

Mahopac Central School District
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Debra Legato
*Assistant Superintendent
for Human Resources*

Anthony DiCarlo
Superintendent of Schools

TO: All Staff Members

FROM: Debra Legato

DATE: June 18, 2021

POSTING

The Mahopac Central School District seeks to fill the following anticipated position for the 2021/22 school year:

Library Media Specialist (Tenure Track) Mahopac Middle School

The successful candidate needs to:

- Foster a creative, flexible, and welcoming environment so that the Library Media Center and Library Media Specialist are an essential part of the learning community
- Collaborate with teachers and students to design and teach engaging inquiry and learning experiences that incorporate multiple literacies, resource-based instructional strategies and foster critical thinking
- Encourage the use of instructional technology to engage students and to improve student learning
- Review, revise, and properly maintain the selection, reviewing, acquisition, processing, and maintenance policies of library resources
- Commit to remaining current in professional practices and developments, information technologies, educational research and personal growth
- Organize an enrichment reading program for students who would like to participate
- Include Makerspace (STEAM) activities for students which support curriculum

- Collaborate with other district library staff to ensure alignment of information literacy instruction and a cohesive, districtwide library program
- Promote a love of reading and lifelong learning
- Support the PTA on annual Book Fair
- Manage Library Budget
- Performs other duties as assigned
- MUST possess the NYS certification(s) required for the position

In order to be considered for the position, applicants must apply online via OLAS (BOCES Online Application System) at www.olasjobs.org/lhv no later than Friday, July 2nd, 2021.

C: Anthony DiCarlo, Superintendent of Schools
 Dr. Greg Stowell, Assistant Superintendent for Pupil Personnel & Educational Services
 Sandra Clohessy, Assistant Superintendent for Business
 Michael Tromblee, Assistant Superintendent for Curriculum, Instruction and Professional Learning
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