

Subject: FW: Collaboration Task Force
Date: Friday, April 12, 2019 at 8:17:59 AM Mountain Daylight Time
From: Kelly McGovern
To: Carol Jelaco, George Reedy, John Bettolo, Lenny Hay, Matthew Jackman, Max Mickelson, Stephanie Thompson
CC: Tonette West, George Lemich
Attachments: 4-a-AddendumSchoolClimateSurveyProposal.pdf, image001.png

Hello Trustees,

Below is the communication sent to the Administrative Leadership Team earlier this morning. I am away from the District today for a personal day but will be sending a District wide email as soon as I can.

Please share any suggestions or recommendations.

Sincerely, Kelly

From: Kelly McGovern <mcgovernk@sw1.k12.wy.us>
Date: Friday, April 12, 2019 at 7:38 AM
To: Principals <Principals@sw1.k12.wy.us>, Directors <directors@sw1.k12.wy.us>, Tonette West <westt@sw1.k12.wy.us>
Subject: Collaboration Task Force

Good morning,

Welcome to Friday.

As you know, the traditional calendars were approved at Monday's Board Meeting. The District will follow these for the next two years.

The topic consistently brought up from staff was a request for additional collaboration time. We will be assembling a collaboration task force to review options to see if there's any opportunity to increase this time. A district email will be coming with further information.

Principals, please plan to attend with **one** teacher in your building. The teacher you bring is up to you. You know your staff best. Perhaps, there's someone who really has skill in thinking outside of the ordinary, can visualize schedules, and is open-minded. All schools will be represented, so we will have a total of 28 people with each Principal and teacher attending. Once the district email comes and you know the teacher attending, please have them put in for a ½ day sub. This ½ day for professional leave and will let Samantha know once this email is sent to all of you.

The date of the task force will be **Wednesday, April 17 from 8:00 – 11:30 a.m. in the Board Room**. This will be the only time this group meets. It is *not* a decision-making group but a brainstorming group for options to look at. Maybe there's an idea out there that could lead to something better. We owe it to our staff and to one another to look.

Once these ideas are generated, we will review each one for options. The input will be shared with the Cabinet and also the leadership team at our next meeting on April 24. This will be an important meeting for our team as a whole as we discuss these ideas, the last contract day which is also RSHS graduation, and the district switch day.

It is important to note the task force is not to reinvent the bell schedules for RSHS, RSJH, or Farson. I don't want any of us thinking all is about to change. It is not. Instead, we're looking to maximize our current traditional calendar. Maybe we've done that already; we will find this out. This is why we need all Principals there. Sometimes an outside view is all it takes to spark an idea.

Principals, if you have meetings scheduled at your buildings for Wednesday, April 17 in the morning, please reach out to Wanda, Shannon, Tina J, Tiffany, and Kayci for support in covering. They won't attend the initial task force meeting if they are needed in one of the schools. Their first priority is to the schools. This is not to have only a select few attend, it is because this is short notice of this meeting and I realize there are responsibilities to our students and staff that must be met.

Annie, we only need one of the RSHS Admins to attend. I'll leave this up to you. Kris, we only need you or Sean. Mike will be there for BBHS. Thanks.

If you have ideas already rolling around in your mind, please share those before the Task Force meets. Please share further questions if I've missed anything.

Again, this meeting is soon and I truly apologize for the quick notice. We're down to only weeks of school left. I know valuing and honoring your staff weigh heavily on your minds each day. This will assist in doing everything we can to help them.

One other piece of info, there will be a special board meeting on *Wednesday, April 24 at 7:00 p.m.* It has not been advertised yet as this was recently discussed at our board training last night. The topic of the agenda is the climate survey as brought forward at Monday's meeting. I've attached the proposal included in Monday's packet in case you missed it. If you have any hires to go in front of the Board for this special meeting, please have this to Nicole by *Thursday, April 18 at 8:00 a.m.* Otherwise, they will be placed on May's agenda. I see the effort you've been taking to conduct interviews and secure the best people for these positions. Thank you for working so hard.

There's a lot of information within this email. Thanks for noting all of the details. I appreciate this team and the values you represent.

Please let me know of questions. Kelly



Kelly McGovern
Superintendent

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