

**Center for Interscholastic Athletics  
Section One, Inc.**



**Executive Committee Meeting**

April 12, 2021

**Attendance:**

Dr. Marc Baiocco, Southern Westchester Supt.

Richard Calkins, Southern Westchester Supt.

Dr. Harold Coles, SWBOCES Supt.

Michael Cring, At-large Athletic Director

Dr. Kris Felicello, Rockland Supt.

Dr. Brendan Lyons, Putnam/Northern Westchester Supt., President

Joe Sigillo, Athletic Director, 2<sup>nd</sup> Vice President

Matt Cameron, Conference I

Roman Catalino, Conference II

Denise Kiernan, Conference III

**Non-Voting:**

Todd Santabarbara, Executive Director, CIA/Treasurer Section One, Inc.

Jesse Merchant, Assistant Director, CIA/Section One, Inc.

**Guests:**

Brian Howard, Director of Communications

Stephanie Roebuck, Legal Counsel

John Bauerlein, Conference III

**Absent:**

Dr. Matt Landahl, Dutchess Supt. Rep

Anthony DiCarlo, Supt. Liaison to Athletic Council

James Mackin, Principal Rep, 1<sup>st</sup> Vice President

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**I. Call Meeting to Order**

*Meeting was called to order at 10:05 am*

**II. Approval of the Agenda**

**(A)** Consider approval of the agenda

*Motion to approve the agenda: Baiocco / Catalino*

*Approved: Unanimous*

**III. Approval of the Minutes**

**(A)** Consider approval of the **March 22, 2021** Executive Committee meeting minutes

*Motion to approve the March 22, 2021 Executive Committee meeting minutes:*

*Kiernan / Cameron*

*Approved: Unanimous*

**IV. Treasurer's Report**

**(A)** Consider approval of the Treasurer's Report

*Motion to approve the Treasurer's Report: Kiernan / Baiocco*

*Approved: Unanimous*

**V. Officer's Reports:** President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President

*No Report*

**VI. Executive Session**

*Motion to enter executive session for the purpose of discussing legal matters: Baiocco / Kiernan*

*Approved: Unanimous*

*Motion to re-enter public session: Cring / Kiernan*

*Approved: Unanimous*

**VII. NYSPHSAA Report:**

**(I)** NYSPHSAA May 5, 2021 Executive Committee meeting draft agenda

- *Next week each Conference and Athletic Council will discuss and vote on the respective agenda items in preparation of the May 5<sup>th</sup> state meeting.*

**VIII. Section One Report:**

**(A)** Consider approval of the retainer letter with Keane & Beane, P.C., to provide general legal service for the 2020-21 school year and authorization for the Executive Director to execute on behalf of Section One.

*Motion to approve the retainer letter with Keane & Beane, P.C., to provide general legal service for the 2020-21 school year and authorization for the Executive Director to execute on behalf of Section One.: Sigillo / Kiernan*

*Approved: Unanimous*

**(A)** Consider adopting the Public Access to Records policy

*Motion to approve adopting the Public Access to Records policy: Catalino / Lyons*

*Approved: Unanimous*

**(A)** Consider approval of the appointment of Jesse Merchant to the position of Records Access Officer

*Motion to approve Jesse Merchant to the position of Records Access Officer: Cameron / Kiernan*

*Approved: Unanimous*

**(A)** Consider approval of the retainer letter with Thomas, Drohan, Waxman, Petigrow & Maye, LLP to provide general legal services relating to a particular matter involving athletic eligibility and authorization for the Executive Director to execute on behalf of Section One.

*Motion to approve retainer letter with Thomas, Drohan, Waxman, Petigrow & Maye, LLP to provide general legal services relating to a particular matter involving athletic eligibility and authorization for the Executive Director to execute on behalf of Section One: Lyons / Cameron*

*Approved: Unanimous*

**(A)** Consider approval of Varsity Brands IMPACT Program agreement

*Motion to approve agreement of varsity brands impact program: Baiocco / Cameron*

*Approved: 9 / 1 / 0*

*Discussion: Todd shared the Section's vision of enhancing the student-athletes Championship experience. Part of this experience includes a branding initiative that would be visible at each of the 32 championship events. In doing so, the Section is exploring partnering with Varsity Brands to assist in the creation of an official Section One logo. Once an official logo is adopted, it would be utilized for signage, banners, media backdrops, and championship apparel. Several questions were asked related to the contract. Todd will obtain clarity and if necessary, have the contract amended accordingly.*

- (A) Consider accepting the resignation of Matthew Murphy as Girls Golf Co-Sport Chair  
*Motion to approve resignation of Matthew Murphy as Girls Golf Co-Sport Chair:*  
*Kiernan / Cameron*  
*Approved: Unanimous*

**IX. General Action/Discussion/Information Items (Proposals)**

**(I) Clarification on March 25<sup>th</sup> NYSDOH Sport & Recreation spectator guidance for outdoor events**

- *Clarification has been released by the NYSDOH regarding spectator capacity limitations for outdoor events. "Responsible parties will determine which spectator limit to adhere to, either two spectators per player or the social gathering limit of 200 or fewer at nonresidential outdoor settings while following health and safety protocols".*
- *Questions will be sent to the Westchester County DOH to clarify if the spectator policy is per each event on campus.*

**X. Sport Action/Discussion Items (Proposals): N/A**

- (A) Consider approval of host sites for Fall II Cheerleading Championships  
*Maureen Myers / Alice Granger, Cheerleading Co-Sport Chairs*

- Rockland Region @ Pearl River HS
- Southern Westchester Region @ Byram Hills HS
- Dutchess / Putnam / Northern Westchester Region @ Mahopac HS

*Motion to approve the host sites for Fall II Cheerleading Championships: Sigillo / Kiernan*  
*Approved: Unanimous*

- (A) Consider approval of host site for Boys Volleyball Championships to be determined by tie breaker  
*Khristian Arvanites, Boys Volleyball Sport Chair*  
*Motion to approve host site for Boys Volleyball Championships to be determined by tie breaker:*  
*Catalino / Baiocco*  
*Approved: Unanimous*

**XI. Conference Reports**

- *Conference 1 - No report*
- *Conference 2 - No report*
- *Conference 3 - No report*

**XII. Old Business**

**(I) Bylaws Work Session – April 20<sup>th</sup> at 10:00am**

- *The goal is for the bylaws to be adopted by September 1, 2021.*

**(I) Section One Executive Committee website page**

- *The new webpage will be published by the end of the week and shared with the Conferences.*

**(D) Consider extension of spring season end date to June 16<sup>th</sup>**

- *A possible extension to the season end date (for weather related issues) will be added as an agenda item to the April Conference meetings. Athletic Directors will have the opportunity to review the proposed change with their Principal.*

**(I/D) Preparation for Fall 2021 NYSPHSAA Championships – Hotel Accommodations**

- *The Finance Committee will be discussing the need for amendments to our current Section One State Championship Travel Reimbursement policy. The potential reduction in athletes per room will result in an increased hotel accommodation expense to the Section.*

**XIII. New Business**

**XIV. Good of the Order**

**XV. Adjournment**

*Motion to adjourn: Kiernan / Baiocco*

*Approved: Unanimous*