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**Ms. Heather Benson, Principal**

**Dr. Janine Chatterton Mrs. Danielle Tweedy Mr. Kalosh Dalipi Mr. Peter Cantalupo**

**Asst. Principal, Annex Asst. Principal Asst. Principal Asst. Principal**

**School Leadership Team Minutes**

**September 26, 2019**

**2:45 PM – 5:45 PM**

1. Call to Order:
   * Members, please sign in.
2. Reading and Approval of June 20, 2019, Meeting Minutes
   * Ms. Bibiloni, SLT Secretary

3. Introduce New Members

1. New Business:

* CEP Goals- have permission to go to 3 goals instead of 4.

1. To increase ELA passing rate to 30%-32% passing. Current rate is 25% passing.

2. To improve Math passing rate from 29% to 35%

\* Dial-a-teacher stickers are going out next week and a link can be added to the school website

\* Awards night: Mathematician of the Month, Reader of the Month, Writer of the Month, Linguist of the Month, etc.

\*Have another “Father’s Bring your Child to School Day” with more notice, find a way to message it so families without fathers don’t feel excluded.

3. Increase attendance- Last year we were flagged by the state for having nearly 16% of students considered long term absences. 249 students were absent for more than 20 days. Goal is to reduce it from 16% to 12%.

\*Attendance Awards

\*Face to face compassionate conversations with parents and parent coordinator or other school personnel, Gregory- attendance teacher goes to homes with a letter. Attendance team is meeting bi-weekly.

* Budget- Was reviewed. Budget amount is money in the budget, commitment amount is a paid bill. Any extra money can be moved and something else can be done with it. We used TC as an example. We have money to decide whether to have clubs and test prep money.
* Yard Space Transformation -
* OASP Grant Award – Ms. Benson needs approval for 2nd school psychologist. They come with a partner who is a family worker. She believes the city will pay for family worker. If that is true, we have money to play with. She thinks she has 10k for a grant and we received 15k so 6 fourth grade classes will learn African dance over 20 weeks. If Ms. Benson has to pay the 10k, the situation can’t happen.
* We don’t have to pay for terminal leave any
* New meeting dates will be emailed by Ms. Widom. We changed November and April.
* Signature Page

1. Creation of Agenda for Next Meeting
2. Adjournment
3. Executive Session