**Short Response Checklist**

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|  | Yes | Not Yet | Not Prompted |
| 1. I read the question carefully and understand what it means and how to answer it correctly. |  |  |  |
| 1. I identified all the parts to the question and numbered them. |  |  |  |
| 1. I went back to the text(s) and underlined the two facts or details that will help me answer the question. |  |  |  |
| 1. In the first sentence I made my claim that addressed the question. |  |  |  |
| 1. My answer includes relevant facts or details from that text that supports my claim. |  |  |  |
| 1. I wrote how these facts or details support my claim. |  |  |  |
| 1. I wrote my answer in 3 or 5 sentences. |  |  |  |
| 1. I reread the question and my answer back to back to make sure my answer matches and makes sense. |  |  |  |
| 1. I wrote in complete sentences, put periods, capitals and checked my spelling. |  |  |  |