion to approve the Section One Diversity, Equity, Inclusion policy and athletic competition guidelines, adding in the language that is removed in Section 3 effective immediately: Sigillo / Cring*

**Carried:** Aye=9      Nay=0      Abstention=0

**VIII. Mergers/Combining of Teams**

**(A)** Consider approval of the following mergers for the 2022-23 school year (see attached)

*Motion to approve the following mergers for the 2022-23 school year: Sigillo / Cameron*

**Carried:** Aye=7      Nay=1      Abstention=0

**IX. Standing Committee Action/Discussion Items (Proposals): N/A**

**X. Sport Action/Discussion Items (Proposals): N/A**

**XI. Old Business**

**XII. New Business**

- *Cameron – Reported that there was discussion at the recent Conference meeting around the issues school are having finding coaches, not having officials for games, and not having the facilities to keep up with programs.*
- *Mackin – The process for voting in the principal rep to Athletic Council should be reviewed again. All positions are voted in by their peers except for the Conference principal reps.*

**XIII. Adjournment**

*Motion to adjourn: Kiernan / Cameron*

**Carried:** Aye=8      Nay=0      Abstention=0