



Executive Committee Minutes

August 31, 2021

Re-Organization Meeting via Zoom

Voting Members	Representative
President, Putnam/Northern Westchester Superintendent	Dr. Brendan Lyons
1 st Vice President, Principal Rep	James Mackin
2 nd Vice President, Athletic Director	Joe Sigillo
Dutchess Superintendent	Dr. Dwight Bonk
Rockland Superintendent	Dr. Kris Felicello (Absent)
Southern Westchester Superintendent	Dr. Marc Baiocco
Southern Westchester Superintendent	Richard Calkins
Southern Westchester BOCES Superintendent	Dr. Harold Coles
At-Large Athletic Director	Michael Cring
Conference I Athletic Director	Matt Cameron
Conference II Athletic Director	Roman Catalino
Conference III Athletic Director	Denise Kiernan
Non-Voting Members	Representative
Superintendent Liaison to Athletic Council	Anthony DiCarlo
Executive Director, CIA/Treasurer of Section One, Inc.	Todd Santabarbara
Assistant Director, CIA/Assistant Treasurer of Section One, Inc.	Jesse Merchant
Recording Secretary	Stacy Chimento
Guests	
Director of Communications	Brian Howard

I. Call Meeting to Order

Meeting was called to order at 10:04am

II. Approval of the Agenda

(A) Consider approval to amend the agenda to include the Dutchess County Bowdoin Park contract.

Motion to approve amending the agenda: Lyons / Kiernan

Carried: Aye= 11 Nay= 0 Abstention=0

III. Approval of the Minutes

(A) Consider approval of the **May 24, 2021** Executive Committee Meeting Minutes

Motion to approve the May 24, 2021 Executive Committee Meeting Minutes: Kiernan / Sigillo
Carried: Aye= 11 Nay= 0 Abstention=0

(A) Consider approval of the **August 18, 2021** Executive Committee Meeting Minutes

Motion to approve the August 18, 2021 Executive Committee Meeting Minutes: Kiernan / Cameron
Carried: Aye= 11 Nay= 0 Abstention=0

IV. Treasurer's Report

(A) Consider approval of the Financial Report

- Current cash balance of \$983,818.69
- Current Reserve Fund balance of \$46,258.10

Motion to approve the Financial Report: Baiocco / Cameron
Carried: Aye= 11 Nay= 0 Abstention=0

V. **Officer's Reports:** President, 1st Vice President, 2nd Vice President
No Report

VI. Section 1 Update

Section 1 Officers (2021-2022)

- President, Dr. Brendan Lyons (Superintendent)
- 1st Vice President, Jim Mackin (Principal)
- 2nd Vice President, Joe Sigillo (Athletic Director)

VII. NYSPHSAA Update

NYSPHSAA Central/Executive Committee

- Female AD Rep – Susan Dullea, Rye
- Male AD Rep – Rob Pollok, Alexander Hamilton
- Principal Rep – Jim Mackin, Hendrick Hudson
- Chief School Officer Rep – Anthony DiCarlo, Mahopac

VIII. General Action/Discussion/Information Items (Proposals)

(A) Consider approval of the amended 2021-2022 Section One meeting calendar

- August 31, 2021 (*Reorg Meeting*)
- October 4, 2021
- November 22, 2021 (*Preliminary Budget Review*)
- January 31, 2022
- April 4, 2022
- May 23, 2022 (*Budget Adoption*)

Motion to approve the amended 2021-2022 Section One meeting calendar: Kiernan / Sigillo
Carried: Aye= 11 Nay= 0 Abstention=0

(A) Consider approval of Dr. Dwight Bonk as the **Dutchess Superintendent** representative (2021-2024)

Motion to approve Dr. Dwight Bonk as the Dutchess Superintendent: Lyons / Cameron
Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the appointment of Jesse Merchant to the position of **Records Access Officer**

*Motion to approve the appointment of Jesse Merchant to the position of Records Access Officer:
Cameron / Baiocco*

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the **Sport Chair** appointments for the 2021-22 school year

Motion to approve the Sport Chair appointments for the 2021-2022 school year: Sigillo / Kiernan

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the appointment of Todd Santabarbara to the position of **Treasurer**

*Motion to approve the appointment of Todd Santabarbara to the position of Treasurer:
Catalino / Kiernan*

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the appointment of Jesse Merchant to the position of **Assistant Treasurer**

*Motion to approve the appointment of Jesse Merchant to the position of Assistant Treasurer:
Catalino / Kiernan*

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the appointment of Stacy Chimento to the position of **Recording Secretary**

Motion to approve Stacy Chimento to the position of Recording Secretary: Baiocco / Lyons

Carried: Aye= 11 Nay= 0 Abstention=0

Contracts / Engagement Letters:

(Copies of all contracts / engagement letters have been included in the meeting packet)

- (A) Consider approval of the **TPG** sponsorship agreement for the 2021-22 school year

Motion to approve the TPG sponsorship agreement for the 2021-22 school year: Cameron / Kiernan

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the amended **Armory Foundation** contract for the 2021-22 school year

Motion to approve the amended Armory Foundation contract for the 2021-22 school year: Bonk / Lyons

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the engagement letter with **Marks Paneth LLP** to provide general accounting and tax preparation services for the 2021-22 school year and authorization for the Executive Director to execute on behalf of Section One

Motion to approve the engagement letter with Marks Paneth LLP LLP to provide general accounting and tax preparation services for the 2021-22 school year and authorization for the Executive Director to execute on behalf of Section One: Kiernan / Bonk

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the engagement letter with **Keane & Beane** to provide general legal services for the 2021-22 school year and authorization for the Executive Director to execute on behalf of Section One

Motion to approve the engagement letter with Keane & Beane to provide general legal services for the 2021-22 school year and authorization for the Executive Director to execute on behalf of Section One: Baiocco / Kiernan

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the Bowdin Park contract for the Section 1 Cross Country Championships.

Motion to approve the Bowdin Park contract for the Section 1 Boys & Girls Cross Country Championships: Kiernan / Baiocco

Carried: Aye= 11 Nay= 0 Abstention=0

Policy

- (D) Consider adopting a Conflict-of-Interest policy

Discussion:

The Section One accountant is recommending that a conflict-of-interest policy be adopted. A sample of the policy specific to not-for-profit organizations is included in the packet. A draft policy for Section One will be put together for the members to review as we move forward with the next steps.

IX. Standing Committee Action/Discussion Items (Proposals)

Finance Committee:

- (A) Consider approval of the *Standard Rate of Pay* guidance document for Section 1 Championships

Motion to approve the Standard Rate of Pay guidance document for Section 1 Championships: Catalino / Lyons

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the proposed Sport Chair stipends (2021-2024)

Motion to approve the proposed Sport Chair Stipends (2021-2024): Sigillo / Baiocco

Carried: Aye= 9 Nay= 0 Abstention=2

X. Sport Action/Discussion Items (Proposals):

- (A) Consider approval of the following Fall Section 1 Championship sites

- Game Day Cheerleading – Blind Brook HS
- Boys Volleyball – Suffern HS
- Cross Country – Bowdoin Park (RFP)

Motion to approve the Fall Section 1 Championship sites listed: Catalino / Sigillo

Carried: Aye= 11 Nay= 0 Abstention=0

- (A) Consider approval of the amended Championship Tournament Plans

- Girls Tennis Tournament Dates
- Field Hockey Section Final Times – Class B (10am), Class C (12pm), Class A (2pm)

Motion to approve the amended Championship Tournament Plans: Kiernan / Coles

Carried: Aye= 11 Nay= 0 Abstention=0

(A) Consider approval of the following Fall Section 1 NYSPHSAA Regional sites

- Girls Volleyball – Arlington HS & Hendrick Hudson HS

Motion to approve the Fall Section 1 NYSPHSAA Regional site for Girls Volleyball: Bonk / Catalino

Carried: Aye= 11 Nay= 0 Abstention=0

XI. Old Business

XII. New Business

- Vaccination Requirement at Armory (NYCDOH)

Discussion:

- *A list of sites that require vaccinations will be sent out to the districts clarifying the requirements for athletes, coaches, and spectators.*
- *Recently, Yonkers released vaccination and testing requirements for athletics. Opponents are seeking clarification from Yonkers on their protocols.*
- Winter Championship Site Availability - County Center
 - *Currently, non-school based venues are unable to commit to our Section Championships. Further discussion will need to occur on potential sites for our winter championships, specifically basketball.*
- Commissioner's Determination: Indoor Masking Mandate
 - *The new indoor masking mandate applies to indoor sports. In other words, masks are required for athletes, coaches and officials at indoor contests.*
- Championship Broadcasting/Streaming Rights - Local Live

Discussion:

- *Over the last several years, Local Live has had exclusivity to the broadcasting and streaming rights of the Section One finals. The Section earns a guaranteed rights fee of \$15,000 within the exiting partnership.*
- *Local Live is requesting that the Section consider a different model moving forward. One alternative suggestion is a subscription-based model. Members of the Committee are not in favor of this model.*
- *The Committee would like to see greater coverage and equity across all sports.*
- *The Committee discussed the growth of the company (number of additional schools that Local Live has partnered with) and is interested in a potential increased to the guaranteed rights fees.*
- SAT/ACT & Special Events Memo
 - *The SAT/ACT & special events memo is being updated. This memo is a reminder that Section, Regional and State Championship dates/times will not be changed. Districts are encouraged to help student-athletes avoid conflicts where possible.*
- Status of In-Person Meetings
 - *Support was expressed for returning to in-person meetings. Further discussion needs to occur.*
- Mackin – Requested to review the process for appointing Conference Principal Reps. In accordance with the Section One Constitution, the Conferences (AD's) vote based on the nominations from the Athletic Directors. Currently, the Conference Principal reps are the only group not voted on by their respective

peer groups. A proposal should be drafted and presented to Athletic Council for a potential Constitutional change.

XIII. Adjournment

Motion to adjourn: Catalino / Cameron

Carried: Aye= 11 Nay= 0 Abstention=0