

School City of East Chicago Return to Learn 2020-2021

We need every parent to make sure to follow the new parameters for sending healthy students to school. And even beyond that, sending healthy students with healthy family members at home. If we want to stay on the green, low to no spread plan, it takes all of us working together to make sure we are protecting our schools from any illness. That means we cannot send sick students, or students who are exposed to sickness. This will be true for our staff members as well. We need to do the hard work to keep our buildings healthy places to learn.



One Family...One Community

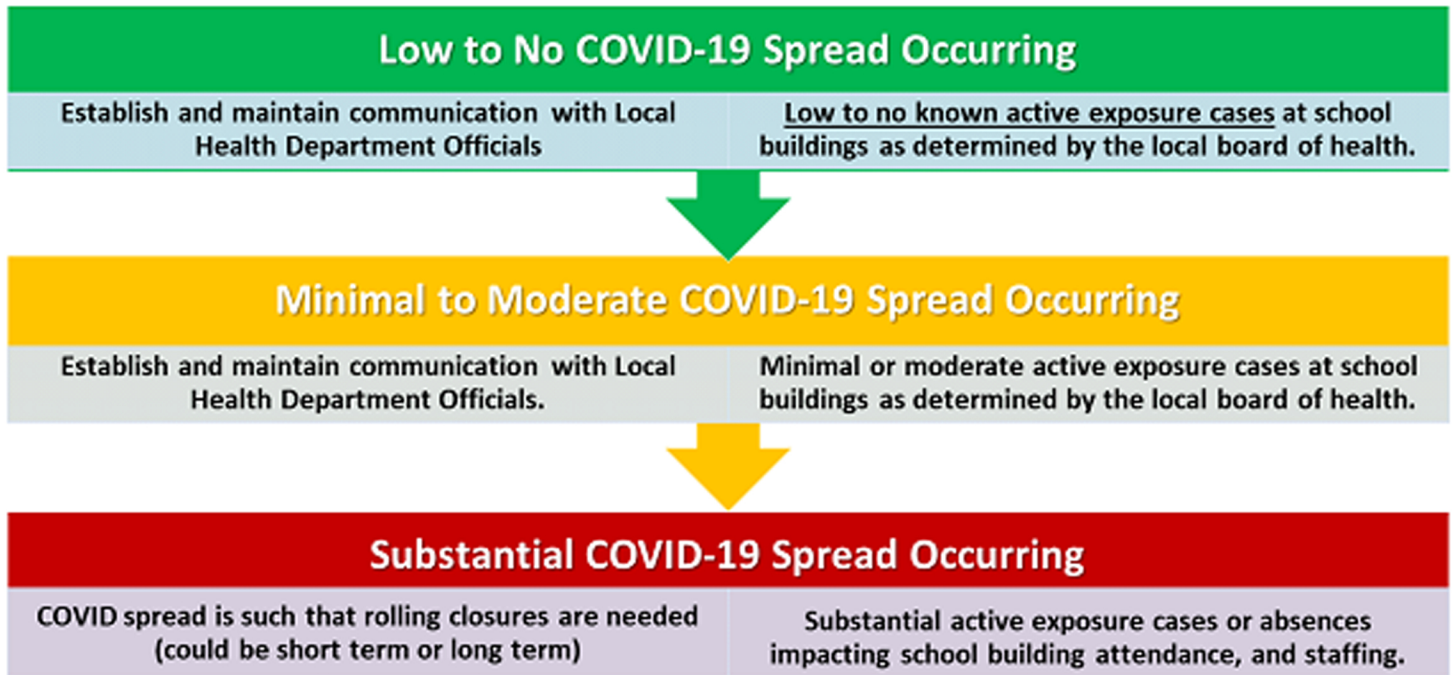
Protect Cardinal Plan



School Schedule



Level of Spread



Core Values

1. Addressing Community Spread in the School City of East Chicago
2. Expect Each Cardinal Family to Assume Personal Responsibility to protect the ALL: students, staff, and the community
3. Offer high-quality instructional options to Cardinal students.
4. Implement personal health safety practices and protocols,
5. Enact health safety changes in physical spaces, food services, and transportation.
6. Teaching and Learning
7. Address the social emotional needs of all students and staff
8. Engage our stakeholders with timely, consistent, relevant

Addressing Community Spread in School City of East Chicago (As determined by local Health and State Health Department)

Parent Screening Measures -do not send child to school if one or more of the symptoms of COVID are present.	<p>A child (or employee) should be excluded from school if they are positive for COVID-19 or exhibit one or more of the symptoms based on CDC guidelines.</p> <p>Symptoms Impacting Consideration for Exclusion from School Include:</p> <ul style="list-style-type: none"> • A fever of 100.4°F or greater • Cough • Shortness of breath or difficulty breathing • Chills • Repeated shaking with chills • Muscle pain • Headache • Sore throat • New loss of taste or smell
Return to school after having one symptom above and NO COVID-19 test:	<p>No new fever for at least 72 hours (that is three full days of no fever without the use of medication that reduces fever); and</p> <ul style="list-style-type: none"> • Other symptoms have improved • At least 10 calendar days have passed since your first symptom appeared • Any student, teacher, administrator or staff who is symptomatic for infection should stay home and consult their primary care provider or seek testing
Return to school after having one symptom above and testing negative for COVID-19	<p>Return when the fever has been gone for 24 hours without the use of medicine that reduces fever or upon feeling better. Communicate with COVID19nurse@ecps.org.</p>
Return to school after having one symptom above and testing positive for COVID-19 with symptoms	<p>Notify your school immediately of any positive test. COVID19nurse@ecps.org.</p> <p>Persons who experienced symptoms have been tested positive may return to school if the following conditions are met:</p> <ul style="list-style-type: none"> • The individual no longer has a fever (without the use of medicine that reduces fever) • Other symptoms have improved (for example, when your cough or shortness of breath have improved) • At least 10 calendar days have passed since symptoms first appeared; or • The individual has received two negative tests at least 24 hours apart.
Return to school after having one symptom above and testing positive for COVID-19 asymptomatic	<p>Notify your school immediately of any positive test. COVID19nurse@ecps.org.</p>
If someone in your home has symptoms or is being tested for COVID-19	<p>Students and employees should remain home for 72 hours if someone in the household has COVID-19 symptoms or is being tested for COVID-19. Communicate with the school on status: COVID19nurse@ecps.org.</p>
If someone in your home has tested positive for COVID-19	<p>Notify your school immediately of any positive test: COVID19nurse@ecps.org. If an individual in one's home has COVID-19 or is isolated because of COVID-19, those in the household should also stay home for a minimum of two weeks. This could be longer if the student becomes symptomatic.</p>
Contact tracing	<p>The local health department will work to determine who has been in close proximity (closer than 6 feet for more than 15 minutes) to trace exposure. SCEC will maintain seating charts for classrooms, buses, and the cafeteria.</p>

Expect Each Cardinal Family to Assume Personal Responsibility to protect the ALL: students, staff, and the community.

<p>Create a culture of safety and accountability</p>	<p>Every member of the East Chicago community will take protective measures and act responsibly.</p> <p>All will participate in training to learn the required safety practices for returning and participating at school.</p> <p>All students/families and staff will monitor for and report all symptoms of COVID-19 to the School City of East Chicago. Each school's nurse will oversee our comprehensive and integrated plan for monitoring the health and safety of our Cardinals</p> <p>All will practice critical personal safety practices including wearing face masks, enhanced personal hygiene practices including frequent hand washing and sanitizer use, adhering to safe social distancing practices and following all safety instructions and signage.</p> <p>All will keep personal belongings and all learning, studying and working spaces clean.</p>
<p>Cardinals and visitors will adhere to a set of health safety protocols to protect themselves and others</p>	<p>These protocols apply to anyone on school campuses, including but not limited to all students, staff, contractors, vendors, suppliers and visitors.</p> <p>Protocols include:</p> <ul style="list-style-type: none"> • Wearing a face mask in most indoor settings as explained on page 10 when moving in the school building along with face to face interactions, and outdoors if social distancing cannot be maintained. • New building signage and other measures to promote social distancing will be followed. • Important personal hygiene protocols will be used.
<p>Staff and student training to minimize the risk of COVID-19 transmission spread will set the stage for a culture of health and safety</p>	<p>COVID-19-related expectations, such as:</p> <ul style="list-style-type: none"> • Knowing the symptoms of COVID-19. • Before coming to school every day, do self-screening for COVID-19 symptoms. • Proper hand-washing and the use of hand sanitizer. • Proper wearing of masks along with how to properly take off and put on. • Social distancing expectations. • Sanitizing their personal spaces.

Offer high-quality instructional options for students during COVID-19

The opening of schools is guided by information from the Centers for Disease Control and Prevention (CDC), the Indiana State Department of Health, and the Local Board of Health.

To accommodate students and families who cannot or choose not to return to school in person, the School City of East Chicago will offer the following options:

- We recognize that, for a variety of reasons, not all students will be able to attend school in person this fall due to COVID-19.
- Families will be able to choose, fully informed of the details of the on-campus and E-Learning options, whether they want to take courses live on campus or online in the fall.
- Students participating in extracurriculars must be aware of guidelines afforded by IHSAA regarding eligibility requirements as they relate to the minimum number of periods students must attend in-person to remain eligible for sanctioned participation.
- **Students and families must stay with the choice selected during the fall semester, and a change would only be granted due to a COVID-19 related situation.**

This unprecedented times calls for reasonable choices for parents to review and then decide which plan is best for their family.

A. For children to return to school with enhanced safety measures

B. Remain at home and receive instruction through E-Learning with the SCEC.

Plan A-Regular School Day Schedule (Attendance on Campus 5 days a week) or Plan B-E-Learning (Attendance Online During the Regular School Day Schedule)
The following explains the school options for returning to learn.

Plan A – Regular School Schedule (Attendance on Campus)

- On campus learning with the traditional school schedule is accomplished following the CDC guidelines for students **who are COVID-19 symptomatic free.**
- Teachers will provide instruction on a traditional school day schedule.
- Technology tools will be used during lessons for this traditional schedule and permit E-Learning students to simultaneously participate. Screen recordings of lessons used for students incapacitated.
- School buildings are open following the CDC guidelines with many additional cleaning, safety, and protective measures in place.
- Counselors are available for students.

Plan B - E-Learning (Attendance Online)

- E-Learning Option is available for students/families who are high risk according to the CDC guidelines, which includes: Individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring similar treatment.

OR

	<ul style="list-style-type: none"> Who do not feel safe or comfortable returning to the traditional school schedule (brick and mortar). <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> A student exhibits symptoms impacting consideration for exclusion from school, which include: A fever of 100.4° F or greater; Cough; Shortness of breath or difficulty breathing; Chills; Repeated shaking with chills; Muscle pain; Headache; Sore throat; new loss of taste or smell. <u>Communication with healthcare professionals and the school are critical.</u> E-Learning will provide instruction from the teacher. Technology tools will be used during lessons during the traditional schedule simultaneously to permit E-Learning students to participate while following their traditional schedule. <div style="background-color: yellow; padding: 5px;"> <p>Students will be expected to attend sessions and complete all work following the traditional school schedule according to the time instruction is offered for each class, participate, and do assignments.</p> </div>
<p>Instructional Options Explained by the Level of COVID-19 Spread</p>	<p>The opening of schools is guided by information from the Centers for Disease Control and Prevention (CDC), the Indiana State Department of Health, and the Local Board of Health.</p> <div style="background-color: #92d050; padding: 10px; margin: 10px 0;"> <p>REGULAR SCHOOL SCHEDULE- Plan A (Facility is Open) Attendance On Campus OR E-Learning/Online</p> </div> <div style="background-color: #92d050; padding: 5px; margin: 10px 0;"> <p>On-Campus Adhering to the Regular School Schedule:</p> </div> <ul style="list-style-type: none"> Teachers will provide instruction on a regular school day schedule. Classrooms will be aligned with all seats facing front of the room with as much distance between seats as possible. STAFF AND STUDENTS ARE REQUIRED TO HAVE A MASK WITH THEM AT ALL TIMES. Masks are required when entering the school and walking hallways, and when in bathrooms. Students can remove masks during class time when all students are seated at desks facing the same direction and spread out as much as possible. Masks are required for students when moving in the classroom. Students are to avoid face to face interaction without social distancing, and masks must be worn. <div style="background-color: #92d050; padding: 5px; margin: 10px 0;"> <p>E-Learning During the Regular School Schedule:</p> </div> <p>Students will be expected to attend sessions and complete all work during the regular school schedule according to the time instruction is offered for each class by participating and completing assignments.</p> <ul style="list-style-type: none"> E-Learning will provide instruction from the teacher. Technology tools will be used during lessons to permit E-Learning students to participate simultaneously. Counselors are available for students. <ul style="list-style-type: none"> Students can remove masks during class time when all students are seated at desks facing the same direction and spread out as much as possible. Masks are required for students when moving in the classroom. Students are to avoid face to face interaction without social distancing, and masks must be worn.

REGULAR SCHOOL SCHEDULE- Plan A (Facility is Open with addition precautions or Hybrid model)

***Follow the regular school schedule (in green above) except where indicated below.**

- **COVID-19 Symptomatic and Positive Cases are moved to E-Learning.**
- **If a particular school is deemed by the local board of health to need closing due to exposure concerns, E-Learning would be used.**
- School buildings are open following the CDC guidelines with many additional cleaning, safety, and protective measures in place.
- Counselors are available for students.
- **Hybrid model**
 - 2 days ELearning/2 day traditional
 - Team A and Team B

**E-LEARNING SCHOOL SCHEDULE- (Facility is Closed)
All Students Attend E-Learning**

SCHOOL BUILDINGS ARE CLOSED.

- The Local Board of Health and/or state officials require school closures.
- E-Learning will provide instruction from the teacher. Students will be expected to attend sessions and complete all work.
- Students with IEPs will adhere to Continuous Learning Plans.
- Counselors are available for students.

Identify and Protect the Most Vulnerable Members of the Cardinal Community	<p>Vulnerable Populations - Elderly individuals and/or individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.</p> <ul style="list-style-type: none"> • Consultation with the healthcare provider should be had for students/families who are considered vulnerable on attending a regular school schedule. Please contact the school. • Provide E-Learning opportunities for vulnerable student populations in consultation with parents and public health officials. • Adhere to FERPA and HIPAA requirements. • Adhere to state and federal employment law and extended leave allowances. • Human Resources will work with individuals and supervisors on reasonable workplace accommodations. • Counselors are available for students considered vulnerable on attending a regular school schedule. Please contact the school
Distribute wellness kits to everyone on school campuses	<p>Each student registered for on-campus instruction this fall will receive a wellness kit with essential items for protecting and monitoring their health.</p> <ul style="list-style-type: none"> • The wellness kits will include: face mask, hand sanitizer, and a reusable thermometer (one reusable thermometer per household). <ul style="list-style-type: none"> ○ Please keep the reusable thermometer (one per household) at home for self-screening daily. The thermometer must be cleaned properly to permit re-use. ○ While the wellness kits will provide initial supplies, we ask that Cardinal families assist with replenishing their student's kits if possible. However, if any student needs any item replaced by the school, they should contact their teacher for assistance. • Additionally, staff members will be provided a Cardinal Wellness Kit.
Know the Symptoms	<p>Know the symptoms impacting consideration for exclusion from school students and following COVID-19-related symptoms: employees will be trained to recognize these as well.</p> <ul style="list-style-type: none"> • A fever of 100.4° F or greater • Cough • Shortness of breath or difficulty breathing • Chills • Repeated shaking with chills • Muscle pain • Headache • Sore throat • New loss of taste or smell <p>Students and employees will be excluded from on-campus instruction if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that are not otherwise explained by a known medical condition. <i>Examples: Difficulty breathing is related to known asthma and allergies, or muscle pain due to known injury from athletics, or headaches due to migraines. Family healthcare providers may need to provide assistance.</i></p> <p>Student's Attendance <u>MUST</u> be reported in Skyward, and COVID-19 Symptoms <u>MUST</u> be reported to COVID19nurse@ecps.org.</p>

<p>Self-Screen Daily</p>	<ul style="list-style-type: none"> • Staff and students/families must self-screen for symptoms of COVID-19 before coming to school. • In Skyward, parents will need to report the existing conditions when calling off a child. To do so, parents will utilize the Absence Requests section in Skyward. In doing so, parents will have options to select the symptom(s) a child is exhibiting and/or have an opportunity to explain such symptoms as they relate to a known medical condition. • Staff and students must communicate information to the school when symptomatic. • Students and employees exhibiting symptoms of COVID-19 without being otherwise explained by a known medical condition, are prohibited from coming to school, and if they do come to school, they will be sent home immediately.
<p>Masks</p>	<p>It is critical to emphasize that maintaining as much social distancing as possible remains important to slowing the spread of the virus. The CDC is additionally advising the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.</p> <div data-bbox="423 861 1484 995" style="background-color: #76b82a; color: white; padding: 10px;"> <p>REGULAR SCHOOL SCHEDULE- Plan A (Facility is Open) Attendance On Campus OR E-Learning/Online</p> </div> <ul style="list-style-type: none"> • STAFF AND STUDENTS ARE REQUIRED TO HAVE A MASK WITH THEM AT ALL TIMES. • Masks are required for students when moving in the classroom. • Students are to avoid face to face interaction without social distancing, and masks must be worn. • Masks are required at bus stops and while traveling to and from on the bus. Students must wear the mask or another form of transportation to and from school will need to be made. • Masks are required when not eating lunch and face to face interaction occurs. • All students should bring their own masks to school for everyday use or use the wellness kit mask. Ask for a mask when forgotten. Classrooms will be supplied with replacement masks for students if needed. • We recognize that some students may require an altered face mask. Altered face masks will be allowed as necessary to facilitate total communication and access to instruction. • Classrooms will be aligned with all seats facing the front of the room with as much distance between seats as possible. • Students may receive instruction from a teacher or staff member using a face shield or altered face mask when the instruction requires visibility of the teacher's mouth. The staff member will maintain a six-foot distance from the student during this instruction. <div data-bbox="423 1835 1484 1942" style="background-color: #f1c40f; color: black; padding: 10px; text-align: center;"> <p>REGULAR SCHOOL SCHEDULE- Plan A (Facility is Open with <u>Additional Precautions</u>)/Hybrid Model</p> </div>

	<p>*Follow the regular school schedule (in green above) except where indicated below.</p> <ul style="list-style-type: none"> • COVID-19 Symptomatic and Positive Cases are moved to E-Learning. • If a particular school is deemed by the local board of health to need closing due to exposure concerns, E-Learning would be used. • School buildings are open following the CDC guidelines with many additional cleaning, safety, and protective measures in place. • Counselors are available for students. <div style="background-color: red; color: white; text-align: center; padding: 5px;"> E-LEARNING SCHOOL SCHEDULE (Facility is Closed) All Students Attend E-Learning </div> <ul style="list-style-type: none"> • The Local Board of Health and/or state officials require school closures. • School buildings are closed. • Follow the directions of the authorities. • Practice hygiene safety at home and in the community.
Supplies and Personal Space	<ul style="list-style-type: none"> • All desks face the same direction with students facing the same direction. • If desks are shared, they are wiped between use by the student who used before the class exits with sanitizer wipes. • The use of shared supplies and materials will be minimized. Sanitizing will occur between each use if shared. • Safe Materials Handling According to the CDC research, the virus does not live on paper beyond 24 hours. Books with plastic coverings may be disinfected with time and/ or cleaning supplies if deemed necessary beyond a 24-hour time span. • Students and staff are encouraged to bring water bottles from home. Water bottle filling stations may be used with appropriate rules followed — rules will be posted. Water fountains will be turned off. Water filling stations will be accessible.
Students Entering and exiting the building	<p>Each building will use a separate door for buses riders, walkers, and parent drop and pickups.</p> <p>No congregation is allowed at the doors. Teachers must be present to be pickup students. Students should not arrive to school before 15 minutes before schools.</p> <p>Sanitizer will be available and required for student use before entering each classroom.</p> <ul style="list-style-type: none"> • High school students are not allowed to arrive before 7:15am • Elementary school students are not allowed to arrive before 7:45am • Middle school students are not allowed to arrive before 8:15am.
When a Child, Staff Member, or Visitor Becomes Sick at School	<p>COVID-19 Symptom Isolation Clinic Use for Screening</p> <ul style="list-style-type: none"> • An isolation room or area will be used to separate anyone who exhibits COVID-like symptoms. • School nurses and healthcare providers will use Standard and Transmission-Based Precautions when caring for sick people. See: What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID19 Infection. • Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities

	<p>Act (ADA) and other applicable federal and state privacy laws.</p> <ul style="list-style-type: none">• Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.• Advise sick staff members and children not to return until they have met ISDH criteria to discontinue home isolation.• Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and follow state ISDH guidance if symptoms develop. If a person does not have symptoms, follow appropriate state ISDH guidance for home quarantine.• Use procedures for student pick/drop up with no parents getting out of cars.
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<p>Enact Health Safety Changes in Physical Spaces</p>	<p>Ready buildings, common spaces for activities</p> <p>The layout and design of school buildings and facilities are being assessed one-by-one to ensure proper health and safety updates are made, appropriate signage is posted.</p> <p>Elementary-Teachers/Specials (except gym) will remain in the same class throughout the day.</p> <p>Middle school-teachers will rotate into classes not students. Gym will take place outside as much as possible. No equipment will be allowed for gym until further notice.</p> <ul style="list-style-type: none"> • New social distanced queueing procedures will be in place, with one-way traffic through the buildings, where possible. • Mark spaced lines to enter the building and designate entrance and exit flow paths • Visitors only upon appointment. If something needs to be dropped off, it will be left at the drop off zone in the secure vestibule. If a necessary visit, call the front office before coming, screening visitors, requesting use of face coverings/masks, etc. • Clean/disinfect frequently touched surfaces at least daily and shared objects after each use. • Safe Materials Handling According to the CDC research, the virus does not live on paper beyond 24 hours. Books with plastic coverings may be disinfected with time and/ or cleaning supplies if deemed necessary beyond a 24-hour time span. • Conduct deep cleaning of schools prior to students/staff returning; schedule additional cleanings during weekends or school holidays/breaks. • No facility rental from outside groups will be permitted until further notice. • See protocol for students/staff who feel ill/experience symptoms when they come to school (see When a Child, Staff Member, or Visitor Becomes Sick at School). • Use procedures for student pick/drop up with no parents getting out of cars • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread, COVID-19 symptoms, preventative measures (including staying at home when sick), good hygiene, and school/district specific protocols. <ul style="list-style-type: none"> ○ Visitors must call the office before allowed to enter the building and a building administrator will determine the urgency of the building. ○ Sick children will be escorted outdoors to the parent.
<p>Classrooms, cafeterias, gymnasiums, etc. will be adjusted to allow for safe social distancing, with an enhanced commitment to the health and safety of our school community</p>	<ul style="list-style-type: none"> • Classrooms <ul style="list-style-type: none"> ○ Spread desks far apart in the classroom. ○ Seating charts are maintained. ○ All desks face the same direction. ○ If desks are shared, they are wiped between use by the student who used before the class exits with sanitizer wipes. ○ The use of shared supplies and materials will be minimized. Sanitization will occur between each use if shared. ○ Safe Materials Handling According to the CDC research, the virus does not live on paper beyond 24 hours. Books with plastic coverings may be disinfected with time and/ or cleaning supplies if deemed necessary beyond a 24-hour time span. • In classrooms, maintaining as much social distancing space between instructor and students, appropriate accommodations will be made to protect instructors and

	<p>students (see-thru barriers, altered face masks, face shields, etc.). Masks must be worn if face to face interactions occur.</p> <ul style="list-style-type: none"> • Playground <ul style="list-style-type: none"> ○ Recess times are staggered ○ Playground equipment will not be used.
Cleaning and Disinfecting	<p>Implement CDC Guidelines for Cleaning and Disinfecting: Click Here</p> <ul style="list-style-type: none"> • Soap and hand sanitizer are available throughout the building and in each classroom • Routine cleaning is performed on a regularly scheduled basis by district custodial staff assigned to that building or area. Routine cleaning includes daily cleaning and disinfecting of all restrooms, scheduled sweeping of all floors, sanitizing of cafeteria tables, emptying trash and other building based tasks. • Supplemental cleaning is performed by custodial staff over and above what is considered routine. Supplemental cleaning is focused on cleaning and disinfecting high touch surfaces, specifically for the purpose of preventing spread of disease. • Playground—recess times are staggered. • Emergency cleaning: The emergency cleaning plan will be implemented at the direction of the Superintendent or designee in response to an actual infection located at or attributed to a particular school or location or when directed by County or State health authorities. • Upon direction to implement an emergency cleaning plan, the facility will be evacuated and plans for the length of closure will be communicated to the public and staff.
Food Service	<p>Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"> • Students will eat breakfast and lunch in the building • Allow student hand washing or hand sanitizer before and after meal service. • Pre-packaged boxes or bags for each student instead of traditional serving lines. • Food and utensils should not be shared. <div style="background-color: yellow; border: 1px solid black; padding: 5px; text-align: center;"> <p>Masks are required when not eating lunch.</p> </div>
Transportation	<p>Parents are encouraged, whenever possible, to transport their child to school.</p> <ul style="list-style-type: none"> • <u>All Staff and students must wear masks.</u> <ul style="list-style-type: none"> ○ Student drop off and pickup: Parents are to remain in cars when dropping off and picking up students. ○ Parents need to ensure that social distancing is utilized at bus stops. ○ Masks are required at bus stops and while traveling to and from on the bus. Students must wear the mask, or another form of transportation to and from school will need to be made. ○ Providing hand sanitizer for students and bus drivers to use. ○ Pictorial seating charts will be used for bus transportation ○ Students will be required to use the assigned bus stops. ○ No field trips until further notice.

	<ul style="list-style-type: none"> ○ Cleaning is performed daily. Supplemental cleaning and disinfecting of frequently touched surfaces on the bus is performed between routes. ○ Airing out buses when not in use
Students Arriving and Leaving School	<ul style="list-style-type: none"> • Each building will use separate doors for buses riders, walkers, and parent drop and pickups. • At each door, there will be sanitizer pumps for students. No congregation is allowed at the doors. Teachers must be present to be pickup students. • Students should not arrive to school before 15 minutes before schools. <ul style="list-style-type: none"> ○ High school students are not allowed to arrive before 7:15am ○ Elementary school students are not allowed to arrive before 7:45am ○ Middle school students are not allowed to arrive before 8:15am.

Implement standard operating procedures while taking protective and preventive measures while teaching.

- Establish 6 ft. distance between the teacher's desk/board and students' desks.
- Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing.
- Providing hand sanitizer for students and staff.
- Safe Materials Handling According to the CDC research, the virus does not live on paper beyond 24 hours. Books with plastic coverings may be disinfected with time and/ or cleaning supplies if deemed necessary beyond a 24-hour time span.
- Desks are separated as much as possible.
- Personal spaces such as desks are wiped with sanitizer wipes by the student who used it before exiting a classroom.
- Designating areas of the hallway (i.e. lanes) to walk to keep students separated (to the extent practicable).
- Custodians conduct cleaning of classrooms and high-touch surfaces each day.
- Custodians will be required to complete cleaning logs in high traffic areas.
- Perfect attendance awards will not be used this school year so as to encourage sick students to stay home.

Establish an academic baseline.


- Administer formative assessments toward the start of the school year.
- Conduct meetings with teachers to identify where students are academically.

Regular Schooling

- Student will be required to attend school (unless they are sick, have or been exposed to COVID-19) regularly and complete all assignments.
- Students will be graded on a traditional scale
- Instructional framework will remain the same: I Do, We Do, and They Do (gradual release)
- Weekly formative assignment
- Reteach, enrichment, and maintain (REM)
- **All I Do and formative assessment must be posted in CANVAS or ZOOM.**
- Integrate online learning practices.
- Provide online learning-specific professional learning for educators.
- Truant officers and social workers will contact parents for students not participating in ELearning who are not sick or experiencing COVID-19 symptoms

E-Learning

- E-Learning will provide instruction from the teacher.
- Technology tools (CANVAS or Zoom) will be used during lessons during this regular schedule to permit E-Learning students to participate simultaneously.
- Paras will be assigned to classes to monitor and assist students with assignments.
- Students with IEPs will convene to develop their Continuous Learning Plan, or follow the plan if already included in their IEP.
- Instructional framework will remain the same: I Do, We Do, and They Do (gradual release)
- Weekly formative assignment
- Reteach, enrichment, and maintain (REM)
- **All I Do and formative assessment must be posted in CANVAS or ZOOM.**
- Integrate online learning practices.
- Provide online learning-specific professional learning for educators.
- Truant officers and social workers will contact parents for students not participating in ELearning who are not sick or experiencing COVID-19 symptoms.

Social Emotional Learning	<p>Daily the teachers will review their SEL lessons found in their binders the first fifteen minutes of class</p> <p>SST team will document and continue their regular meetings to discuss academic, attendance, and behavior</p> <p>Continued SEL/mental health services and build resiliency</p> <ul style="list-style-type: none"> Community and trust building: <ul style="list-style-type: none"> Classroom meetings to set clear expectations Work with your school's student support team to ensure that tier 2 and tier 3 social and emotional supports for STARS are available for those needing additional intervention, consulting with community mental health providers, as needed. <p>Adhere to our schedule for quarters developed by Social Workers/Counselors</p> <p>Maintain group meetings addressing needs aligned with data</p> <p>Meet once a month as a group during Late Start Wednesday</p> 
	<p>Mandated Reporting:</p> <p>As a reminder, all educators are mandated reporters in the State of Indiana. Our teachers and communities continue to play an important role in ensuring the safety of children. As you engage with your students, please consider these factors, as some signs of maltreatment that you have been trained to notice may still be present, even in an online environment. Child Safety Tips</p>

Communication	We will communicate all information on SCEC website Phone messenger Social media
Partner across the Northwest Indiana community to collectively advance safety efforts	<p>Recognizing that School City of East Chicago has a responsibility to support the health and safety of the East Chicago community, we will engage with a broad range of stakeholders to encourage the adoption of the tenets of the Cardinal Plan — which may be more or less stringent than those experienced or witnessed within the outside community — beyond the borders of our school campuses.</p> <p>We will collaborate and partner with leaders of East Chicago and Lake County communities on ways to create a healthy and safe environment that protects Cardinals and our neighbors.</p>