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**Ms. Heather Benson, Principal**

**Dr. Janine Chatterton Mrs. Danielle Tweedy Mr. Kalosh Dalipi Mr. Peter Cantalupo**

**Asst. Principal, Annex Asst. Principal Asst. Principal Asst. Principal**

**School Leadership Team Meeting Minutes**

**May 14, 2020**

**2:45 PM – 5:45 PM**

1. **Call to Order**:
   * Members will confirm attendance: Mrs. Benson, Ms. Widom, Ms. Bibiloni, Ms. Webb, Ms. Russo, Ms. Hammer, Michelle Dimassi, Odalis, Mary Rueda, Luzzette, Angelina, Hilda, Carlos, Maria
2. **Reading and Approval of April 30, 2020, Meeting Minutes**
   * Ms. Bibiloni, SLT Secretary
3. **Unfinished Business**:

* **Remote Learning Feedback**: Hilda- For now everything is ok. Mary- 140 parents in the What’s App chat. Some have concerns over too much work. It is very difficult for families with multiple children to manage. Mrs. Benson suggested having only those families that are struggling to reach out to PA, teachers to address this on a case by case basis. She has asked Mary to bring these cases to the administration’s attention.
* **Summer Activities**: Inspiring Families to Continue Learning

-Widom: Read Alouds will remain on the school website through the Summer.

-Parents expressed it is sometimes difficult to identify the mystery reader.

-Ms. Hammer suggested providing 3 or 4 names to choose from.

-IXL and Lexia are available all summer.

-There will be a page on the school website with resources for students 0-5 years old.

-Math competition

-Brainpop Jr.

-Epic!

-Mrs. Benson suggested a “less is more” approach as far as learning platforms. The DOE has grown a LOT of resources online.

-Bibiloni mentioned a package of hard copy resources that was mailed by the DOE to her daughter. She will ask the school (District 30) more about this.

* **Comfort Dog:** Mrs. Benson spoke with a representative from Canine Companions for Independence. She is currently in the process of applying. 80% of families must sign permission slips. The dog has to be in our possession for 4 months before it can start working at the school. This agency is great at supporting people with SWDs so we may not have as long of a wait. Mrs. Benson will foster the dog. It can only come in 3 days a week. Mrs. Benson has started a team around this. Mary asked when would be a good time to announce this to parents so that she could work on getting the 80% signatures. Mrs. Benson stated that we can mention this casually, but, we are 4 months away from needing the signatures. Angelina suggested creating a Google survey to get a yes or no response from parents that could be given out on Class Dojo.

1. **New Business:**

* **Remuneration Forms:** The forms we must fill out in order to get paid for attending SLT meeting. Ms. Widom will send the form as a Word document that everyone can type into. SS number must be included and it must be signed and dated. Section 2: We have to enter the exact dates that we were in attendance. For activity time we MUST write 2:45-5:45 pm. If you attended all 10 meetings you will get $300 dollars. For each session missed, 30 dollars will be deducted. Your check will arrive in the mail. Mrs. Benson asked if we want to fill this in September-May and fill out a separate form for June as this is what was suggested by the city. We should have the form to Ms. Widom by Monday.

**September 26th, October 10th, November 7th, December 12th, January 9th, February 6th, March 12th, April 30th, May 14th, June 18th**

* **SLT Member Vote: There will be a vote for new teacher members. Ms. Hammer and Ms. Russo will stay.**
* **ENL CEP Goal:** Ms. Russo- We should have a goal pertaining to language as we have so many ELL students. Bringing in more CRSE training, ENL training for teachers, ENL friendly curriculum: Journeys/Senderos, goals around learning environment: fostering cultural confidence.

**-**Carlos suggested a group through the PTA to teach parents about what curricula teachers are using, there are videos that explain the difference between TBE and Dual Language.

**-**Carlos expressed concern over our Asian and other marginalized populations not feeling as welcome or connected due to language barriers.

**-**Mrs. Benson mentioned that we have 13 different languages spoken on staff.

**-**Bibiloni suggested a goal of increasing percentage of ENL mandates being met.

**-**Ms. Hammer and Russo suggested showing parents what the NYSESLAT looks like and what students need to do to succeed. Ms. Russo shared a link with parents on Engage NY where they can find old NYSESLAT exams.

**-**Ms. Webb provided the link for the bilingual/ENL parent orientation video. She mentioned that there used to be a parent orientation night in September or October, but, that there hasn’t been one in a few years.

* **5th Grade dues refunds**: Hilda asked about how and when 5th grade dues will be returned.

Mrs. Benson: The city has frozen all school accounts. BUT, the school has records of all families that paid. 14 dollars will be kept by the school to cover the yearbook. The rest of the money will be refunded. Angelina asked if families that want to let the school keep the money can. As soon as the city gives permission to issue checks, the refunds will be issued. Families who DID NOT pay, owe nothing unless they want to purchase a yearbook for 14 dollars.

1. **Creation of Agenda for Next Meeting**

**Excessing/Budget**

**CEP Goals**

**SLT/PTA Elections**

**June Payments**

**Summer learning**

**In School Regulations (COVID) for September**

1. **Adjournment**
2. **Executive Session**